

**UMATILLA CITY COUNCIL MEETING
A G E N D A
COUNCIL CHAMBERS
JUNE 05, 2018
7:00 P.M.**

1. MEETING CALLED TO ORDER

2. COUNCIL POSITION #4 INTERVIEW AND SELECTION

- 2.1 Jodi Hinsley *page 1*
- 2.2 Ashley Wheeler *page 2*
- 2.3 Janet Detwiler *page 3*

3. OATH OF OFFICE

4. ROLL CALL

5. PLEDGE OF ALLEGIANCE

6. APPROVAL OF AGENDA

7. PRESENTATION

- 7.1 Presentation by Jon Paul Bowles, Destination Management Plan
- 7.2 Presentation by Marcus Bush, PSU MRED Program, Downtown Revitalization Project

8. APPROVAL OF MINUTES

- 8.1 May 01, 2018 *pages 4 -8*
- 8.2 May 15, 2018 Workshop *pages 9 - 10*

- 9. PUBLIC COMMENT:** The Council will hear discussion of unannounced matters pertaining to community business. Council may discuss, but can take no action formally on items not placed on the published agenda. Comments are limited to five (5) minutes per person with a total time for this section being 30 minutes. Attendees are asked to refrain from interrupting the Council session unless the Mayor or Council member(s) specifically request clarification from an audience member.*

10. CONSENT AGENDA

- 10.1 Paid Invoices
 - a. CRIS, Inc. *page 13*
 - b. All Remaining Invoices *pages 11 - 31*
- 10.2 Court Report – April *page 32*

11. COMMITTEE REPORTS

- 11.1 Planning Commission Appointment (1 Vacancy)
 - a. Thomas W. Love *page 33*
 - b. Darla Huxel *page 34*

12. UNFINISHED BUSINESS

13. NEW BUSINESS

13.1 Transient Room Tax Grant Request – Umatilla Museum and Historical Foundation
pages 36 - 37

13.2 Resolution No. 23 - 2018 A Resolution Authorizing City Manager Russell W. Pelleberg to Sign an Intergovernmental Agreement between the City of Umatilla and the Intermountain Education Service District for Information Technology Support Services *pages 38 - 40*

13.3 Resolution No. 24 - 2018 – A Resolution Authorizing the Mayor to sign MOU No. 32779 between the City and the Department of Transportation for Landscape Improvements *pages 41 - 46*

13.4 Public Hearing on Resolution No. 25 – 2018 – A Resolution Adopting Supplemental Budget for Fiscal Year 2017 – 2018

13.5 Resolution No. 25 – 2018 – A Resolution Adopting Supplemental Budget for Fiscal Year 2017 – 2018 *page 47*

13.6 Resolution No. 26- 2018 – A Resolution Making Appropriations for the 2017-2018 Supplemental Budget *pages 48 - 49*

13.7 Resolution No. 27 - 2018 – A Resolution Transferring Funds and Appropriations within the General, Water, Sewer, Street, Library and Building Funds for Fiscal Year 2017 – 2018 *pages 50 -51*

13.8 Resolution No. 28 - 2018 – A Resolution Adopting the 2018 – 2019 Budget *page 52*

13.9 Resolution No. 29 - 2018 – A Resolution Appropriating Amounts for Fiscal Year 2018 – 2019 *pages 53 - 55*

13.10 Resolution No. 30 - 2018 – A Resolution Levying Ad Valorem Taxes and Categorizing Taxes for the 2018 – 2019 Fiscal Year *page 56*

13.11 Public Hearing on Resolution No. 31 – 2018 – A Resolution Declaring the City’s Election to Receive State Revenues

13.12 Resolution No. 31 – 2018 – A Resolution Declaring the City’s Election to Receive State Revenues *page 57*

13.13 Resolution No. 32 – 2018 – A Resolution Authorizing the Purchase of the Old Post Office Building Properties from Clyde and Betty Nobles *page 58*

13.14 Resolution No. 33 – 2018 – A Resolution Authorizing the Mayor to Sign a MOU between the City and the Umatilla Chapter of Project LIT Community to Build and Place Little Libraries *pages 59 - 63*

13.15 Resolution No. 34 – 2018 – A Resolution Authoring the Mayor to Sign a MOU between the City and the Umatilla School District for Partnership of the S.W.E.L.L. Program *pages 64 -66*

13.16 Public Hearing on Resolution No. 35 – 2018 - A Resolution Adopting a Building Division Permit Fee Schedule *pages 67 - 68*

13.17 Resolution No. 35 – 2018 – A Resolution Adopting a Building Division Permit Fee Schedule *pages 69 - 88*

13.18 Sixth Street Waterline Project RFP Bid Award

13.19 Liquor License Application – HWY 730 Tavern *pages 89 - 93*

13.20 Public Hearing on Ordinance 829 - An Ordinance Repealing Title 2, Chapter Six of the Umatilla, Oregon City Code, Ordinance No. 807, Retaining Title 2, Chapter Six By Name Only, and Amending Title 4, Chapter One of the Umatilla, Oregon City Code *pages 94 - 103*

14. CORRESPONDENCE

14.1 Letter of Support for the West Umatilla County Trails System Plan RTCA Grant Application *page 104*

14.2 Letter of Support for the West Umatilla County Trails System Plan TGM Grant Application *page 105*

15. PUBLIC COMMENT: *See #9

16. MAYOR'S MESSAGE

17. STAFF REPORT

17.1 Manager's Report *pages 106 -109*

18. COUNCIL INFORMATION & DISCUSSION

19. ADJOURN TO EXECUTIVE SESSION

20. RECONVENE

21. ADJOURN

This institution is an equal opportunity provider. Discrimination is prohibited by Federal law. Special accommodations to attend or participate in a city meeting or other function can be provided by contacting City Hall at (541) 922-3226 or use the TTY Relay Service at 1-800-735-2900 for appropriate assistance.

Mayor and Council:
City of Umatilla
PO BOX 130
Umatilla, OR 97882

I Jodi L. Hinsley, request appointment re-appointment to:
 Planning Commission Library Board
 Budget Committee Transient Room Tax Committee
 Parks & Recreation Committee Tree Board Committee
 Code Enforcement Board City Council

I have lived in Umatilla for 6.5 years. Additional qualifications:

I am currently on Code Enforcement & Planning Commission. I am also on Umatilla Landing Days Planning Committee.
I have over 20 years experience managing people. I know how to build good teams and make positive relationships with co-workers and customers.

Address: Umatilla, OR 97882 Phone Number: _____
E-mail Address: J.Hinsley@umatilla.gov

Jodi L. Hinsley 4/25/2018
Signature Date

Planning Commission - 7 members, not more than 2 of whom shall be nonresidents of the city residing within urban growth area, and the City Manager and Public Works Director as ex officio members. The Commission is responsible for the administration of the Land Use Code. The Commission may: recommend and make suggestions to the city council and to all other public authorities concerning laying out, widening, extending, parking, and locating of streets, sidewalks and boulevards, relief of traffic congestions, betterment of housing and sanitation conditions, and establishment of zones of districts limiting the use, height, area and bulk of building and structures. For more information please see Title 2 Chapter 1 Section 7 of the City of Umatilla code book.

Library Board - 5 resident voters within the urban growth boundary of the City, the City Manager, Mayor, and Librarian may serve on the board as ex officio members. The Board may: make recommendations to the

Published on Umatilla, Oregon (<https://www.umatilla-city.org>)

[Home](#) > [Committee Appointment Form](#) > [Webform results](#) > [Committee Appointment Form](#)

Submission information

Form: [Committee Appointment Form](#)
Submitted by Visitor (not verified)
Sunday, May 20, 2018 - 8:18am
208.65.217.117

Full Name

Ashley Wheeler

Please indicate which category you are seeking

Appointment

Which committees are you interested in?

City Council

How long have you lived in Umatilla?

2011

List any additional qualifications

Address

Phone Number

Email



Source URL: <https://www.umatilla-city.org/node/2001/submission/224>

Submission information

Form: [Committee Appointment Form](#)
Submitted by Visitor (not verified)
Friday, May 25, 2018 - 7:35pm
75.164.217.211

Full Name

Janet Detwiler

Please indicate which category you are seeking

Appointment

Which committees are you interested in?

- City Council
- Planning Commission

How long have you lived in Umatilla?

over 30 years

List any additional qualifications

I have served several businesses in managerial positions. If appointed I am eager to learn from, listen to, and work with our community to make Umatilla a highly sought after destination for business, recreation, and living.

Address

F

Phone Number

F

Email

F

Source URL: <https://www.umatilla-city.org/node/2001/submission/225>

**CITY OF UMATILLA
COUNCIL MEETING
May 01, 2018**

1. **CALLED TO ORDER:** Mayor Dufloth called the regular council meeting to order at 7:00pm.
2. **ROLL CALL**
PRESENT: Councilors Keith, Roxbury, Ray, Torres – Medrano, and TenEyck.
ABSENT: Councilor Ribich
STAFF PRESENT: Recorder Sandoval, Manager Pelleberg, Deputy City Manager Ince, Rec Planner Tsui, Public Works Director Barron, Planner Seitz, Community Development Director Mabbott, Accounting Assistant Horn, Attorney SpicerKuhn, and Chief Huxel.
3. **PLEDGE OF ALLEGIANCE:** Pledge of allegiance was recited at 7:02pm.
4. **APPROVAL OF AGENDA:** It was moved by Councilor Roxbury to approve the agenda. The motion was seconded by Councilor Keith. Voted: 5-0. Motion carried.
5. **PRESENTATION:** None.
6. **APPROVAL OF MINUTES:** It was moved by Councilor Ray to approve minutes for April 03, 2018. The motion was seconded by Councilor Torres-Medrano. Voted: 5-0. Motion carried unanimously.
7. **PUBLIC COMMENT:**
Officer Tovey – Announced that the annual golf tournament was being held June 16, 2018 at Big River Golf Course in Umatilla. This year part of the proceeds would go to Mike and Cindy Ellwood for their daughter Jasmine Ellwood, who was diagnosed with cancer earlier in the year.

Danice McBee- She received a call from a concerned citizen stating that the Hospital District was disbanding. She wanted to let the Council know that the Hospital District was not disbanding. She wanted to put that rumor to rest.
8. **CONSENT AGENDA:**
It was moved by Councilor TenEyck to approve paid invoice CRIS, Inc. The motion was seconded by Councilor Torres - Medrano. Voted: 4-1-0. Councilor Ray abstained. Motion carried.

Councilor TenEyck moved to approved All Remaining Invoices and the Court Report. The motion was seconded by Councilor Roxbury. Voted: 5-0. Motion carried unanimously
9. **COMMITTEE REPORTS:** None.
10. **UNFINISHED BUSINESS:** None.
11. **NEW BUSINESS:**

11.1 Accept Mark Ribich's Resignation and Declare a Vacancy – It was moved by Councilor Roxbury to accept Mark Ribich's resignation and declare a vacancy. The motion was seconded by Councilor Ray. Mayor Dufloth stated May 25, 2018 as the last day to accept applications. Voted: 5-0. Motion carried.

11.2 Resolution No. 18-2018 — Deputy Manager Ince explained that the RV Park rates were being addressed separately from the other rates to coincide with the implementation of the new online reservation system. This rate increase was designed to cover the increased costs relating to that system. It was moved by Councilor TenEyck to approve Resolution No. 18 – 2018 - A Resolution Amending Section 29 to Reflect RV Park Rate Adjustments; and Amend the Title of Resolution No. 22-2016. The motion was seconded by Councilor Torres – Medrano. Voted: 5-0. Motion carried.

11.3 Resolution No. 19-2018 – Deputy Manager Ince went through the major changes to the fees, including a 3% water and sewer rate increase and the impact on the average residential user. Councilor Roxbury asked how long it will be before we need another increase. Manager Pelleberg explained that these rates are now reviewed annually to prevent another major increase and will only adjust rates when needed. It was moved by Councilor TenEyck to approve Resolution No. 19 – 2018 - General Fee Resolution. The motion was seconded by Councilor Torres – Medrano. Voted: 5-0. Motion carried.

11.4 Resolution No. 20-2018 – Deputy Manager Ince explained that this Resolution includes a 2% COLA. There are no new positions on the wage scale but there is one job title change. The accounting/administrative position has been renamed Community Development Coordinator to more accurately reflect job duties. Councilor Ray asked if the attorney has reviewed the wage scale. Manager Pelleberg explained that it was not sent to the attorney as it was only a percentage change and no other language had been modified. It was moved by Councilor Torres - Medrano to approve Resolution No. 20 -2018 - A Resolution Amending the Compensation Plan for Fiscal Year 2018 – 2019 and Repealing Pay Plan and Position Levels of Resolution No. 15- 2017. The motion was seconded by Councilor Ray. Voted: 5-0. Motion carried.

11.5 Resolution No. 21-2018 – Manager Pelleberg explained that this is the contract negotiated with the union and it has been reviewed by the legal counsel of both parties. Councilor Ray asked for an explanation of why the union wage increase is higher than the COLA for all other staff. Manager Pelleberg explained that in year one they don't actually get an increase. Instead we removed one step from the bottom of the scale and added one to the top. It was moved by Councilor TenEyck to approve Resolution No. 21 – 2018 - A Resolution Authorizing City Manager Russell W. Pelleberg to Sign the Bargaining Agreement between the City of Umatilla and the Umatilla Safety Association. The motion was seconded by Councilor Keith. Voted: 5-0. Motion carried.

11.6 Resolution No. 22 – 2018 – Deputy Manager Ince explained that this Resolution mirrors the changes made in the union contract, including an increase in the annual VEBA contribution and creation of an optional gym membership to be paid for as a payroll deduction. It was moved by Councilor Ray to approve Resolution No. 22 -2018 - A Resolution Amending Healthcare Benefits and Other Benefits Section of the Employee Handbook for the City of Umatilla. The motion was seconded by Councilor Torres - Medrano. Voted: 5-0. Motion carried.

11.7 PA-2-2018 – Public Hearing – Mayor Dufloth opened the public hearing for PA-2-2018 at 7:35pm. He proceeded to announce the procedure to follow, report from staff/planning commission, applicant’s testimony, other members of the audience who wish to speak on the proposal, applicant’s rebuttal, other public agency reports, and close the hearing. He asked individuals who wished to testify to come to the podium state their name, address, and sign in for the record.

Planner Seitz explained that the application was for a plan amendment. It would be a text amendment to chapter 11, which is the public facilities and service plan. This exception would allow the City of Umatilla to extend services outside our UGB, with the anticipation of the Army Depot being transferred to new ownership. The Columbia Development Authority (CDA) approached the city to see if they were interested in serving those lands. The application did not authorize the services to be built, it just allowed the possibility to extend.

Councilor Ray asked if the attorney had looked at it. Manager Pelleberg stated that this was something that had been on the books before our new attorney was on board.

Councilor Roxbury stated that there was a lot of information with a lot of little caveats.

This did not obligate the City to provide services to that area. All this document does is allow us to service the Army Depot, it would not be just anywhere outside of our UGB. This allows one line to go out to the Depot and that is it.

It was moved by Councilor TenEyck to approve PA-2-2018 based on staff finds and recommendations. The motion was seconded by Councilor Roxbury. Voted: 5-0. Motion carried.

11.8 Ordinance No. 828 – It was moved by Councilor Ray to have a first reading on Ordinance No. 828. The motion was seconded by Councilor Roxbury. Voted: 5-0. Motion carried.

Recorder Sandoval read Ordinance No. 828 by title, AN ORDINANCE AMENDING THE CITY’S COMPREHENSIVE LAND USE PLAN BY ADOPTING AN EXCEPTION TO STATEWIDE GOAL 11 TO ALLOW THE EXTENSION OF THE CITY’S EXISTING SEWER SYSTEM TO SERVE PROPERTY LOCATED OUTSIDE THE URBAN GROWTH BOUNDARY.

It was moved by Councilor Roxbury to adopt Ordinance. No. 828. The motion was seconded by Councilor Torres – Medrano. Voted: 5-0. Motion carried.

An Ordinance Amending the City’s Comprehensive Land Use Plan by Adopting an Exception to Statewide Goal 11 to Allow the Extension of the City’s Existing Sewer System to Serve Property Located Outside the Urban Growth Boundary

11.9 Police Week and Peace Officers’ Memorial Day Proclamation – Mayor Dufloth declared May 13 – 19, 2018, as police week, and May 15, 2018 as Peace Officer’s Memorial Day.

11.10 Mental Health Awareness Proclamation – Mayor Dufloth declared the month of May as Mental Health Month in the City of Umatilla.

11.11 IT Service RFP – Deputy City Manager Ince explained that we recently sent out a request for proposals for IT services and received two proposals. Based on staff’s recommendation to award the bid for IT services to IMESD, Councilor Ray moved to have staff proceed with a contract negotiation. The motion was seconded by Councilor TenEyck. Voted: 5-0. Motion carried.

11.12 National Corrections Workers Week Proclamation – Mayor Dufloth declared the week of May 6 -12, 2018 as TRCI Employee Recognition Week.

12. CORRESPONDENCE: None.

13. PUBLIC COMMENT:

13.1 Rick Pullen – wanted to let council know that he was running for County Commissioner Position #1. He wanted to have business cards with him in case anyone wanted to talk to him and ask questions about how he viewed the position.

14. MAYOR’S MESSAGE: His message was about stewardship. He stated that volunteering took a lot of effort and time out of one’s day. He said that he sees a lot of great things a lot of nasty things, because people have their own agendas and things can get out of hand. He would challenge anyone to go forth and move with caution. He takes a lot of things with a heavy heart when he represents the City of Umatilla because there are a lot of good citizens.

He wanted to thank Mark Ribich for his commitment to the City of Umatilla. He really is a steward of the community and has been a driving force to many of the projects in the city. He thanked Mr. Ribich for his service.

He also wanted to thank Councilor Torres – Medrano for her commitment to bring forth a sensitive subject such as mental health awareness.

15. STAFF REPORT:

15.1 Water and Sewer Infrastructure Project – GIS Coordinator and Rec Planner Tsui explained to Council about the project he had been working on diligently over the last year. He mapped out all the sewer and water lines for the City. He felt like he was 99% done with the project. This would enable the city staff to be able to work more efficiently and use it for future development.

15.2 Manager Pelleberg stated that what GIS Coordinator and Rec Planner Tsui and the Public Works crew had accomplished is brand new and is already in use by developers and engineers. He wanted to thank the staff for their efforts. He also thanked the Public Works Department for their effort in keeping our streets and parks clean. There was a lot going on in City Hall, the Police Department, and Public Works. The city was growing, and some staff were doing a lot more than what their job titles say they do and he appreciated staff stepping up taking on more to keep the city growing.

16. COUNCIL INFORMATION & DISCUSSION:

16.1 Councilor Torres – Medrano – She talked about the Mental Health Awareness 5K/Fun Walk and Mental Health Fair. The races will start at 10am, and the health fair would start at 11am. Good Shepard will find a provider to do mental health screens. She loved her city. It was great to see so many business owners help out in such a short notice. It was a very heavy topic, but it should be celebrated that we are aware. She wanted to thank Chief Huxel for inspiring her to put it on. The police department was on the front line on some of these issues. Lifeways is supposed to help us out, but sometimes things fall between the cracks. There is going to be a gathering of local resources for our community. She wanted to thank the sponsors: Java Junkies, Independent Transport LLC, G&J's, the Umatilla Police Department, Crossroads Truck Stops, Lucky Wash, Rae's Dayz, Sam's Stop and Shop, NAPA, Doñita's Tacos, Banner Bank, Kassie Kennedy, and Riverside Sports Lounge.

16.2 Councilor Keith - wanted an update on the new annexation and land swaps that were supposed to be occurring. Manager Pelleberg explained that it was something that was currently being talked about. Councilor Keith wanted to know if we had the funds in the budget for upgrades. Deputy City Manager Ince explained that we had not received options about as far as how to proceed.

17. **ADJOURN:** The next regular meeting will be held on June 05, 2018 at 7:00pm. It was moved by Councilor Ray to adjourn the meeting. The motion was seconded by Councilor Roxbury Voted: 5-0. Motion carried. Meeting adjourned at 8:26 pm.

Daren Dufloth, Mayor

ATTEST:

Nanci Sandoval, City Recorder

**CITY OF UMATILLA
WORKSHOP
MAY 15, 2018**

1. MEETING CALLED TO ORDER: Mayor Dufloth called the meeting to order at 6:07 p.m.

2. ROLL CALL

PRESENT: Councilors Ray, Councilor Keith, and Councilor TenEyck. Councilor Roxbury arrived at 6:09pm. Councilor Torres – Medrano arrived at 7:15pm.

STAFF PRESENT: Chief Huxel, Manager Pelleberg, Deputy City Manager Ince, Community Development Director Mabbott, Planner Seitz, Public Works Director Barron, and Recorder Sandoval.

3. DISCUSSION ITEMS:

3.1 Training – the LOC video was unavailable.

3.2 Council Retreat Follow Up – Council was presented with the executive summary from the retreat held on February 27, 2018. Council consensus was that they would like to utilize Jennifer again for follow up training on the next steps to reach the goals and how to communicate our vision. Deputy Manager Ince asked for clarification on whether the council wanted to approve the mission statement created at the work session or if it needed modification. Although everyone is satisfied with the mission statement, Community Development Director Mabbott suggested we wait to formally approve it until after John Paul gives his presentation about the Destination Management Plan in June. Mayor Dufloth agreed and asked staff to bring the vision statement to the July meeting.

3.3 Marijuana Dispensaries Discussion – Staff and council discussed the history of the previous ordinance. City Planner Seitz explained that if we were to reverse the previous ordinance the only zone that would allow for a dispensary right now is the general commercial zone along Highway 395 and 730. One of the state rules is that you can't have a dispensary within 1,000 feet of another dispensary. This would only allow one in that zone as it would block out all other eligible properties. There is also that buffer around parks and schools so even with a zoning change, it would be very difficult to find a property downtown to put a dispensary. After discussion on each individual councilor's viewpoint, the council as a whole reached the consensus that although they are open minded to dispensaries, they believe that at the moment it is not something the city would necessarily benefit from.

