

**UMATILLA CITY COUNCIL MEETING**  
**A G E N D A**  
**COUNCIL CHAMBERS**  
**NOVEMBER 06, 2018**  
**7:00 P.M.**

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**1. MEETING CALLED TO ORDER**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. APPROVAL OF AGENDA**

**5. PRESENTATION**

**6. APPROVAL OF MINUTES**

6.1 October 2, 2018 *pages 1 - 6*

6.2 October 16, 2018 *pages 7 - 11*

**7. PUBLIC COMMENT:** The Council will hear discussion of unannounced matters pertaining to community business. Council may discuss, but can take no action formally on items not placed on the published agenda. Comments are limited to five (5) minutes per person with a total time for this section being 30 minutes. Attendees are asked to refrain from interrupting the Council session unless the Mayor or Council member(s) specifically request clarification from an audience member.\*

**8. CONSENT AGENDA**

8.1 Paid Invoices

a. CRIS, Inc. *page 14*

b. All Remaining Invoices *pages 12 - 36*

8.2 Court Report

a. September *page 37*

b. October *page 38*

**9. COMMITTEE REPORTS**

**10. UNFINISHED BUSINESS**

**11. NEW BUSINESS**

11.1 Resolution No. 21-2019 – A Resolution Authorizing the Mayor to Sign an Agreement to Pay Administrative Fees and Costs in Connection with the Issuance of an Out Grant Between the Department of the Army and the City of Umatilla and the Confederated Tribes of the Umatilla Indian Reservation, and to Accept a Donation in the Amount of \$10,000 from the Confederated Tribes of the Umatilla Indian Reservation *pages 39 - 43*

11.2 Resolution No. 22-2019 – A Resolution Authorizing the Mayor to Sign a Memorandum of Understanding between the Oregon Department of Land Conservation and Development and the Cities of Echo, Stanfield and Umatilla *pages 44 - 59*

11.3 Resolution No. 23-2019 - A Resolution Authorizing the Mayor to Sign a Subsidized Transportation Service for Senior and Disabled Citizens Contract and to Accept \$4,000 from the City of Hermiston from Their Special Transportation Fund *pages 60 -70*

**12. CORRESPONDENCE**

**13. PUBLIC COMMENT:** \*See #7

**14. MAYOR'S MESSAGE**

**15. STAFF REPORT**

15.1 Manager's Report *pages 71 - 72*

**16. COUNCIL INFORMATION & DISCUSSION**

**17. ADJOURN TO EXECUTIVE SESSION**

**18. RECONVENE**

**19. ADJOURN**

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**CITY OF UMATILLA  
COUNCIL MEETING  
October 02, 2018**

1. **CALLED TO ORDER:** Mayor Dufloth called the regular council meeting to order at 7:00pm.
  
2. **ROLL CALL**  
**PRESENT:** Councilors Keith, Roxbury, Ray, Torres – Medrano, and TenEyck.  
**ABSENT:** Councilor Wheeler.  
**STAFF PRESENT:** Recorder Sandoval, Planner Seitz, Interim City Manager Mabbott, Deputy City Manager Ince, Community Development Coordinator Horn, Planning and Code Specialist Coffey, Utility Clerk Caldera, Attorney SpicerKuhn, and Chief Huxel arrived at 7:04.
  
3. **PLEDGE OF ALLEGIANCE:** Pledge of Allegiance recited at 7:01pm.
  
4. **APPROVAL OF AGENDA:** Councilor Ray moved to approve the agenda. Councilor Roxbury seconded the motion. Voted: 5-0. Motion carried.
  
5. **PRESENTATION:**  
Hermiston Nazarene Church – Cindy Townsend and Tessa Jaimez presented to the Council about a clean-up event hosted by the Hermiston Nazarene Church on November 18, 2018. The group was looking for ways to put in a few hours of community service. They elaborated how the group worked on several small projects in other communities from helping the elderly  
  
Family Health Associates - Dr. Derek Earl wanted to let Council know that his practice would be taking over the space currently operated by Jennifer Armstrong, ARNP. On November 15, 2018, Family Health Associates would be taking over the lease. FHA currently served about 1300 Umatilla residents. They had seven providers and two physicians on staff. They were excited to expand their services to Umatilla.
  
6. **APPROVAL OF MINUTES:** Councilor Ray noted on the second page of the September 4, 2018 minutes under Correspondence it should say, the funds will be used. It was moved by Ray to approve minutes for September 04, 2018 and September 18, 2018 Workshop with the corrections to September 4, 2018 minutes. Councilor Torres - Medrano seconded the motion. Voted: 5-0. Motion carried.
  
7. **PUBLIC COMMENT:**  
Clyde Nobles – Mr. Nobles explained that at the last Planning Commission meeting the planning staff and the acting city administrator stated that single-family attached dwellings were not and allowed used in the R-2 zones. The purpose of the R-2 District is to allow single-family detached and attached residences on smaller lots, two-family and multi-family housing at moderate density. The city’s comprehensive plan stated the district allowed for

single-family attached and detached residences on smaller lots and multi-family development at a density of one dwelling for each 3,500 square feet.

Mr. Nobles believed the discrepancies between his interpretation of the code and ordinances to what staff interpreted was in the definition of detached and attached single-family dwelling. The acting city administrator also stated at the meeting that some sections of the ordinances carried more significance and weight than other sections of the City's ordinances.

Mr. Nobles was requesting to be placed on the agenda to appeal the decision made by the Planning Commission.

Mayor Dufloth stated he would get with staff to find out how the process would continue.

Judy Simmons - The Museum was closed for the season, but was still hosting monthly events. They would be hosting a car care clinic on Saturday, October 13 at the high school parking lot. The cost is \$5.00. They were also conducting a pet costume-judging contest on Friday, October 26. They would be hosting a Christmas boutique in November and host no events in December and January.

Kim Nobles – She wanted to voice her frustration with developments in Umatilla. They have faced roadblocks after roadblocks in regards to definitions and interpretations. They have gone to Planning Commission meetings, back to Council, back to Planning Commission. She was referencing the Nobles project. Time was essential and she hoped to get it resolved quickly.

Betty Nobles - Stated it was homecoming week for Umatilla. There would be a test drive hosted by one of the local dealerships. They needed 300 citizens to test drive so the school would get \$6,000.00 donated. The test drive would be hosted from 1pm – 6pm.

Boyd Sharp – He wanted to recap of the situation that had been going on (in regards to the Nobles project). Planning Commission had rezoned the city a couple of years ago. When they revamped the zoning ordinance, Planning Commission made the recommendation to Council to adopt the zoning ordinance as presented, with the intention of going back and fixing known issues. Planning Commission never went back to re-visit the zoning ordinance to look and make sure they were uniform in their changes. It would be very beneficial to have Planning Commission go over that zoning ordinance.

8. **CONSENT AGENDA:** Moved by Councilor TenEyck to approve item 8.1 (a) CRIS, Inc. Councilor Torres - Medrano seconded the motion. Voted: 4-1-0. Councilor Ray abstained. Motion carried.

Moved by Councilor TenEyck to approve item 8.1(b) All Remaining Invoices. Seconded by Councilor Torres – Medrano. Voted: 5-0. Motion carried.

9. **COMMITTEE REPORTS:** It was moved by Councilor Keith to appoint Mr. Boyd Sharp to the Planning Commission. Seconded by Councilor TenEyck. Voted: 5-0. Motion carried.

10. **UNFINISHED BUSINESS:** None.

11. **NEW BUSINESS:**

Public Hearing on Ordinance 829 - An Ordinance Repealing Title 2, Chapter Six of the Umatilla, Oregon City Code, Ordinance No. 807, Retaining Title 2, Chapter Six By Name Only, and Amending Title 4, Chapter One of the Umatilla, Oregon City Code.

Mayor Dufloth opened the continued public hearing at 7:27pm. He proceeded to announce the procedure to follow, report from staff, other members of the audience who wish to speak on the issue, other public agency reports, and close the hearing. He asked individuals who wished to testify to come to the podium state their name, address, and sign in for the record.

Interim City Manager Mabbott explain this was the final version for this ordinance. Councilor Wheeler and Councilor Ray asked if they could continue their work for something to replace the Code Enforcement Board, so we would not have a group of lay people making a decision of a legal matter, but they would still have an opportunity for input. Staff put together a process chart for internal and public to review.

Roger Fish – Had a question in regards to the flow chart. He wanted to know at what point a nuisance violation would go before the judge.

Attorney SpicerKuhn explained the flow chart covered more of the nuisance abatement process, which is the process the City had to go through if the City itself had to clean up the nuisance. Therefore, that process did not go in front of a judge. If you get a citation for nuisance violation, then it would go before the judge.

Judy Simmons – Stated she was in favor of the ordinance. Her only question was if there was a process to complain about a nuisance. Planning and Code Specialist Coffey explained Mrs. Simmons could call City Hall, fill out the official complaint form, or email her.

Seeing no further testimony, Mayor Dufloth closed the public hearing.

Ordinance No. 829 - Councilor TenEyck moved to adopt Ordinance No. 829 - An Ordinance Repealing Title 2, Chapter Six of the Umatilla, Oregon City Code, Ordinance No. 807, Retaining Title 2, Chapter Six By Name Only, and Amending Title 4, Chapter One of the Umatilla, Oregon City Code. Councilor Roxbury seconded the motion. Voted: 5-0. Motion carried.

Resolution No. 10-2019 & Resolution No. 11-2019 – Interim City Manager Mabbott explained these easements were necessary to continue expanding City's infrastructure. There may be some slight changes to the JM Manufacturing easement so she was requesting Council to approve the resolution with the option to make modifications. Mayor Dufloth asked Attorney SpicerKuhn if he felt it were necessary to include that in the motion.

Attorney SpicerKuhn stated the resolution resolved to authorize the signatures on the document; it was not approving the document.

Moved by Councilor Ray to approved Resolution No. 10 – 2019 - A Resolution Authorizing Interim City Manager Mabbott to Sign an Easement with the Port of Umatilla and Resolution No. 11-2019 - A Resolution Authorizing Interim City Manager Mabbott to Sign an Easement with JM Eagle. Seconded by Councilor Roxbury. Voted: 5-0. Motion carried.

Resolution No. 12-2019 & Resolution No. 13-2019 – Deputy City Manager Ince explained this was stop one to keep the project moving forward. The first resolution authorized Interim City Manager to award the bid for construction; the second resolution authorized the Mayor to sign the contract for construction once we have an agreed upon contract.

Moved by Councilor Ray to approved Resolution No. 12 – 2019 - A Resolution Authorizing Interim City Manager Mabbott to Sign the Notice of Award for Construction for the City of Umatilla Sixth Street Waterline Improvement Project and Resolution No. 13-2019 – A Resolution Authorizing the Mayor to Sign an Agreement for Construction with Jesse Rodriguez Construction. Seconded by Councilor Roxbury. Voted: 5-0. Motion carried.

