

**CITY OF UMATILLA
COUNCIL MEETING
January 3, 2023**

1) MEETING CALLED TO ORDER

Council President TenEyck called the meeting to order at 6:58 p.m.

2) OATH OF OFFICE

- 2.1 Corinne Funderburk - Position 1
- 2.2 Katie McMillan - Position 3
- 2.3 Dennis McMillan - Position 5
- 2.4 Caden Sipe - Mayor

Oath of Office was administered to Corinne Funderburk, Katie McMillan, and Denis McMillan as council members. The Oath of Office was administered to Caden Sipe as mayor.

3) ROLL CALL

PRESENT: Corinne Funderburk, Daren Dufloth, Katie McMillan, Ashley Wheeler, Dennis McMillan, Roak TenEyck, and Caden Sipe.

ABSENT: None

4) PLEDGE OF ALLEGIANCE

Recited at 7:02 p.m.

5) APPROVAL OF AGENDA

Manager Stockdale asked to add the Fire Department under the City Manager Report. City Recorder noted a mistake on the City's Calendar for the Planning Commission meeting held in November of 2023; it was supposed to be on November 28, 2023, not November 21, 2023.

Daren Dufloth moved to approve the agenda with the addition of the Fire Department presentation under the City Manager Report and the correct date for the Planning Commission November 28, 2023, meeting. Roak TenEyck seconded the motion. Voted: 6 - 0. Motion carried.

6) CITY MANAGER'S REPORT

Manager Stockdale introduced Fire Chief Todd Dormaier to Council. Fire Chief Dormaier congratulated the new council. He was looking forward to working with staff and the council in the future. He stated that around 0748 hours on December 31st, there was a call for a young individual in distress and not breathing. He wanted to thank the agency Chief Huxel managed and their level of operation. Officer Lemmon overheard the call. He explained that Fire and Police departments worked closely together and listen to each other's calls. Officer Lemmon arrived at the scene and mitigated the situation. The very young child was breathing and living today due to Officer Lemmon stepping up and going above and beyond the call of a public servant. He wanted to thank the Umatilla Police Department and Officer Lemmon for going above and beyond the call of duty.

6.1 Planning Commission Yearly Report

[Planning Commission Report 2022.pdf](#)

Planning Commission Chair Bruce McLane went over the Planning Commission Report with Council. He stated that on paper, it was only 15 applications, but what the report needed to show and was unable to show was the complexity of the applications. Citizens do pay attention, and one meeting had record attendance. It was great to see the project moving forward. Finally, Planning Commission had a full panel all of 2022, and he appreciated Council's efforts to keep it full.

6.2 Letter from UCSLD Outgoing District Director Erin McCusker

[Correspondence from UCSLD 12.20.22.pdf](#)

Former Umatilla County Special Library District Director Erin McCusker wrote a letter about her confidence in the Library Director, Susie Sotelo. There were very few people selected to participate in the hiring process for the new director for the UCSLD. Susie was selected to participate. They hired Heather Estrada from the Pendleton library. Ms. Estrada has hit the ground running, and we were excited to have her on board.

6.3 Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award

[Umatilla OR GFOA Budget Award 2022-23.pdf](#)

GFOA has presented the Distinguished Budget Presentation Award to the City of Umatilla for its Annual Budget for the fiscal year beginning July 1, 2022. This award is the highest form of recognition in governmental budgeting. It reflects the commitment of the governing body and staff to meeting the highest principles of governmental budgeting. In order to receive the budget award, the entity had to satisfy nationally recognized guidelines for effective budget presentation. These guidelines are designed to assess how well an entity's budget serves as a policy document, a financial plan, an

operations guide, and a communication device. This is the third year in a row that the City has earned this prestigious award.

6.4 FY 2021-2022 Audit Review

[Independent Auditors Report 06.30.22.pdf](#)

Barnett & Moro P.C. completed the City's annual audit report for the fiscal year ending June 30, 2022. We included their Independent Auditors' Report summaries for your review. A full copy of the report, which includes financial statements, Management Discussion & Analysis, and other supplementary information, has been published on the City's website at <https://www.umatilla-city.org/finance/page/budget-audit-reports>.

7) PUBLIC COMMENT

No public comment was presented.

8) CONSENT AGENDA

8.1 December Paid Invoices

[December 2022 Paid Invoices.pdf](#)

Daren Dufloth moved to approve. Ashley Wheeler seconded the motion. Voted: 6 - 0. Motion carried.

9) NEW BUSINESS

9.1 2023 Council Calendar

[2023 Umatilla City Calendar Planner.pdf](#)

Council discussed the date for the Council Retreat. A consensus was reached, and a date was set for January 28, 2023. The date for the November Planning was fixed for the 28th of November.

Daren Dufloth moved to approve City Calendar as amended to include the Council Retreat on January 28th and fix the November Planning Commission meeting. Corinne Funderburk seconded the motion. Voted: 6 - 0. Motion carried.

9.2 First reading of Ordinance 864 - An Ordinance granting a nonexclusive Franchise to Pendleton Overground, LLC DBA PDTFAST.NET hereinafter referred to as "Grantee," its successors and assigns, the right of privilege to provide telecommunications services within the City and to utilize the public rights of way.