3.4 Mobile Food Vendors – Planner Seitz discussed how many inquiries he has received on if the City allows mobile food vendors. As of now, they are only allowed for special events such as Landing Days. Staff was looking for consensus from the council to see if they are interested in modifying our policy before devoting a lot of time on this process. They reached the consensus that we need to revisit the mobile food vendor ordinance.

They would all be interested in a well-organized place, such as a food pod, for them to go on a temporary basis.

3.5 Accessory Dwelling Units Requirements – Planner Seitz explained that state legislature mandated that we accept ADUs applications beginning July 1. In order for us to stay ahead of the game, we need to adopt rules and regulations to protect our property owners and property values. They will be seeing an ordinance to help regulate these applications.

4. **ADJOURN:** Mayor Dufloth adjourned at 8:09 p.m.

Daren Dufloth - Mayor

ATTEST:

Nanci Sandoval – City Recorder

Report Criteria:
Detail report type printed

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
9							
9	A-1 Industrial Hose & Supply	71393	Street DeptMaintenance	04/24/18	37.68	41563	05/08/18
	Total 9:				37.68		
26							
26	AgSource Laboratories	90489483	BOD AND SOLIDS TEST	04/13/18	76.85	41660	05/23/18
		90489484	BOD AND SOLIDS TEST	04/13/18	73.47	41660	05/23/18
		90499066	BOD AND SOLIDS TEST	04/18/18	76.85	41660	05/23/18
	Total 26:				227.17		
46							
46	American Printing	59447	Marina Business Cards and Frequent Stay Cards	05/21/18	304.00	41661	05/23/18
	Total 46:				304.00		
59							
59	Aramark Uniform Services, Inc.	863397132	Mats & Towels	04/12/18	132.48	41565	05/08/18
		863397134	Cleaning Svs	04/12/18	99.10	41565	05/08/18
		863417701	Mats & Towels	04/26/18	132.48	41565	05/08/18
		863417703	Cleaning Svs	04/26/18	94.78	41565	05/08/18
	Total 59:				458.84		
92							
92	Banner Bank Mastercard	2418APR18	SUPPLIES	04/30/18	426.40	41566	05/08/18
		2418APR18	OACP CONFERENCE	04/30/18	250.00	41566	05/08/18
		2418APR18	INN AT SPANISH HEAD	04/30/18	199.54	41566	05/08/18
		2418APR18	FLAG ROPE	04/30/18	57.00	41566	05/08/18
		4480MAY18	MAYOR/COUNCIL/MANA GER MEETING	04/23/18	39.44	41566	05/08/18
		4480MAY18	GO TO MEETING ANNUAL PLAN	04/23/18	228.00	41566	05/08/18
		4480MAY18	EVENT BANNER	04/23/18	82.00	41566	05/08/18
		4480MAY18	VERIZON PHONE	04/23/18	154.20	41566	05/08/18
		4480MAY18	VERIZON PHONE	04/23/18	154.21	41566	05/08/18
		4480MAY18	PARKS AND REC MAINTENANCE	04/23/18	40.16	41566	05/08/18
		4480MAY18	JUB/CTUIR/MANAGER MEETING	04/23/18	25.40	41566	05/08/18
		5919APR18	DCBS BUILDING OFFICIAL REGISTRATION	04/23/18	280.00	41566	05/08/18
		5919APR18	ARBOR DAY SUPPLIES	04/23/18	447.40	41566	05/08/18
		5919APR18	CIS-MAYOR TRAINING	04/23/18	25.00	41566	05/08/18
		5919APR18	ADMINISTRATIVE PROFESSIONAL LUNCHEON	04/23/18	140.00	41566	05/08/18
		5919APR18	BUILDING OFFICIAL				

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
			TRAINING HOTEL	04/23/18	206.08	41566	05/08/18
		5919APR18	MARINA MEETING	04/23/18	30.69	41566	05/08/18
		5919APR18	OLA LIBRARY	04/23/18	543.14	41566	05/08/18
			CONFERENCE HOTEL				
		8522APR18	LUNCHEON BMCC	04/23/18	11.50	41566	05/08/18
		8522APR18	LUNCHEON HOSPITAL DISTRICT	04/23/18	14.00	41566	05/08/18
		8522APR18	CHECKED BAG NEW ORLEANS APA	04/23/18	50.00	41566	05/08/18
		8522APR18	APA TAXI NEW ORLEANS	04/23/18	64.00	41566	05/08/18
	Total 92:				<u>3,468.16</u>		
143							
143	Bonney's AG & Auto Repair	040418	Exhaust Head Repair	04/04/18	16.50	41567	05/08/18
	Total 143:				<u>16.50</u>		
197							
197	Campbell, Stu	210207	Books for Library	04/26/18	42.28	41569	05/08/18
	Total 197:				<u>42.28</u>		
199							
199	Canon Solutions America, Inc	122220916	City Hall Copy Machine Repairs	04/18/18	557.28	41570	05/08/18
		122221287	City Hall Copy Machine Repairs	04/26/18	560.66	41570	05/08/18
		122222079	City Hall Copy Machine Repairs	05/09/18	773.00	41663	05/23/18
	Total 199:				<u>1,890.94</u>		
202							
202	Car and Driver	2018	Subscription for Library	04/30/18	7.00	41571	05/08/18
	Total 202:				<u>7.00</u>		
214							
214	Cascade Natural Gas Corp.	CITYHALLA	Natural Gas New City Hall	04/25/18	45.12	41572	05/08/18
		CITYHALLA	Natural Gas New City Hall	04/25/18	45.11	41572	05/08/18
		CITYHALLA	Natural Gas New City Hall	04/25/18	45.11	41572	05/08/18
		DRAPERAP	Natural Gas Draper Street	04/25/18	9.71	41572	05/08/18
		SEWERAPR	Natural Gas Sewer Plant	04/25/18	113.28	41572	05/08/18
	Total 214:				<u>258.33</u>		
222							
222	Center Point Large Print	1580384	Large Print Books for Library	05/01/18	182.76	41665	05/23/18
	Total 222:				<u>182.76</u>		

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
226							
226	CenturyLink	0453APR18	Police Dept T31 Line	04/25/18	93.23	41574	05/08/18
	Total 226:				93.23		
273							
273	Commercial Tire	227700	Police Dept Vehicle Maintenance	04/11/18	160.50	41578	05/08/18
		227737	Police Dept Vehicle Maintenance	04/11/18	197.05	41578	05/08/18
		228090	Police Dept Vehicle Maintenance	04/21/18	270.28	41578	05/08/18
		228379	Police Dept Vehicle Maintenance	04/28/18	63.00	41578	05/08/18
	Total 273:				690.83		
302							
302	CRIS Inc.	043018-M	Contract Service Agreement	04/30/18	12,500.00	41580	05/08/18
		043018-M	SUPPLIES	04/30/18	81.54	41580	05/08/18
		043018-M	FLAG	04/30/18	415.30	41580	05/08/18
	Total 302:				12,996.84		
308							
308	Crystal Springs	9262940050	Water for Police Department	05/02/18	53.96	41581	05/08/18
	Total 308:				53.96		
343							
343	DEMCO, Inc.	6371849	Bar Code Supplies Library	05/08/18	82.02	41667	05/23/18
		6375002	Summer Reading Supplies	05/11/18	101.43	41667	05/23/18
	Total 343:				183.45		
351							
351	DEQ - Water Quality Division	WWSOCDYE	WW Operator Certificate Renewal DYER	05/07/18	160.00	41583	05/08/18
	Total 351:				160.00		
359							
359	Dex Media West, Inc.	100275776-2	Marina Advertising	05/05/18	546.00	41668	05/23/18
	Total 359:				546.00		
368							
368	DIVCO	SCPAY7090	HVAC Maintenance - City Hall	05/01/18	461.25	41585	05/08/18
		SCPAY7090	HVAC Maintenance - Public Works	05/01/18	133.75	41585	05/08/18
		SCPAY7090	HVAC Maintenance -				

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
			Sewer Plant	05/01/18	323.75	41585	05/08/18
		SVC65342	HVAC Service Call- Public Works	04/18/18	55.01	41585	05/08/18
	Total 368:				973.76		
397							
397	Dynamic Computer Consulting, I	12051	Proof Point Security monthly	04/30/18	204.00	41587	05/08/18
		12119	Computer & Network Services	04/30/18	1,543.18	41587	05/08/18
	Total 397:				1,747.18		
400							
400	East Oregonian	32081	BUDGET NOTICE 1ST	04/03/18	105.40	41588	05/08/18
		32403	2ND BUDGET NOTICE	04/10/18	115.84	41588	05/08/18
		32404	STATE REVENUE SHARING NOTICE	04/10/18	58.42	41588	05/08/18
		32552	CU-4-18 ZAYO PUBLIC HEARING	04/15/18	268.22	41588	05/08/18
	Total 400:				547.88		
405							
405	Eastern Oregon Telecom, LLC	8473APR18	Telephone/Fiber Services	05/01/18	123.97	41589	05/08/18
		8473APR18	Telephone/Fiber Services	05/01/18	48.53	41589	05/08/18
		8473APR18	Telephone/Fiber Services	05/01/18	315.19	41589	05/08/18
		8473APR18	Telephone/Fiber Services	05/01/18	424.34	41589	05/08/18
		8473APR18	Telephone/Fiber Services	05/01/18	145.61	41589	05/08/18
		8473APR18	Telephone/Fiber Services	05/01/18	242.67	41589	05/08/18
		8473APR18	Telephone/Fiber Services	05/01/18	318.33	41589	05/08/18
	Total 405:				1,618.64		
425							
425	Engineered Control Products	64196	Water Dept Supplies	05/08/18	151.31	41669	05/23/18
	Total 425:				151.31		
431							
431	Enviro"Chipper"Ind., Inc.	102419	Parts for Morbark Chipper	02/01/18	1,331.85	41591	05/08/18
	Total 431:				1,331.85		
433							
433	EOTEC	FIRSTQTR1	tourism Promotion Assessment 1st QTR 2018	03/31/18	7,587.87	41592	05/08/18
	Total 433:				7,587.87		
456							
456	FEI #3011 Waterworks	0637339	(6) 1" WATER METERS & CABLES	04/16/18	2,499.84	41594	05/08/18

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
		0637957	WATER DEPT MAINTENANCE 520M PARTS	04/19/18	37.50	41594	05/08/18
Total 456:					<u>2,537.34</u>		
518							
518	SYNCHRONY BANK/AMAZON	APR18	Library Books	04/30/18	62.34	41642	05/08/18
Total 518:					<u>62.34</u>		
526							
526	GG's Smokehouse Catering	UPD041318	CIT Training Lunch	04/13/18	460.00	41595	05/08/18
Total 526:					<u>460.00</u>		
552							
552	Gordon's Electric	33994	Repair VFD on pump	05/04/18	303.83	41596	05/08/18
Total 552:					<u>303.83</u>		
554							
554	Gotcha Covered	137701	Cleaning Services	05/05/18	443.84	41597	05/08/18
		137701	Cleaning Services	05/05/18	383.98	41597	05/08/18
		137701	Cleaning Services	05/05/18	383.98	41597	05/08/18
		137701	Cleaning Services	05/05/18	248.20	41597	05/08/18
Total 554:					<u>1,460.00</u>		
623							
623	Heller & Sons Dist., Inc.	CL08336-IN	Gasoline for Police Cars	04/30/18	2,361.78	41600	05/08/18
		CL08337-IN	Gas for Public Works Vehicles	04/30/18	553.78	41600	05/08/18
		CL08337-IN	Gas for Public Works Vehicles	04/30/18	903.96	41600	05/08/18
		CL08337-IN	Gas for Public Works Vehicles	04/30/18	358.33	41600	05/08/18
		CL08337-IN	Gas for Public Works Vehicles	04/30/18	898.52	41600	05/08/18
Total 623:					<u>5,076.37</u>		
627							
627	Hermiston Auto Parts, Inc.	647-570706	Police Dept - Equip Operation	04/10/18	33.64	41671	05/23/18
		647-570778	Street Maintenance	04/12/18	31.75	41671	05/23/18
		647-570784	Street Maintenance	04/12/18	4.33	41671	05/23/18
		647-570787	Street Maintenance	04/12/18	34.70	41671	05/23/18
		647-570823	Street Maintenance	04/13/18	18.38	41671	05/23/18
		647-571040	Street Equipment Maintenance	04/18/18	90.70	41671	05/23/18
		647-571172	Street Maintenance	04/20/18	23.69	41671	05/23/18
		647-571238	Street Maintenance	04/23/18	91.85	41671	05/23/18
		647-571249	Sewer Dept Maintenance	04/23/18	84.72	41671	05/23/18

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total 627:					413.76		
637							
637	Hermiston Quicky Lube	420812	Oil Change - Chrysler 300	04/23/18	41.95	41601	05/08/18
		421127	Oil Change 2012 dodge charger	04/28/18	42.95	41601	05/08/18
Total 637:					84.90		
659							
659	Home Depot Credit Services	2101157	Park Maintenance	05/11/18	89.00-	41603	05/08/18
		2122634	Park Maintenance	04/16/18	102.97	41603	05/08/18
		212650	Park Maintenance	04/16/18	11.98	41603	05/08/18
		5010217	Marina Maintenance	04/13/18	32.00	41603	05/08/18
		5100891	Park Maintenance	04/13/18	37.96	41603	05/08/18
		6021372	Marina Maintenance	04/12/18	77.06	41603	05/08/18
		7104059	Park Maintenance	03/22/18	24.97	41603	05/08/18
Total 659:					197.94		
671							
671	House of Mowers	2107	FACADE GRANT PAYMENT	04/10/18	1,732.50	41604	05/08/18
Total 671:					1,732.50		
693							
693	Ingram	33944200	Library Books	04/02/18	16.19-	41605	05/08/18
		33991803	Library Books	04/04/18	16.19	41605	05/08/18
		33991804	Library Books	04/04/18	29.99	41605	05/08/18
		33991805	Library Books	04/04/18	15.60	41605	05/08/18
		33991806	Library Books	04/04/18	9.75	41605	05/08/18
		33991807	Library Books	04/04/18	175.00	41605	05/08/18
		34021607	Library Books	04/06/18	21.55	41605	05/08/18
		34078962	Library Books	04/10/18	16.79	41605	05/08/18
		34078963	Library Books	04/10/18	33.60	41605	05/08/18
		34078964	Library Books	04/10/18	16.80	41605	05/08/18
		34078965	Library Books	04/10/18	46.17	41605	05/08/18
		34164970	Library Books	04/16/18	17.99	41605	05/08/18
		34308518	Library Books	04/24/18	34.79	41605	05/08/18
		34308519	Library Books	04/24/18	16.79	41605	05/08/18
		34308520	Library Books	04/24/18	17.40	41605	05/08/18
		34308521	Library Books	04/24/18	8.99	41605	05/08/18
		34384827	Library Books	04/30/18	16.80-	41605	05/08/18
		DISCAPR18	Discount Available	04/30/18	4.74-	41605	05/08/18
Total 693:					439.67		
712							
712	J U B Engineers, Inc.	116143	Phase 1 Final Design Services	04/16/18	6,421.22	41606	05/08/18
		116298	Annual WWTP Engineering	04/19/18	678.89	41606	05/08/18

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
		116298	6th St Project Engineering	04/19/18	3,185.63	41606	05/08/18
		116298	KIWANIS FALLS LANDSCAPE DESIGN	04/19/18	1,237.50	41606	05/08/18
		116300	Beneficial Reuse Feasibility Analysis	04/19/18	24,252.42	41606	05/08/18
		116796	ENGINEERING	05/15/18	498.32	41673	05/23/18
		116796	6th St Project Engineering	05/15/18	3,915.46	41673	05/23/18
		116796	KIWANIS FALLS LANDSCAPE DESIGN	05/15/18	1,328.43	41673	05/23/18
		116796	Fractured Basalt Wells Alternative	05/15/18	52.62	41673	05/23/18
		116801	Bonney Ln Water/Swr Service Analysis	05/15/18	12,123.52	41673	05/23/18
	Total 712:				<u>53,694.01</u>		
720							
	720 James C. Fulper dba Health Opt	76990	DOT Physical - Mendoza	04/23/18	63.00	41607	05/08/18
	Total 720:				<u>63.00</u>		
729							
	729 Purswell Pump Company	26911	New Pump at Intertie	05/10/18	87,152.20	41685	05/23/18
	Total 729:				<u>87,152.20</u>		
731							
	731 John Christner Trucking	181060	Overpayment James Abernathy	04/30/18	265.00	41608	05/08/18
	Total 731:				<u>265.00</u>		
746							
	746 Jones-Scott co.	40533	RIPRAP-STREET MAINT	04/25/18	463.55	41610	05/08/18
		40541	RIPRAP-STREET MAINT	04/26/18	396.62	41610	05/08/18
	Total 746:				<u>860.17</u>		
770							
	770 KIE Supply Corp	369841	Park Maintenance	03/29/18	73.44	41613	05/08/18
		371896	Park Maintenance	04/23/18	220.86	41613	05/08/18
		371899	Park Maintenance	04/03/18	167.93	41613	05/08/18
		377040	Marina Maintenance Supplies	04/13/18	5.49	41613	05/08/18
	Total 770:				<u>467.72</u>		
786							
	786 Kuo Testing Labs, Inc.	1804083	Marina Coliform Testing	04/06/18	50.50	41615	05/08/18
		1805113	Storm Water Testing	05/04/18	2,621.40	41676	05/23/18
		18E0009	Marina Coliform Testing	05/10/18	51.00	41676	05/23/18
	Total 786:				<u>2,722.90</u>		

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
798							
798	Lamoreaux, Kellie	OLACONF20	PER DIEM-OLA CONF	04/18/18	206.50	41616	05/08/18
		OLACONF20	MILAGE REIMBURSEMENT	04/18/18	313.51	41616	05/08/18
Total 798:					<u>520.01</u>		
810							
810	League of Oregon Cities	REGIONALH	REGIONAL HOUSING WORKSHOP SEITZ/MABBOTT	05/07/18	30.00	41617	05/08/18
Total 810:					<u>30.00</u>		
814							
814	LEO, Libraries of E. Oregon	2018 MBR 2	Annual Dues for Library	05/01/18	525.00	41677	05/23/18
Total 814:					<u>525.00</u>		
817							
817	Les Schwab Tires	1800817080	Tires/Repairs Street Dept	04/17/18	115.84	41619	05/08/18
Total 817:					<u>115.84</u>		
857							
857	Mail Finance	N7139835	Postage Meter Annual Rental	05/11/18	1.55	41678	05/23/18
		N7139835	Postage Meter Annual Rental	05/11/18	6.19	41678	05/23/18
		N7139835	Postage Meter Annual Rental	05/11/18	6.19	41678	05/23/18
		N7139835	Postage Meter Annual Rental	05/11/18	183.44	41678	05/23/18
		N7139835	Postage Meter Annual Rental	05/11/18	183.44	41678	05/23/18
		N7139835	Postage Meter Annual Rental	05/11/18	6.19	41678	05/23/18
Total 857:					<u>387.00</u>		
871							
871	Martin Business Systems	14833	Utility Forms	05/10/18	315.48	41679	05/23/18
		14833	Utility Forms	05/10/18	315.49	41679	05/23/18
Total 871:					<u>630.97</u>		
950							
950	Modern Marketing Inc.	MMI127105	ACTIVITY SUPPLIES	04/17/18	218.98	41622	05/08/18
Total 950:					<u>218.98</u>		
995							
995	Norco	23461544	Water Dept Maintenance	04/04/18	38.29	41623	05/08/18
		23655001	Cylinder Rental	04/30/18	83.46	41623	05/08/18

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total 995:					121.75		
996							
996	North Central Labs of Wisc	406258	Water Test Equipment-BOD Incubator	05/03/18	4,544.00	41681	05/23/18
Total 996:					4,544.00		
1008							
1008	NW Farm Supply	A181676	Street Dept Maintenance	04/11/18	30.02	41624	05/08/18
		A181972	Street Dept Maintenance	04/16/18	7.99	41624	05/08/18
		B177056	street equipment maintenance	04/11/18	79.96	41624	05/08/18
		C100073	Street Dept Maintenance	04/11/18	45.99	41624	05/08/18
		C100097	Street Dept Maintenance	04/12/18	10.00	41624	05/08/18
Total 1008:					153.96		
1023							
1023	OHA Cashier	HORN	APPLICATION FOR CERTIFICATION - HORN	05/01/18	90.00	41625	05/08/18
Total 1023:					90.00		
1034							
1034	One Call Concepts, Inc.	8040501	Excavation Notices	04/30/18	56.76	41626	05/08/18
Total 1034:					56.76		
1046							
1046	Oregon Assoc of Water Util	24598	Membership Renewal	05/01/18	597.76	41627	05/08/18
Total 1046:					597.76		
1052							
1052	Oregon Dept of Revenue	STATEASSE	State Court Assessments	05/01/18	34,314.26	41628	05/08/18
Total 1052:					34,314.26		
1082							
1082	OXARC	30334123	Marina Maintenance	04/27/18	284.62	41629	05/08/18
		30334731	Marina Maintenance	04/27/18	52.32	41629	05/08/18
Total 1082:					336.94		
1086							
1086	Pacific Power	0013MAY18	Hwy 395 & 730 Intertie Well	04/20/18	288.95	41630	05/08/18
		0013MAY-18	Hwy 395 & 730 Intertie Well	05/17/18	1,277.14	41682	05/23/18
		0021MAY18	205 Powerline/McNary Ind Park/WWTP	04/23/18	7,583.69	41630	05/08/18
		0039MAY18	McFarland Well	04/25/18	1,771.05	41630	05/08/18

