

CITY OF UMATILLA  
**SUBDIVISION APPLICATION**

Subdivider \_\_\_\_\_

Land Owner \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Phone # \_\_\_\_\_

\*\*\*\*\*

**ATTACH A PRELIMINARY SKETCH OF PROPOSED DEVELOPMENT**

Property Description: Map No. \_\_\_\_\_ Tax Lot # \_\_\_\_\_

Addition \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_

**METES & BOUNDS DESCRIPTION (Attach legal description)**

**NOTE:** If the application is deemed incomplete, the City will notify the applicant of what information is missing within 30 days of receipt of the application and allow the applicant to submit the missing information. The application shall be deemed complete upon receipt of the missing information. If the applicant refuses to submit the missing information, the application shall be deemed complete on the 31st day after the governing body first received the application.

The Umatilla Planning Commission meets the 4th Thursday of the month. Umatilla City Council generally meets on the 1st and 3rd Tuesdays of each month. Because of public notice requirements, this application must be returned to City Hall no less than four (4) weeks before the public hearing date. For further information, contact Umatilla City Hall, 300 6th St., P.O. Box 130, Umatilla, OR 97882 or telephone (541) 922-3226.

The above statements are true to the best of my belief and knowledge. The undersigned understands that the Planning Commission requests my attendance, or my representative, at any meeting(s) where this request is scheduled for consideration that the Planning Commission retains the right to approve or deny this request, and that the filing fee is \$100.00 *plus the actual cost for mailing and publishing notices, recording documents and consulting fees of professionals used by the City to review the application.*

Filing fee: \$100.00

Signature \_\_\_\_\_  
*Applicant*

Receipt # \_\_\_\_\_ Date: \_\_\_\_\_