Roak TenEyck moved to approve the first reading of Ordinance No. 864. Ashley Wheeler seconded the motion. Voted: 6 - 0. Motion carried. Recorder Sandoval read the title of Ordinance No. 864 to the public.

- 9.3 Ordinance No. 864. An Ordinance granting a nonexclusive Franchise to Pendleton Overground, LLC DBA PDTFAST.NET hereinafter referred to as "Grantee," its successors and assigns, the right of privilege to provide telecommunications services within the City and to utilize the public rights-of-way.

[PDTFAST_franchise_Agreement Ordinance 864.docx](#)

Daren Dufloth moved to approve Ordinance No. 864. An ordinance granting a nonexclusive Franchise to Pendleton Overground, LLC DBA PDTFAST.NET, hereinafter referred to as "Grantee," its successors and assigns, the right of privilege to provide telecommunications. Dennis McMillan seconded the motion. Voted: 6 - 0. Motion carried.

- 9.4 Resolution 23-2023 - A resolution declaring surplus city property

[RES 23-2023.docx](#)

Finance and Administrative Services Director Ince explained that it was common practice to declare surplus City property via resolution. She wanted to point out that staff requested to dispose of the 2005 Chrysler 300 and 2004 Chevrolet Tahoe by donating them to Project PATH.

Daren Dufloth moved to approve Resolution 23-2023 - A resolution declaring surplus property, with the exception of donations for Project PATH, looking at the Tahoe and Chrysler 300. Katie McMillan seconded the motion. Voted: 6 - 0. Motion carried.

- 9.5 Budget Committee Appointments

[Richard Cotterell II - Redacted.pdf](#)
[Maria McMillan - Redacted.pdf](#)
[Verónica Gutiérrez - Redacted.pdf](#)
[Leslie Smith - Redacted.pdf](#)
[Josy Chavez - Redacted.pdf](#)
[Bruce McLane - Redacted.pdf](#)

Ashley Wheeler moved to approve Mayor Sipe's recommendation to reappoint Bruce McLane and appoint Richard Cotterell, Josy Chavez, Leslie Smith, and Veronica Gutierrez to the Budget Committee. Daren Dufloth seconded the motion. Voted: 6 - 0. Motion carried.

- 9.6 Library Advisory Committee Appointments

[Veronica Gutierrez - Redacted.pdf](#)

Judy Simmons - Redacted.pdf

Daren Dufloth moved to approve Mayor Sipe's recommendation to reappoint Judy Simmons and appoint Veronica Gutierrez to the Library Advisory Committee. Roak TenEyck seconded the motion. Voted: 6 - 0. Motion carried.

10) PUBLIC COMMENT

No public comment was presented.

11) MAYOR'S MESSAGE

Mayor Sipe stated he looked forward to working with everyone the next four years. He thanked everyone for their input.

12) COUNCIL INFORMATION & DISCUSSION

Councilor TenEyck welcomed all the new members and congratulated Councilor Funderburk on her reelection. He welcomed Mr. Sipe as the new mayor. He looked forward to working with him. He hoped everyone had a safe holiday season. In his home, he had people stranded due to the weather and people who weren't feeling well. They had to roll with the punches this year.

Councilor D McMillan wanted to thank everyone. He hoped to learn the ropes soon. He would do his best for his voters.

Councilor Wheeler walked into tonight's meeting excited for what was ahead of them and for what is here now. She was excited to get to know the new members as council members, colleagues, but also friends. It was a great way to start talking about internet.

Councilor K McMillan she thanked everyone for voting her in and giving her a chance to be a voice. She was excited to see what would happen in the next four years and working with everyone.

Councilor Dufloth loved to see people come in, especially a fresh set of eyes. He talks about having a servant's heart. It takes a certain type of person to do what they do. He hopes they keep those fresh eyes as they move forward. Don't allow things to weigh you down. Use your ears to dictate your eyes. Listen to people, follow direction, but also have a wonderful servant's heart. The reason we take on these jobs is because we want to do the right thing.

Councilor Funderburk thanked Chief Dormaier for keeping them informed. She loved hearing about things that were going on. She congratulated Staff on their award. The City looked beautiful with all the lights and wreaths and banners. She thanked the City for providing employment to the students to operate the ice skating rink.

January 3, 2023

13) RECESS TO EXECUTIVE SESSION

Daren Dufloth moved to recess to executive session. Dennis McMillan seconded the motion. Voted: 6 - 0. Motion carried.

14) EXECUTIVE SESSION

14.1 TIME CERTAIN: 7:50. Potential Litigation - ORS 192.660(2)(h) Authorizes council to consult with its counsel regarding current litigation or litigation likely to be filed. Media members must be excluded if the member is a party to the litigation.

Daren Dufloth moved to adjourn the executive session. Katie McMillan seconded the motion. Voted: 6 - 0. Motion carried.

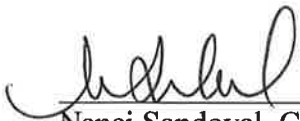
15) ADJOURN

Daren Dufloth moved to adjourn. Dennis McMillan seconded the motion. Voted: 6 - 0. Motion carried.



Caden Sipe, Mayor

ATTEST:



Nanci Sandoval, City Recorder