



**City of Umatilla**

**Building Division**  
 700 6<sup>th</sup> St  
 Umatilla, OR 97882  
[epermitting@umatilla-city.org](mailto:epermitting@umatilla-city.org)  
 (541) 922-3226 x108 Fax (541) 922-5758

<b>FIRE SYSTEM PERMIT APPLICATION</b>	
DEPARTMENT USE ONLY	
Permit No:	
Date Issued:	By:

**WORK SITE LOCATION:**

<b>ADDRESS:</b>
<b>LOT # AND SUBDIVISON NAME:</b>
<b>CATEGORY OF CONSTRUCTION:</b>
<input type="radio"/> Residential (stand-alone only) <input type="radio"/> Commercial
<b>TYPE OF WORK:</b>
<input type="radio"/> New <input type="radio"/> Addition <input type="radio"/> Alteration/Repair
<b>DESCRIPTION OF WORK:</b>
<b>VALUATION:</b>
<b>TYPE OF SYSTEM:</b>
<input type="radio"/> Alarm <input type="radio"/> Sprinkler <input type="radio"/> Suppression (eg. Hood) <input type="radio"/> Fire service line <input type="radio"/> Other (please specify):

\*The value (rounded to the nearest dollar) of all equipment, materials, labor, overhead and profit for the work described.

**PEOPLE INFORMATION:**

<b>APPLICANT:</b>		
Name:		
Full Mailing Address:		
City:	State:	Zip:
Phone:		
Email:		
<b>PROPERTY OWNER:</b>		
Same as applicant? <input type="radio"/> Yes <input type="radio"/> No		
Name:		
Full Mailing Address:		
City:	State:	Zip:
Phone:		
Email:		
<b>CONTRACTOR INSTALLATION</b>		
Same as applicant? <input type="radio"/> Yes <input type="radio"/> No		
Business Name:		
Address:		
City/State/Zip:		
Phone:	Fax:	
E-mail:		
CCB license no.:		City Lic No.:
<b>REQUIRED DOCUMENTS FOR APPLICATION</b>		
I have downloaded and reviewed the plans and documents Checklist (Initials): _____		
<b>SUBMITTAL METHOD FOR PLANS AND DOCS</b>		
<input type="radio"/> Paper <input type="radio"/> Electronic		

## Fees:

Total Valuation	Permit Fee	Total
\$1 to \$500.00	\$23.50 Minimum Permit Fee	
\$500.01 to \$2,000	\$23.50 for the first \$500 plus \$3.05 for each additional \$100, or fraction thereof, to and including \$2,000.	
\$2,000.01 to \$25,000	\$69.25 for the first \$2,000 plus \$14.00 for each additional \$1,000, or fraction thereof, to and including \$25,000.	
\$25,000.01 to \$50,000	\$391.25 for the first \$25,000 plus \$10.10 for each additional \$1,000, or fraction thereof, to and including \$50,000.	
\$50,000.01 to \$100,000.00	\$643.75 for the first \$50,000 plus \$7.00 for each additional \$1,000, or fraction thereof, to and including \$100,000.	
\$100,000.01 to \$500,000.00	\$993.75 for the first \$100,000 plus \$5.60 for each additional \$1,000, or fraction thereof, to and including \$500,000.	
\$500,000.01 to \$999,999.00	\$3233.75 for the first \$500,000 plus \$4.75 for each additional \$1,000, or fraction thereof, to and including \$1,000,000.	
\$1,000,000 +	\$5608.75 for the first \$1,000,000 plus \$3.65 for each additional \$1,000 or fraction thereof to and include \$1,000,000	
<b>Permit fees (paid at issuance)</b>		
A) Valuation subtotal		
B) State Surcharge (12% of Permit subtotal x 0.12)		
C) Plan Review ( 65% of Line A)		
D) Fire/Life and Safety Review (40% of Line A)		
E) Technology fee (2% of Line A)		
<b>TOTAL PERMIT FEE \$</b>		

## Notices

**Expiration of application:** This application is valid for 180 days after it has been accepted as complete.

**Inspections required:** Approved city inspections must be completed before the work performed is enclosed.

### Terms and conditions

**Correct information:** I hereby certify I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not.

**Copyright release for government entities:** I hereby grant permission to the City of Umatilla to copy, in whole or part, drawings and all other materials submitted by me, my agents, or representatives. This grant of permission extends to all copies needed for administration of the City's regulatory, administrative, and legal functions, including sharing of information with other governmental entities.

**Indemnity:** I, the permit applicant, shall indemnify, defend and hold harmless the City of Umatilla, its officers, employees and agents from any and all claims arising out of or in connection with work done under this permit. **Owner installation:** This installation is being made on residential or farm property owned by me or a member of my immediate family. This property is not intended for sale, exchange, lease, or rent. OAR 479.540(1) and 479.560(1).

**Owner permission:** I have the legal right or permission from any property owner whose property is affected by the work covered under this permit to: 1) enter the property; 2) perform the work covered under this permit; 3) leave structures on or in the affected property. The issuance of this permit shall not be construed as permission or a grant of a legal right to enter upon or remain on any property affected by the work covered under this permit.

**Electronic signature certification:** By attaching an electronic signature (whether typed, graphical or free form) I certify herein that I have read, understood and confirm all the statements listed above and throughout the application form.

I agree (initials): \_\_\_\_\_

**Authorized Signature:** \_\_\_\_\_ **Print Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_