Resolution No. 14-2019 – Interim City Manager Mabbott explained this resolution was a Master Cultural Consulting contract with the tribe. They have this formal instrument to conduct business with different entities. She, Deputy City Manager Ince, Chief Huxel, and Public Works Operations Manager Scheel attended a meeting with several staff members from the Tribe. Recently, staff had been notified by the State Historic Preservation Office of a large area outside the fenced area of Old Town site that was also on the list. It is not on our comprehensive plan, which created a conundrum because it affected both private and public business. They are working towards a plan to move forward to include those in the comprehensive plan.

Moved by Councilor Roxbury to approve Resolution No 14 – 2019 – A Resolution Authorizing the Mayor to Sign an Intergovernmental Agreement with CTUIR for Master Cultural Service Consulting. Seconded by Councilor Ray. Voted: 5-0. Motion carried.

Resolution No. 15-2019 – Staff was asking for a letter of support to apply for a grant application. The feasibly grant itself came with a 50% match. There will be a commitment of the City to go after the loan. Staff would come back with a more solid number at the next meeting.

Moved by Councilor Torres – Medrano to approve Resolution No. 15 – 2019 – A Resolution Authorizing the Mayor to Sign a Letter of Support for a Water Feasibility Grant Application to Oregon Water Resources Department. Seconded by Councilor Roxbury. Voted: 5-0. Motion carried.

Resolution No. 16-2019 - Moved by Councilor Torres – Medrano to table Resolution No. 16-2019 – A Resolution Authorizing the Mayor to Sign an Employment Agreement between the

City of Umatilla and David Stockdale until after executive session. Seconded by Councilor Ray. Voted: 5-0. Motion carried.

- 12. CORRESPONDENCE:** There were two letters to Hermiston Police Department's Sergeant Bill Osborn and Training Officer Timothy Miears for conducting CRASE training for staff.

**13. PUBLIC COMMENT:**

Boyd Sharp - Mr. Sharp thanked Council for their confidence in working with the Planning Commission. He stated it had been a rough year for him. Mr. Sharp wanted to know if there were a reason why staff all had to share one mic. Mayor Dufloth stated they would look into getting more microphones for staff.

Clyde Nobles – Mr. Nobles stated the Comprehensive Plan and the zoning ordinance had conflicts with one another. He thought Council should create a group to get those addressed.

Kelly Nobles – Mr. Nobles stated that at one of the Planning Commission meetings, Planning Commissioner Sipe and Simson explained they intended to have duplexes in the definitions, but they forgot to put it in there. They needed to go back and address that. If they were going to have one family, it would be necessary to have two and three. He was currently having archeological issues with another project he was working on. He believed it was great to see the City and the Tribe working together.

- 14. MAYOR'S MESSAGE:** Mayor Dufloth talked about LOC conference he attended. He found it particularly interesting how most cities have the same issues Umatilla has. They are all on different scales of needs, but it was interesting that all cities were experiencing a housing shortage, infrastructure issues, and focusing on meeting those needs. He was also appointed to the board of directors and he was exciting to be sitting at a larger table.

- 15. STAFF REPORT:** Manager's Report.

**16. COUNCIL INFORMATION & DISCUSSION:**

Councilor Keith – There were 20 empty buildings in downtown. What was going to happen if all those building came in and wanted services. We needed to see the big picture, and we needed to be mindful that everything cost something.

Councilor Ray – He wanted to know the development on Willamette. He wanted to know what was happening with the last lot. Planner Seitz explained it was one larger lot. Councilor Ray thought it was second lot. He wanted to know if we had any update on the Hermiston - Umatilla transit plan. Interim City Manager Mabbott stated no. They were working on adding a route on the west side and around Boardman as well.

Councilor Torres – Medrano – She was excited to know the City was working on expanding public transportation. She and her kids recently hopped on the Kayak to experience it, and it was a relief to know families would be able to get around.

Councilor TenEyck – He felt the community was engaged and caring. He congratulated Mayor Dufloth on his appointment to the Oregon Mayors Association Board of Directors.

**17. ADJOURN TO EXECUTIVE SESSION:** Mayor Dufloth called executive session at 8:17pm.

**18. RECONVENE:** Council reconvened at 8:35pm. It was moved by Councilor Ray to approve Resolution No. 16-2019 – A Resolution Authorizing the Mayor to Sign an Employment Agreement between the City of Umatilla and David Stockdale until after executive session. Seconded by Councilor Keith. Voted: 5-0. Motion carried.

**19. ADJOURN:** Councilor Ray moved to adjourn the meeting. Councilor Torres - Medrano seconded the motion. Voted: 5-0. Motion carried. Meeting adjourned at 8:36 pm.

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Daren Dufloth, Mayor

ATTEST:

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Nanci Sandoval, City Recorder



**CITY OF UMATILLA  
COUNCIL MEETING  
October 16, 2018**

1. **CALLED TO ORDER:** Mayor Dufloth called the council meeting to order at 7:00pm.
2. **ROLL CALL**  
**PRESENT:** Councilors Keith, Ray, Wheeler, and TenEyck.  
**ABSENT:** Councilors Roxbury and Torres – Medrano, and Mayor Dufloth.  
**STAFF PRESENT:** Recorder Sandoval, Community Development Director Mabbott, Deputy City Manager Ince, City Manager Stockdale, and Attorney Spicerkuhn.
3. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited at 7:02pm.
4. **APPROVAL OF AGENDA:**  
Councilor TenEyck moved to approve the amended agenda. Seconded by Councilor Keith.  
Voted: 4-0. Motion carried.
5. **PRESENTATION:**  
Introduction of new City Manager, David Stockdale.
6. **APPROVAL OF MINUTES:** None presented.
7. **PUBLIC COMMENT:** None.
8. **COMMITTEE REPORTS:** None.
9. **CONSENT AGENDA:** None.
10. **UNFINISHED BUSINESS:** None.
11. **NEW BUSINESS:**  
Councilor Keith moved to remove Interim City Manager/Community Development Director Mabbott from all City bank accounts and add City Manager David Stockdale as a signatory on all city bank accounts. Motion seconded by Councilor Wheeler. Moved: 4-0. Motion carried.

Resolution No. 17 – 2019 - Deputy City Manager Ince explained the City was applying for a grant for the first phase for the feasibility study for a well to connect hydraulically to the Columbia River. The grant application was due tomorrow, and the City had to prove it would match fifty percent of the funds necessary to complete the project. We were applying for \$364,000.00. To date, we had spent \$10,000.00 in consulting fees for the project. Staff estimated we would provide \$35,000.00 worth of in-kind staff work. That left a balance of \$319,000.00 of funds that we actually submitted a loan intake today through Business Oregon. This resolution showed our commitment to those funds so, that they knew what to expect.

Deputy City Manager Ince asked Council to amend the signature line to allow Council President Ray to sign this resolution because to application was due the next day.

Councilor Keith wanted to know what budget line item the matching funds for grant applications came from. Deputy City Manager Ince explained this was not one we budgeted for originally, it would be done through a supplemental budget. She further elaborated the 1978 water bond was paid off in December of 2018. This would free up about \$63,000.00 worth of cash every year into annual debt service payments. It gave the City some leeway to do this without having to do a rate increase. Councilor Keith asked Deputy City Manager Ince if she felt good about it. She responded yes.

Deputy City Manager Ince explained the intake completed today would not lock the City into a loan. The next step would be for Business Oregon to do a one stop. The way that looked, was they brought all the different funding agencies to us, and they show us their proposals of the best way they could fund the project, they give us different options, and we pick which option works best for the City.

Councilor TenEyck moved to approve Resolution No. 17-2019 - A Resolution Documenting City's Commitment to Matching Funds for a Water Feasibility Grant Application to Oregon Water Resources Department with changes to allow Council President Ray to sign the resolution. Seconded by Councilor Wheeler. Voted: 4-0. Motion carried.

Resolution No. 18 – 2019 – Councilor Ray asked why Deputy City Manager Ince was the one being authorized to sign the agreement. We had an outstanding thing in the City where two people were allowed to sign for the City and that was the Mayor or the Manager. Deputy City Manager Ince explained the majority of the work done for the project was on the interim. She had been the one who signed all the paperwork on the loan paperwork and everything related to JUB. For consistency sake, she was the one authorized to sign this one. She did not have a problem with Council authorizing City Manager Stockdale to sign the paperwork. This resolution was just for consistency purposes.

Moved by Councilor TenEyck to approve Resolution No. 18-2019 - A Resolution Authorizing Finance Director/Deputy City Manager Ince to Sign a Contract Amendment for the Sixth Street Waterline Project. Motion seconded by Councilor Keith. Voted: 4-0. Motion carried.

Resolution No. 19 -2019 – Community Development Director Mabbott was happy to say the County Tourism and Economic Development folks finally discovered Umatilla. We are included in their tourism promotion efforts. Kari Walchli is submitting a grant application. The two chambers, Hermiston and Umatilla have already submitted their letters of support. A Rural Tourism Studio is similar to the Destination Management Plan we did last spring. It brings the tourism professionals of Travel Oregon, out to this area and this entire west side of the county together to look at outdoor recreation and other tourism assets. It would be an amazing boost to have an outside party to bring all those entities together. It might be a little duplication of efforts for us, but that was okay. It is another opportunity to get our

stakeholders and business at the table to show what we have. We are that much closer to being able to market as a tourism destination. All the county was asking at this point was a letter of support.

Moved by Councilor Keith to approve Resolution No. 19-2019 - A Resolution Authorizing the Mayor to Sign a Letter of Support for A Travel Oregon Rural Studio Grant Application. Seconded by Councilor Wheeler. Voted: 4-0. Motion carried.

Resolution No. 20-2019 – A Resolution Authorizing the Mayor to Sign a Letter to the US Army Corps of Engineers with Recommendations on the Mid-Columbia River Regional Master Plan Update

Community Development Director Mabbott stated there was a public meeting last week in Dallas Port. The US Army Corps of Engineers would be updating the Mid-Columbia River Regional Master Plan. This was an opportunity for us to do a couple of things. The letter that is drafted is consistence with comments previously made by the City. As a priority, we are asking they remove invasive species so we can enjoy the view from Army Corps lands of the Umatilla and Columbia rivers.

The priorities in the letter were to move the non-native invasive species, the Russian Olive Trees. Also, included in the letter was for them to consider the landscape management plan submitted by the City and the Tribe. It asks them to adopt the landscape plan as part of the Master Plan. The last piece stated the City Planner and Community Development Director would be reviewing the map, parcel by parcel. They are not sure if they have changed some classifications. They just wanted to make sure that their classifications were consistent with the City's plan. City staff would be presenting a GIS quality map before the deadline.