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date	
		0047MAY18	McNary Mobil Phase 2	04/27/18	269.93	41630	05/08/18	
		0054MAY18	City Park Restrooms	04/23/18	314.08	41630	05/08/18	
		0062MAY18	Shop Complex	05/15/18	26.68	41682	05/23/18	
		0070MAY18	8th & F SE Corner	05/15/18	40.08	41682	05/23/18	
		0088MAY18	8th & E SS Park	05/14/18	55.17	41682	05/23/18	
		0096MAY18	6th & A St Decorative Light	04/23/18	22.78	41630	05/08/18	
		0104MAY18	Street Lights	04/18/18	2,398.70	41630	05/08/18	
		0104MAY-18	Street Lights	05/16/18	2,396.19	41682	05/23/18	
		0112MAY18	800 6th St/City Hall/Library	05/15/18	307.16	41682	05/23/18	
		0112MAY18	800 6th St/City Hall/Library	05/15/18	307.16	41682	05/23/18	
		0112MAY18	800 6th St/City Hall/Library	05/15/18	307.16	41682	05/23/18	
		0120MAY18	300 6th St	05/14/18	529.49	41682	05/23/18	
		0146MAY18	Bud Draper Dr	05/15/18	4,663.81	41682	05/23/18	
		0153MAY18	Water Booster Station	05/15/18	2,814.65	41682	05/23/18	
		0161MAY18	Water Tank Port	05/15/18	4,713.91	41682	05/23/18	
		0179MAY18	285 Radar Rd Booster Pump	04/25/18	373.17	41630	05/08/18	
		0187MAY18	Div 7 Naches Ave Lift	05/15/18	30.75	41682	05/23/18	
		0377MAY18	Bath House Marina	04/23/18	441.00	41630	05/08/18	
		0385MAY18	Fish Cleaning Station Marina	04/23/18	20.05	41630	05/08/18	
		0393MAY18	West End Comfort Station	04/23/18	17.87	41630	05/08/18	
		0401MAY18	15 HP Pump Marina Levy	04/23/18	115.90	41630	05/08/18	
		0419MAY18	Quincy Ave N 2nd Marina office bldg	04/23/18	129.55	41630	05/08/18	
		0427MAY18	Marina Park	04/23/18	1,448.43	41630	05/08/18	
		0435MAY18	1710 Quincy St Marina	04/23/18	506.70	41630	05/08/18	
		0443MAY18	Umatilla Marina St Lights	05/11/18	193.31	41682	05/23/18	
		0476MAY18	Street Light Powerline/730	04/23/18	25.30	41630	05/08/18	
		Total 1086:				33,389.81		
1106								
1106	Pea Ridge Embroidery	33853	Embroider Shirts for Comm. Dev	05/14/18	166.44	41683	05/23/18	
		Total 1106:				166.44		
1126								
1126	Pioneer Asphalt, Inc.	18040144	Street Maintenance	04/24/18	226.13	41632	05/08/18	
		Total 1126:				226.13		
1133								
1133	Platt	P919851	MAINTENANCE CITY HALL	03/13/18	101.40	41684	05/23/18	
		R158772	MAINTENANCE WATER DEPT BLG	04/13/18	35.70	41684	05/23/18	
		Total 1133:				137.10		
1178								
1178	Quill Corporation	112628954	Office Supplies	04/20/18	146.64	41633	05/08/18	
		112628954	Office Supplies	04/20/18	29.14	41633	05/08/18	

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
		112628954	Office Supplies	04/20/18	58.75	41633	05/08/18
		112628954	Office Supplies	04/20/18	87.89	41633	05/08/18
		112628954	Office Supplies	04/20/18	87.89	41633	05/08/18
		112628954	Office Supplies	04/20/18	58.75	41633	05/08/18
		112628954	Office Supplies	04/20/18	8.58	41633	05/08/18
		6551865	Office Supplies	04/23/18	6.63	41633	05/08/18
		6551865	Office Supplies	04/23/18	1.32	41633	05/08/18
		6551865	Office Supplies	04/23/18	2.66	41633	05/08/18
		6551865	Office Supplies	04/23/18	3.98	41633	05/08/18
		6551865	Office Supplies	04/23/18	3.98	41633	05/08/18
		6551865	Office Supplies	04/23/18	2.66	41633	05/08/18
		6551865	Office Supplies	04/23/18	.38	41633	05/08/18
		6575851	Office Supplies	04/23/18	2.35	41633	05/08/18
		6575851	Office Supplies	04/23/18	.47	41633	05/08/18
		6575851	Office Supplies	04/23/18	.94	41633	05/08/18
		6575851	Office Supplies	04/23/18	1.41	41633	05/08/18
		6575851	Office Supplies	04/23/18	1.41	41633	05/08/18
		6575851	Office Supplies	04/23/18	.94	41633	05/08/18
		6575851	Office Supplies	04/23/18	.13	41633	05/08/18
		6576275	Office Supplies	04/23/18	46.81	41633	05/08/18
		6576275	Office Supplies	04/23/18	9.30	41633	05/08/18
		6576275	Office Supplies	04/23/18	18.75	41633	05/08/18
		6576275	Office Supplies	04/23/18	28.05	41633	05/08/18
		6576275	Office Supplies	04/23/18	28.05	41633	05/08/18
		6576275	Office Supplies	04/23/18	18.75	41633	05/08/18
		6576275	Office Supplies	04/23/18	2.76	41633	05/08/18
		6577128	Office Supplies	04/23/18	5.15	41633	05/08/18
		6577128	Office Supplies	04/23/18	1.02	41633	05/08/18
		6577128	Office Supplies	04/23/18	2.07	41633	05/08/18
		6577128	Office Supplies	04/23/18	3.09	41633	05/08/18
		6577128	Office Supplies	04/23/18	3.09	41633	05/08/18
		6577128	Office Supplies	04/23/18	2.07	41633	05/08/18
		6577128	Office Supplies	04/23/18	.30	41633	05/08/18
		6585517	Office Supplies	04/24/18	24.25	41633	05/08/18
		6585517	Office Supplies	04/24/18	4.82	41633	05/08/18
		6585517	Office Supplies	04/24/18	9.72	41633	05/08/18
		6585517	Office Supplies	04/24/18	14.53	41633	05/08/18
		6585517	Office Supplies	04/24/18	14.53	41633	05/08/18
		6585517	Office Supplies	04/24/18	9.72	41633	05/08/18
		6585517	Office Supplies	04/24/18	1.42	41633	05/08/18
		6586410	Office Supplies	04/24/18	53.94	41633	05/08/18
		6586410	Office Supplies	04/24/18	10.72	41633	05/08/18
		6586410	Office Supplies	04/24/18	21.61	41633	05/08/18
		6586410	Office Supplies	04/24/18	32.33	41633	05/08/18
		6586410	Office Supplies	04/24/18	32.33	41633	05/08/18
		6586410	Office Supplies	04/24/18	21.61	41633	05/08/18
		6586410	Office Supplies	04/24/18	3.15	41633	05/08/18
		6625010	Office Supplies	04/25/18	8.80	41633	05/08/18
		6625010	Office Supplies	04/25/18	1.75	41633	05/08/18
		6625010	Office Supplies	04/25/18	3.53	41633	05/08/18
		6625010	Office Supplies	04/25/18	5.28	41633	05/08/18
		6625010	Office Supplies	04/25/18	5.28	41633	05/08/18
		6625010	Office Supplies	04/25/18	3.53	41633	05/08/18

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
		6625010	Office Supplies	04/25/18	.51	41633	05/08/18
		6916257	Office Supplies	05/04/18	11.46	41686	05/23/18
		6916257	Office Supplies	05/04/18	2.28	41686	05/23/18
		6916257	Office Supplies	05/04/18	4.59	41686	05/23/18
		6916257	Office Supplies	05/04/18	6.87	41686	05/23/18
		6916257	Office Supplies	05/04/18	6.87	41686	05/23/18
		6916257	Office Supplies	05/04/18	4.59	41686	05/23/18
		6916257	Office Supplies	05/04/18	.68	41686	05/23/18
		6940746	Office Supplies	05/04/18	84.30	41686	05/23/18
		6940746	Office Supplies	05/04/18	16.75	41686	05/23/18
		6940746	Office Supplies	05/04/18	33.78	41686	05/23/18
		6940746	Office Supplies	05/04/18	50.53	41686	05/23/18
		6940746	Office Supplies	05/04/18	50.53	41686	05/23/18
		6940746	Office Supplies	05/04/18	33.78	41686	05/23/18
		6940746	Office Supplies	05/04/18	4.93	41686	05/23/18
		6984412	Library Name Tags	05/04/18	22.05	41686	05/23/18
		7012092	Office Supplies	05/09/18	73.84	41686	05/23/18
		7012092	Office Supplies	05/09/18	14.67	41686	05/23/18
		7012092	Office Supplies	05/09/18	29.58	41686	05/23/18
		7012092	Office Supplies	05/09/18	44.26	41686	05/23/18
		7012092	Office Supplies	05/09/18	44.26	41686	05/23/18
		7012092	Office Supplies	05/09/18	29.58	41686	05/23/18
		7012092	Office Supplies	05/09/18	4.33	41686	05/23/18
		7012116	Office Supplies	05/09/18	24.70	41686	05/23/18
		7012116	Office Supplies	05/09/18	4.91	41686	05/23/18
		7012116	Office Supplies	05/09/18	9.90	41686	05/23/18
		7012116	Office Supplies	05/09/18	14.80	41686	05/23/18
		7012116	Office Supplies	05/09/18	14.80	41686	05/23/18
		7012116	Office Supplies	05/09/18	9.90	41686	05/23/18
		7012116	Office Supplies	05/09/18	1.45	41686	05/23/18
		7022957	Office Supplies	05/09/18	32.73	41686	05/23/18
		7022957	Office Supplies	05/09/18	6.50	41686	05/23/18
		7022957	Office Supplies	05/09/18	13.11	41686	05/23/18
		7022957	Office Supplies	05/09/18	19.62	41686	05/23/18
		7022957	Office Supplies	05/09/18	19.62	41686	05/23/18
		7022957	Office Supplies	05/09/18	13.11	41686	05/23/18
		7022957	Office Supplies	05/09/18	1.92	41686	05/23/18
		7112113	Jobs, Housing supplies	05/14/18	38.97	41686	05/23/18
					<u>1,760.07</u>		
	Total 1178:						
1191							
1191	RDO Equipment Co.	P46732	street Dept Equipment Maintenance	04/24/18	63.34	41687	05/23/18
					<u>63.34</u>		
	Total 1191:						
1193							
1193	Recorded Books, LLC	75754985	Books on Tape for Library	04/10/18	7.95	41634	05/08/18
		75771672	Books on Tape for Library	04/13/18	151.15	41634	05/08/18
		75783013	Books on Tape for Library	05/09/18	127.77	41688	05/23/18

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total 1193:					286.87		
1218							
1218	Rob Merriman Plumbing & Heati	26468	Marina Toilet Repairs	04/20/18	429.21	41635	05/08/18
Total 1218:					429.21		
1237							
1237	Ross Machine & Steel Sales, Inc	144535	Street Maintenance	04/11/18	30.95	41636	05/08/18
		144540	Street Maintenance	04/12/18	19.40	41636	05/08/18
Total 1237:					50.35		
1259							
1259	Sanitary Disposal, Inc.	430519	City Clean Up Project	04/11/18	2,934.00	41637	05/08/18
Total 1259:					2,934.00		
1260							
1260	Sanitary Disposal, Transfer St	555674	CITY CLEAN UP 2018	04/10/18	42.50	41638	05/08/18
Total 1260:					42.50		
1332							
1332	Smitty's Ace Hardware	573566	Marina Maintenance	04/02/18	74.49	41640	05/08/18
		573672	PARKS EQUIPMENT MAINTENANCE	04/03/18	78.96	41640	05/08/18
		573751	water dept maintenance	04/04/18	28.57	41640	05/08/18
		573753	Marina Maintenance	04/04/18	37.53	41640	05/08/18
		574156	water dept maintenance	04/10/18	38.76	41640	05/08/18
		574245	PARKS EQUIPMENT MAINTENANCE	04/11/18	114.94	41640	05/08/18
		574280	Sewer Dept. Maintenance	04/11/18	48.55	41640	05/08/18
		574338	Marina Maintenance	04/12/18	9.98	41640	05/08/18
		574413	Street Maintenance	04/13/18	103.84	41640	05/08/18
		574462	Street Maintenance	04/13/18	65.95	41640	05/08/18
		574480	Marina Maintenance	04/13/18	32.99	41640	05/08/18
		574564	Marina Maintenance	04/14/18	14.49	41640	05/08/18
		574626	Street Maintenance	04/16/18	45.15	41640	05/08/18
		574957	Marina Maintenance	04/19/18	14.73	41640	05/08/18
		575035	water dept maintenance	04/20/18	37.34	41640	05/08/18
		575190	Marina Maintenance	04/22/18	89.93	41640	05/08/18
		575414	Marina Maintenance	04/25/18	78.09	41640	05/08/18
		575424	PARKS MAINTENANCE	04/25/18	38.24	41640	05/08/18
		575845	water dept maintenance	04/30/18	42.76	41640	05/08/18
		DISCAPR18	Discount available	04/30/18	17.26-	41640	05/08/18
		DISCAPR18	Discount available	04/30/18	11.38-	41640	05/08/18
		DISCAPR18	Discount available	04/30/18	7.23-	41640	05/08/18
		DISCAPR18	Discount available	04/30/18	2.38-	41640	05/08/18
		DISCAPR18	Discount available	04/30/18	10.54-	41640	05/08/18

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total 1332:					946.50		
1387							
1387	Table Rock Analytical Lab	20568	Coliform drinking water tests	05/02/18	30.00	41643	05/08/18
		20611	Coliform drinking water tests	05/10/18	240.00	41691	05/23/18
		20628	Coliform drinking water tests	05/11/18	30.00	41691	05/23/18
Total 1387:					300.00		
1392							
1392	Talos Engineering, Inc.	1042	Water Dept Plant Maintenance	04/06/18	510.00	41644	05/08/18
		1048	Water Dept Equip Maintenance	04/20/18	2,505.50	41644	05/08/18
		1054	Cellular Texting System	05/04/18	55.00	41692	05/23/18
Total 1392:					3,070.50		
1444							
1444	Traffic Safety Supply Co.	140247	Street Signs-Replacements	03/28/18	3,126.11	41647	05/08/18
Total 1444:					3,126.11		
1463							
1463	Umatilla Chamber of Commerce	FIRSTQTR2	Q1 2018	03/31/18	3,394.43	41651	05/08/18
		FIRSTQTR2	Q1 CONTRIBUTION 2018	03/31/18	5,250.00	41651	05/08/18
Total 1463:					8,644.43		
1471							
1471	Umatilla County Finance Dept	CAMAY18	County Court Assessment	05/07/18	4,025.56	41652	05/08/18
Total 1471:					4,025.56		
1476							
1476	Umatilla County Sheriff's Ofc	20180502	911 Dispatch Services	05/01/18	11,247.50	41653	05/08/18
Total 1476:					11,247.50		
1478							
1478	Umatilla Elect. Coop. Assoc.	002MAY18	60 HP Pump	05/01/18	58.49	41695	05/23/18
		239APR18	Lights for Waterfall	04/15/18	49.94	41654	05/08/18
		239APR18	NE 12th & Hwy 730	04/15/18	8.36	41654	05/08/18
		239APR18	W 2nd St & Hwy 730	04/15/18	8.00	41654	05/08/18
		239MAY18	Lights for Waterfall	05/15/18	45.38	41695	05/23/18
		239MAY18	NE 12th & Hwy 730	05/15/18	8.36	41695	05/23/18
		239MAY18	W 2nd St & Hwy 730	05/15/18	8.00	41695	05/23/18
		240APR18	5 HP Sewer Pump	04/20/18	42.45	41654	05/08/18
			Wildwood Elect				
		240APR18	Street Light Electric	04/20/18	9.06	41654	05/08/18

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
		240APR18	Hwy 730 / 395	04/20/18	8.00	41654	05/08/18
		240APR18	Hwy 730 / McNary	04/20/18	8.00	41654	05/08/18
Total 1478:					254.04		
1488							
1488	Unifirst Corporation	1430214084	Bldg Maint/Supplies CH/Library	03/30/18	31.72	41655	05/08/18
		1430214084	Bldg Maint/Supplies CH/Library	03/30/18	49.14	41655	05/08/18
		1430214084	Bldg Maint/Supplies CH/Library	03/30/18	49.14	41655	05/08/18
		1430214507	Bldg Maint/Supplies CH/Library	04/06/18	37.44	41655	05/08/18
		1430214507	Bldg Maint/Supplies CH/Library	04/06/18	58.00	41655	05/08/18
		1430214507	Bldg Maint/Supplies CH/Library	04/06/18	58.00	41655	05/08/18
		1430214943	Bldg Maint/Supplies CH/Library	04/13/18	30.34	41655	05/08/18
		1430214943	Bldg Maint/Supplies CH/Library	04/13/18	47.00	41655	05/08/18
		1430214943	Bldg Maint/Supplies CH/Library	04/13/18	47.00	41655	05/08/18
		1430215380	Bldg Maint/Supplies CH/Library	04/20/18	30.34	41655	05/08/18
		1430215380	Bldg Maint/Supplies CH/Library	04/20/18	47.00	41655	05/08/18
		1430215380	Bldg Maint/Supplies CH/Library	04/20/18	47.00	41655	05/08/18
Total 1488:					532.12		
1494							
1494	UNITED RENTALS INC	157069981-0	Equipment Rental - Compressor	05/10/18	249.19	41696	05/23/18
Total 1494:					249.19		
1504							
1504	USA Bluebook	576657	Water dept maintenance	05/18/18	830.00	41697	05/23/18
Total 1504:					830.00		
1520							
1520	Verizon Wireless	9804616038	Police Air Cards	04/02/18	327.03	41656	05/08/18
		9805468364	2 Water Dept Lines	04/15/18	85.14	41656	05/08/18
		9806463649	PW Cell Phones/On-call phone	05/02/18	105.28	41698	05/23/18
		9806463649	Police Department Cell Phones	05/02/18	631.68	41698	05/23/18
		9806463650	Police Air Cards	05/02/18	327.07	41698	05/23/18
Total 1520:					1,476.20		

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
1533							
1533	Walmart Community	P927300F20	Sewer Dept Supplies	03/21/18	240.54	41658	05/08/18
		P927300FJ0	PARKS SUPPLIES	04/06/18	24.10	41658	05/08/18
Total 1533:					<u>264.64</u>		
1629							
1629	Jordan Ramis PC	146301	APR18 LEGAL SERVICE	04/25/18	5,082.00	41611	05/08/18
Total 1629:					<u>5,082.00</u>		
1715							
1715	Ducote Consulting	1147	WRD Feasibility Study Environmental	04/30/18	1,837.50	41586	05/08/18
		1147	PDX63/BONNEY -CORPS EASEMENT WORK	04/30/18	140.00	41586	05/08/18
		1147	SPWF Final Design Admin	04/30/18	140.00	41586	05/08/18
Total 1715:					<u>2,117.50</u>		
1753							
1753	Jimmy's Johns Portable Toilets L	6770	Marina & RV Park - 2 Units	05/01/18	185.00	41674	05/23/18
Total 1753:					<u>185.00</u>		
1832							
1832	FastTrack	43005100	UTILITY REFUND-751 Miller Loop	05/14/18	18.67	41670	05/23/18
		43007600	UTILITY REFUND-762 Miller Loop	05/15/18	43.60	41670	05/23/18
Total 1832:					<u>62.27</u>		
1888							
1888	Trojan UV	SLS/1027172	Sewer Dept - Cylinder replacement kit	04/17/18	1,777.75	41649	05/08/18
Total 1888:					<u>1,777.75</u>		
1908							
1908	GS Direct Inc	341495	Printing Supplies Planning Dept	04/25/18	213.89	41598	05/08/18
Total 1908:					<u>213.89</u>		
1967							
1967	Curtis Blue Line	INV168620	Police Clothing Allowance- RESERVES	03/15/18	194.50	41582	05/08/18
		INV173397	Police Clothing Allowance- RESERVES	04/03/18	73.00	41582	05/08/18
Total 1967:					<u>267.50</u>		

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
1970							
1970	Tsui, Matthew	ESRI2018	Per Diem Esri Conf	05/01/18	400.00	41650	05/08/18
Total 1970:					400.00		
1982							
1982	Hillebrand, Patrick	MAY2018	Marina Patrol Services	05/01/18	200.00	41602	05/08/18
Total 1982:					200.00		
2016							
2016	GARCIA RAMOS, CARLOS	171682	BAIL REFUND	08/31/17	435.00	40554	Multiple
		171682	BAIL REFUND	08/31/17	435.00-		
Total 2016:					.00		
2024							
2024	CCI SOLUTIONS	30420729	LIBRARY SUPPLIES	03/09/18	39.60	41573	05/08/18
Total 2024:					39.60		
2052							
2052	CI INFORMATION MANAGMEN	0064640	SHRED SERVICES	04/30/18	39.90	41575	05/08/18
Total 2052:					39.90		
2071							
2071	MABBOTT, TAMRA	APACONF	Per DIEM APA CONF NEW ORLEANS	04/21/18	242.25	41620	05/08/18
		APACONF	APA NEW ORLEANS FLIGHT	04/21/18	427.00	41620	05/08/18
Total 2071:					669.25		
2108							
2108	Tonkon Torp, LLP	1564111	SIP Agreement w/County	04/12/18	950.00	41693	05/23/18
		1565326	SIP Agreement w/County	05/08/18	3,326.00	41693	05/23/18
Total 2108:					4,276.00		
2115							
2115	KAUR, PARAMJIT	180731	OVERPAYMENT GURJIT SINGH	04/30/18	235.00	41612	05/08/18
Total 2115:					235.00		
2197							
2197	INTERNATIONAL CODE COUN	1000903949	Building Dept Code Books	05/11/18	207.25	41672	05/23/18
Total 2197:					207.25		
2210							
2210	TRANSPORT UNLIMITED INC	180791	OVERPAYMENT				

