

UMATILLA CITY COUNCIL MEETING
AGENDA
COUNCIL CHAMBERS 700 6TH STREET, UMATILLA, OR 97882
JULY 7, 2020
7:00 PM

1. **MEETING CALLED TO ORDER**

2. **ROLL CALL**

3. **PLEDGE OF ALLEGIANCE**

4. **APPROVAL OF AGENDA**

5. **CITY MANAGER'S REPORT**

5.1 **General Announcements** *Suggested Action: No Action.*

5.2 **COVID-19 Update.** We will discuss our grant program for businesses, CARES Act Reimbursement funds and preliminary economic development committee, masks requirement and City facilities, and general update. *Suggested Action: No Action.*

6. **PUBLIC COMMENT** Public Comment is an opportunity for citizens to express opinions, raise issues, and provide information to the City Council. Comments presented during this segment should be on city-related issues and not on items that are scheduled for a Public Hearing on the same evening's agenda. If you wish to speak, please provide the requested information on the Sign-Up Sheet, being sure to note the topic on which you will speak. When called to the podium, begin by stating your name and address. You will have five minutes to speak, unless otherwise instructed.

7. **CONSENT AGENDA**

7.1 **Paid Invoices** *Suggested Action: Motion to approve.*

8. **COMMITTEE REPORT**

8.1 **Planning Commission Appointment** *Suggested Action:* Mayor Dedrick has reviewed each of the received applications to serve on the Umatilla Planning Commission and recommends Jennifer Cooper for appointment.

The City received the following applications to the Planning Commission: Jennifer Cooper, Ivan Ely Gutierrez, and Maximo Bedolla.

9. **PUBLIC HEARING**

10. **NEW BUSINESS**

10.1 **Resolution No. 01-2021 - A resolution authorizing the City Manager to submit a loan application and execute loan agreement documents with the State of Oregon Department of Environmental Quality Clean Water State Revolving Loan Fund** *Suggested Action: Motion to Approve Resolution No. 01-2021*

The City has not updated its Wastewater Facilities Plan since 1997 and has experienced a significant amount of development and growth throughout the City. The updated plan will include a description of existing sewer treatment and collection systems, capacity and compliance analysis, anticipated needs for future facilities, and description of the future facilities including schedule, cost and financing. DEQ's Clean Water State Revolving Fund is offering a 5 year planning loan at .63% interest. This resolution authorizes the City Manager to apply for the loan and execute the loan agreement documents. It also authorizes the establishment of a loan reserve of one half of the average annual debt service of the loan, or approximately \$24,000.

- 10.2 [Resolution No. 02-2021](#) - A resolution authorizing the City Manager to submit a grant application and execute grant agreement documents with Business Oregon's Infrastructure Financing Authority Suggested Action: Motion to Approve Resolution No. 02-2021

This is a follow up to Resolution No. 01-2021, which authorized a CWSRF loan application of \$234,000 for the City's Wastewater Facilities Plan updates. The City will also be applying for a \$20,000 technical assistance planning grant from Business Oregon's Infrastructure Financing Authority to fund the remaining balance of the Wastewater Facilities Plan updates. This resolution authorizes the City Manager to apply for the grant and execute the grant agreement documents.

- 10.3 [Resolution No. 03-2021](#) - A resolution authorizing the City Manager to submit a grant application and execute grant agreement documents with Business Oregon's Infrastructure Financing Authority Suggested Action: Motion to Approve Resolution No. 03-2021

The City has not updated its Water Master Plan since 2008 and has experienced a significant amount of development and growth throughout the City. The City intends to develop a Water Master Plan to be reviewed and approved by the Oregon Health Authority (OHA). The total project cost is estimated at \$165,500. \$145,500 was allocated throughout the FY2020-21 budget. The City will be applying for a \$20,000 technical assistance planning grant from Business Oregon's Infrastructure Financing Authority to fund the remaining balance of the Water Master Plan updates. This resolution authorizes the City Manager to apply for the grant and execute the grant agreement documents.

- 10.4 [Resolution 04 -2021](#). A Resolution acknowledging the nullity of an agreement that contemplated the lease of municipal water rights on the Columbia River. Suggested Action: Motion to Approve.

In 2016, the City approved entering into an agreement with Northeast Oregon Water Association (NOWA) to lease some of the City's undeveloped Columbia River water right for use for agricultural purposes. Both parties signed the agreement, however City never received the required \$10,000 payment from NOWA for the Option. This Resolution acknowledges that the agreement is null and void due to never receiving payment from NOWA.

- 10.5 [Resolution 05 -2021](#). A Resolution to enter into an agreement with the Umatilla Chamber of Commerce to provide support to local businesses, tourism and visitor services, and Umatilla marketing services. Suggested Action: Motion to Approve.

For at least the past 18 months the City and Umatilla Chamber of Commerce have discussed our partnership to support local businesses and tourism of Umatilla and the Greater Umatilla area. This new agreement is the summation of those many discussions. This agreement highlight's the Chamber's primary purpose to support businesses while also outlining services for tourism, which includes continued use of the Welcome Center, and reporting requirements to the City. Also, new to the agreement are terms relating to Landing Days and other General Event Coordination.

11. **PUBLIC COMMENT**

12. **DISCUSSION ITEMS**

12.1 **Hydraulically Connected Wells Feasibility Project loan modification** *Suggested*

Action: In March, Council approved Resolution 49- 2020 to enter into a loan agreement with Business Oregon's Infrastructure Finance Authority for our Hydraulically Connected Wells Feasibility Study. Now that project has been awarded a corresponding grant and after review of total funds available for the entire scope of the project, there is a likelihood that the City's grant match (which is being paid for utilizing this loan) requirement may increase due to increased costs associated with environmental and cultural resources requirements.

This item is intended for informational purposes and further discussion only. At the completion of the project, staff anticipates bringing an updated amendment to Council requesting an increase to the loan of an estimated \$50,000.

12.2 **Inter-governmental Agreement with the City of Echo to provide Planning and Building assistance** *Suggested Action: The City of Echo is working with potential developers of both commercial and residential development. Echo currently does not have internal staff to meet their Planning and Building needs to adequately assist the developer. Additionally, their municipal code needs updating.*

Umatilla has staffing available that could assist them with their Planning and Building needs.

13. **EXECUTIVE SESSION**

13.1 Potential Real Estate Transaction - ORS 192.660(2)(e) Authorizes council to deliberate with persons designated by council to negotiate real property transactions, including long-term leases. Does not authorize discussion of general leasing policies. *Suggested Action: Discussion*

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13.6 Negotiations Involving Matters of Trade or Commerce - ORS 192.660 (2) (g) authorizes council to consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations. *Suggested Action: Discussion*

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13.8 To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed ORS 192.660(h) *Suggested Action: none*

14. **MAYOR'S MESSAGE**

15. **COUNCIL INFORMATION & DISCUSSION**

16. **ADJOURN** This institution is an equal opportunity provider. Discrimination is prohibited by Federal law. Special accommodations to attend or participate in a city meeting or other function can be provided by contacting City Hall at (541) 922-3226 or use the TTY Relay Service at 1-800-735-2900 for appropriate assistance.

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