Moved by Councilor Wheeler to approve Resolution No. 20-2019 - A Resolution Authorizing the Mayor to Sign a Letter to the US Army Corps of Engineers with Recommendations on the Mid-Columbia River Regional Master Plan Update. Motion seconded by Councilor Keith. Voted: 4-0. Motion carried.

**12. CORRESPONDENCE:** None.

**13. PUBLIC COMMENT:** None.

**14. MAYOR'S MESSAGE:** None.

**15. STAFF REPORT:** Deputy City Manager Ince explained there would be a transformation of City Hall next week. We were gearing up for Trick-or-Treat Sixth Street.

**16. COUNCIL INFORMATION & DISCUSSION:**

Councilor TenEyck – Councilor TenEyck welcomed new City Manager David Stockdale. He thanked him for coming and being at the helm of a great ship. He wanted to thank the rest of the staff for keeping the sheets in the wind while we were in some stormy weather.

Hats off to staff. In addition, he wanted to remind everyone Thursday, October 18, there would be a candidate forum and he encouraged and invited everyone to be there to bring their questions to the candidates. It warms his heart to see the City and residents getting involved. He anticipated more people to be present tonight. He got off a boat in Garibaldi at 2:06 today, and he made it to the meeting. He wanted it to be an example to the rest of the Council because often time there were vacant seats, and it bothered him. He feels like it was not being taken as seriously as it should be. He hoped when the new candidates joined, they would feel the same and take it seriously.

Councilor Wheeler – Councilor Wheeler welcomed City Manager Stockdale. She was excited to have him here. Staff has been phenomenal the last few months. She felt this was a power team with what is going on at this point. City Manager Forum was fantastic and she thought we would be able to do the same thing. There was a flyer going around on Facebook. She was asking everyone to share and to show up.

Councilor Ray – Councilor Ray welcomed City Manager Stockdale. He felt we had the right team in place. He was optimistic for the City. He felt the City would be the biggest city in the County one day.

He wanted to know what steps staff had taken to be reimbursed from the engineers. Deputy City Manager Ince explained we would not be paying any additional work to correct plans. We were still going back and forth on the billing aspect, but it is being addressed.

Councilor Ray wanted to know if they had talked about staff time. Deputy City Manager Ince clarified we had not. Community Development Director Mabbott stated that as a team they needed to talk about the legal bill to piece out what it took Attorney Spicerkuhn to have to redo and rebid. Deputy City Manager Ince stated she did not expect any pushback from JUB. They knew the mistake was theirs, and they have done a good job on owning it and making it right.

Councilor Keith – Asked the rest of the Council if they knew about the errors from the engineers. He felt out of the loop, about staff time, and the attorney time. Deputy City Manager stated the issue had been discussed at the previous workshop about the errors. We had put the project back to bid for a second time because we originally had put it out on a much smaller scale. When we put it out for a second time, we put the project out to bid whole.

Community Development Director Mabbott elaborated that during the interview process for the Public Works Director, staff had to disclose the error in the context that one of the applicants was partly responsible for the error. Therefore, that was why some more information than others.

Councilor Keith also wanted to confer on commitment to show up. He was sharing with a friend about how much time it takes to be on Council. He has not missed a meeting. He is committed to that and spending personal time.

Community Development Director gave an update on Lind Road.

Councilor Keith invited Mr. Michael Ritzer to discuss issues he was having on Lind Road. Mr. Ritzer discussed his flooding issues. His basement would flood by the runoff ditch that was on Lind Road. He was attempting to find out whose jurisdiction it was because last year the ditch overflowed and flooded the basement of his house. It was those things where things happened, but he wanted to know whom he needed to talk to about it.

**17. ADJOURN TO EXECUTIVE SESSION: N/A**

**18. RECONVENE: N/A**

**19. ADJOURN:** Councilor TenEyck moved to adjourn the meeting. Councilor Keith seconded the motion. Voted: 4-0. Motion carried. Meeting adjourned at 7:48 pm.

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Daren Dufloth, Mayor

ATTEST:

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Nanci Sandoval, City Recorder

Report Criteria:  
Detail report type printed

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
<b>26</b>							
26	AgSource Laboratories	90647210	BOD AND SOLIDS TEST	08/06/18	76.85	42206	10/05/18
		90647211	BOD AND SOLIDS TEST	08/06/18	76.85	42206	10/05/18
		90647212	BOD AND SOLIDS TEST	08/15/18	76.85	42206	10/05/18
		90664967	BOD AND SOLIDS TEST	08/23/18	76.85	42206	10/05/18
		90664968	BOD AND SOLIDS TEST	08/27/18	76.85	42206	10/05/18
		90700134	BOD AND SOLIDS TEST	09/17/18	76.85	42316	10/31/18
		90700135	BOD AND SOLIDS TEST	09/17/18	76.85	42316	10/31/18
	Total 26:				537.95		
<b>59</b>							
59	Aramark Uniform Services, Inc.	863621909	Mats & Towels	09/13/18	132.48	42317	10/31/18
		863621911	Police Mats	09/13/18	101.98	42317	10/31/18
		863642320	Mats & Towels	09/27/18	132.48	42317	10/31/18
		863642322	Police Mats	09/27/18	94.78	42317	10/31/18
	Total 59:				461.72		
<b>92</b>							
92	Banner Bank Mastercard	2217OCT18	TLO TRANSUNION	09/13/18	150.00	42208	10/05/18
		2217OCT18	AMAZON SUPPLIES	09/13/18	57.80	42208	10/05/18
		2217OCT18	POSITIVE PROMOTIONS RED RIBBON	09/13/18	309.65	42208	10/05/18
		2217OCT18	POSITIVE PROMOTIONS CANCER AWARENESS	09/13/18	70.73	42208	10/05/18
		4480OCT18	PERMIT TECHNICIAN CONF-HORN	09/30/18	225.00	42208	10/05/18
		4480OCT18	DETAILING TAHOE	09/30/18	200.00	42208	10/05/18
		4480OCT18	DETAILING TAHOE	09/30/18	200.00	42208	10/05/18
		5919OCT18	WRIGHT-GOBHI CONF REGISTRATION	09/18/18	250.00	42208	10/05/18
		5919OCT18	BUSINESS LUNCH W/UMATILLA COUNTY	09/18/18	72.60	42208	10/05/18
		8522OCT18	FAREWELL GIFT FOR RARE STUDENT	09/20/18	19.99	42208	10/05/18
		8522OCT18	TRIDEC LUNCHEON	09/20/18	15.96	42208	10/05/18
		8522OCT18	CTUIR LUNCH MEETING	09/20/18	6.99	42208	10/05/18
		8522OCT18	GOING AWAY LUNCH FOR RARE STUDENT	09/20/18	40.99	42208	10/05/18
		8522OCT18	APA MEMBERSHIP	09/20/18	492.00	42208	10/05/18
		8522OCT18	COMMITTEE MEETING LUNCH	09/20/18	18.04	42208	10/05/18
		8522OCT18	WEST END MAYORS LUNCH	09/20/18	26.50	42208	10/05/18
		8522OCT18	MEET W/ BOC MAYOR	09/20/18	25.86	42208	10/05/18
		8522OCT18	GIFT FOR TISA -REIMB TO CITY	09/20/18	52.98	42208	10/05/18
	Total 92:				2,235.09		

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
<b>101</b>							
101	John Baxter	101-2018	Property Clean Up 811 6th St	09/26/18	135.00	42254	10/05/18
		6TH&F	Property Clean Up 6TH & F ST	09/26/18	155.00	42254	10/05/18
		6THK&L	Property Clean Up 6TH BETWEEN K & L	09/26/18	110.00	42254	10/05/18
		6THONT	Property Clean Up 6TH & F ST	09/26/18	110.00	42254	10/05/18
		E&7TH	Property Clean Up Lot at E St and 7th	09/30/18	112.50	42254	10/05/18
	Total 101:				<u>622.50</u>		
<b>126</b>							
126	BJK Truck Parts	H325194	Street Dept LED Strobe Light	10/18/18	113.23	42318	10/31/18
	Total 126:				<u>113.23</u>		
<b>183</b>							
183	Buttercreek Equipment, Inc.	278402	New Kubota Sunshade	10/18/18	495.00	42319	10/31/18
		56830	Street Equipment Maintenance	09/10/18	17.02	42214	10/05/18
	Total 183:				<u>512.02</u>		
<b>199</b>							
199	Canon Solutions America, Inc	4027105457	COPIER MAINTENANCE	09/24/18	41.09	42216	10/05/18
		4027109261	COPIER MAINTENANCE	09/25/18	187.68	42216	10/05/18
		4027398117	MAINTENANCE	10/24/18	29.11	42321	10/31/18
	Total 199:				<u>257.88</u>		
<b>214</b>							
214	Cascade Natural Gas Corp.	CITYHALLO	Natural Gas New City Hall	10/26/18	27.34	42322	10/31/18
		CITYHALLO	Natural Gas New City Hall	10/26/18	27.34	42322	10/31/18
		CITYHALLO	Natural Gas New City Hall	10/26/18	27.34	42322	10/31/18
		CITYHALLS	Natural Gas New City Hall	09/30/18	2.63	42218	10/05/18
		CITYHALLS	Natural Gas New City Hall	09/30/18	2.62	42218	10/05/18
		CITYHALLS	Natural Gas New City Hall	09/30/18	2.62	42218	10/05/18
		DRAPEROC	Natural Gas Draper Street	10/26/18	6.04	42322	10/31/18
		DRAPERSE	Natural Gas Draper Street	09/24/18	4.19	42218	10/05/18
		SEWEROCT	Natural Gas Sewer Plant	10/26/18	80.19	42322	10/31/18
		SEWERSEP	Natural Gas Sewer Plant	09/24/18	17.07	42218	10/05/18
	Total 214:				<u>197.38</u>		
<b>222</b>							
222	Center Point Large Print	1626124	Large Print Books for Library	10/01/18	182.76	42323	10/31/18
	Total 222:				<u>182.76</u>		