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
			CHRISTOPHER BABYAK	04/30/18	235.00	41648	05/08/18
	Total 2210:				235.00		
2211							
2211	DESERT GREEN TURF INC	180859	OVERPAYMENT JESUS GODINEZ	04/30/18	235.00	41584	05/08/18
	Total 2211:				235.00		
2212							
2212	FANCY, HOWARD	180713	OVERPAYMENT	04/30/18	235.00	41593	05/08/18
	Total 2212:				235.00		
2213							
2213	EDEN MOVING SERVICE	173194	OVERPAYMENT TIMOTHY CONNER	04/30/18	435.00	41590	05/08/18
	Total 2213:				435.00		
2214							
2214	SIMPSON, JESSE	180442	OVERPAYMENT	04/30/18	6.05	41639	05/08/18
	Total 2214:				6.05		
2215							
2215	ABDIRAHMAN OMAR	180865	OVERPAYMENT	04/30/18	38.00	41564	05/08/18
	Total 2215:				38.00		
2216							
2216	TATANPAL SINGH	180599	OVERPAYMENT	04/30/18	38.00	41645	05/08/18
	Total 2216:				38.00		
2217							
2217	KOCH TRUCKING	181063	REFUND BAIL TERRY TRUE WRONG COURT	04/30/18	440.00	41614	05/08/18
	Total 2217:				440.00		
2218							
2218	CR ENGLAND	180830	OVERPAYMENT VINCENT BROOKS	04/30/18	38.00	41579	05/08/18
	Total 2218:				38.00		
2219							
2219	MARC SILVA	180895	OVERPAYMENT MICHAEL PRESTON	04/30/18	15.00	41621	05/08/18
	Total 2219:				15.00		

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
2220							
2220	VINCENT BROOKS	180830	OVERPAYMENT	04/30/18	112.00	41657	05/08/18
Total 2220:					112.00		
2221							
2221	HARPAL SANDHAR	180329	OVERPAYMENT	04/30/18	38.00	41599	05/08/18
Total 2221:					38.00		
2222							
2222	Bush, Marcus	PSUTRAVEL	PSU Travel Expenses	05/11/18	549.92	41568	05/08/18
Total 2222:					549.92		
2223							
2223	CIEZ, TONY	DRYSTORA	KEY REFUND AND DRY STORAGE RELEASE	04/25/18	20.00	41576	05/08/18
Total 2223:					20.00		
2224							
2224	COAST TO COAST SOLUTION	IVC0086253	SUMMER READING PROGRAM	04/30/18	148.29	41577	05/08/18
Total 2224:					148.29		
2225							
2225	JOHNSON, JAMES	PLOTS	CEMETARY PLOTS (2)	05/01/18	300.00	41609	05/08/18
Total 2225:					300.00		
2226							
2226	LEHR	SI13737	OUTFIT POLICE VEHICLE	04/04/18	625.00	41618	05/08/18
Total 2226:					625.00		
2227							
2227	Palmer Roofing	5605	Re-roofing building Golf Course Well	05/01/18	9,882.00	41631	05/08/18
Total 2227:					9,882.00		
2228							
2228	SOTELO, SUSANA	OLA2018	OLA CONF 2018 PER DIEM	04/18/18	206.50	41641	05/08/18
Total 2228:					206.50		
2229							
2229	TERNES, DALE	189	First Aid/CPR/AED Class	04/30/18	550.00	41646	05/08/18
		191	First Aid/CPR/AED Class	05/07/18	500.00	41646	05/08/18

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total 2229:					1,050.00		
2230							
2230	Riverline Leasing LLC	74	2009 Ford F550 4x4 W/WALTEC	05/17/18	35,000.00	41659	05/17/18
Total 2230:					35,000.00		
2231							
2231	Anthem Sports, LLC	215663	Soccer Goal Post	05/11/18	3,193.71	41662	05/23/18
Total 2231:					3,193.71		
2232							
2232	Capps, David	E18	Slip Released	05/14/18	160.00	41664	05/23/18
Total 2232:					160.00		
2233							
2233	Cleary Building Corp	1012	30x60x13 Commercial Building	05/11/18	25,655.00	41666	05/23/18
Total 2233:					25,655.00		
2234							
2234	Nash, Staci	POWER	Slip Released - Moorage Refund	05/22/18	531.58	41680	05/23/18
Total 2234:					531.58		
2236							
2236	Seder Architecture + Urban Des,	1	Umatilla Civic Center Study	05/20/18	3,886.82	41690	05/23/18
Total 2236:					3,886.82		
2237							
2237	SealMaster Portland	26339	Street Dept Equip Operation	05/08/18	369.85	41689	05/23/18
Total 2237:					369.85		
2238							
2238	Triple C Truck Repair	003773	Street Equip Repair	05/14/18	188.77	41694	05/23/18
Total 2238:					188.77		
2239							
2239	Karen Mariel Castro	171682	Bail Refund Carlos Garcia Ramos	08/31/17	435.00	41675	05/23/18
Total 2239:					435.00		

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Grand Totals:					<u>410,506.35</u>		

Report Criteria:
Detail report type printed



Umatilla Municipal Court

700 6th Street, PO Box 130, Umatilla, OR 97882
(541) 922-4570 Ext.2 Fax (541) 922-5758

May 1 2018

TO: MAYOR DAREN DUFLOTH
FROM: THERESA M KROGH , MUNICIPAL JUDGE
SUBJECT: APRIL 2018 MONTH END REPORT

<u>TOTAL</u>	<u>POLICE TRAINING COUNTY</u>		<u>STATE</u>		<u>REFUNDS</u>
<u>RECEIPTS</u>	<u>FINES</u>	<u>FUND</u>	<u>ASSESS..</u>	<u>ASSESS.</u>	
\$70,021.05	\$ 29,116.18	\$ -0-	\$ 4,025.56	\$34,314.26	\$ 2565.05

REFUNDS INCLUDES, OVERPAYMENTS, RESTITUTION, REFUNDS TO DEFENDANTS AND BAIL TRANSFERRED TO OTHER COURTS.

FINE TURNOVER FOR APRIL 2018 IS \$29,116.18.

TWO WEDDINGS WERE PERFORMED IN APRIL 2018 AND BOTH IN THE COURT ROOM.

Theresa M Krogh
Municipal Judge for
The City of Umatilla

:tmk

CC: COUNCIL

Submission information

Form: [Committee Appointment Form](#)
Submitted by Visitor (not verified)
Wednesday, April 4, 2018 - 9:31am
199.182.203.242

Full Name

Thomas W Love

Please indicate which category you are seeking

Appointment

Which committees are you interested in?

Planning Commission

How long have you lived in Umatilla?

18 years

List any additional qualifications

Address

371 Stephens Ave. Umatilla Or.

Phone Number

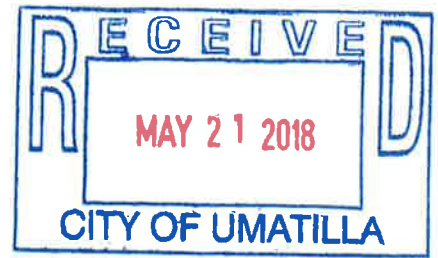
541 571 5747 or 541 922 6255

Email

tomkarenlove@msn.com

Source URL: <https://www.umatilla-city.org/node/2001/submission/210>

Mayor and Council:
City of Umatilla
PO BOX 130
Umatilla, OR 97882



I Darla Huxel, request appointment re-appointment
to:

- Planning Commission
- Library Board
- Budget Committee
- Transient Room Tax Committee
- Parks & Recreation Committee
- Tree Board Committee
- Code Enforcement Board
- City Council

I have lived in Umatilla for 60 years. Additional qualifications:

CURRENT UMATILLA RURAL FIRE DISTRICT BOARD MEMBER
CURRENT UMATILLA HOSPITAL DISTRICT BOARD MEMBER
CURRENT UMATILLA MUSEUM OF HISTORICAL FOUND. BOARD MEMBER
MEMBER OF SEVERAL STATE AND LOCAL ORGANIZATIONS.

Address: Umatilla, OR 97882 Phone Number: _____
 E-mail Address: _____


 Signature

5/21/18
 Date

Planning Commission - 7 members, not more than 2 of whom shall be nonresidents of the city residing within urban growth area, and the City Manager and Public Works Director as ex officio members. The Commission is responsible for the administration of the Land Use Code. The Commission may: recommend and make suggestions to the city council and to all other public authorities concerning laying out, widening, extending, parking, and locating of streets, sidewalks and boulevards, relief of traffic congestions, betterment of housing and sanitation conditions, and establishment of zones of districts limiting the use, height, area and bulk of building and structures. For more information please see Title 2 Chapter 1 Section 7 of the City of Umatilla code book.

Library Board - 5 resident voters within the urban growth boundary of the City, the City Manager, Mayor, and Librarian may serve on the board as ex officio members. The Board may: make recommendations to the

Submission information

Form: [Committee Appointment Form](#)
Submitted by Visitor (not verified)
Friday, May 25, 2018 - 7:35pm
75.164.217.211

Full Name

Janet Detwiler

Please indicate which category you are seeking

Appointment

Which committees are you interested in?

- City Council
- Planning Commission

How long have you lived in Umatilla?

over 30 years

List any additional qualifications

I have served several businesses in managerial positions. If appointed I am eager to learn from, listen to, and work with our community to make Umatilla a highly sought after destination for business, recreation, and living.

Address

Phone Number

Email

Source URL: <https://www.umatilla-city.org/node/2001/submission/225>

MEMORANDUM

TO: MAYOR AND COUNCIL
FROM: MELISSA INCE, DEPUTY CITY MANAGER
SUBJECT: UMATILLA MUSEUM & HISTORICAL FOUNDATION GRANT
RECOMMENDATION
DATE: 5/31/2018

The Transient Room Tax Committee met on May 24th to review the attached grant request from the Umatilla Museum and Historical Foundation. The grant will primarily fund office equipment replacement, painting and flooring repairs. The Committee was very impressed by the Museum's recent fundraising efforts. They have been able to raise enough money to cover all of their normal operating expenses. The Committee voted unanimously to approve the grant request in the amount of \$3,600 and is recommending that you approve it for the same amount.

May 24, 2018

Melissa Ince, Deputy City Manager
PO BOX 130
Umatilla, OR 97882

Re: Grant Request

The Umatilla Museum and Historical Foundation is requesting funds to purchase items to continue the rehabilitation and functioning of the museum.

The Museum Board and volunteers have initiated a schedule of planned fund raising events, two of which, the public auction in April and the bake sale in May, have already been completed. The following list of fundraising events are in the active and/or planning stages. They are:

June: T-Shirt sale and membership drive at Landing Days. The T-Shirts will continue to be available for sale continuously at the museum.

July: Wine and cheese tasting at the Museum. Tickets will be on sale both before and at the door for the event.

September: Golf Tournament for Saturday the 22nd at Big River Golf Course.

Other fundraising events, not yet dated but set for are a white elephant donation sale, a chili cook off/cake walk, a barbeque cookout, and a Christmas tree decoration contest. Also discussed is an Art Auction featuring local artists, including students with proceeds of this to be split between the artist and the museum. We have also discussed the probability of some events being held more than one time, done a few months apart. The grant funds being requested would be used to purchase items that will enhance the museum for these and future functions.

We are requesting \$3600.00 to purchase and/or complete the following:

1. Museum Office Furniture
 - a. Desk - \$250.00
 - b. Computer/Laptop - \$375.00
 - c. Desk Chair - \$99.99
 - d. Office Visitor Chair (2) – \$79.99/each or \$159.98
 - e. Conference Room Chairs (10) - \$64.99/each or \$649.90
 - f. Television - \$499.99
 - g. Wall Hanger - \$99.99
 - h. DVD/CD Player - \$60.00/\$55.00
 - i. Sound System - \$217.99
2. Paint Supplies
 - a. Museum Office (2 gallons) - \$40.00/gal or \$80.00
 - b. Deck Paint (1 gallon) - \$45.00
 - c. Miscellaneous (tape, brushes, etc.) - \$60.00
3. Labor
 - a. Painting/Minor Repairs - \$350.00 (estimate)
 - b. Removal/Restoration of Office Flooring - \$600.00 (estimate)

We thank you for the past assistance, and look forward to complete the needed updates and improvements for the museum.

RESOLUTION NO. 23-2018

A RESOLUTION AUTHORIZING CITY MANAGER RUSSELL W. PELLEBERG TO SIGN AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF UMATILLA AND THE INTERMOUNTAIN EDUCATION SERVICE DISTRICT FOR INFORMATION TECHNOLOGY SUPPORT SERVICES

WHEREAS, City staff believe it is in the best interest of the City to approve and execute the Intergovernmental Agreement; and

WHEREAS, the City recognized the need to have information technology outsourced for client help desk support, network and system administration, applications development, applications maintenance, data base administration and specific project development, implementation and support.

NOW, THEREFORE, BE IT RESOLVED by the City of Umatilla as follows:

Section 1: The City authorizes the City Manager, Russell W. Pelleberg, to sign this intergovernmental agreement on behalf of the City of Umatilla.

PASSED by the Council and **SIGNED** by the Mayor this 5th day of June, 2018.

Daren Dufloth, Mayor

ATTEST:

Nanci Sandoval, City Recorder

INTER-GOVERNMENTAL SERVICE AGREEMENT

THIS AGREEMENT is between the **InterMountain Education Service**, hereinafter referred to as “**IMESD**,” and the ‘**CITY OF UMATILLA**,’ hereinafter referred to as ‘**the CITY**.’

AUTHORITY FOR THIS AGREEMENT is found in ORS 190.003 to 190.110 Intergovernmental Cooperation, Section 2.

IT IS UNDERSTOOD AND AGREED THAT THE ESD WILL:

1. Provide on-site and remote technical support for thr CITY.
2. Provide technical support for network file servers, routers, switches, firewalls, wireless access points, desktop support, tablets, IOS devices, etc. in person and remotely.
3. Provide specification, procurement and installation of end user hardware and software.
4. Provide overall technology coordination and leadership for the strategic and operational plans of the CITY. IMESD will assist the CITY in its implementation of new technology as needed.
5. Provide assistance and recommendations for the purchase of network services, equipment, and software including installation and integration.
6. Provide assistance to the CITY staff in PC applications, Internet, Email, and other software as needed.
7. Provide online IT Helpdesk software and tracking
8. Provide an average of 1 days/week (400hrs./yr.) in person and remote support, including access to Network Administrators, Server Administrators, Technology Specialists, Director of Technology and Deputy Director of Technology.

COOPERATIVELY, IMESD AND THE CITY will communicate regularly about the operation of the program and suggest ideas for improved service.

PERFORMANCE OF SERVICES under this agreement shall begin on July 1, 2018 and remain in effect until June 30, 2019. This agreement will automatically renew annually with an annual increase not to exceed 3% unless canceled in writing by either party at least sixty (60) days preceding the end of each term.

IN CONSIDERATION FOR SERVICES PERFORMED, the CITY shall compensate the IMESD \$29,000 (Twenty Nine Thousand Dollars) annually for services outlined in the



2001 SW Nye Avenue
Pendleton, Oregon 97801
main 541.276.6616
fax 541.276.4252
www.imesd.k12.or.us

agreement. IMESD will invoice the CITY annually in August. The CITY shall make payment within 30 days after receipt of an invoice.

SIGNED: _____
Dr. Mark Mulvihill, Superintendent
InterMountain Education Service

DATE: _____

SIGNED: _____
Russell Pelleberg, City Manager
CITY OF UMATILLA

DATE: _____

RESOLUTION NO. 24-2018

**A RESOLUTION AUTHORIZING THE MAYOR TO SIGN MOU NO. 32779 BETWEEN
THE CITY AND THE DEPARTMENT OF TRANSPORTATION FOR LANDSCAPE
IMPROVEMENTS**

WHEREAS, the City of Umatilla wishes to add a scenic landscape feature on a triangular piece of property that belongs to ODOT; and

WHEREAS, the City of Umatilla wishes to enhance the appearance of this piece of property.

NOW, THEREFORE, BE IT RESOLVED the City of Umatilla does hereby authorize the Mayor to sign this document on behalf of the City of Umatilla.

Approved by the Council and **signed** by the Mayor this 5th day of June, 2018.

DAREN DUFLOTH, MAYOR

ATTEST:

NANCI SANDOVAL, CITY RECORDER

MEMORANDUM OF UNDERSTANDING
Landscape Improvements
City of Umatilla

This Memorandum of Understanding (MOU) is made and entered into by and between the State of Oregon by and through its Department of Transportation, hereinafter referred to as "ODOT;" and The City of Umatilla, by and through its elected officials, hereinafter referred to as "Agency," both herein referred to individually or collectively as the "Party" or "Parties".

RECITALS

1. By the authority granted in Oregon Revised Statute (ORS) 190.110 and 283.110, state agencies may enter into agreements with units of local government or other state agencies for the performance of any or all functions and activities that a Party to the agreement, its officers, or agents have the authority to perform.
2. The City of Umatilla would like to add a scenic landscape feature on a triangular piece of property that belongs to ODOT. This property is at the intersection of State Highway 395 and Highway 730 in the City of Umatilla. This feature would include a water feature and the placement of large boulders. This landscaping would greatly enhance the appearance of this piece of property as well as provide the traveling public with positive and attractive introduction to the area. ODOT is in full support of the Agency's plans and this MOU would document that support and intent of both Parties.

NOW THEREFORE, the Parties agree to the following:

TERMS AND CONDITIONS

1. ODOT and Agency agree that Agency would be allowed to construct the landscape improvements, which include but are not limited to a water feature, and several large boulders on the triangular piece of ODOT property, at the intersection of State Highways 395 and 730. The landscape improvements shall for the purpose of this MOU be referred to as the "Project." Project location is as shown in Exhibit A, attached hereto, and by this reference made a part hereof.
2. Agency shall be responsible for the design, construction, and installation of the Project.
3. Agency shall request utility locates "Call Before You Dig", prior to the start of construction.
4. Upon completion of the project the Agency shall be responsible for all maintenance of the features installed. Maintenance shall include keeping features clear from litter and debris.

5. ODOT shall grant Agency access to ODOT right of way, as needed for the construction and maintenance of the Project.
6. Agency shall make sure that the features installed shall not interfere with ODOT's access to the area, or their ability to fulfill their maintenance obligations.
7. Agency shall get ODOT's approval of the features and landscape plans prior to construction or installation.
8. Agency shall hold ODOT harmless against all claims related to the landscaping and/or features installed as part of this project, including but not limited to: theft, vandalism, weather, pedestrian injury, or incident related damage, Agency, or other employee injury resulting from improper use of equipment, or placement of boulders or other features of this Project.
9. Either Party may cancel or terminate this MOU upon written notice, by mail or in person.
10. Agency and ODOT Agree that should this landscaping need to be removed in the future; the Agency shall be responsible for removing all features and shall restore the property to its original condition.
11. State and Agency intend that, if an impasse or disagreement should occur on issues pertaining to the MOU, a collaborative process will be initiated to resolve the difference. A collaborative process may be requested by either Party and will conform to the best practices for mediation, as prescribed by the Oregon Resolution Program.
12. This MOU shall become effective when all required signatures have been obtained and shall remain in effect for ten (10) years when this MOU automatically terminates, unless extended by an amendment to this MOU.
13. The terms of this MOU shall not be waived, altered, modified, supplemented or amended, in any manner whatsoever, except by written agreement signed by the Parties.
14. The terms of this MOU may be amended or terminated by mutual written consent of the Parties.
15. The foregoing Memorandum is a nonbinding proposal and is not and should not be construed as a commitment by either Party. Notwithstanding the signing or delivery of the Memorandum, any past, present or future actions; or approvals by either Party based upon this Memorandum, neither Party is under any legal obligation with respect to the intentions outlined above and no binding commitment of any nature whatsoever will be implied.

Agency/ODOT
Agreement No. 32779

16. This MOU may be executed in several counterparts (facsimile or otherwise) all of which when taken together shall constitute one agreement binding on all Parties, notwithstanding that all Parties are not signatories to the same counterpart. Each copy of this MOU so executed shall constitute an original.

SIGNATURE PAGE TO FOLLOW

Agency/ODOT
Agreement No. 32779

THE PARTIES, by execution of this MOU, hereby acknowledge that their signing representatives have read this MOU, understand it, and agree to its terms and conditions.

CITY OF UMATILLA by and through

By _____
Daren Dufloth, Mayor (or other assigned
designee)

Date _____

By _____
Nanci Sandoval, City Recorder (or other
assigned designee)

Date _____

STATE OF OREGON, by and through its
Department of Transportation

By _____
Region 5 Manager

Date _____

By _____
District 12 Manager

Date _____

APPROVAL RECOMMENDED
(If required by Agency)

By _____

Date _____

Agency Contact:

Jason Barron, Public Works Director
700 6th St.
Umatilla, Oregon 97882
(541) 966-0241
jason@umatilla-city.org

State Contact:

Paul Howland, Assistant District 12
Manager
1327 SE Third Street
Umatilla, Oregon 97801
(541) 276-1241
Paul.L.HOWLAND@odot.state.or.us

EXHIBIT A
Project Location



RESOLUTION NO. 25-2018

**A RESOLUTION ADOPTING SUPPLEMENTAL BUDGET
FOR FISCAL YEAR 2017-18**

BE IT RESOLVED, the City Council of the City of Umatilla hereby adopts the supplemental budget for fiscal year 2017-18, in the total sum of \$445,000.00, now on file at City Hall, 700 6th Street, Umatilla, Oregon 97882.

PASSED by the Council and **SIGNED** by the Mayor this 5th day of June, 2018.

