

UMATILLA CITY COUNCIL MEETING
AGENDA
COUNCIL CHAMBERS 700 6TH STREET, UMATILLA, OR 97882
FEBRUARY 4, 2020
7:00 PM

1. **MEETING CALLED TO ORDER**

2. **ROLL CALL**

3. **PLEDGE OF ALLEGIANCE**

4. **APPROVAL OF AGENDA**

5. **CITY MANAGER'S REPORT**

5.1 Library Report September 2019-January 2020 *No action needed.*

6. **PUBLIC COMMENT** Public Comment is an opportunity for citizens to express opinions, raise issues, and provide information to the City Council. Comments presented during this segment should be on city-related issues and not on items that are scheduled for a Public Hearing on the same evening's agenda. If you wish to speak, please provide the requested information on the Sign-Up Sheet, being sure to note the topic on which you will speak. When called to the podium, begin by stating your name and address. You will have five minutes to speak, unless otherwise instructed.

7. **CONSENT AGENDA**

7.1 Paid Invoices *Suggested Action: Motion to approve.*

7.2 [Resolution No. 36-2020](#) A resolution authorizing the City Manager to sign Immediate Opportunity Fund Agreement No 33958 with the State of Oregon by and through Oregon Department of Transportation (ODOT) to complete the Lind Road and Union Street Improvement Project *Business Oregon and the Oregon Department of Transportation (ODOT) have worked closely with the City of Umatilla and Amazon Data Services (ADS) to expand development opportunities in the City, specifically on improvements to Lind Road and Union Street. The City applied for an Immediate Opportunity Fund (IOF) grant for 50% of the total \$1,909,000 project cost and received notification in September that the grant was approved. The formal agreement from ODOT was just sent to the City. This resolution authorizes the City Manager to sign the agreement and any future amendments.*

Suggested Action: Motion to approve Resolution No. 36-2020

- 7.3 Resolution No. 39-2020 A Resolution authorizing the Mayor to sign an engagement letter and contract with Barnett & Moro, P.C. for professional audit services for a three year period ending June 30, 2022. *The City of Umatilla is required to have an annual audit performed in accordance with generally accepted auditing standards and the minimum Standards for Audits of Oregon Municipal Corporations. The City currently contracts with Barnett & Moro, P.C. for these audit services and wishes to extend the contract for an additional three year period, ending June 30, 2022.*

Suggested Action: Motion to approve Resolution No. 39-2020

8. **PUBLIC HEARING**

9. **NEW BUSINESS**

- 9.1 [Resolution No. 37-2020 - A Resolution adjusting the budget for the 2019-20 fiscal year by adopting this supplemental budget and revising appropriations](#) *A supplemental budget is required when new appropriation authority is needed. For example, circumstances may require expenditures that were not budgeted, or you may receive revenue you did not plan for in your budget that you want to spend in the current fiscal year. In this case, the proposed supplemental budget is a combination of both. The General Fund beginning balance is higher than anticipated and will be receiving over \$100,000 than budgeted for in property tax revenue. These additional funds allow the City to accomplish some outstanding goals, including expanding our Downtown Facade Grant Program, and making some much needed improvements to our baseball fields. The General Fund will also be able to transfer funds into Capital Reserve to cover land purchase expenditures that will not be reimbursed in the current fiscal year and allow for significant improvements to the City wide phone system. The full amount is not being allocated. Over \$270,000 is being placed into operating contingency (an operating reserve account). The Water and Sewer Fund changes are a result of the rate study from the previous fiscal year carrying over into 2019-20. The Street Fund adjustments account for the insurance proceeds and expenditures related to the pedestrian bridge damage, as well as the addition of .13 FTE with the conversion of a full time seasonal worker to a full time year round maintenance worker effective April 1st.*

None of these funds are adjusted by greater than 10%, so a public hearing is not required.

Suggested Action: Motion to approve Resolution No. 37-2020.

- 9.2 [Resolution 38-2020. A Resolution authorizing the mayor to sign an agreement with Umatilla County for the Distribution of the Additional Annual Improvement Payment for the purpose of allocating said payment between the County and the City and is the separate agreement referenced in paragraph 9.3 of the Oregon Strategic Investment Program \(SIP\) Agreement between City, Umatilla County, and Amazon Data Services, Inc. \(ADS\), formerly known as Vadata, Inc.](#) *The City, County and ADS signed a SIP Agreement in August 2017. That agreement, among other payments, provides that ADS will remit to the City and County \$4 million annually with "distribution of the proceeds [to be] governed by a separate agreement between the County and the City" (Paragraph 9.3 of the SIP Agreement). Between August 2017 until today, the City and the County have discussed and negotiated the terms of said distribution, having to work through varying ideas, experiences, history, and significant turn over in City leadership throughout the process. In January 2020, both the City and the County were able to thoughtfully and respectfully conclude those negotiations. Representatives from both organizations have reached this final proposed resolution that it is in the best interest of our respectful organizations to divide these funds evenly at all times throughout the duration of the SIP Agreement and to look forward to a renewed spirit of mutual support for economic development in Umatilla and Umatilla County.*

Suggested Action: Motion to Approve.

- 9.3 **Resolution 40-2020. A Resolution to adopt the City of Umatilla Master Trails Plan.** *For more than 2.5 years, staff, the Parks & Recreation Committee, and the community have been working together to develop a Master Trails Plan for the City. That work has been completed, is consistent with Council Goals and adopted planning documents, and prioritizes projects for the City for the next ten years.*

Suggested Action: Motion to Approve

- 9.4 **Resolution 41-2020. A Resolution authorizing the City Manager to sign an agreement with Eastern Oregon Visitors Association to accept a grant in the amount of \$7,000 for the design, creation, and installation of four Wayfinding signs to be placed throughout the City in locations to be determined later.** *In June 2018, the City adopted our Destination Management Plan, which identifies four major initiatives that the City is working toward implementing, with the explicit desire to make Umatilla a regional outdoor tourism destination. The Wayfinding Project is anticipated to enhance the experience for visitors as they pass-through or, especially, as they stop in Umatilla to recreate. Additionally, one of the recommendations of the now newly adopted Master Trails Plan is to create Wayfinding. Implementation of the City's Wayfinding Project will complement the work of other projects that are underway in the City and in the region and will provide for a future opportunity to highlight other City tourism-related features as they are completed. Staff is requesting authority to sign now, since the deadline to submit the contract the same day as our next Council Workshop.*

Suggested Action: Motion to Approve.

10. **PUBLIC COMMENT**

11. **DISCUSSION ITEMS**

11.1 **Parks and Recreation Logo and Tagline Discussion** *The Community Development Department hosted a contest for the community to participate in a tagline and logo contest. We received four submissions and would like feedback from the Council as to which tagline/logo they like best. There is a small award to the winner(s) of the contest for each category the prize goes as follows: 1st-\$50, 2nd-\$25 and 3rd-\$10.*

12. **MAYOR'S MESSAGE**

13. **COUNCIL INFORMATION & DISCUSSION**

14. **ADJOURN** This institution is an equal opportunity provider. Discrimination is prohibited by Federal law. Special accommodations to attend or participate in a city meeting or other function can be provided by contacting City Hall at (541) 922-3226 or use the TTY Relay Service at 1-800-735-2900 for appropriate assistance.

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