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
<b>226</b>							
226	CenturyLink	0453OCT18	Police Dept T31 Line	10/25/18	93.23	42324	10/31/18
		0453SEP18	Police Dept T31 Line	09/25/18	93.23	42219	10/05/18
Total 226:					186.46		
<b>245</b>							
245	City County Insurance Services	UMA-I2018-0	Comp & Liab Insurance	10/05/18	12.27	42325	10/31/18
		UMA-I2018-0	Comp & Liab Insurance	10/05/18	10.03	42325	10/31/18
		UMA-I2018-0	Comp & Liab Insurance	10/05/18	4.99	42325	10/31/18
		UMA-I2018-0	Comp & Liab Insurance	10/05/18	43.65	42325	10/31/18
		UMA-I2018-0	Comp & Liab Insurance	10/05/18	166.38	42325	10/31/18
		UMA-I2018-0	Comp & Liab Insurance	10/05/18	221.07	42325	10/31/18
		UMA-I2018-0	Comp & Liab Insurance	10/05/18	48.75	42325	10/31/18
		UMA-I2018-0	Comp & Liab Insurance	10/05/18	53.24	42325	10/31/18
Total 245:					560.38		
<b>263</b>							
263	Coleman Oil Company	0486772-IN	C2 Oil Analysis Kits	10/25/18	10.50	42327	10/31/18
Total 263:					10.50		
<b>273</b>							
273	Commercial Tire	232390	Police Dept Vehicle Maintenance	08/15/18	433.94	42222	10/05/18
		232548	Police Dept Vehicle Maintenance	08/21/18	65.50	42222	10/05/18
		232979	Police Dept Vehicle Maintenance	08/30/18	568.11	42222	10/05/18
		233922	Street Dept Equip Operation	09/25/18	27.50	42222	10/05/18
Total 273:					1,095.05		
<b>277</b>							
277	Concrete Special Ties, Inc.	39222	PARK MAINT EQUIP - SAFETY FENCE	10/03/18	94.80	42223	10/05/18
Total 277:					94.80		
<b>300</b>							
300	Creative Product Source, Inc.	CPI075210	MINTS- WE LOVE OUR PATRONS	10/23/18	141.81	42330	10/31/18
Total 300:					141.81		
<b>302</b>							
302	CRIS Inc.	093018-M	Contract Service Agreement	09/30/18	12,500.00	42225	10/05/18
Total 302:					12,500.00		



Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
<b>304</b>							
304	Crown Paper & Janitorial	249919	Marina Maintenance Supplies	08/24/18	425.23	42226	10/05/18
		249920	Marina Maintenance Supplies	08/24/18	94.95	42226	10/05/18
	Total 304:				<u>520.18</u>		
<b>308</b>							
308	Crystal Springs	9262940091	Water for Police Department	09/19/18	35.11	42227	10/05/18
		9262940101	Water for Police Department	10/17/18	36.61	42331	10/31/18
	Total 308:				<u>71.72</u>		
<b>332</b>							
332	DCBS - Fiscal Services	3RDQTR18	Bldg Surcharge Quarterly Sub	09/30/18	27,145.42	42228	10/05/18
	Total 332:				<u>27,145.42</u>		
<b>343</b>							
343	DEMCO, Inc.	6453461	Library - SUPPLIES	09/18/18	159.12	42229	10/05/18
	Total 343:				<u>159.12</u>		
<b>351</b>							
351	DEQ - Water Quality Division	WQ19DOM-0	NPDES-DOM-DA SEWAGE ANNUAL FEE	10/01/18	3,338.00	42333	10/31/18
	Total 351:				<u>3,338.00</u>		
<b>388</b>							
388	Duke's Auto Plus	11595	PARK DEPT EQUIP REPAIRS - 93 FORD F150	08/30/18	623.00	42231	10/05/18
		11659	Water Dept Equipment Repairs 08 FORD	09/28/18	680.00	42231	10/05/18
		11685	Auto Repairs 00 F-250 SEWER DEPT	10/11/18	524.00	42335	10/31/18
	Total 388:				<u>1,827.00</u>		
<b>395</b>							
395	Dyer, Duane	CLOTHALLO	Reimb for Uniform Allowance	09/24/18	85.00	42233	10/05/18
	Total 395:				<u>85.00</u>		
<b>397</b>							
397	Dynamic Computer Consulting, I	13098	Proof Point Security monthly	09/30/18	226.50	42234	10/05/18

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total 397:					226.50		
<b>400</b>							
400	East Oregonian	42311	Notice of Planning Commission	09/17/18	341.30	42336	10/31/18
		42471	Notice of EXECUTIVE SESSION	09/18/18	159.60	42336	10/31/18
Total 400:					500.90		
<b>405</b>							
405	Eastern Oregon Telecom, LLC	8743OCT18	Telephone/Fiber Services	11/01/18	277.89	42337	10/31/18
		8743OCT18	Telephone/Fiber Services	11/01/18	46.60	42337	10/31/18
		8743OCT18	Telephone/Fiber Services	11/01/18	305.24	42337	10/31/18
		8743OCT18	Telephone/Fiber Services	11/01/18	373.59	42337	10/31/18
		8743OCT18	Telephone/Fiber Services	11/01/18	139.79	42337	10/31/18
		8743OCT18	Telephone/Fiber Services	11/01/18	197.79	42337	10/31/18
		8743OCT18	Telephone/Fiber Services	11/01/18	273.44	42337	10/31/18
		8743SEP18	Telephone/Fiber Services	09/30/18	277.89	42235	10/05/18
		8743SEP18	Telephone/Fiber Services	09/30/18	47.02	42235	10/05/18
		8743SEP18	Telephone/Fiber Services	09/30/18	306.50	42235	10/05/18
		8743SEP18	Telephone/Fiber Services	09/30/18	374.85	42235	10/05/18
		8743SEP18	Telephone/Fiber Services	09/30/18	141.05	42235	10/05/18
		8743SEP18	Telephone/Fiber Services	09/30/18	197.79	42235	10/05/18
		8743SEP18	Telephone/Fiber Services	09/30/18	273.45	42235	10/05/18
Total 405:					3,232.89		
<b>428</b>							
428	Engraving Specialties	7526	Plaque for NEW CITY MANAGER	10/17/18	28.00	42338	10/31/18
Total 428:					28.00		
<b>456</b>							
456	FEI #3011 Waterworks	0691870	WATER DEPT MAINTENANCE	09/01/18	960.00	42236	10/05/18
Total 456:					960.00		
<b>494</b>							
494	G & S Tire Factory	1-87871	SEWER DEPT EQUIP REPAIR - 06 CHEVY SILV	09/17/18	775.44	42237	10/05/18
Total 494:					775.44		
<b>518</b>							
518	SYNCHRONY BANK/AMAZON	OCT18	Library Books	10/15/18	38.64	42373	10/31/18
Total 518:					38.64		
<b>554</b>							
554	Gotcha Covered	137706	Cleaning Services	10/03/18	443.84	42239	10/05/18

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
		137706	Cleaning Services	10/03/18	383.98	42239	10/05/18
		137706	Cleaning Services	10/03/18	383.98	42239	10/05/18
		137706	Cleaning Services	10/03/18	248.20	42239	10/05/18
	Total 554:				1,460.00		
<b>560</b>							
560	Grainger	9873386438	Water Dept Maintenance	08/10/18	36.78	42240	10/05/18
	Total 560:				36.78		
<b>623</b>							
623	Heller & Sons Dist., Inc.	10866	Gasoline for Police Cars	09/30/18	2,233.01	42341	10/31/18
		10867	Gas for Public Works Vehicles	09/30/18	513.92	42341	10/31/18
		10867	Gas for Public Works Vehicles	09/30/18	838.90	42341	10/31/18
		10867	Gas for Public Works Vehicles	09/30/18	332.54	42341	10/31/18
		10867	Gas for Public Works Vehicles	09/30/18	833.85	42341	10/31/18
		54340	Sewer Equipment	10/09/18	35.30	42341	10/31/18
	Total 623:				4,787.52		
<b>627</b>							
627	Hermiston Auto Parts, Inc.	647-577185	Water Equip Maintenance	09/07/18	188.69	42244	10/05/18
		647-577198	Water Equip Maintenance	09/07/18	75.08-	42244	10/05/18
		647-577327	Battery for Tahoe	09/11/18	58.37	42244	10/05/18
		647-577327	Battery for Tahoe	09/11/18	58.38	42244	10/05/18
		647-577521	Park Maintenance	09/14/18	70.56	42244	10/05/18
		647-577642	Street Equipment Maintenance	09/18/18	194.71	42244	10/05/18
		647-577922	Street Maintenance	09/24/18	11.92	42244	10/05/18
		647-577955	Street Equipment Maintenance	09/25/18	267.27	42244	10/05/18
		647-577963	Street Maintenance	09/25/18	18.49	42244	10/05/18
		647-577969	Street Equipment Maintenance	09/25/18	49.38-	42244	10/05/18
		647-577997	Sewer Dept Maintenance	09/25/18	14.99	42244	10/05/18
	Total 627:				758.92		
<b>633</b>							
633	Hermiston Payless Lumber Co.	180435	Parks Maintenance - Kiwanis Park	09/24/18	67.34	42245	10/05/18
	Total 633:				67.34		
<b>659</b>							
659	Home Depot Credit Services	3103343	RETURN SEWER DEPT	10/12/18	11.37-	42343	10/31/18
		3103344	Sewer Dept Maintenance	10/12/18	33.06	42343	10/31/18
		3120293	Water Dept Maintenance	08/23/18	13.97	42247	10/05/18
		3120294	BUILDING				

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
			MAINTENANCE- SHOP	08/23/18	75.45	42247	10/05/18
		40189	Water Dept Maintenance	09/25/18	183.34	42343	10/31/18
		4041836	PARKS MAINTENANCE	10/11/18	513.83	42343	10/31/18
		4042412	Sewer Dept Maintenance	08/22/18	200.71	42247	10/05/18
		4042412C	crediT ON INVOICE 4042412	08/21/18	18.92-	42247	10/05/18
		4103286	Sewer Dept Maintenance	10/11/18	464.35	42343	10/31/18
		4107532	Sewer Dept Maintenance	08/22/18	88.64	42247	10/05/18
		41255	BUILDING MAINTENANCE- POLICE DEPT	10/05/18	55.75	42343	10/31/18
		42278	PARKS MAINTENANCE	10/15/18	25.76	42343	10/31/18
		5042242	Sewer Dept Maintenance	08/21/18	26.28	42247	10/05/18
		5042242C	crediT ON INVOICE 5042242	08/28/18	8.37-	42247	10/05/18
		6041643	UMATILLA PROMOTIONS TRICK OR TREAT	10/09/18	33.96	42343	10/31/18
		6041644	Water Dept Maintenance	10/09/18	6.84	42343	10/31/18
		6041668	UMATILLA PROMOTIONS TRICK OR TREAT	10/09/18	41.88	42343	10/31/18
		7041541	UMATILLA PROMOTIONS TRICK OR TREAT	10/08/18	120.43	42343	10/31/18
		8010578	MARINA MAINTENANCE	09/17/18	75.88	42247	10/05/18
		8101131	Water Dept Maintenance	09/17/18	178.96	42247	10/05/18
		8584223	Sewer Dept Maintenance	08/28/18	103.48	42247	10/05/18
		9101068	Street Maint	09/16/18	499.00	42247	10/05/18
	Total 659:				<u>2,702.91</u>		
<b>685</b>							
	685 IDEXX Distribution Corp.	3038055021	Colilert Testing Supplies	10/15/18	378.14	42345	10/31/18
	Total 685:				<u>378.14</u>		
<b>687</b>							
	687 Ince, Melissa	LOC2018	PER DIEM - LOC CONF 2018	09/27/18	310.30	42251	10/05/18
	Total 687:				<u>310.30</u>		
<b>693</b>							
	693 Ingram	36286294	Library Books	09/04/18	48.17	42252	10/05/18
		36294552	Library Books	09/04/18	87.62	42252	10/05/18
		36294553	Library Books	09/04/18	17.39	42252	10/05/18
		36294554	Library Books	09/04/18	16.79	42252	10/05/18
		36294555	Library Books	09/04/18	50.39	42252	10/05/18
		36323343	Library Books	09/05/18	8.27	42252	10/05/18
		36428192	Library Books	09/11/18	50.40	42252	10/05/18
		36428193	Library Books	09/11/18	16.80	42252	10/05/18
		36428194	Library Books	09/11/18	19.50	42252	10/05/18
		36428195	Library Books	09/11/18	18.00	42252	10/05/18
		36541671	Library Books	09/18/18	16.80	42252	10/05/18
		36541672	Library Books	09/18/18	68.36	42252	10/05/18
		36560315	Library Books	09/19/18	16.19-	42252	10/05/18

