

**UMATILLA CITY COUNCIL MEETING
AGENDA
COUNCIL CHAMBERS 700 6TH STREET, UMATILLA, OR 97882
MAY 5, 2020
7:00 PM**

1. **MEETING CALLED TO ORDER**

2. **ROLL CALL**

3. **PLEDGE OF ALLEGIANCE**

4. **APPROVAL OF AGENDA**

5. **CITY MANAGER'S REPORT**

5.1 **COVID-19 Update** *Suggested Action: Provide brief update on the City's response to the Governor's Orders regarding COVID-19*

6. **PUBLIC COMMENT** Public Comment is an opportunity for citizens to express opinions, raise issues, and provide information to the City Council. Comments presented during this segment should be on city-related issues and not on items that are scheduled for a Public Hearing on the same evening's agenda. If you wish to speak, please provide the requested information on the Sign-Up Sheet, being sure to note the topic on which you will speak. When called to the podium, begin by stating your name and address. You will have five minutes to speak, unless otherwise instructed.

7. **CONSENT AGENDA**

7.1 **Paid Invoices** *Suggested Action: Motion to approve.*

8. **PUBLIC HEARING**

9. **NEW BUSINESS**

9.1 **Resolution No. 52-2020 General Fee Resolution** *Suggested Action: Motion to approve Resolution No. 52-2020*

Staff annually reviews the City's fee resolution and makes recommended changes for Council to review. This year, the review process also incorporated the utility rate recommendations from the comprehensive rate analysis performed by FCS Group. Staff has recommended slightly lower base rates than FCS Group for 3/4" and 1" meters in an effort to be conscious of the effect that these rate increases will have on our residential users. At this time the City's growth rate is outpacing the model and we feel confident that we will still collect the required revenue. Other minor changes include the addition of fees for GIS public record requests and separate copy/print fees for the library and removal of the sign permit fee.

10. **PUBLIC COMMENT**

11. **DISCUSSION ITEMS**

11.1 **Discussion on adoption of Financial Management Policies** *Suggested Action: Staff is working to achieve Council Goal 5.7 - to receive the Government Finance Officers Association (GFOA) Distinguished Budget Award for the FY20/21. A required criterion of the award is the adoption and inclusion of financial management policies. Staff has reviewed the GFOA best practices on creation of these policies as well as a review of other Oregon award recipient policies. These policies set a basis for the financial planning, reporting and internal financial management of the City. In a time where Umatilla is experiencing tremendous growth, these policies will safeguard the fiscal stability required to achieve the City's objectives and ensure long-term financial health. The City is already adhering by the majority of these policies. The most challenging will be the implementation of an annual five year forecast. If Council is comfortable with the policies, they will be brought to the June 2nd meeting for formal adoption.*

12. **EXECUTIVE SESSION**

12.1 **Potential Real Estate Transaction - ORS 192.660(2)(e) Authorizes council to deliberate with persons designated by council to negotiate real property transactions, including long-term leases. Does not authorize discussion of general leasing policies** *Suggested Action: Discussion*

12.2 **Potential Litigation - ORS 192.660(2)(h) Authorizes council to consult with its counsel regarding current litigation or litigation likely to be filed. Media members must be excluded if the member is a party to the litigation.** *Suggested Action: Discussion*

13. **MAYOR'S MESSAGE**

14. **COUNCIL INFORMATION & DISCUSSION**

15. **ADJOURN** This institution is an equal opportunity provider. Discrimination is prohibited by Federal law. Special accommodations to attend or participate in a city meeting or other function can be provided by contacting City Hall at (541) 922-3226 or use the TTY Relay Service at 1-800-735-2900 for appropriate assistance.

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