DAREN DUFLOTH, MAYOR

ATTEST:

NANCI SANDOVAL, CITY RECORDER

RESOLUTION NO. 26-2018

**A RESOLUTION MAKING APPROPRIATIONS FOR THE
2017-18 SUPPLEMENTAL BUDGET**

BE IT RESOLVED that the Umatilla City council hereby increases appropriations in the current 2017-18 fiscal year budget and that the 2017-18 supplemental budget totaling \$445,000.00 is appropriated as follows:

GENERAL FUND

State and County Court Assessments	\$ 35,000
Court Refunds	\$ 10,000

GENERAL FUND TOTAL **\$ 45,000**

STREET FUND

Regular Earnings	\$ 40,000
------------------	-----------

STREET FUND TOTAL **\$ 40,000**

REFUSE FUND

Refuse Collections	\$ 84,000
Transfers	\$ 16,000

REFUSE FUND TOTAL **\$ 100,000**

WATER RESERVE FUND

Engineering	\$ 25,000
-------------	-----------

WATER RESERVE FUND TOTAL **\$ 25,000**

SEWER RESERVE FUND

Engineering	\$ 235,000
-------------	------------

WATER RESERVE FUND TOTAL **\$ 235,000**

PASSED by the City Council and **SIGNED** by the Mayor this 5th day of June, 2018.

DAREN DUFLOTH, MAYOR

ATTEST:

NANCI SANDOVAL, CITY RECORDER

RESOLUTION NO. 27 - 2018

**A RESOLUTION TRANSFERRING FUNDS AND
APPROPRIATIONS WITHIN THE GENERAL, WATER, SEWER, STREET, LIBRARY AND
BUILDING FUNDS
FOR FISCAL YEAR 2017-18**

WHEREAS, the Umatilla City Council must avoid overspending appropriations budgeted for a single fund or department; and,

WHEREAS, a resolution is required by ORS 294.450 to transfer appropriations; and,

WHEREAS, certain approved expenditures were higher than originally anticipated.

NOW, THEREFORE BE IT RESOLVED that the Umatilla City Council does hereby authorize transfer of the following appropriation and budgeted funds:

GENERAL FUND

From:	01-99-5-21	Operating Contingency	\$ 75,000
To:	01-72-3-20	Attorney Fees	\$ 50,000
To:	01-75-3-84	Park Maintenance	\$ 25,000

Reason: Adjustment necessary due to higher than anticipated legal fees related to SIP agreement and necessary improvements at the marina and RV Park.

WATER FUND

From:	02-70-5-21	Operating Contingency	\$ 15,000
To:	02-70-2-10	Regular Earnings	\$ 7,500
To:	02-70-3-84	Plant Maintenance	\$ 7,500

Reason: Adjustment necessary due to personnel and maintenance costs exceeding estimates.

SEWER FUND

From:	03-70-5-21	Operating Contingency	\$ 20,000
To:	03-70-3-84	Plant Maintenance	\$ 20,000

Reason: Adjustment necessary due to maintenance costs exceeding estimates.

STREET FUND

From:	04-70-5-21	Operating Contingency	\$ 15,000
To:	04-70-2-10	Regular Earnings	\$ 15,000

Reason: Adjustment necessary due to personnel costs exceeding estimates.

LIBRARY FUND

From: 06-70-5-21 Operating Contingency \$ 1,000

To: 06-70-3-49 Books \$ 1,000

Reason: Adjustment necessary due to materials costs exceeding estimates.

BUILDING DEPARTMENT FUND

From: 09-70-5-21 Operating Contingency \$ 50,000

To: 09-70-3-22 Building Inspector \$ 35,000

To: 09-70-3-40 OR Bldg Codes Div \$ 15,000

Reason: Adjustment necessary due to change in amount paid to City of Hermiston for plan review and higher than projected pass through revenue to OR Building Codes Division.

WATER RESERVE FUND

From: 18-70-4-16 Water Sys Improvements/Repairs \$25,000

To: 18-70-3-41 Engineering & UIC Permitting \$25,000

Reason: Adjustment necessary to cover engineering fees related to industrial water project.

SEWER RESERVE FUND

From: 19-70-4-16 Sewer Improvements/Repairs \$50,000

To: 19-70-3-41 Engineering & UIC Permitting \$50,000

Reason: Adjustment necessary to cover engineering fees related to industrial re-use project.

PASSED by the City Council and **SIGNED** by the Mayor this 5th day of June, 2018.

DAREN DUFLOTH, MAYOR

ATTEST:

NANCI SANDOVAL, CITY RECORDER

RESOLUTION NO. 28 - 2018

A RESOLUTION ADOPTING THE 2018-2019 BUDGET

BE IT RESOLVED, that the City Council of the City of Umatilla hereby adopts the budget approved by the budget committee for the fiscal year 2018-2019, in the total sum of \$19,530,413 now on file at Umatilla City Hall, 700 Sixth Street, Umatilla, Oregon 97882.

PASSED by the City Council and **SIGNED** by the Mayor this 5th day of June, 2018.

DAREN DUFLOTH, MAYOR

ATTEST:

NANCI SANDOVAL, CITY RECORDER

RESOLUTION NO. 29 - 2018

**A RESOLUTION APPROPRIATING AMOUNTS
FOR FISCAL YEAR 2018-2019**

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2018 and for the purposes shown below are hereby appropriated as follows:

GENERAL FUND

Administration	\$ 205,229
Community Development Department	354,521
Municipal Court Department	496,019
Parks and Recreation Department	240,491
Marina and RV Park	361,319
Police Department	1,624,906
Code Enforcement	157,385
911 Emergency Services Department	1,750
Non-Departmental:	
Operating Contingency	375,903
Transfers	<u>576,700</u>
GENERAL FUND TOTAL	\$ 4,394,223

WATER FUND

Personnel Services	\$ 493,206
Material & Services	454,085
Capital Outlay	14,200
Operating Contingency	25,000
Transfers	<u>141,000</u>
WATER FUND TOTAL	\$ 1,127,491

SEWER FUND

Personnel Services	\$ 636,239
Material & Services	279,720
Capital Outlay	15,700
Operating Contingency	200,000
Debt Service	350,600
Transfers	<u>270,000</u>
SEWER FUND TOTAL	\$ 1,752,259

STREET FUND

Personnel Services	\$ 377,455
--------------------	------------

Res # 29 -2018

Material & Services	831,498
Capital Outlay	11,500
Operating Contingency	250,000
Transfers	<u>92,000</u>
STREET FUND TOTAL	\$ 1,562,453

LIBRARY FUND

Personnel Services	\$ 172,578
Material & Services	30,150
Capital Outlay	2,500
Transfers	12,300
Contingency	<u>2,500</u>
LIBRARY FUND TOTAL	\$ 220,028

TRANSIENT ROOM TAX FUND

Material & Services	\$ 217,436
Capital Outlay	87,065
Transfers	<u>1,500</u>
TRANSIENT TAX FUND TOTAL	\$ 306,001

DEBT SERVICE FUND

Debt Service	<u>\$ 20,214</u>
DEBT SERVICE TOTAL	\$ 20,214

REFUSE FUND

Material & Services	\$ 597,600
Transfers	<u>113,600</u>
REFUSE FUND TOTAL	\$ 711,200

CAPITAL RESERVE FUND

Material & Services	\$ 169,000
Capital Outlay	<u>1,206,250</u>
CAPITAL RESERVE TOTAL	\$ 1,375,250

BUILDING RESERVE FUND

Debt Service	\$ 117,222
BUILDING RESERVE FUND TOTAL	\$ 117,222

WATER RESERVE FUND

Materials and Services	\$ 25,000
Capital Outlay	<u>543,114</u>
WATER RESERVE FUND TOTAL	\$ 568,114

SEWER RESERVE FUND

Materials and Services	\$ 475,560
Capital Outlay	<u>2,650,043</u>
SEWER RESERVE FUND TOTAL	\$3,125,603

BUILDING DEPARTMENT FUND

Personnel Services	\$ 155,108
Materials and Services	275,000
Transfers	11,500
Contingency	<u>500,000</u>
BUILDING DEPARTMENT FUND TOTAL	\$ 941,608

PASSED by the City Council and **SIGNED** by the Mayor this 5th day of June, 2018,

DAREN DUFLOTH, MAYOR

ATTEST:

NANCI SANDOVAL, CITY RECORDER

Res # 29 -2018

RESOLUTION NO. 30 - 2018

**A RESOLUTION LEVYING AD VALOREM TAXES AND CATEGORIZING TAXES
FOR THE 2018-2019 FISCAL YEAR**

BE IT RESOLVED, that the City Council of the City of Umatilla hereby levies the taxes provided for in the adopted budget at the permanent tax rate of 2.9191 per \$1,000 by rate for the general fund and that these taxes are levied upon all taxable property within the City of Umatilla as of 1:00 a.m. July 1, 2018. The following allocation and categorization, subject to the limits of Section 11b Article XI of the Oregon Constitution, make up the above levy:

	GENERAL GOVERNMENT LIMITATION	EXCLUDED FROM LIMITATION
GENERAL FUND	\$2.9191/\$1,000	
DEBT SERVICE FUND	_____	<u>\$0</u>
CATEGORY TOTAL	\$2.9191/\$1,000	\$0
TOTAL LEVY	\$2.9191 per \$1,000 of taxable value to the General Fund	

PASSED by the City Council and **SIGNED** by the Mayor this 5th day of June, 2018.

DAREN DUFLOTH, MAYOR

ATTEST:

NANCI SANDOVAL, CITY RECORDER



Oregon

Kate Brown, Governor

Department of Administrative Services

Enterprise Goods and Services, Shared Financial Services

155 Cottage St NE

Salem, OR 97301-3972

(503)373-0314

FAX (503)373-1273

RETURN TO:

**DEPARTMENT OF ADMINISTRATIVE SERVICES
SHARED FINANCIAL SERVICES
ATTN Valya Rizzo
155 COTTAGE ST NE
SALEM OR 97301-3972**

RESOLUTION # 31-2018

**AN ORDINANCE/RESOLUTION DECLARING THE CITY'S ELECTION
TO RECEIVE STATE REVENUES**

The City of UMATILLA ordains as follows:

Section 1. Pursuant to ORS 221.770, the city hereby elects to receive state revenues for fiscal year 2018-2019.

Passed by the Common Council the 5th day of June, 2018.

Approved by the Mayor this 5th day June, 2018.

Mayor _____

Attest _____

I *certify that a public hearing before the Budget Committee was held on April 17, 2018 and a public hearing before the City Council was held on June 5, 2018, giving citizens an opportunity to comment on use of State Revenue Sharing.

City Recorder

* NOTE: Please return certification only. We do not need copies of notices.

RESOLUTION NO. 32 – 2018

A RESOLUTION AUTHORIZING THE PURCHASE OF THE OLD POST OFFICE BUILDING, 820 SIXTH STREET AND 830 SIXTH STREET FROM CLYDE AND BETTY NOBLES

WHEREAS, the City of Umatilla, “City,” has a public need for property now owned by Clyde C. Nobles and Betty L. Nobles, “Nobles,” identified as Umatilla County Oregon Tax Lots 5N2817-BD-03900 and 5N2817-BD-04200, also known as the old post office property, “Property”; and

WHEREAS, the City has commenced negotiation for the purchase of the Property and has reached agreement with the Nobles on the basic purchase price and terms; and

WHEREAS, the City needs to conclude the purchase of the Property from Nobles;

BE IT RESOLVED BY THE COMMON COUNSEL OF THE CITY OF UMATILLA:

1. The City Manager is authorized to conclude the purchase of Umatilla County Oregon Tax Lots 5N2817-BD-03900 and 5N2817-BD-04200 from Clyde C. Nobles and Betty L. Nobles for a price of \$250,000 under the following terms: \$50,000 at closing and \$50,000 annual payments at a 4% annual interest rate.
2. The purchase shall be concluded using a land sale contract incorporating the above terms. Closing shall be done through AmeriTitle and the City Manager will work with the Nobles so they can achieve a 1031 property exchange.

PASSED by the City Council and **SIGNED** by the Mayor this 5th day of June, 2018.

Daren Dufloth, Mayor

ATTEST:

Nanci Sandoval, City Recorder

RESOLUTION NO. 33-2018

A RESOLUTION AUTHORIZING THE MAYOR TO SIGN A MOU BETWEEN THE CITY AND THE UMATILLA CHAPTER OF PROJECT LIT COMMUNITY TO BUILD AND PLACE LITTLE LIBRARIES

WHEREAS, the Umatilla Chapter of Project LIT would like to build and place little libraries in two of the city parks; and

WHEREAS, the Parks are Kiwanis Park and Nugent Park; and

WHEREAS, these libraries will occupy a space no larger than 4 feet by 4 feet and would allow the public to access books and literature at their convenience; and

WHEREAS, these little libraries would bring a positive addition to our parks.

NOW, THEREFORE, BE IT RESOLVED the City of Umatilla does hereby authorize the Mayor to sign this document on behalf of the City of Umatilla.

Approved by the Council and **signed** by the Mayor this 5th day of June, 2018.

DAREN DUFLOTH, MAYOR

ATTEST:

NANCI SANDOVAL, CITY RECORDER

MEMORANDUM OF UNDERSTANDING
Little Libraries
City of Umatilla

This Memorandum of Understanding (MOU) is made and entered into by and between the Umatilla Chapter of Project LIT Community, hereinafter referred to as "Project LIT;" and the City of Umatilla Community Development Department, by and through its elected officials, hereinafter referred to as "the City," both herein referred to individually or collectively as the "Party" or "Parties".

RECITALS

1. The Umatilla Chapter of Project LIT would like to build and place little libraries in two of the city parks. The parks are Kiwanis Park in McNary and Nugent Park in the downtown. These libraries will occupy a space no larger than 4 feet by 4 feet and would allow the public to access books and literature at their convenience. These libraries will be a positive addition to the parks. The City of Umatilla Community Development and Public Works Departments are in full support of Project LIT's plans and this MOU would document that support and intent of both Parties.

NOW THEREFORE, the Parties agree to the following:

TERMS AND CONDITIONS

1. Project LIT and the City agree that Project LIT would be allowed to construct the little libraries and place them at the designated areas of each of the named city parks, which include but are not limited to a concrete pad, a metal structure, and books on the properties of Kiwanis and Nugent Parks. The little libraries shall for the purpose of this MOU be referred to as the "Project."
2. Project LIT shall be responsible for the design, construction, and installation of the Project.
3. Upon installation of the project, Project LIT shall be responsible for all maintenance of the features installed. Maintenance shall include keeping features clear from litter and debris and stocking reading materials.
4. The City shall grant Project LIT access to parks, as needed, for the construction and maintenance of the Project.
5. The City shall make sure that the features installed shall not interfere with Project LIT's access to the area, or their ability to fulfill their maintenance obligations.
6. Project LIT shall get the City's approval of the features and plans prior to installation.

7. Project LIT shall hold the City harmless against all claims related to the features installed as part of this project, including but not limited to: theft, vandalism, weather, citizen injury, or incident related damage, or other employee injury resulting from improper use of equipment, or placement of boulders or other features of this Project.
8. Either Party may cancel or terminate this MOU upon 60 days written notice, by mail or in person.
9. Project LIT and the City Agree that should these libraries need to be removed in the future; the City shall be responsible for removing all features and shall restore the property to its original condition.
10. Project LIT and the City intend that, if an impasse or disagreement should occur on issues pertaining to the MOU, a collaborative process will be initiated to resolve the difference. A collaborative process may be requested by either Party and will conform to the best practices for mediation, as prescribed by the Oregon Resolution Program.
11. This MOU shall become effective when all required signatures have been obtained and shall remain in effect for five (5) years when this MOU automatically terminates, unless extended by an amendment to this MOU.
12. The terms of this MOU shall not be waived, altered, modified, supplemented or amended, in any manner whatsoever, except by written agreement signed by the Parties.
13. The terms of this MOU may be amended or terminated by mutual written consent of the Parties.
14. The foregoing Memorandum is a nonbinding proposal and is not and should not be construed as a commitment by either Party. Notwithstanding the signing or delivery of the Memorandum, any past, present or future actions; or approvals by either Party based upon this Memorandum, neither Party is under any legal obligation with respect to the intentions outlined above and no binding commitment of any nature whatsoever will be implied.

SIGNATURE PAGE TO FOLLOW

THE PARTIES, by execution of this MOU, hereby acknowledge that their signing representatives have read this MOU, understand it, and agree to its terms and conditions.

CITY OF UMATILLA by and through

By _____
Daren Dufloth, Mayor (or other assigned designee)

Date _____

By _____
Nanci Sandoval, City Recorder (or other assigned designee)

Date _____

Umatilla Project LIT, by and through Umatilla High School

By _____
Chapter Advisor

Date _____

By _____
Chapter Representative

Date _____

APPROVAL RECOMMENDED
(If required by Agency)

By _____

Date _____

City Contact:

Tamra Mabbott, Community Development Director
P.O. Box 130
700 6th St.
Umatilla, Oregon 97882
(541) 966-0241
Tamra@umatilla-city.org

Project LIT Contact:

Alexa Lougee, Umatilla Project LIT Chapter Advisor
1400 7th Street
Umatilla, Oregon 97801
(541) 922-6525
lougeea@umatillasd.org



Legend

- City Limits
- City Parks
- USACE Parks
- Streets



City of Umatilla Parks

Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community

Exhibit A

MAP DISCLAIMER: No warranty is made as to the accuracy, reliability or completeness of this data. Map should be used for reference purposes only. Not survey grade or for legal use. Created by Brandon Seitz, on 1/26/2018

RESOLUTION NO. 34-2018

A RESOLUTION AUTHORIZING THE MAYOR TO SIGN A MOU BETWEEN THE CITY AND THE UMATILLA SCHOOL DISTRICT FOR PARTNERSHIP OF THE S.W.E.L.L. PROGRAM

WHEREAS, the Umatilla School District has implemented Summer Work-based Experience Learning Lesson (S.W.E.L.L.) Cooperative; and

WHEREAS, the City of Umatilla would like to engage in a Co-Op work team to provide students assistance, training, and resources to offer work-based learning experiences; and

WHEREAS, the City agrees to offer students a work-experience opportunity to students.

NOW, THEREFORE, BE IT RESOLVED the City of Umatilla does hereby authorize the Mayor to sign this document on behalf of the City of Umatilla.

Approved by the Council and **signed** by the Mayor this 5th day of June, 2018.

DAREN DUFLOTH, MAYOR

ATTEST:

NANCI SANDOVAL, CITY RECORDER

Memorandum of Understanding

The Umatilla School district has implemented S.W.E.L.L., (Summer Work-based Experience Learning Lesson) Cooperative, to foster self and career exploration, develop positive work habits and attitudes, and provide opportunities for students to strengthen key soft-skill areas, such as communication, enthusiasm and attitude. Students will fortify teamwork, networking, problem-solving, critical thinking skills and professionalism.

Through S.W.E.L.L., students will be able to engage in a Co-Op work Team, where they will work alongside non-disabled peers. Students will frequent worksites that are located within our school district community. Students will not only gain experiences, though in addition they will experience a sense of acceptance and accomplishment, as they secure compensation, which would be an incentive as they participate in job-related tasks. Such opportunity would provide a challenge for students to explore how to communicate disability-related work support and accommodation needs.

The school district has partnered with your business to provide students with assistance, training and resources to offer work-based learning experiences, in an effort to assist students in choosing careers, network with potential employers, select courses of student, and develop job skills relevant to future employment. Through the interaction of student and work experiences, the goal is to allow students to enhance their academic knowledge, personal development, and professional preparation.

Purpose of the Agreement

This Memorandum of Agreement (MOA) sets out the terms by which The Youth Transition Program, Umatilla School District and the City of Umatilla whereas, the parties have agreed to work together to implement a S.W.E.L.L. (Summer Work-based Experience Learning Lesson) Cooperative.

This agreement will remain in effect from June 18, 2018 to August 11, 2018. Julie A. Hunt, Special Education Director, Umatilla School District, is the key contact for Umatilla Youth Transition Program. Chelsea Kik-Whitbeck, Youth Transition Specialist (YTS), is the key contact for the student placements, service organization and supervision of this service project. These individuals are responsible for ensure the conduct of the activities herewithin.

Through this agreement The Umatilla Youth Transition Program agrees to provide student compensation (minimum wage), for each hour worked, as scheduled by the YTS. Students will fill out timesheets and have them signed by their employer. The Service Project Manager, will confirm logged ours, during weekly check-ins. The Youth Transition Program will run simultaneously with this summer project and will offer, as part of this learning experience, on-going assistance, training, coaching, and support. To assist students, through the implementation of S.W.E.L.L., a summer Work-based Experience Learning Lesson Cooperative.

The City of Umatilla agrees to offer students a work-experience opportunity to gain a work-based learning experience, where they can expand their knowledge, enhance their skills, and experience an occasion for personal development, and professional work practice.

Dated this 5th day of June, 2018

Umatilla School District Representative

Daren Dufloth, Mayor

Attest: Nanci Sandoval, City Recorder

JAH: MOA-5.17.18



Oregon

Kate Brown, Governor

Department of Consumer and Business Services

Building Codes Division

1535 Edgewater Street NW

P.O. Box 14470

Salem, OR 97309-0404

503-378-4133

Fax: 503-378-2322

oregon.gov/bcd

April 18, 2018

To: INTERESTED PARTIES

**From: SHANE SUMPTION, MANAGER
POLICY AND TECHNICAL SERVICES**

Subject: UMATILLA FEE ADOPTION

The State Building Codes Division (division) has received the enclosed notice of intent to adopt building inspection program fees from the above listed municipality. Pursuant to Oregon Administrative Rule 918-020-0220, municipalities seeking to adopt fees are required to provide the following summary information 45 days prior to the proposed adoptive date.

- (A) The affected specialty code or program areas;
- (B) A description of the proposed building inspection program fees including the approximate percentage change when applicable;
- (C) The proposed effective date;
- (D) The date of the last fee increase in the specialty code or program area if applicable;
- (E) The anticipated date, time and location of the local municipal hearing scheduled pursuant to Oregon Revised Statute (ORS) 294.160;
- (F) The name, phone number, and title of a contact person; and
- (G) A narrative explaining the purpose of the proposed fee adoption.