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
		36613374	Library Books	09/23/18	18.79	42252	10/05/18
		36656560	Library Books	09/25/18	25.31	42252	10/05/18
Total 693:					446.40		
<b>697</b>							
697	Intermountain ESD	525P018747	Quarterly Newsletter	09/20/18	794.34	42253	10/05/18
		598T060894	MONITOR FOR PD	09/25/18	578.70	42253	10/05/18
		598T060976	DOMAIN	10/03/18	125.98	42346	10/31/18
		598T061170	MONITOR FOR PD	10/16/18	289.35	42346	10/31/18
Total 697:					1,788.37		
<b>712</b>							
712	J U B Engineers, Inc.	120201	ENGINEERING	10/04/18	117.27	42347	10/31/18
		120201	6th St Project Engineering	10/04/18	2,853.63	42347	10/31/18
		120201	Fractured Basalt Wells Alternative	10/04/18	2,894.25	42347	10/31/18
		120201	PROJECT PLANS	10/04/18	299.25	42347	10/31/18
		120201	LIND RD SEWER FUNDING APPLICATION DEVELOPMENT	10/04/18	778.05	42347	10/31/18
		120201	6th St HYDRANTS	10/04/18	848.25	42347	10/31/18
		120205	Bonney Ln Water/Swr Service Analysis	10/04/18	1,804.40	42347	10/31/18
Total 712:					9,595.10		
<b>746</b>							
746	Jones-Scott co.	42135	3/4 Minus Rock - PARKS	09/25/18	311.02	42255	10/05/18
		42138	3/4 Minus Rock - PARKS	09/26/18	106.51	42255	10/05/18
		42141	3/4 Minus Rock - PD	09/27/18	318.67	42255	10/05/18
Total 746:					736.20		
<b>768</b>							
768	Kids Reference Co.	KRC09-7431	Books for Library	09/07/18	199.83	42258	10/05/18
Total 768:					199.83		
<b>770</b>							
770	KIE Supply Corp	454007	Marina Maintenance Supplies	09/20/18	4.86	42259	10/05/18
		467515	Park Maintenance	10/25/18	319.18	42350	10/31/18
Total 770:					324.04		
<b>780</b>							
780	Krogh, Theresa	CONF2018	PER DIEM- JUDGE CONF 2018	09/28/18	383.75	42260	10/05/18
		OCT18	Weddings	10/31/18	100.00	42351	10/31/18
		SEP18	Weddings	09/30/18	100.00	42260	10/05/18

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total 780:					583.75		
<b>785</b>							
785	Kuhn Law Offices	1053	Legal Service	10/04/18	2,292.50	42261	10/05/18
		1054	Legal Services - Code Enforcement	10/04/18	227.50	42261	10/05/18
		1055	Legal Service- Agenda	10/04/18	380.00	42261	10/05/18
		1056	Legal Services -6TH STREET WATER LINE PROJECT	10/04/18	1,625.00	42261	10/05/18
		882	Legal Service	09/07/18	1,035.00	42261	10/05/18
		883	Legal Services - Franchise Agrmnt	09/07/18	245.00	42261	10/05/18
		884	Legal Services - Property Purchase	09/07/18	841.50	42261	10/05/18
		885	Legal Services - Property Purchase	09/07/18	20.00	42261	10/05/18
Total 785:					6,666.50		
<b>786</b>							
786	Kuo Testing Labs, Inc.	1810069	Marina Coliform Testing	09/17/18	262.66	42352	10/31/18
		18J0181	Marina Coliform Testing	10/12/18	51.00	42352	10/31/18
Total 786:					313.66		
<b>809</b>							
809	Law Enforcement Systems, Inc.	204413	Property Owner Door Hanger	10/09/18	45.00	42353	10/31/18
Total 809:					45.00		
<b>810</b>							
810	League of Oregon Cities	5266	LOC 93RD ANNUAL CONFERENCE FEE	08/23/18	50.00	42354	10/31/18
Total 810:					50.00		
<b>817</b>							
817	Les Schwab Tires	1800869074	Parks Equipment Maintenance	09/14/18	130.50	42355	10/31/18
Total 817:					130.50		
<b>821</b>							
821	Lexipol LLC	25956	Law Enf Policy Manual Updates	09/11/18	4,182.00	42263	10/05/18
Total 821:					4,182.00		
<b>903</b>							
903	Mechanix, Inc.	008776	Back Flow Tests City	10/22/18	905.00	42357	10/31/18

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total 903:					905.00		
<b>928</b>							
928	Michael Frederick	651579	Library Books	10/01/18	24.00	42358	10/31/18
Total 928:					24.00		
<b>966</b>							
966	MPH Industries	6005586	Radar Unit Police Dept.	09/07/18	1,095.00	42271	10/05/18
Total 966:					1,095.00		
<b>982</b>							
982	Nave, Linda	B15	Slip Released/ Moorage Refund	10/22/18	156.58	42359	10/31/18
Total 982:					156.58		
<b>995</b>							
995	Norco	24684689	SHOP SUPPLIES	09/17/18	1,289.06	42272	10/05/18
		24710807	SHOP SUPPLIES	09/20/18	205.91	42272	10/05/18
		24790702	Cylinder Rental	09/30/18	41.73	42272	10/05/18
		24790702	Cylinder Rental	09/30/18	41.73	42272	10/05/18
Total 995:					1,578.43		
<b>996</b>							
996	North Central Labs of Wisc	413135	Sewer Test Supplies	09/28/18	243.68	42360	10/31/18
Total 996:					243.68		
<b>997</b>							
997	North Coast Electric Co.	8913877.001	Sewer Building Maintenance	10/19/18	450.18	42361	10/31/18
		S8913877.00	Sewer Building Maintenance	10/22/18	100.04	42361	10/31/18
Total 997:					550.22		
<b>1008</b>							
1008	NW Farm Supply	A190757	Building Maintenance Police Dept	09/25/18	93.94	42273	10/05/18
Total 1008:					93.94		
<b>1034</b>							
1034	One Call Concepts, Inc.	8090503	Excavation Notices	09/30/18	56.76	42274	10/05/18
Total 1034:					56.76		
<b>1052</b>							
1052	Oregon Dept of Revenue	SEP2018	State Court Assessments	09/30/18	32,069.27	42275	10/05/18

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total 1052:					32,069.27		
<b>1053</b>							
1053	Oregon Dept of State Lands	2018	UNCLAIMED PROPERTY	10/30/18	1,036.10	42362	10/31/18
		2018	UNCLAIMED PROPERTY	10/30/18	6.88	42362	10/31/18
Total 1053:					1,042.98		
<b>1068</b>							
1068	O'Reilly Auto Parts	3150-311538	Seat Cover	10/08/18	29.99	42363	10/31/18
		3150-311538	Seat Cover	10/08/18	30.00	42363	10/31/18
Total 1068:					59.99		
<b>1080</b>							
1080	Owen Equipment Co.	185219	Street Equipment	08/06/18	93.90	42276	10/05/18
Total 1080:					93.90		
<b>1082</b>							
1082	OXARC	30451568	Marina Maintenance	09/06/18	39.96	42277	10/05/18
		30462884	SEWER DEPT MAINTENANCE	09/20/18	13.10	42277	10/05/18
		30464241	STREET DEPT MAINTENANCE	09/21/18	79.45	42277	10/05/18
		30470627	Chlorine Cylinders- McFarland	09/28/18	585.44	42277	10/05/18
		30470629	Chlorine Cylinders - Intertie	09/28/18	1,145.88	42277	10/05/18
		30470733	Chlorine Cylinders-Golf	09/28/18	585.44	42277	10/05/18
		30470734	Chlorine Cylinders-port	09/28/18	1,145.88	42277	10/05/18
Total 1082:					3,595.15		
<b>1086</b>							
1086	Pacific Power	0013OCT18	Hwy 395 & 730 Intertie Well	10/12/18	3,480.94	42364	10/31/18
		0021OCT18	205 Powerline/McNary Ind Park/WWTP	10/22/18	7,847.84	42364	10/31/18
		0021SEP18	205 Powerline/McNary Ind Park/WWTP	09/21/18	7,942.16	42278	10/05/18
		0039OCT18	McFarland Well	10/24/18	1,829.60	42364	10/31/18
		0039SEP18	McFarland Well	09/25/18	2,422.79	42278	10/05/18
		0047SEP18	McNary Mobil Phase 2	09/27/18	269.85	42278	10/05/18
		0054OCT18	City Park Restrooms	10/23/18	49.14	42364	10/31/18
		0054SEP18	City Park Restrooms	09/21/18	46.12	42278	10/05/18
		0062OCT18	Shop Complex	10/12/18	26.68	42364	10/31/18
		0070OCT18	8th & F SE Corner	10/12/18	34.96	42364	10/31/18
		0088OCT18	8th & E SS Park	10/12/18	57.88	42364	10/31/18
		0096OCT18	6th & A St Decorative Light	10/22/18	22.88	42364	10/31/18
		0096SEP18	6th & A St Decorative Light	09/21/18	21.90	42278	10/05/18
		0104OCT18	Street Lights	10/16/18	2,399.16	42364	10/31/18
		0104SEP18	Street Lights	09/17/18	2,397.18	42278	10/05/18
		0112OCT18	800 6th St PARK	10/12/18	759.96	42364	10/31/18



Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
		0120OCT18	300 6th St	10/12/18	418.71	42364	10/31/18
		0146OCT18	Bud Draper Dr	10/15/18	4,505.40	42364	10/31/18
		0153OCT18	Water Booster Station	10/15/18	2,583.11	42364	10/31/18
		0161OCT18	Water Tank Port	10/15/18	5,042.19	42364	10/31/18
		0179OCT18	285 Radar Rd Booster Pump	10/24/18	318.71	42364	10/31/18
		0179SEP18	285 Radar Rd Booster Pump	09/25/18	419.19	42278	10/05/18
		0187OCT18	Div 7 Naches Ave Lift	10/15/18	31.40	42364	10/31/18
		0377OCT18	Bath House Marina	10/22/18	193.04	42364	10/31/18
		0377SEP18	Bath House Marina	09/21/18	206.67	42278	10/05/18
		0385OCT18	Fish Cleaning Station Marina	10/22/18	18.95	42364	10/31/18
		0385SEP18	Fish Cleaning Station Marina	09/28/18	18.95	42278	10/05/18
		0393OCT18	West End Comfort Station	10/22/18	18.09	42364	10/31/18
		0393SEP18	West End Comfort Station	09/21/18	22.88	42278	10/05/18
		0401OCT18	15 HP Pump Marina Levy	10/22/18	322.98	42364	10/31/18
		0401SEP18	15 HP Pump Marina Levy	09/21/18	282.10	42278	10/05/18
		0419OCT18	Quincy Ave N 2nd Marina office bldg	10/22/18	122.19	42364	10/31/18
		0419SEP18	Quincy Ave N 2nd Marina office bldg	09/21/18	107.47	42278	10/05/18
		0427OCT18	Marina Park	10/22/18	921.27	42364	10/31/18
		0427SEP18	Marina Park	09/21/18	956.13	42278	10/05/18
		0435OCT18	1710 Quincy St Marina	10/22/18	253.80	42364	10/31/18
		0435SEP18	1710 Quincy St Marina	09/21/18	219.35	42278	10/05/18
		0443OCT18	Umatilla Marina St Lights	10/11/18	193.24	42364	10/31/18
		0476OCT18	Variable Sign Hwy 730	10/22/18	25.18	42364	10/31/18
		0476SEP18	Variable Sign Hwy 730	09/21/18	25.61	42278	10/05/18
		0492SEP18	711 6TH ST (OLD GAS STATION)	09/28/18	5.86	42278	10/05/18
		Total 1086:				46,841.51	
<b>1133</b>							
1133	Platt	Z343837	Water Dept Maintenance	09/14/18	13.64	42280	10/05/18
		Total 1133:				13.64	
<b>1141</b>							
1141	Postmaster	26 2018-201	Renew Permit #26	09/20/18	112.50	42281	10/05/18
		26 2018-201	Renew Permit #26	09/20/18	112.50	42281	10/05/18
		OCT18	MAIL UTILITY & NEWS LETTER	09/27/18	1,500.00	42281	10/05/18
		OCT18	MAIL UTILITY & NEWS LETTER	09/27/18	1,500.00	42281	10/05/18
		Total 1141:				3,225.00	
<b>1178</b>							
1178	Quill Corporation	1421430	Office Supplies	09/24/18	33.76	42285	10/05/18
		1421430	Office Supplies	09/24/18	6.71	42285	10/05/18
		1421430	Office Supplies	09/24/18	13.53	42285	10/05/18

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
		1421430	Office Supplies	09/24/18	20.23	42285	10/05/18
		1421430	Office Supplies	09/24/18	20.23	42285	10/05/18
		1421430	Office Supplies	09/24/18	13.53	42285	10/05/18
		1421430	Office Supplies	09/24/18	1.97	42285	10/05/18
		1565787	Office Supplies	09/28/18	94.77	42367	10/31/18
		1565787	Office Supplies	09/28/18	18.83	42367	10/31/18
		1565787	Office Supplies	09/28/18	37.97	42367	10/31/18
		1565787	Office Supplies	09/28/18	56.80	42367	10/31/18
		1565787	Office Supplies	09/28/18	56.80	42367	10/31/18
		1565787	Office Supplies	09/28/18	37.97	42367	10/31/18
		1565787	Office Supplies	09/28/18	5.56	42367	10/31/18
		1565794	Planning Supplies	09/28/18	53.78	42367	10/31/18
		1749221	Office Supplies	10/04/18	95.31	42367	10/31/18
		1749221	Office Supplies	10/04/18	18.94	42367	10/31/18
		1749221	Office Supplies	10/04/18	38.19	42367	10/31/18
		1749221	Office Supplies	10/04/18	57.12	42367	10/31/18
		1749221	Office Supplies	10/04/18	57.12	42367	10/31/18
		1749221	Office Supplies	10/04/18	38.19	42367	10/31/18
		1749221	Office Supplies	10/04/18	5.59	42367	10/31/18
		1750510	Office Supplies	10/04/18	31.51	42367	10/31/18
		1750510	Office Supplies	10/04/18	6.26	42367	10/31/18
		1750510	Office Supplies	10/04/18	12.62	42367	10/31/18
		1750510	Office Supplies	10/04/18	18.89	42367	10/31/18
		1750510	Office Supplies	10/04/18	18.89	42367	10/31/18
		1750510	Office Supplies	10/04/18	12.62	42367	10/31/18
		1750510	Office Supplies	10/04/18	1.85	42367	10/31/18
	Total 1178:				885.54		
<b>1193</b>							
1193	Recorded Books, LLC	76006328	Books on Tape for Library	09/26/18	137.66	42286	10/05/18
		76020874	Books on Tape for Library	10/22/18	148.48	42368	10/31/18
	Total 1193:				286.14		
<b>1197</b>							
1197	Reese Concrete Products	008223	SEWER DEPT MAINTENANCE	09/30/18	1,200.00	42287	10/05/18
	Total 1197:				1,200.00		
<b>1259</b>							
1259	Sanitary Disposal, Inc.	AUG18	Refuse Collection	08/30/18	55,590.71	42290	10/05/18
		AUG18	Marina Refuse	08/30/18	798.35	42290	10/05/18
	Total 1259:				56,389.06		
<b>1260</b>							
1260	Sanitary Disposal, Transfer St	SEP2018	PROPERTY CLEAN UP 7TH	09/27/18	2,309.83	42369	10/31/18
	Total 1260:				2,309.83		

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
<b>1304</b>							
1304	Signs by Sue	19272	Outfit New Police Vehicle	09/19/18	678.00	42293	10/05/18
	Total 1304:				678.00		
<b>1311</b>							
1311	Simplot Grower Solutions	757106367	CHLORATE PARKS DEPT	10/08/18	300.00	42370	10/31/18
	Total 1311:				300.00		
<b>1322</b>							
1322	SME Solutions, LLC	264179	Marina - Fuel Pump Nozzle Repair	08/31/18	1,980.01	42295	10/05/18
	Total 1322:				1,980.01		
<b>1332</b>							
1332	Smitty's Ace Hardware	586176	PARKS MAINTENANCE	09/05/18	39.48	42296	10/05/18
		586523	Marina Maintenance	09/10/18	29.28	42296	10/05/18
		586543	Marina Maintenance	09/10/18	20.98	42296	10/05/18
		586769	PARKS MAINTENANCE	09/13/18	1.58	42296	10/05/18
		586822	Street Dept Maintenance	09/13/18	19.77	42296	10/05/18
		586864	water dept maintenance	09/14/18	47.12	42296	10/05/18
		587069	Street Dept Maintenance	09/17/18	25.96	42296	10/05/18
		587135	Sewer Dept. Maintenance	09/18/18	195.94	42296	10/05/18
		587250	PARKS MAINTENANCE	09/20/18	22.02	42296	10/05/18
		587272	Marina Maintenance	09/20/18	78.51	42296	10/05/18
		587342	PARKS MAINTENANCE	09/21/18	53.94	42296	10/05/18
		587415	Marina Maintenance	09/22/18	85.00	42296	10/05/18
		587525	Marina Maintenance	09/24/18	101.94	42296	10/05/18
		587623	PARKS MAINTENANCE	09/25/18	51.52	42296	10/05/18
		587732	Street Dept Maintenance	09/26/18	23.57	42296	10/05/18
		587797	water dept equip operation	09/27/18	27.98	42296	10/05/18
		DISCSEP18	DISCOUNT	09/30/18	7.16-	42296	10/05/18
		DISCSEP18	DISCOUNT	09/30/18	13.41-	42296	10/05/18
		DISCSEP18	DISCOUNT	09/30/18	1.19-	42296	10/05/18
		DISCSEP18	DISCOUNT	09/30/18	2.00-	42296	10/05/18
		DISCSEP18	DISCOUNT	09/30/18	8.32-	42296	10/05/18
		DISCSEP18	DISCOUNT	09/30/18	2.95-	42296	10/05/18
	Total 1332:				789.56		
<b>1343</b>							
1343	Specks Printing	7319	Printed Forms and Supplies	10/01/18	47.25	42297	10/05/18
		7319	Printed Forms and Supplies	10/01/18	9.45	42297	10/05/18
		7319	Printed Forms and Supplies	10/01/18	18.90	42297	10/05/18
		7319	Printed Forms and Supplies	10/01/18	2.70	42297	10/05/18
		7319	Printed Forms and Supplies	10/01/18	28.35	42297	10/05/18
		7319	Printed Forms and				

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
			Supplies	10/01/18	28.35	42297	10/05/18
		7339	Police Dept Traffic Citation	10/26/18	257.00	42371	10/31/18
		7340	Business Cards- LEON	10/26/18	27.50	42371	10/31/18
		7340	Business Cards- LEON	10/26/18	27.50	42371	10/31/18
		7340	Business Cards- STOCKDALE	10/26/18	55.00	42371	10/31/18
Total 1343:					502.00		
<b>1387</b>							
1387	Table Rock Analytical Lab	21698	Coliform drinking water tests	10/04/18	120.00	42374	10/31/18
		21758	Disinfection By-Products	10/08/18	440.00	42374	10/31/18
		21775	Nitrate Well Tests	10/10/18	90.00	42374	10/31/18
		21836	Coliform drinking water tests	10/17/18	240.00	42374	10/31/18
Total 1387:					890.00		
<b>1392</b>							
1392	Talos Engineering, Inc.	1148	Cellular Texting System	10/01/18	55.00	42375	10/31/18
		1154	Water Dept Plant Maintenance	10/05/18	974.20	42375	10/31/18
Total 1392:					1,029.20		
<b>1444</b>							
1444	Traffic Safety Supply Co.	INV006070	Street Dept Maintenance - signs NO PARKING	09/13/18	69.19	42302	10/05/18
		INV006665	Street Dept Maintenance	09/27/18	830.55	42377	10/31/18
Total 1444:					899.74		
<b>1469</b>							
1469	Umatilla County Circuit Court	WM471959	Bail Transfer JOSEPH PACK - WM471959	10/08/18	440.00	42310	10/08/18
Total 1469:					440.00		
<b>1471</b>							
1471	Umatilla County Finance Dept	SEP2018	County Court Assessment	09/30/18	4,359.34	42303	10/05/18
Total 1471:					4,359.34		
<b>1478</b>							
1478	Umatilla Elect. Coop. Assoc.	239OCT18	Lights for Waterfall	10/15/18	34.38	42378	10/31/18
		239OCT18	NE 12th & Hwy 730	10/15/18	8.36	42378	10/31/18
		239OCT18	W 2nd St & Hwy 730	10/15/18	8.00	42378	10/31/18
		239SEP18	Lights for Waterfall	09/15/18	32.79	42304	10/05/18
		239SEP18	NE 12th & Hwy 730	09/15/18	8.36	42304	10/05/18
		239SEP18	W 2nd St & Hwy 730	09/15/18	8.00	42304	10/05/18
		240OCT18	5 HP Sewer Pump Wildwood Elect	10/20/18	42.10	42378	10/31/18
		240OCT18	Street Light Electric	10/20/18	8.88	42378	10/31/18