The division is required to notify interested parties after receiving a notice of intent to adopt building inspection program fees from a municipality. Enclosed is the information the municipality provided to the division pursuant to the above administrative rule requirements.

If you have concerns about this proposed fee change, you may contact the municipality directly by contacting Russ Pelleberg, Building Official, 541-922-3226, or attend the local municipal hearing on Tuesday, June 5, 2018, at 7:00 p.m., Umatilla City Hall Council Chambers, 700 6th St., Umatilla. Interested parties may deliver written comments by May 28, 2018, to the Building Division at PO Box 130, Umatilla, OR 97882. If you still have unresolved concerns, you may appeal this fee adoption (pursuant to ORS 455.210(3) and 479.845) by sending a written request to the division within 60 days of the municipality's letter of notice to the division.

cc: CITY OF UMATILLA



City of Umatilla

700 6th Street, PO Box 130, Umatilla, OR 97882

(541) 922-3226 Fax (541) 922-5758

April 18, 2018

Building Codes Division
PO Box 14470
Salem, OR 97309

Please accept this letter as notice of the City of Umatilla's intent to adopt new building permit fee schedules. The purpose of the proposed fee change is to maintain program funding and recoup the costs of providing inspections, plan review, and Building Division administrative services to the citizens of Umatilla. The last fee increase to the building program is unknown.

Interested persons may obtain a copy of the proposal at Umatilla's City Hall office at 700 6th St, Umatilla OR, or the City's website www.umatilla-city.org. Questions may be directed to the Building Division in person or by phone at 541-922-3226. Interested parties may deliver written comments by May 28, 2018 to PO BOX 130 Umatilla, OR 97882. Per ORS 294.160 Public hearing will be held June 5, 2018 at 7pm pacific standard time at Umatilla City Hall Council Chambers 700 6th St Umatilla, OR 97882

If adopted, this change would become effective July 1, 2018.

The attached Exhibit A illustrates the proposed change, the current permit costs at various valuation levels with comparison to the proposed permit cost. The attached outlines charges not previously adopted are pursuant to;

- a) Plumbing permit fees ORS 918-050-0100
- b) Electrical permit fees ORS 918-050-0110/918-050-0120
- c) Manufactured Home Siting permit fees ORS 918-050-0130
- d) Residential Fire Suppression System fees ORS 918-050-0140
- e) Medical Gas Installation fee ORS 918-050-0150
- f) Phased project fees ORS 918-050-0160
- g) Deferred submittal fees ORS 918-050-0170
- h) Solar Structural Installation fee ORS 918-050-0180


Russell Pelleberg
Building Official
City of Umatilla

RESOLUTION NO. 35-2018

A RESOLUTION ADOPTING A BUILDING DIVISION PERMIT FEE SCHEDULE

WHEREAS, ORS 455.210 provides: “A municipality may adopt by ordinance or regulation such fees as may be necessary and reasonable to provide for the administration and enforcement of any specialty code or codes for which the municipality has assumed responsibility under ORS 455.148 or 455.150;” and

WHEREAS, the City of Umatilla advised the Building Codes Division on April 18, 2018 of our intent to adopt new building permit fee schedules as required by Oregon Administrative Rule 918-020-0220; and

WHEREAS, the City held a public hearing on June 5, 2018 on the proposed building division permit fee schedule; and

WHEREAS, the City of Umatilla staff relies on revenue from these fees to fund inspections, plan review and administration of the Oregon Specialty Codes; and

WHEREAS, staff cost should include annual adjustments of the fees based on consumer price index every year to account for inflation; and

WHEREAS, staff concludes that the City should recover, to an extent practicable, the actual cost of reviewing applications.

NOW, THEREFORE, BE IT RESOLVED by the City of Umatilla as follows:

Section 1: That the Building Division Permit Fee Schedule is attached to this resolution as Exhibit A.

Section 2: That Exhibit A is approved and effective July 1, 2018

APPROVED by the Council and **SIGNED** by the Mayor this 5th day of June, 2018.

DAREN DUFLOTH, MAYOR

ATTEST:

NANCI SANDOVAL, CITY RECORDER

Exhibit A

City of Umatilla - Fee Schedule

A. Structural Permit Fees

Structural Permit Project Valuation		
Valuation	Current Fee	Proposed Fee
\$1 - \$500.00	\$23.50	No Change
\$500.01 - \$2000.00	\$23.50 for the first \$500 plus \$3.05 for each additional \$100 or fraction thereof, to and including \$2000	No Change
\$2000.01 - \$25,000.00	\$69.25 for the first \$2000 plus \$14.00 for each additional \$1000 or fraction thereof, to and including \$25,000	No Change
\$25,000.01 - \$50,000.00	\$391.25 for the first \$25,000 plus \$10.10 for each additional \$1000 or fraction thereof, to and including \$50,000	No Change
\$50,000.01 - \$100,000.00	\$643.75 for the first \$50,000 plus \$7.00 for each additional \$1000 or fraction thereof, to and include \$100,000	No Change
\$100,000.01 - \$500,000.00	\$993.75 for the first \$100,000 plus \$5.60 for each additional \$1000 or fraction thereof, to and include \$500,000	No Change

\$500,000.01 - \$999,999.00	\$3233.75 for the first \$500,000 plus \$4.75 for each additional \$1000 or fraction thereof, to and include \$1,000,000	No Change
\$1,000,000 +	\$5608.75 for the first \$1,000,000 plus \$3.65 for each additional \$1000 or fraction thereof	No Change
Other Structural Fees	Current Fee	Proposed Fee
Structural Plan Review (when applicable)	65% of structural permit fee	No Change
Additional Plan Review (when applicable) - hourly	Not currently part of our fee schedule	\$88.00, minimum one hour
Fire Life Safety Plan Review (when applicable)	40% of structural permit fee	No Change
Reinspection – per each	\$88.00	\$88.00
Each additional inspection, above allowable – per each	\$88.00	\$88.00
Inspections for which no fee is specifically indicated (as required) - hourly	Not currently part of our fee schedule	\$88.00, minimum one hour
Inspection outside of normal business hours - hourly	Not currently part of our fee schedule	\$88.00, minimum 2 hours
Deferred Submittal Plan Review Fee – in addition to project plan review fees	Not currently part of our fee schedule	65% of the building permit fee calculated using the value of the deferred portion with a \$100 minimum

Phased Project Plan Review Fee – in addition to project plan review fees	Not currently part of our fee schedule	\$275.00 minimum phasing (application) fee plus 10% of the TOTAL project building permit fee not to exceed \$1500.00 per phase
Structural demolition – complete demolition, not subject to State Surcharge	Not currently part of our fee schedule	\$50.00
Structural alteration (<u>not</u> demo) – partial, soft, interior	Not currently part of our fee schedule	Fee as per Structural Permit Fee table by valuation, incurs State Surcharge
Structural Minimum Permit Fee	\$23.50	No change

	Current Fee	Proposed Fee
Residential Fire Suppression – Standalone System 13R, fee includes plan review [See plumbing Fee section for Continuous Loop/Multipurpose System 13D] Square Footage of Area to be Covered		
0 – 2000 sq ft	Not currently part of our fee schedule	\$200
2001 – 3600 sq ft	Not currently part of our fee schedule	\$250
3601 - 7200 sq ft	Not currently part of our fee schedule	\$325
7201 sq ft and greater	Not currently part of our fee schedule	\$410
	Current Fee	Proposed Fee
Commercial Fire Suppression	Not currently part our fee schedule	Fee as per Structural Permit Fee table by valuation
Solar Structural Installation Permits – separate Electrical Permit application is required	Current Fee	Proposed Fee
Solar Permit – Prescriptive Path System, fee includes plan review	Not currently part of our fee schedule	\$250.00
Solar Permit – Non-Prescriptive Path System	Not currently part of our fee schedule	Fee as per Structural Permit Fee table by valuation to include the solar panels, racking, mounting elements, rails and the cost of labor to install. <i>Solar electrical equipment including collector panels and inverters shall be excluded from the Structural Permit valuation.</i>

<p>Investigation Fees - actual or average cost may include supervision, overhead, equipment, and/or rate/wage of the employee(s) involved. Applicable to all disciplines.</p>	<p>Current Fee</p>	<p>Proposed Fee</p>
<p>Investigation Fee – hourly</p>	<p>Not currently part of our fee schedule</p>	<p>\$176.00/hour, minimum one hour</p>
<p>All structural permits use valuation as determined by ICC Valuation Table current as of April 1 of each year, when applicable as per OAR 918-050-0000 & OAR 918-309-0020 thru -0070</p>		

B. Manufactured Dwelling Placement Permit Fees

	Current Fee	Proposed Fee
<p>Manufactured Dwelling Placement Fee *</p>	<p>\$260</p>	<p>\$400*</p>
<p>State (Cabana) Fee</p>	<p>\$30.00</p>	<p>No Change</p>
<p><i>* Includes the concrete slab, runners or foundations that are prescriptive, electrical feeder and plumbing connections and all cross-over connections and up to 30 lineal feet of site utilities. Decks, other accessory structures, and foundations that are not prescriptive, utility connections beyond 30 lineal feet, new electrical services or additional branch circuits, and new plumbing - may require separate permits. All decks 30" above ground, carports, garages, porches, and patios are based on valuation and may also require separate permits.</i></p>		
<p>-- See Structural schedule by valuation for non-dwelling modular placements</p>		

C. Manufactured Dwelling/RV Parks – Area Development Permit (ADP)

Current Fee	Proposed Fee
Not currently part of our fee schedule	The Area Development Permit fee to be calculated based on the valuations shown in Table 2 of OAR 918-600-0030 for Manufactured Dwelling/Mobile Home Parks and Table 2 of OAR 918-650-0030 for Recreational Park & Organizational Camp – and applying the valuation amount to the Structural Permit Fee table included in this schedule.

D. Electrical Permit Fees

New Construction	Current Fee	Proposed Fee
Residential		
First 1000 sq ft or less	\$133.00	\$135.00
Each additional 500 sq ft or portion thereof	\$24.00	\$25.00
Limited Energy – new residential construction	\$31.00	\$35.00
Each Manufactured Home/Modular Dwelling service	\$63.00	\$65.00
Multifamily		

New Multifamily Construction	\$45	Fee for largest unit calculated using above sq ft rates - plus 50% of permit fee for each additional unit
Multifamily, new construction – Limited Energy System – per floor	Not part of current fee	\$56
Multifamily, new construction – Protective Signaling – per floor	Not part of current fee	\$56
Service Feeders – Installation, Alteration, Relocation (Does not include branch circuits)		
200 amp or less	\$79.00	\$80.00
201 – 400 amps	\$94.00	\$95.00
401 – 600 amps	\$156.00	\$160.00
601 – 1000 amps	\$204.00	\$205.00
Over 1000 amps or volts	\$469.00	\$470.00
Reconnect Only	\$63.00	\$65.00
Temporary Service Feeders – Installation, Alteration, Relocation		
200 amp or less	\$63.00	\$65.00
201 – 400 amps	\$86.00	\$85.00
401 – 600 amps	\$125.00	No Change
601 – 1000 amps	Not currently part of our fee schedule	\$155.00

Over 1000 amps or volts	Not currently part of our fee schedule	\$375.00
Branch Circuits – New, Alteration, Relocation		
With service – per each	\$4.00	No change
Without service	\$54.00 first branch circuits, \$4/ each additional	\$60.00 for first branch circuit, \$4.00/each additional
Renewable Energy		
Renewable energy for electrical systems- 5kva or less	Not currently part of our fee schedule	\$80.00
Renewable energy for electrical systems- 5.01kva through 15kva	Not currently part of our fee schedule	\$95.00
Renewable energy for electrical systems- 15.01kva through 25kva	Not currently part of our fee schedule	\$160.00
Renewable energy - solar generation over 25 kva	Not currently part of our fee schedule	\$6.25 per kva over 25 kva, \$160.00 for first 25 kva – <i>maximum fee at 100 kva</i>
Renewable energy for wind systems - 25.01kva through 50kva	Not currently part of our fee schedule	\$205.00
Renewable energy for wind systems - 50.01kva through 100kva	Not currently part of our fee schedule	\$470.00
Other Electrical Fees		
Pump or Irrigation Cycle – per each	\$63.00	\$90.00

Sign or Outline Lighting – per each	\$63.00	\$90.00
Signal Circuit(s) or Limited Energy system, alteration or extension, each system – non-new residential and all commercial (<i>new residential and multifamily construction – see above</i>)	\$63.00	\$90.00
Master Permit – application fee, one time at initial application; renews annually as applicable	Not currently part of our fee schedule	\$100
Master Permit – inspection fee – per hour; includes travel time, inspection, and report writing	Not currently part of our fee schedule	\$88.00, minimum one hour
Electrical Plan Review (when applicable)	25% of electrical permit fee	No change
Additional Plan Review (when applicable) – per hour	Not currently part of our fee schedule	\$88.00, minimum one hour
Reinspection – per each	Not currently part of our fee schedule	\$88.00
Each additional inspection above allowed	\$55.00	\$88.00
Inspections for which no fee is specifically indicated (as required) – per hour	\$86/per hour	\$88.00, minimum one hour

Inspection outside of normal business hours – per hour	Not currently part of our fee schedule	\$88.00, minimum 2 hours + mileage
Investigation fee - Electrical	Not currently part of our fee schedule	See Structural – Investigation Fees

E. Mechanical Permit Fees

Residential –	Current Fee – per each appliance	Proposed Fee – per each appliance
Air conditioner	Not currently part of our fee schedule	\$15.00
Air handling unit of up to 10000 cfm	\$10.65	\$13.50
Air handling unit 10001 cfm and over	\$18.10	\$16.50
Appliance of piece of equipment regulated by code but no classified in other appliance categories	\$10.65	\$13.50
Attic or crawl space fans	Not currently part of our fee schedule	\$12.00
Chimney/liner/flue/vent	\$10.65	\$13.50
Clothes dryer exhaust	Not currently part of our fee schedule	\$12.00
Decorative gas fireplace	Not currently part of our fee schedule	\$13.50
Evaporative cooler other than portable	Not currently part of our fee schedule	\$13.50
Floor furnace, including vent	\$14.80	\$15.00

Flue vent for water heater or gas fireplace	\$9.50		\$12.00
Furnace – greater than 100000 BTU	\$18.20		\$16.50
Furnace – up to 100000 BTU	\$14.80		\$15.00
Furnace/burner including duct work/vent/liner	\$7.25		\$16.50
Gas or wood fireplace/insert	\$9.50		\$13.50
Gas fuel piping outlets – any number of outlets	\$5.50, first four \$1.00, per additional		\$13.50
Heat pump	\$10.65		\$13.50
Hood served by mechanical exhaust, including ducts for hood	\$10.65		\$16.50
Hydronic hot water system	Not currently part of our fee schedule		\$15.00
Installation or relocation domestic/type incinerator	\$18.20		\$16.50
Mini split system	Not currently part of our fee schedule		\$15.00
Oil tank/gas diesel generators	\$12.50		\$16.50
Pool or spa heater, kiln	\$11.00		\$15.00
Range hood/other kitchen equipment	Not currently part of our fee schedule		\$15.00

Repair, alteration, or addition to mechanical appliance including installation of controls	Not currently part of our fee schedule	15.00
Suspended heater, recessed wall heater, or floor mounted heater	\$14.80	\$15.00
Ventilation fan connected to single duct	Not currently part of our fee schedule	\$12.00
Ventilation system not a portion of heating or air-conditioning system authorized by permit	Not currently part of our fee schedule	\$12.00
Water heater	\$7.25	\$13.50
Wood/pellet stove	\$18.20	\$13.50
Other heating/cooling	Not currently part of our fee schedule	\$13.50
Other fuel appliance	Not currently part of our fee schedule	\$13.50
Other environment exhaust/ventilation	Not currently part of our fee schedule	\$12.00
Minimum Permit Fee	No currently part of our fee schedule	\$45.00
Commercial Mechanical Fees		
Valuation	Current Fee	Proposed Fee
\$0 - \$5000.00	\$23.00 + \$1.35 for each addtl \$100 over \$1000	\$50.00

\$5000.01 - \$10000.00	\$144.50 for first \$10,000 plus \$8.50 for each additional \$1000 or fraction thereof over 10,000	\$50.00 for first \$5000 plus \$1.25 for each additional \$100 or fraction thereof, to and including \$10000
\$10000.01 - \$100000.00	\$991.50 for first \$10,001 plus \$5.700 for each additional \$1000 or fraction thereof, to and including \$100,000	\$112.50 for first \$10000 plus \$3.25 for each additional \$1000 or fraction thereof, to and including \$100000
\$100000.00 and above		\$405.00 for first \$100000 plus \$1.75 for each additional \$1000 or fraction thereof
Other Mechanical Fees		
Mechanical Plan Review (when applicable)	25% of mechanical permit fee	No change
Additional Plan Review (when applicable) – per hour	\$55.00/per hour	\$88.00, minimum one hour
Reinspection – per each	Not currently part of our fee schedule	\$88.00
Inspections for which no fee is specifically – per each indicated (as required)	Not currently part of our fee schedule	\$88.00, minimum one hour
Inspection outside of normal business hours	Not currently part of our fee schedule	\$88.00, minimum 2 hours
Investigation fee - Mechanical	Not currently part of our fee schedule	See Structural – Investigation Fees

F. Plumbing Permit Fees

Plumbing Permit Fees	Current Fee	Proposed Fee
New 1&2 Family Dwelling – includes one kitchen, first 100 feet each of site utilities, hose bibs, icemakers, underfloor low-point drains, and rain drain packages that include the piping, gutters, downspouts, and perimeter system. <i>Half bath counted as whole.</i>		
One bathroom, one kitchen	\$210.00	No change
Two bathrooms, one kitchen	\$275.00	No change
Three bathrooms, one kitchen	\$325.00	No change
Each additional bathroom > 3 – or – kitchen >1	\$45 .00/each	No change
Each additional 100 ft or fraction thereof of site utilities – water, sewer, storm (which includes rain, footing, trench, and leach) – <i>first 100 ft included in bathroom/kitchen fee</i>	Not currently part of our fee schedule	\$30.00
Commercial and Non-New Residential		
Site Utilities	Current Fee	Proposed Fee
Sanitary Sewer - First 100 feet or less	\$30.00	No change
Sanitary Sewer - Each additional 100 feet or fraction thereof	\$25.00	No change
Storm – first 100 feet or less	Not currently part of our fee schedule	\$30.00
Storm – Each additional 100 feet or fraction thereof	Not currently part of our fee schedule	\$25.00

Water – first 100 feet or less	\$30.00			No change	
Water – Each additional 100 feet or fraction thereof	\$25.00			No change	
Fixtures	Current Fee Residential / each	Current Fee Commercial/each	Proposed Fee Residential /each	Proposed Fee Commercial/each	
Absorption valve	Not currently part of fee schedule		\$30.00	\$40.00	
Backflow preventer	\$12.00	\$12.00	\$45.00	\$50.00	
Backwater valve	Not currently part of our fee schedule		\$45.00	\$50.00	
Catch basin or area drain	Not currently part of our fee schedule		\$15.00	\$20.00	
Clothes washer	\$12.00	\$12.00	\$15.00	\$20.00	
Dishwasher	\$12.00	\$12.00	\$15.00	\$20.00	
Drinking fountain	\$12.00	\$12.00	\$15.00	\$20.00	
Ejectors/sump pump	\$12.00	\$12.00	\$15.00	\$50.00	
Expansion tank	\$12.00	\$12.00	\$15.00	\$50.00	
Fixture cap	Not currently part of our fee schedule		\$15.00	\$20.00	
Floor drain/floor sink/hub drain	\$12.00	\$12.00	\$15.00	\$20.00	
Garbage disposal	\$12.00	\$12.00	\$15.00	\$20.00	
Hose bib	\$12.00	\$12.00	\$15.00	\$20.00	
Ice maker	\$12.00	\$12.00	\$15.00	\$20.00	

Primer	Not currently part of our fee schedule		\$15.00	\$20.00
Sink/basin/lavatory	\$12.00	\$12.00	\$15.00	\$20.00
Stormwater retention/detention tank/facility	Not currently part of our fee schedule		\$15.00	\$20.00
Swimming pool piping	Not currently part of our fee schedule		\$45.00	\$50.00
Tub/shower/shower pan	\$12.00	\$12.00	\$15.00	\$20.00
Urinal	\$12.00	\$12.00	\$15.00	\$20.00
Water closet	\$12.00	\$12.00	\$15.00	\$20.00
Water heater	\$12.00	\$12.00	\$15.00	\$20.00
Other – plumbing	\$12.00	\$12.00	\$15.00	\$50.00
Alternate potable water heating system	Not currently part of our fee schedule		\$15.00	\$50.00
Interceptor/grease trap	Not currently part of our fee schedule		\$15.00	\$20.00
Manholes	Not currently part of our fee schedule		\$15.00	\$50.00
Medical Gas – fee based on installation costs and system equipment, including but not limited to inlets, outlets, fixtures and appliances				
Valuation	Current Fee		Proposed Fee	

	Not currently part of our fee schedule	Based on valuation using Table A-1 Plan review required.
Residential Fire Suppression – Multipurpose/Continuous Loop System 13D, fee includes plan review <i>[See Structural Fee section for Standalone System 13R]</i>		
Square Footage of Area to be Covered	Current Fee	Proposed Fee
0 – 2000 sq ft	Not currently part of our fee schedule	\$100.00
2001 – 3600 sq ft	Not currently part of our fee schedule	\$142.00
3601 - 7200 sq ft	Not currently part of our fee schedule	\$177.00
7201 sq ft and greater	Not currently part of our fee schedule	\$213.00
Other Plumbing Fees		
Plumbing Plan Review (when applicable) – commercial	Not currently part of our fee schedule	25% of commercial plumbing permit fee
Plumbing Plan Review (when applicable) – residential	30% of residential plumbing permit fee	No change
Additional Plan Review (when applicable) – per hour	Not currently part of our fee schedule	\$88.00/hour, minimum one hour
Reinspection – per each	Not currently part of our fee schedule	\$88.00
Each additional inspection above allowed	Not currently part of our fee schedule	\$88.00

Inspections for which no fee is specifically indicated (as required) – per hour	Not currently part of our fee schedule	\$88.00/hour, minimum one hour
Inspection outside of normal business hours – per hour	Not currently part of our fee schedule	\$88.00/hour, minimum 2 hours
Investigation fee - Plumbing	Not currently part of our fee schedule	See Structural – Investigation Fees
Plumbing Minimum Permit Fee – commercial	\$45.00	\$100.00
Plumbing Minimum Permit Fee – residential	\$45.00	\$80.00

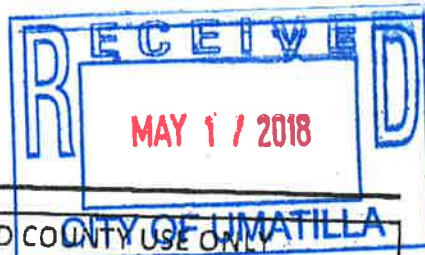
G. Miscellaneous Fees

	Current Fee	Proposed Fee
Permit Reinstatement fee – to renew already expired permit, as eligible; subject to State Surcharge	Not currently part of our fee schedule	\$50.00
Permit Extension fee – to extend expiration on active permit; not subject to State Surcharge	Not currently part of our fee schedule	\$25.00
Copy fees	Not currently part of our fee schedule	Letter \$0.25/sheet 18x24 \$2.00/sheet 24x36 \$3.00/sheet

Returned Check fee (NSF)	\$25.00	36x40 \$4.00/sheet No change
Master Plans – Structural – setup fee	Not currently part of our fee schedule	\$150 (initial review at standard plan review rate)
Master Plans – Structural – second and subsequent reviews	Not currently part of our fee schedule	50% of initial plan review fee
Seismic Surcharge – Structural/Mechanical – review required on all essential structures	Not currently part of our fee schedule	1% of building permit fee
Refund processing fee – not subject to State Surcharge	Not currently part of our fee schedule	Plan review not subject for refund
Staff Research	Not currently part of our fee schedule	15 Minute Increments, 1 st Free 15 Minutes Increments, \$30
Technology Fee Charge on all permits	Not currently part of our fee schedule	2%



OREGON LIQUOR CONTROL COMMISSION LIQUOR LICENSE APPLICATION



LICENSE FEE: Do not include the license fee with the application (the license fee will be collected at a later time).

APPLICATION: Application is being made for:

- Brewery
- Brewery-Public House
- Distillery
- Full On-Premises, Commercial
- Full On-Premises, Caterer
- Full On-Premises, Passenger Carrier
- Full On-Premises, Other Public Location
- Full On-Premises, Nonprofit Private Club
- Full On-Premises, For-Profit Private Club
- Grower Sales Privilege
- Limited On-Premises
- Off-Premises
- Off-Premises with Fuel Pumps
- Warehouse
- Wholesale Malt Beverage & Wine (WMBW)
- Winery

CITY AND COUNTY USE ONLY

Date application received _____

Name of City or County _____

Recommends this license be Granted Denied

By _____

Date _____

OLCC USE

Application received by Atarajis

Date 1/17/2018

License Action:
NEW OUTLET

1. LEGAL ENTITY (example: corporation or LLC) or INDIVIDUAL(S) applying for the license:

Applicant #1 <u>Stephen R Bunn</u>	Applicant #2 RECEIVED
Applicant #3	Applicant #4 JAN 17 2018

Oregon Liquor Control Commission
Bend, Oregon

2. Trade Name of the Business (the name customers will see):
Hwy 730 Tavern

3. Business Location: Number and Street 1201 6th Street
City Umatilla | County Umatilla | ZIP 97882

4. Is the business at this location currently licensed by the OLCC? Yes No

5. Mailing Address (where the OLCC will send your mail):
PO Box, Number, Street, Rural Route
City Umatilla | State OR | ZIP 97882

6. Phone Number of the Business Location: 541-720-

7. Contact Person for this Application: Stephen Bunn
Name Stephen R Bunn | Phone Number 541-720-
Mailing Address, City, State, ZIP 697882
Email _____

I understand that marijuana (such as use, consumption, ingestion, inhalation, samples, give-away, sale, etc.) is **prohibited** on the licensed premises.

Signature of Applicant #1 	Signature of Applicant #2
Signature of Applicant #3	Signature of Applicant #4



OREGON LIQUOR CONTROL COMMISSION
INDIVIDUAL HISTORY FORM

1. Name: (LAST) Bunn (FIRST) STEPHEN (MIDDLE) Ray

2. Other Names Used (Maiden, Etc.):

3. Do you have a Social Security Number (SSN) issued by the U.S. Social Security Administration?
 Yes No If yes, please provide your SSN: _____

SOCIAL SECURITY NUMBER DISCLOSURE: As part of your application for an initial or renewal license, Federal and State laws require you to provide your Social Security Number (SSN) to the Oregon Liquor Control Commission (OLCC) for child support enforcement purposes (42 USC § 666(a)(13) & ORS 25.785). If you are an applicant or licensee and fail to provide your SSN, the OLCC may refuse to process your application. Your SSN will be used only for child support enforcement purposes unless you indicate below.

Based on our authority under ORS 471.311 and OAR 845-005-0312(6), we are requesting your voluntary consent to use your SSN for the following administrative purposes only: to match your license application to your Alcohol Server Education records (where applicable), and to ensure your identity for criminal records checks. OLCC will not deny you any rights, benefits or privileges otherwise provided by law if you do not consent to use of your SSN for these administrative purposes (5 USC § 552(a)).

Do you voluntarily consent to the OLCC's use of your SSN as just described? Yes No

4. Date of Birth (MM/DD/YYYY): 1/1 5. Contact Phone: 541-720-

6. Driver License or State ID #: _____ 7. State: OR

8. Residence Address: _____
9. Mailing Address (if different): 887

10. E-Mail (optional):

11. Do you have a spouse or domestic partner? Yes No
If yes, list his/her full name:

12. If yes to #11, will this person be involved in the management of, or have control over the business?
 No Yes

13. In the past 10 years, have you been **convicted** ("convicted" includes paying a fine) in Oregon or another U.S. state of driving a car with a suspended driver license or driving a car with no insurance?
 No Yes (Please include explanation below) Unsure (Please include explanation below)

14. In the past 10 years, have you been **convicted** ("convicted" includes paying a fine) in Oregon or another U.S. state of a **FELONY**?
 No Yes (Please include explanation below) Unsure (Please include explanation below)

09 Ysidro, WA, Received stolen motorcycle (did not know it was stolen)
15. Have you ever been in a drug or alcohol **diversion program** in Oregon or another U.S. state? A diversion program is where you are required, usually by the court or another government agency, to complete certain requirements in place of being convicted of a drug or alcohol-related offense.
 No Yes (Please include explanation below) Unsure (Please include explanation below)

OSP/DMV
Search Completed

FEB 03 2018
OLCC IH Application (Rev. 06/2017)

INITIALS: MB SB

16. Do you, or any legal entity that you are a part of, currently hold or have previously held a liquor license or a recreational marijuana license in Oregon or another U.S. state? (Note: alcohol service permits and marijuana worker permits are not liquor licenses).

No Yes (Please include explanation below) Unsure (Please include explanation below)

17. Have you, or any legal entity that you are a part of, **ever** had an application for a license, permit, or certificate denied or cancelled by the OLCC or any other governmental agency in the U.S.?

No Yes (Please include explanation below) Unsure (Please include explanation below)

18. Are you applying for a Full On-Premises, Limited On-Premises, Off-Premises, or Brewery-Public House license?

No Please skip questions 19 & 20. Go directly to question 21.
 Yes Please answer questions 19, 20, and 21

19. Do you or will you have any ownership interest in a business that manufactures, wholesales, or distributes alcohol in Oregon or another U.S. state?

No Yes (Please include explanation below) Unsure (Please include explanation below)

20. Does or will an alcohol manufacturer, wholesaler, or distributor in Oregon or another U.S. state have any ownership interest in your business?

No Yes (Please include explanation below) Unsure (Please include explanation below)

21. Do you currently have, or will you have, any ownership interest in any business in Oregon with a Full On-Premises, Limited On-Premises, Off-Premises, or Brewery-Public House license?

No Yes (Please include explanation below) Unsure (Please include explanation below)

Hwy 730 Tavern IFF I got a Beer h.c.

You must sign your own form. Another person, like your attorney or a person with power of attorney, may not sign your form. I affirm that my answers are true and complete. I understand the OLCC will use the above information to check my records, including but not limited to, criminal history. I understand that if my answers are not true and complete, the OLCC may deny my license application.

Name: (LAST)	(FIRST)	(MIDDLE)
Bunny	Stephen	Ray
Signature: <i>Stu</i>		Date: 1-2-18



OREGON LIQUOR CONTROL COMMISSION BUSINESS INFORMATION

Please Print or Type

Applicant Name: Stephen R Bunn Phone: 541-720-

Trade Name (dba): Hwy 730 Tavern

Business Location Address: 1201 6th Street

City: Umatilla, OR ZIP Code: 99882

DAYS AND HOURS OF OPERATION

Business Hours:

Sunday	<u>8 Am</u> to <u>2 Am</u>
Monday	<u>8 Am</u> to <u>2 Am</u>
Tuesday	<u>8 Am</u> to <u>2 Am</u>
Wednesday	<u>8 Am</u> to <u>2 Am</u>
Thursday	<u>8 Am</u> to <u>2 Am</u>
Friday	<u>8 Am</u> to <u>2 Am</u>
Saturday	<u>8 Am</u> to <u>2 Am</u>

Outdoor Area Hours:

Sunday	_____ to _____
Monday	_____ to _____
Tuesday	_____ to _____
Wednesday	_____ to _____
Thursday	_____ to _____
Friday	_____ to _____
Saturday	_____ to _____

The outdoor area is used for:

- Food service Hours: _____ to _____
- Alcohol service Hours: 8 Am to 2 Am
- Enclosed, how _____

The exterior area is adequately viewed and/or supervised by Service Permittees

(Investigator's Initials)

Seasonal Variations: Yes No If yes, explain: _____

ENTERTAINMENT

Check all that apply:

- Live Music
- Recorded Music
- DJ Music
- Dancing
- Nude Entertainers
- Karaoke
- Coin-operated Games
- Video Lottery Machines
- Social Gaming
- Pool Tables
- Other: _____

DAYS & HOURS OF LIVE OR DJ MUSIC

Sunday	_____ to _____
Monday	_____ to _____
Tuesday	_____ to _____
Wednesday	_____ to _____
Thursday	_____ to _____
Friday	_____ to _____
Saturday	_____ to _____

SEATING COUNT

Restaurant: _____ Outdoor: 30

Lounge: 35 Other (explain): _____

Banquet: _____ Total Seating: 65

OLCC USE ONLY

Investigator Verified Seating: _____ (Y) _____ (N)

Investigator Initials: _____

Date: _____

I understand if my answers are not true and complete, the OLCC may deny my license application.

Applicant Signature: [Signature] Date: 1-2-18

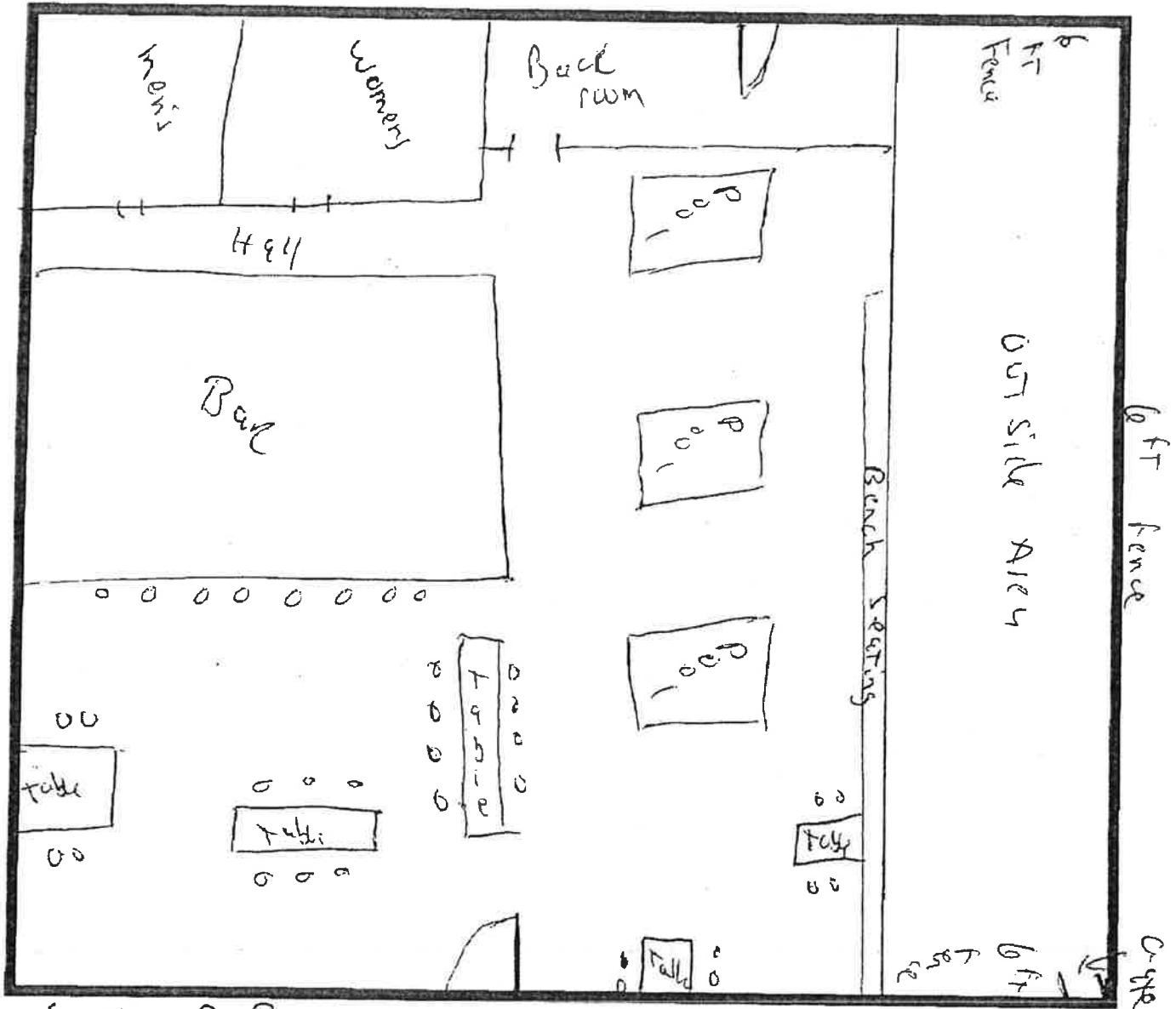
1-800-452-OLCC (6522)
www.oregon.gov/olcc

(rev. 12/07)



OREGON LIQUOR CONTROL COMMISSION FLOOR PLAN

- Your floor plan must be submitted on this form.
- Use a separate Floor Plan Form for each level or floor of the building
- The floor plan(s) must show the specific areas of your premises (e.g. dining area, bar, lounge, dance floor, video lottery room, kitchen, restrooms, outside patio and sidewalk cafe areas)
- Include all tables and chairs (see example on back of this form). Include dimensions for each table if you are applying for a Full On-Premises Sales license.



Stephen R Bunn
Applicant Name

Umatilla, 97882
Trade Name (dba)
City and ZIP Code

.....OLCC USE ONLY.....
MINOR POSTING ASSIGNMENT(S)

Date: _____ Initials: _____

1-800-452-OLCC (6522)
www.oregon.gov/olcc

(rev. 09/12)

**KUHN LAW OFFICES
410 E. HURLBURT AVE.
HERMISTON, OR 97838
1-541-567-8301
Fax 1-541-567-8302**

MEMORANDUM

DATE: February 22, 2018
TO: RUSSELL PELLEBERG, TAMRA MABBOTT
FROM: PHILLIP SPICERKUHN
RE: CITATION FOR CODE VIOLATION
OUR FILE: 11429

QUESTION: Can the City use a standard civil citation into Municipal Court for nuisance violation instead of the Code Enforcement Board?

ANSWER: Yes.

The Umatilla City Code does not require exclusive use of the Code Enforcement Board for nuisance violations. Code Section 2-6-1 states that the “[Code Enforcement] board may hear and render decisions regarding civil violations of the code.” The use of the word “may” allows a choice in prosecuting code violations. Nuisance code violations may also be cited into Municipal Court.

Section 34(d) of the City Charter provides that the Umatilla Municipal Court and Judge have jurisdiction over every offense created by city ordinance and the power to enforce forfeitures and other penalties for offenses. The City has the option of using Municipal Court for nuisance violations. Section 1-4-1 of the Umatilla Code creates four categories of code violations. If any code section does not specifically categorize the type of violation, Section 1-4-1 provides the offense is punishable by a civil fine of \$250.00. Nuisance violations that do not provide for a specific fine fall into this category.

One re-occurring problem with the Municipal Judge levying a fine for a nuisance violation is fine collection. If the violator does not pay the fine, the City enforcement effort is often frustrated. If other collection efforts fail, with additional legal paperwork, the fine can be turned into a lien on the real property. If the City wants to investigate this possibility, please let my office know.

As the Code currently exists the Code Enforcement Board is the sole method by which to conduct nuisance abatement. The Code Enforcement Board must be used if the City wants to engage in a property "clean up". The Municipal Court can be used to handle citations and fines only. The Code procedure of declaring the property a nuisance for a property clean up purpose requires the notice and hearing before the Board delineated in the Code.

I do not recommend using the City Manager or other upper level City administrator to issue nuisance citations. If a citation is issued, due process requires that the offender have an opportunity to appear in court and contest the violation. The individual who issues the citation will also be the person who appears in Court as primary witness at any contested nuisance hearing. A designated code enforcement officer or a police officer is much better equipped to investigate, report, and testify in court than the City Manager or other administrative official. Also, the City Manager does have some supervisory authority over the Court, so there is an appearance of bias when top administrative officials become the primary municipal court witnesses.

The City Attorney has concerns with the Code Enforcement Board's authority to levy monetary penalties and make decisions on civil violations. The City Charter gives jurisdiction for code violation determination to the Municipal Court not to the Code Enforcement Board. The City's ability to shift this charter granting authority to another city agency is questionable.

The City Attorney recommends the City change the current Code to remove the Code Enforcement Board's ability to hear nuisance violation, except in the context of a property clean up situation. If the City has further questions, please let us know.


Kuhn Law Offices, City Attorneys



City of Umatilla

700 6th Street, PO Box 130, Umatilla, OR 97882
City Hall (541) 922-3226 Fax (541) 922-5758

May 25, 2018

MEMORANDUM

TO: Mayor Dufloth and City Council
FROM: Tamra Mabbott, Community Development Director
CC: Russ Pelleberg, City Manager
Phillip Spicerkuhn, City Attorney
RE: Code Enforcement Ordinance Amendment

A handwritten signature in blue ink that reads "Tamra Mabbott". The signature is written in a cursive style and is positioned to the right of the "FROM:" line.

On your agenda for June 5th is an Ordinance to amend the City Code. The Ordinance was drafted by City Attorney Phillip Spicerkuhn. In summary, the Ordinance repeals the Code Enforcement Board and replaces it with a new section on Nuisance Abatement, including a new procedure for abatement. Most significantly, the amendment will require that hearings for abatement be in front of the City Manager, his/her designee or a Hearings Officer.

In anticipation of these changes, staff has hosted two meetings with the "Code Enforcement Advisory Group" comprised of members of the Code Enforcement Board and interested citizens. The Group has been receptive to the changes in the program and fortunately would like to remain involved in an advisory capacity. City Council may want to establish a new group, a Code Enforcement Advisory Committee, or simply allow the ad hoc group to function with staff. Their input is very valuable and they are each committed to helping to make the city more beautiful.

Attached to this memo is a February 22, 2018 letter from attorney Phillip Spicerkuhn that includes background about the changes and interpretation about the Code Enforcement Program and process.

On May 15th of this month, Tisa Coffey, Code Enforcement Officer, became a member of the Community Development Department. Tisa and I will be going on weekly drives and she will be working closely with City Planner Brandon Seitz to follow up on Zoning and Land Use violations. We are all very excited to have her on the Community Development Team at City Hall.

To understand how Code Enforcement will evolve as part of Community Development, two pages from the Umatilla Together Framework Plan are attached.

ACTION

LU4 — Strengthen Community Stewardship through Code Enforcement

WHY

Programming for code enforcement should reflect the vision and goals of the community, supporting the city's general plans and zoning maps, outside of just the downtown corridor, to promote overall civic pride through voluntary and regulatory activities. While there is no magic silver bullet when it comes to increasing code compliance, best practices often dictate adopting innovative programs that engage in proactive and aggressive enforcement that involves all stakeholders in the community.

HOW

Good code enforcement must be based on good code, which in turn is a result of a good general plan. A good plan clearly and consistently outlines the long-term goals of community members and leaders. Consistency throughout the plan provides solid backing for code enforcement within the community. To help ensure plans are implementable, think about how the goals and vision will be reflected in the code and how they could be enforced as the goals are being written.

Incorporating multiple strategies into a comprehensive compliance plan is the best way to maintain the community's culture while ensuring code enforcement occurs. Strive to promote voluntary compliance on code violations, and focus on providing education and opportunities to property owners for lasting results. A clear process and structure for imposing fines and penalties is a necessary regulatory tool, but incentive and assistance programs tend to better match the culture of small towns.

The City of Umatilla should consider restructuring how the code enforcement program is currently being operated, potentially moving the code enforcer position under the Community Development Department. This could infuse fresh energy into the efforts to promote community pride and build capacity for enforcing

codes through citations and incentives. Relationships developed between code enforcers and community members are consistently recognized as the most important components of good enforcement. When enforcers know and can work with community members to come into compliance, enforcement helps solve, rather than create, problems for community members.

Evaluate current enforcement methods for gaps and opportunities to improve. Absentee landlords and property owners need to be held accountable, while increasing assistance for residents that need it. This could include setting up assistance program for solid waste removal or increasing awareness for clean-up events (e.g., Slam Dunk the Junk), sponsored by the city and other local institutions. Some communities provide one time financial support to help bring property into compliance. Be sure that these programs have a clear definition of who qualifies for the services.

The following are some helpful ways for framing code enforcement within the community:

- **Have a positive view.** Promote enforcement measures in a positive light by focusing on compliance (rather than noncompliance) and the benefits community members receive as they come into compliance and help their neighbors comply as well.
- **Involve the community.** Make enforcement a community effort through strategies that incorporate the entire community where possible. Promoting community clean-up days, assistance programs for the elderly, and even small revolving loan funds can be started to involve large portions of the community.
- **Take a measured approach.** Take small, incremental steps that slowly grow the community enforcement program to the right size will ensure the community can handle more difficult enforcement questions in the future.
- **Be Consistent.** Consistency makes for equitable code enforcement

EXAMPLE

Celebrate Community Stewardship. City of Austin Code Enforcement Department emphasizes the importance of setting performance measurements based on compliance rather than the number of cases or amount of fines. The City of Austin found that a goal of '95% compliance within 90 days,' for example, was more effective than measuring the number of citations issued or the number of cases handled.

RESOURCES

- http://archwaypartnership.uga.edu/wp-content/uploads/2010/03/code-enforcement_march2010.pdf
- http://ruralplanning.org/assets/code_enforcement-web.pdf
- <https://www.westernplanner.org/zoning-articles/2017/3/13/code-compliance-difficulties-and-ideas-for-small-towns>

ORDINANCE NO 829

AN ORDINANCE REPEALING TITLE 2, CHAPTER SIX OF THE UMATILLA, OREGON CITY CODE, ORDINANCE NO. 807, RETAINING TITLE 2, CHAPTER SIX BY NAME ONLY, AS A PLACE HOLDER, AND AMENDING TITLE 4, CHAPTER ONE OF THE UMATILLA, OREGON CITY CODE.

WHEREAS, the City regulates nuisances within the City; and,

WHEREAS, the City has determined that the current nuisance enforcement and abatement provisions of the city code requiring use of a Code Enforcement Board to be unduly burdensome and constraining on nuisance enforcement; and,

WHEREAS, the City has determined that it no longer needs the Code Enforcement Board for enforcement of code violations; and,

WHEREAS, the City seeks to implement a different mechanism for enforcing nuisance violation within the City;

THE CITY OF UMATILLA, OREGON ORDAINS AS FOLLOWS:

1. Title 2, Chapter 6 “Code Enforcement Board” of the Umatilla, Oregon City Code is hereby repealed in its entirety.

2. The following language in Title 4, Chapter 1, “Nuisances,” Section 4-1-2: Definitions, of the Umatilla, Oregon City Code is repealed:

“CODE ENFORCEMENT BOARD: The board shall consist of five (5) members appointed by the city council. No more than one member of the Board may be employed in the business of buying or selling real estate, nor may more than one member be a landlord. The city manager shall certify that residency and occupational requirements of the board are maintained. The enforcement board may hear and determine matters concerning unfit dwellings, buildings, structures and premises located within the city limits of Umatilla.”

3. Title 4, Chapter 1, Section 4-1-6 of the Umatilla, Oregon City Code is hereby repealed in its entirety and replaced with the following provisions:

4-1-6: ABATEMENT OF NUISANCES:

4-1-6-1: DETERMINATION OF NUISANCE: Whenever a nuisance is found to exist within the city or within its extraterritorial jurisdiction, the city manager may follow procedures prescribed in this chapter to obtain compliance with the city code. The manager, or his designate, may enter any property or building at any reasonable time for the purpose of inspection or enforcing this chapter. As used in this section, an emergency exists when the manager has reasonable cause to believe that the nuisance constitutes an immediate and active danger to the public health, safety and/or welfare. Nothing in this chapter precludes the city from treating any section of this code as a violation pursuant to the terms of Title 1, Chapter 4 of this Code.

4-1-6-2: ABATEMENT PROCEDURE:

A. Abatement Notice.

1. Upon determination by the City Manager, or his designate, that a nuisance exists as defined in this code, a notice shall be posted on the premises liable for the nuisance directing removal or abatement.
2. At the time of posting, the city shall mail notice to the owner or agent in charge of the property at the last known address of the owner or agent by regular and by certified mail with return receipt.
3. The notice to abate shall contain:
 - a. A description of the real property, by street address or otherwise, on which or adjacent to which the nuisance exists;
 - b. A direction to remove the nuisance within ten days from the date of the notice;
 - c. A description of the nuisance;
 - d. A statement that unless the nuisance is removed or abated within ten days, or a protest is filed pursuant to subsection C of this section, the city will abate the nuisance and the cost thereof shall be a lien against the property;
 - e. A statement that the owner or agent in charge of the property may protest the action by actual delivery of notice to the City Manager, or his designate as provided in the notice, within ten days from the date of the notice.
4. The person posting and mailing the notice as provided herein shall, upon completion of the posting and mailing, execute and file in the office of the Finance Director/Recorder a certificate stating the date and place of mailing and posting.
5. An error in the name or address of the owner or agent in charge of the property or the use of a name other than that of the owner or agent shall not make the notice void and in such case the posted notice shall be deemed sufficient.

B. Abatement by the Owner.

1. Within the time allowed by the notice as provided in subsection A.3 of this section, the owner or agent in charge of the property shall remove and abate the nuisance or show that no nuisance exists.

2. Upon the city's determination that a nuisance does in fact exist, the owner or agent in charge shall within a reasonable time, but not more than ten days, remove or abate the nuisance.

C. Protest of Notice.

1. The owner or agent in charge of the property may, within ten days of the posting of the notice, file with the city manager or his designate a written statement protesting the notice of abatement. Such statement shall specify the bases for protesting.
2. If the owner or agent in charge of the property protests the abatement as provided in this subsection, and if the notice of protest is filed with the city manager or his designate, a hearing shall be held before the city manager, his designate, or a hearings officer, who shall decide if a nuisance exists by substantial evidence on the record. If the city manager, his designate, or a hearings officer decides that a nuisance exists, the owner or person in charge of the property shall cause the nuisance to be abated as directed by the city manager, his designate, or the hearings officer. If the nuisance is not so abated, the owner or person in charge of the property is in violation of this code and the city may abate the property as provided in this code and the cost thereof shall become a lien on the property.
3. A hearing held under this section may be informal in nature, but the presentation of evidence in a hearing shall be consistent with the presentation of evidence required for contested cases as provided by ORS 183.450
4. In the event the owner or person in charge of the property disagrees with the decision of the city manager, his designate, or the hearings officer, he shall have the right to appeal the decision by filing with the city manager or his designate a notice of appeal within seven days from the date of the decision. Such notice shall be in writing and shall set forth the reasons for the appeal. The appeal shall be heard by the city council, as part of the council's regular agenda, at the next succeeding meeting of the council or at such time thereafter as the city manager shall determine, but no later than sixty days after filing. After notice to the parties, at the time set for consideration of the abatement, the owner or person in charge of the property may appear and be heard by the council and the council shall thereupon determine whether or not a nuisance in fact exists. Such determine shall be entered upon the official minutes of the council. Determination shall be required only in those case where an appeal has been filed as allowed by this section. If the city council determines that a nuisance does in fact exist, the owner or person in charge of the property shall, within ten days of the council determination, abate such nuisance. If the nuisance is not so abated, the owner or person in charge of the property is in violation of this code and the city may abate the property as provided in this code and the cost thereof shall become a lien on the property.

D. Abatement by the City.

1. If within the time fixed, as provided in this chapter, the nuisance has not been abated by the owner or agent in charge of the property, the city shall cause the nuisance to be abated.
2. The city shall maintain an accurate record of the expense incurred by the city in abating the nuisance and shall include therein an overhead charge of ten percent for the total cost for administration.
3. The total cost, including the administrative overhead, shall thereupon be assessed to the property as hereinafter provided.

E. Assessment of Cost.

1. A notice of the assessment shall be forwarded by certified mail with return receipt to the owner or agent in charge of the property by the Finance Director/Recorder. The notice shall contain:
 - a. The total cost, including administrative overhead, of the abatement.
 - b. A statement that the cost as indicated will become a lien against the property unless paid within 60 days.
 - c. A statement that if the owner or agent in charge of the property objects to the cost of the abatement as indicated, he may file a notice of objection with the Finance Director/Recorder within 30 days from the date of the notice.
 - d. Notice that the fee for recording in the County Deed Records will be added.
2. Objections to the proposed assessment shall be heard and determined by the City manager or his designate
3. An assessment for the cost of the abatement as determined by the City Manager or his designate and adopted as a matter of record by resolution of the Council shall thereupon be entered in the docket of city liens, and upon the entry being made, it shall constitute a lien against the property from which the nuisance was removed or abated. Also, it shall be recorded in the County Deed Records.
4. The lien shall be collected in the same manner as liens are collected in Oregon Revised Statutes 223.505 et. seq. and shall bear interest at the rate allowed for interest on judgments. The interest shall commence to run 30 days after the entry in the lien docket.
5. An error in the name of the owner or agent in charge of the property shall not void the assessment nor will a failure to receive the notice of the assessment render the assessment void, but it shall remain a valid lien against the property.

F. The procedure provided by this section is not exclusive but in addition to procedures provided by other ordinances, and furthermore, the fire chief, the chief of police, or any other official designated by the city manager may proceed summarily to abate a sanitary or other nuisance which exists and from which there is imminent danger to human life or property.

4. Title 4, Chapter 1 shall be amended to include the following language:

4-1-8: VIOLATION; PENALTY: Unless otherwise established by statute or ordinance, violation of a provision of this chapter is a class B civil violation as provided under Title 1, Chapter 4 of the Umatilla, Oregon City Code.

A. Each day's violation of a provision of this chapter constitutes a separate offense. Only one notice will be given per violation. Any reoccurrence of the same violation will be subject to penalties without addition notice.

B. The imposition of a penalty does not relieve a person of the duty to abate the nuisance.

C. The abatement of a nuisance is not a penalty for violation this chapter, but is an additional remedy. Private abatement within the time allowed will relieve the person responsible from the imposition of any fine under subsection A of this section.

PASSED and **ADOPTED** by the City Council the _____ day of _____, 2018.

Voting yes, Council Members: _____

Voting no, Council Members: _____

Absent Council Members: _____

Abstaining Council Members _____

And **SIGNED** in authentication by the Mayor this _____ day of _____, 2018.

Daren Dufloth, Mayor

ATTEST:

Nanci Sandoval, City Recorder



City of Umatilla

700 6th Street, PO Box 130, Umatilla, OR 97882
City Hall (541) 922-3226 Fax (541) 922-5758

May 11, 2018

RTCA, National Park Service
Pacific West Region
Attn: Ms. Barbara Rice, Program Manager
909 First Ave.
Seattle, WA 98104-1060

Re: West Umatilla County Trails System Plan – National Park Service RTCA Application

Dear Ms. Rice:

On behalf of the City of Umatilla, please accept this letter of support for the *West Umatilla County Trails System Plan* RTCA grant application. The City of Umatilla is enthusiastic about cities and county governments working together with the National Park Service to develop a community-driven and locally-supported bicycle, pedestrian, and non-motorized trails plan. Assistance from the RTCA program would be a tremendous boost for this unique, multi-jurisdictional effort to plan and develop a trail system that provides improved access to community, cultural, and natural resources in our region.

The City of Umatilla has been extremely active in improving Umatilla's trails to serve the needs of Umatilla County citizens. For example, the City of Umatilla's Trail Plan addresses how to improve connectivity of Umatilla's trail network, in order to provide greater walkability between neighborhoods and economic services in the downtown corridor, safer routes for students to and from schools, and greater access to recreation opportunities at parks and on the Umatilla River and Columbia River.

The City of Umatilla is supportive of contributing the necessary staff and resources to make this proposed *West Umatilla County Trails System Plan* a reality. Our staff can provide a diverse set of skills and capabilities, such as GIS/Mapping, economic development and community outreach.

As a potential stakeholder for this project, City of Umatilla is in support of the cities and county collaborating to develop a plan that enhances outdoor recreation opportunities in the West Umatilla County area. We ask that you give strong consideration to this request.

Sincerely,

X _____

Daren Dufloth
Mayor, City of Umatilla



City of Umatilla

700 6th Street, PO Box 130, Umatilla, OR 97882
City Hall (541) 922-3226 Fax (541) 922-5758

May 11, 2018

Transportation and Growth Management Program
Attn: Ms. Cindy Lesmeister
ODOT Mill Creek Building
553 13th Street NE, Suite 2
Salem, OR 97301

Re: West Umatilla County Trails System Plan – Transportation and Growth Management (TGM) Grant Application

Dear Ms. Lesmeister:

On behalf of the City of Umatilla, please accept this letter of support for the *West Umatilla County Trails System Plan* TGM grant application. The City of Umatilla is enthusiastic about cities and county governments working together with the National Park Service to develop a community-driven and locally-supported bicycle, pedestrian, and non-motorized trails plan. Assistance from the RTCA program would be a tremendous boost for this unique, multi-jurisdictional effort to plan and develop a trail system that provides improved access to community, cultural, and natural resources in our region.

The City of Umatilla has been extremely active in improving Umatilla's trails to serve the needs of Umatilla County citizens. For example, the City of Umatilla's Trail Plan addresses how to improve connectivity of Umatilla's trail network, in order to provide greater walkability between neighborhoods and economic services in the downtown corridor, safer routes for students to and from schools, and greater access to recreation opportunities at parks and on the Umatilla River and Columbia River.

The City of Umatilla is supportive of contributing the necessary staff and resources to make this proposed *West Umatilla County Trails System Plan* a reality. Our staff can provide a diverse set of skills and capabilities, such as GIS/Mapping, economic development and community outreach.

As a potential stakeholder for this project, City of Umatilla is in support of the cities and county collaborating to develop a plan that enhances outdoor recreation opportunities in the West Umatilla County area. We ask that you give strong consideration to this request.

Sincerely,

X _____

Daren Dufloth
Mayor, City of Umatilla

**City Council Meeting
June 5, 2018
CITY MANAGER'S REPORT**

CALL TO ORDER

2. Council Position #4 Interview and Selection

- 2.1 Jodi Hinsley
- 2.2 Ashley Wheeler
- 2.3 Janet Detwiler

3. Oath of Office – Oath of Office for newly appointed Council member

7. Presentation

- 7.1 Presentation by Jon Paul Bowles, Destination Management Plan
- 7.2 Presentation by Marcus Bush, PSU MRED Program, Downtown Revitalization Project

11. Committee Reports

- 11.1 Planning Commission Appointment (1 Vacancy)
 - a. Thomas W. Love
 - b. Darla Huxel
 - c. Janet Detwiler

13. New Business

13.1 Transient Room Tax Grant Request – Umatilla Museum and Historical Foundation – The Transient Room Tax Committee has reviewed the Museum's grant request and is recommending the Council approve the grant for \$3,600. This grant will primarily fund office equipment replacement and flooring repairs. I recommend approval of this grant request.

13.2 Resolution No. 23-2018 – A Resolution Authorizing City Manager Russell W. Pelleberg to Sign an Intergovernmental Agreement between the City of Umatilla and the Intermountain Education Service District for Information Technology Support Services. – This Resolution is a result of the City requesting proposals for IT Support. From the RFP's, IMESD's proposal, which was reviewed by staff, provided the best service at a cost savings to the City. I recommend approval of this Resolution.

13.3 Resolution No. 24-2018 – A Resolution Authorizing the Mayor to sign MOU No. 32779 between the City and the Department of Transportation for Landscape Improvements. – This Resolution is for an agreement between ODOT and the City of Umatilla for the purpose of redesigning and reconstruction of the landscaped area at the intersections of Highways 395 and 730 commonly known as Kiwanis Falls. I recommend approval of this Resolution.

13.4 Public Hearing on Resolution No. 25-2018 – Adopting Supplemental Budget for Fiscal Year 2017-2018. – This Public Hearing is required for changes to the current Fiscal Year Budget, 2017-2018, to reflect changes to specific funds.

13.5 Resolution No. 25-2018 – A Resolution Adopting Supplemental Budget for Fiscal Year 2017-2018 – This Resolution will formally adopt those changes to the Supplemental Budget for Fiscal Year 2017-2018. I recommend approval of this Resolution.

13.6 Resolution No. 26-2018 – A Resolution making Appropriations for the 2017-2018 Supplemental Budget. – This Resolution formally adopts the Supplemental Budget for Fiscal Year 2017-2018 in the amount of \$445,000. I recommend approval of this Resolution.

13.7 Resolution No. 27-2018 – A Resolution Transferring Funds and Appropriations within the General, Water, Sewer, Street, Library and Building Funds for Fiscal Year 2017-2018 – This Resolution reflects the transfer of funds out of operating contingency into specific City Funds to cover costs in the 2017-2018 Fiscal year Budget. I recommend approval of this Resolution.

13.8 Resolution No. 28-2018 – A Resolution Adopting the 2018-2019 Budget – This Resolution Adopts the Budget for Fiscal year 2018-2019 as approved by the Budget Committee in the amount of \$19,530,413. I recommend approval of this Resolution

13.9 Resolution No. 29-2018 – A Resolution Appropriating Amounts for Fiscal Year 2018-2019 – This Resolution appropriates the funds within the respective fund categories. I recommend approval of this Resolution.

13.10 Resolution No. 30-2018 – Levying Ad Valorem Taxes and Categorizing Taxes for the 2018-2019 Fiscal Year – This Resolution establishes the tax rates for Fiscal Year 2018-2019. I recommend approval of this Resolution.

13.11 Public Hearing on Resolution No. 31-2018 – Declaring the City’s Election to Receive State Revenues – This Public Hearing is required to allow the public a chance to comment on the use of State Shared Revenues.

13.12 Resolution No. 31-2018 – A Resolution Declaring the City’s Election to Receive State Revenues - This Resolution alerts and signals the State of Oregon that the City of Umatilla will accept State Revenues. I recommend approval of this Resolution.

13.13 Resolution No. 32-2018 – A Resolution Authorizing the Purchase of the Old Post Office building properties from Clyde and Betty Nobles – The property referenced in this Resolution is described as Umatilla County Oregon Tax Lots 5N2817-BD-03900 and 5N2817-BD-04200. The acquisition of this property will allow for future growth as an “Annex” to City Hall. This additional space will be required to house additional staff as City Departments continue to grow (matching pace with actual City growth). This was a much better cost alternative to new construction or an addition to the existing City Hall. I recommend approval of this Resolution.

13.14 Resolution No. 33-2018 – A Resolution Authorizing the Mayor to Sign a MOU between the City and the Umatilla Chapter of Project LIT Community to Build and Place Little Libraries – This Resolution will allow for the placement of small “kiosk” type facilities that would allow public access to books and literature throughout the City. These facilities would be placed in several City Parks. I recommend approval of this Resolution.

13.15 Resolution No. 34-2018 – A Resolution Authorizing the Mayor to Sign a MOU between the City and the Umatilla School District for Partnership of the SWELL Program – This Resolution reflects the Umatilla School Districts implemented Summer Work-based Experience Learning Lesson (S.W.E.L.L.) program which provides assistance, training, and resources to offer work-based learning experiences. The City of Umatilla is agreeing to offer students a work-experience opportunity. I recommend approval of this Resolution.

13.16 Public Hearing on Resolution No. 35-2018 – A Resolution Adopting a Building Division Permit Fee Schedule – This public hearing is required by the Oregon Building Codes Division prior to adopting the fees outlined in Resolution No. 35-2018.

13.17 Resolution No. 35-2018 – A Resolution Adopting a Building Division Permit Fee Schedule – As part of the e-permitting implementation process, the staff worked with the Oregon Building Codes Division to evaluate the existing building fees. None of the permit fees will be increasing but there are several fees that have never been formally approved. This Resolution ties up all loose ends and makes our fees consistent with what will be in the new system. I recommend approval of this Resolution.

13.18 Sixth Street Waterline Project Bid Award

13.19 Liquor License Application – HWY 730 Tavern

13.20 Public Hearing on Ordinance 829 – An Ordinance Repealing Title 2, Chapter Six of the Umatilla, Oregon City Code, Ordinance 807, Retaining Title 2, Chapter Six By Name Only, and Amending Title 4, Chapter One of the Umatilla, Oregon City Code – This Ordinance is the beginning of major changes in the way the City performs Code Enforcement. This Ordinance abolishes the Code Enforcement Board and implements new procedures for Abatement of Nuisances. I recommend approval of this Ordinance.

14. Correspondence

14.1 Letter of Support for the West Umatilla County Trails System Plan RTCA Grant Application

14.2 Letter of Support for the West Umatilla County Trails System Plan TGM Grant Application

17. STAFF REPORT

17.1 City Manager's Report –

- A. The City is working closely with a developer on Lind Road with the installation of new utilities to support the development. Weekly updates from the City will be submitted to the developer as well as the Mayor and City Staff.
- B. Staff met with representatives from Business Oregon to discuss funding options for additional infrastructure projects throughout the City and the Highway 395 corridor. These projects are generally water and sewer projects that will support growth in these areas.
- C. Final contract plans and specifications have been completed for the City's Phase 1 Re-use project. The project will be let out to bid in mid-June with construction to be complete in the late fall or early winter of this year.

- D. The housing developer that has been constructing subdivisions and new homes in Umatilla has purchased nearly 100 additional acres within Umatilla with the plans to continue building new subdivisions and housing.