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
		240OCT18	Hwy 730 / 395	10/20/18	8.00	42378	10/31/18
		240OCT18	Hwy 730 / McNary	10/20/18	8.00	42378	10/31/18
		240SEP18	5 HP Sewer Pump Wildwood Elect	09/20/18	40.31	42304	10/05/18
		240SEP18	Street Light Electric	09/20/18	8.49	42304	10/05/18
		240SEP18	Hwy 730 / 395	09/20/18	8.00	42304	10/05/18
		240SEP18	Hwy 730 / McNary	09/20/18	8.00	42304	10/05/18
		2506OCT18	60 HP Pump	10/01/18	119.91	42378	10/31/18
		2506OCT18	BEACH ACCESS LIGHTS	10/01/18	80.50	42378	10/31/18
Total 1478:					432.08		
<b>1488</b>							
1488	Unifirst Corporation	1430223747	Bldg Maint/Supplies CH/Library	08/31/18	33.39	42379	10/31/18
		1430223747	Bldg Maint/Supplies CH/Library	08/31/18	51.73	42379	10/31/18
		1430223747	Bldg Maint/Supplies CH/Library	08/31/18	51.72	42379	10/31/18
		1430224200	Bldg Maint/Supplies CH/Library	09/07/18	33.39	42379	10/31/18
		1430224200	Bldg Maint/Supplies CH/Library	09/07/18	51.73	42379	10/31/18
		1430224200	Bldg Maint/Supplies CH/Library	09/07/18	51.72	42379	10/31/18
		1430224663	Bldg Maint/Supplies CH/Library	09/14/18	33.39	42379	10/31/18
		1430224663	Bldg Maint/Supplies CH/Library	09/14/18	51.73	42379	10/31/18
		1430224663	Bldg Maint/Supplies CH/Library	09/14/18	51.72	42379	10/31/18
		1430225116	Bldg Maint/Supplies CH/Library	09/21/18	33.39	42379	10/31/18
		1430225116	Bldg Maint/Supplies CH/Library	09/21/18	51.73	42379	10/31/18
		1430225116	Bldg Maint/Supplies CH/Library	09/21/18	51.72	42379	10/31/18
Total 1488:					547.36		
<b>1490</b>							
1490	Uni-Tech Communications	13065	UPDATE EXT AND PW FOR NEW CITY MANAGER	10/23/18	76.50	42380	10/31/18
Total 1490:					76.50		
<b>1494</b>							
1494	UNITED RENTALS INC	162219270-0	REPLACEMENT BATTERY FOR LIFT	10/12/18	486.92	42381	10/31/18
Total 1494:					486.92		
<b>1504</b>							
1504	USA Bluebook	693796	Sewer Dept Maintenance	09/26/18	234.04	42305	10/05/18

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
		706677	Sewer Dept Maintenance	10/10/18	92.77	42382	10/31/18
		706923	Sewer Dept Maintenance	10/10/18	211.95	42382	10/31/18
		718069	Sewer Dept Maintenance	10/23/18	221.85	42382	10/31/18
	Total 1504:				760.61		
<b>1520</b>							
1520	Verizon Wireless	9814732415	2 Water Dept Lines	09/15/18	85.14	42306	10/05/18
		9815741779	Police Department Cell Phones	10/25/18	638.54	42383	10/31/18
		9815741779	PW AIR CARDS/PHONES	10/25/18	151.29	42383	10/31/18
		9815741779	PW AIR CARDS/PHONES	10/25/18	151.29	42383	10/31/18
		9815741780	Police Air Cards	10/02/18	327.05	42383	10/31/18
		9816601867	2 Water Dept Lines	10/15/18	85.14	42383	10/31/18
	Total 1520:				1,438.45		
<b>1541</b>							
1541	Watch Guard Video	SRINV00186	Police Dept In Car Camera Repair	10/18/18	294.00	42384	10/31/18
		SRORD0020	Police Dept In Car Camera Repair	10/12/18	324.00	42384	10/31/18
	Total 1541:				618.00		
<b>1574</b>							
1574	Wildcat Electric, LLC	4052	Pump reparis - Troubleshoot	09/27/18	120.00	42309	10/05/18
	Total 1574:				120.00		
<b>1627</b>							
1627	Kennewick Ranch and Home, In	1150084403	Sewer Dept Clothing Allowance	09/15/18	360.98	42349	10/31/18
		1150086726	Sewer Dept Clothing Allowance	09/18/18	104.97	42349	10/31/18
		1150086727	Sewer Dept Clothing Allowance	09/18/18	104.97	42349	10/31/18
		1150086727C	Sewer Dept Clothing Allowance	09/18/18	19.97-	42349	10/31/18
		1150087710	WATER DEPT CLOTHING ALLOWANCE	09/19/18	264.94	42349	10/31/18
	Total 1627:				815.89		
<b>1629</b>							
1629	Jordan Ramis PC	150516	SEP 18 LEGAL SERVICE	09/15/18	11,835.50	42256	10/05/18
	Total 1629:				11,835.50		
<b>1676</b>							
1676	Oregon Dept of Transportation	E278109	REGISTRATION 2018 DODG 4D	10/01/18	12.00	42314	10/16/18

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total 1676:					12.00		
<b>1715</b>							
1715	Ducote Consulting	1201	General Engineering Work	09/28/18	945.00	42334	10/31/18
		1201	Final Design Phase 1	09/28/18	525.00	42334	10/31/18
		1201	FUNDING REVIEW, STRATEGY AND RESEARCH	09/28/18	1,190.00	42334	10/31/18
		1212	Final Design Phase 1	10/31/18	175.00	42334	10/31/18
		1212	FUNDING REVIEW, STRATEGY AND RESEARCH	10/31/18	1,505.00	42334	10/31/18
		1212	General Engineering Work	10/31/18	525.00	42334	10/31/18
Total 1715:					4,865.00		
<b>1733</b>							
1733	Taylor, Mike	E10	Moorage Refund / Slip Released	09/20/18	32.50	42299	10/05/18
Total 1733:					32.50		
<b>1753</b>							
1753	Jimmy's Johns Portable Toilets L	7731	Marina & RV Park - 2 Units	10/01/18	185.00	42348	10/31/18
Total 1753:					185.00		
<b>1807</b>							
1807	Bezona, Dale	E20	Moorage Refund - Slip Released	10/01/18	95.00	42210	10/05/18
Total 1807:					95.00		
<b>1811</b>							
1811	City of Hermiston - Building Dept	7585	Building Inspection/Plan Review	08/17/18	107,622.52	42221	10/05/18
		7585	Electrical Inspection/Plan Review	08/17/18	18,488.63	42221	10/05/18
Total 1811:					126,111.15		
<b>1832</b>							
1832	FastTrack	74316000	UTILITY REFUND-162 COLUMBIA BLVD	10/01/18	100.00	42339	10/31/18
Total 1832:					100.00		
<b>1845</b>							
1845	F&AO, USACE WALLA WALLA	604905A	Ref# 604905, Easment Ammendment	10/05/18	2,500.00	42313	10/16/18

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total 1845:					2,500.00		
<b>1884</b>							
1884	Horn, Casey	SENSUS201	Per Diem - SENSUS CONFERENCE	10/05/18	363.00	42248	10/05/18
Total 1884:					363.00		
<b>1887</b>							
1887	The Emblem Authority	27756	Police Dept Patches	09/18/18	854.00	42196	Multiple
		27756	Police Dept Patches	09/18/18	854.00-		
Total 1887:					.00		
<b>1967</b>							
1967	Curtis Blue Line	INV225310	Police Clothing Allowance	10/16/18	553.26	42332	10/31/18
Total 1967:					553.26		
<b>1999</b>							
1999	Moore, Larry	E9	Slip Released- Moorage Refund	09/25/18	85.00	42270	10/05/18
Total 1999:					85.00		
<b>2023</b>							
2023	METSKER, CHERYL	161412S18	RESTITUTION	09/30/18	79.75	42268	10/05/18
Total 2023:					79.75		
<b>2049</b>							
2049	CALDERA, JACQUELINE	SENSUS201	PER DIEM - SENSUS CONFERENCE	10/05/18	363.00	42215	10/05/18
Total 2049:					363.00		
<b>2052</b>							
2052	CI INFORMATION MANAGMEN	0071717	SHRED SERVICES	09/30/18	39.90	42220	10/05/18
		0071718	SHRED SERVICES	09/30/18	39.90	42220	10/05/18
Total 2052:					79.80		
<b>2071</b>							
2071	MABBOTT, TAMRA	OAPACONF	Per DIEM OAPA CONF BEND	10/17/18	112.50	42356	10/31/18
Total 2071:					112.50		
<b>2080</b>							
2080	HORN,ESMERALDA	OAPA2018	PER DIEM - OAPA CONF	10/17/18	132.25	42249	10/05/18
		OIC2018	PER DIEM - OIC 2018	11/09/18	373.84	42344	10/31/18
		OPTA2018	PER DIEM - OPTA CONF	10/10/18	365.14	42249	10/05/18



Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total 2080:					871.23		
<b>2103</b>							
2103	HENDRICHS, GREG	H26-OCT18	SLIP RELEASE - MOORAGE REFUND	10/22/18	270.00	42342	10/31/18
Total 2103:					270.00		
<b>2107</b>							
2107	Buttercreek Sod, LLC	2017-527	10 ROLLS SOD-CEMETARY	10/01/18	30.00	42320	10/31/18
Total 2107:					30.00		
<b>2108</b>							
2108	Tonkon Torp, LLP	1571167	SIP Agreement w/County	09/12/18	990.00	42301	10/05/18
		1572292	SIP Agreement w/County	10/05/18	900.00	42376	10/31/18
Total 2108:					1,890.00		
<b>2131</b>							
2131	SEITZ, BRANDON	OAPA2018	Per Diem OAPA CONF 2018	10/17/18	132.25	42292	10/05/18
Total 2131:					132.25		
<b>2132</b>							
2132	Core & Main LP	J443360	WATER DEPT MAINTENANCE	09/18/18	82.62	42224	10/05/18
		J555724	WATER DEPT MAINTENANCE	10/18/18	475.77	42329	10/31/18
		J663548	WATER DEPT MAINTENANCE	10/22/18	350.79	42329	10/31/18
		J672452	WATER DEPT MAINTENANCE	10/19/18	387.63	42329	10/31/18
Total 2132:					1,296.81		
<b>2224</b>							
2224	COAST TO COAST SOLUTION	IVC0088309	HALLOWEEN SUPPLIES	10/03/18	68.29	42326	10/31/18
Total 2224:					68.29		
<b>2282</b>							
2282	Prothman	2018-6434	CITY MANAGER SEARCH 3/3	09/18/18	5,666.66	42284	10/05/18
		2018-6448	CITY MANAGER REIMB SEARCH	10/01/18	3,086.94	42366	10/31/18
Total 2282:					8,753.60		
<b>2295</b>							
2295	DUFLOTH, DAREN	LOC2018	Per Diem LOC CONF	09/28/18	391.37	42230	10/05/18

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total 2295:					391.37		
<b>2296</b>							
2296	LAWSON PRODUCTS	9306130146	SHOP MAINTENANCE	09/18/18	354.26	42262	10/05/18
Total 2296:					354.26		
<b>2322</b>							
2322	Columbia Basin Hotsy	IN17091	STREET DEPT EQUIP MAINTENANCE	10/03/18	65.00	42328	10/31/18
Total 2322:					65.00		
<b>2326</b>							
2326	ABDISAMAD EGAL	173362	OVERPAYMENT	09/30/18	25.00	42205	10/05/18
Total 2326:					25.00		
<b>2327</b>							
2327	SATTERLEE, TAMMY	173362	OVERPAYMENT	09/30/18	38.00	42291	10/05/18
Total 2327:					38.00		
<b>2328</b>							
2328	BUSH, GLENN	182157	OVERPAYMENT	09/30/18	8.00	42213	10/05/18
Total 2328:					8.00		
<b>2329</b>							
2329	HAINES TRANSPORTATION	182269	OVERPAYMENT JESSICA PHILLIPS	09/30/18	235.00	42242	10/05/18
Total 2329:					235.00		
<b>2330</b>							
2330	B OPTIMIZED TRANSPORTATI	182514	OVERPAYMENT CALEB HEYLIGER	09/30/18	235.00	42207	10/05/18
Total 2330:					235.00		
<b>2331</b>							
2331	GREGORY SPOTORNO	182129	OVERPAYMENT	09/30/18	38.00	42241	10/05/18
Total 2331:					38.00		
<b>2332</b>							
2332	REETINDER KATARIA	182124	OVERPAYMENT VEERPAL SINGH	09/30/18	38.00	42288	10/05/18
Total 2332:					38.00		

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
<b>2333</b>							
2333	BI JAY GREENWOOD INC	182161	OVERPAYMENT MICHAEL FOGG	09/30/18	235.00	42211	10/05/18
	Total 2333:				<u>235.00</u>		
<b>2334</b>							
2334	LYONS, TIMOTHY	182454	OVERPAYMENT	09/30/18	235.00	42265	10/05/18
	Total 2334:				<u>235.00</u>		
<b>2335</b>							
2335	MADRIGAL, JIM	181994	OVERPAYMENT	09/30/18	65.00	42266	10/05/18
	Total 2335:				<u>65.00</u>		
<b>2336</b>							
2336	TILT TRANSPORTATION LLC	182244	OVERPAYMENT BRIAN ANDERSON	09/30/18	235.00	42300	10/05/18
	Total 2336:				<u>235.00</u>		
<b>2337</b>							
2337	GOLDEN EAGLE TRANSPORT	182337	OVERPAYMENT JOSE MENDEZ	09/30/18	235.00	42238	10/05/18
	Total 2337:				<u>235.00</u>		
<b>2338</b>							
2338	HARLEY COURTNEY	182186	BAIL REFUND	09/30/18	50.00	42243	10/05/18
	Total 2338:				<u>50.00</u>		
<b>2339</b>							
2339	VOLUNTEER EXPRESS	181995	OVERPAYMENT JAMES MARRISETT	09/30/18	235.00	42307	10/05/18
	Total 2339:				<u>235.00</u>		
<b>2340</b>							
2340	PROGRESSIVE LOGISTICS IN	182281	OVERPAYMENT BRIAN KEISER	09/30/18	150.00	42282	10/05/18
	Total 2340:				<u>150.00</u>		
<b>2341</b>							
2341	HIGGINS, KENNETH	182550	OVERPAYMENT	09/30/18	235.00	42246	10/05/18
	Total 2341:				<u>235.00</u>		
<b>2342</b>							
2342	HUGHES, ROBERT	182497	OVERPAYMENT	09/30/18	215.00	42250	10/05/18

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total 2342:					215.00		
<b>2343</b>							
2343	PERDOMO, RAMON	182025	OVERPAYMENT	09/30/18	235.00	42279	10/05/18
Total 2343:					235.00		
<b>2344</b>							
2344	PROMOTIONAL MANAGEMEN	182605	OVERPAYMENT DONNIE FOSTER	09/30/18	235.00	42283	10/05/18
Total 2344:					235.00		
<b>2345</b>							
2345	MIGUEL RODRIGUEZ CASTAN	192618	OVERPAYMENT	09/30/18	8.00	42269	10/05/18
Total 2345:					8.00		
<b>2346</b>							
2346	BARRY'S SCHNEIDER ASPHA	KIWANISPA	CRACKSEAL & SEALCOAT RESTRIPE COURT	10/01/18	1,500.00	42209	10/05/18
Total 2346:					1,500.00		
<b>2347</b>							
2347	BRATWEAR SOUND UNIOFRM	201809B200	BULLETPROOF VEST	09/24/18	760.00	42212	10/05/18
Total 2347:					760.00		
<b>2348</b>							
2348	Cascade Insulation Inc	17ASB368	ASBESTOS REMOVAL - 711 6TH ST	09/24/18	5,950.00	42217	10/05/18
Total 2348:					5,950.00		
<b>2349</b>							
2349	Dunn, J.R.	B19	SLIP RELEASED - MOORAGE REFUND	10/01/18	130.00	42232	10/05/18
Total 2349:					130.00		
<b>2350</b>							
2350	KEITH, MARK	LOC2018	PER DIEM- LOC CONF 2018	09/28/18	441.37	42257	10/05/18
Total 2350:					441.37		
<b>2351</b>							
2351	LOVE, JASYN	B11	SLIP RELEASE MOORAGE REFUND	09/25/18	110.09	42264	10/05/18

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total 2351:					110.09		
<b>2352</b>							
2352	MESZAROS, SCOTT	REIM18	REIMBURSEMENT FOR TRAVEL	09/14/18	822.30	42267	10/05/18
Total 2352:					822.30		
<b>2353</b>							
2353	RODARTE, ESTEBAN	SEWERREF	SEWER REFUND	10/04/18	845.89	42289	10/05/18
Total 2353:					845.89		
<b>2354</b>							
2354	WHEELER, ASHLEY	LOC2018	PER DIEM- LOC CONF 2018	09/28/18	441.37	42308	10/05/18
Total 2354:					441.37		
<b>2355</b>							
2355	STOCKDALE, DAVE	LOC2018	PER DIEM - LOC CONF 2018	09/27/18	364.87	42298	10/05/18
Total 2355:					364.87		
<b>2356</b>							
2356	SMARSH, INC.	INV0040249	SOCIAL BUNDLE START UP PACKAGE (5) CONN	08/31/18	629.00	42294	10/05/18
Total 2356:					629.00		
<b>2357</b>							
2357	CLUB 24	AUG18R	JOINING FEE-VANDEVER	08/31/18	20.00	42312	10/08/18
		AUG2018	JOINING FEE-VANDEVER (2)	08/31/18	40.00	42311	10/08/18
		AUG2018	JOINING FEE - DYER	08/31/18	20.00	42311	10/08/18
		AUG2018	JOINING FEE-VANDEVER (2)	08/31/18	40.00-		
		AUG2018	JOINING FEE - DYER	08/31/18	20.00-		
Total 2357:					20.00		
<b>2358</b>							
2358	COLUMBIA TREE CARE	67	GRIND STUMP - KIWANIS PARK	10/08/18	960.00	42315	10/16/18
Total 2358:					960.00		
<b>2359</b>							
2359	GALLEGOS, RAELYNN	2018	CANDIDATE FORUM MEAL	10/22/18	103.67	42340	10/31/18

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total 2359:					<u>103.67</u>		
<b>2360</b>							
2360	PRO RENTAL & SALES, INC.	22-969653	GENIE RENTAL	10/18/18	<u>129.96</u>	42365	10/31/18
Total 2360:					<u>129.96</u>		
<b>2361</b>							
2361	SUAREZ, BENITO	E18	SLIP RELEASED	10/04/18	<u>95.00</u>	42372	10/31/18
Total 2361:					<u>95.00</u>		
Grand Totals:					<u>441,844.67</u>		

Report Criteria:  
Detail report type printed



# Umatilla Municipal Court

700 6<sup>th</sup> Street, PO Box 130, Umatilla, OR 97882  
(541) 922-4570 Ext.2 Fax (541) 922-5758

October 2, 2018

TO: MAYOR DAREN DUFLOTH  
FROM: THERESA M KROGH, MUNICIPAL JUDGE  
SUBJECT: SEPTEMBER 2018 MONTH END REPORT

<u>TOTAL</u>	<u>POLICE TRAINING COUNTY</u>			<u>STATE</u>	<u>REFUNDS</u>
<u>RECEIPTS</u>	<u>FINES</u>	<u>FUND</u>	<u>ASSESS..</u>	<u>ASSESS.</u>	
<u>\$ 65,918.96</u>	<u>26,425.60</u>	<u>-0-</u>	<u>4359.34</u>	<u>\$32,069.27</u>	<u>\$3064.75</u>

REFUNDS INCLUDES, OVERPAYMENTS, RESTITUTION, REFUNDS TO DEFENDANTS AND BAIL TRANSFERRED TO OTHER COURTS.

FINE TURNOVER FOR SEPTEMBER 2018 IS \$26,425.60.

TWO WEDDINGS WERE PERFORMED DURING THE MONTH OF SEPTEMBER 2018 AND BOTH WERE OUT OF THE COURT ROOM.

Theresa M Krogh  
Municipal Judge for  
The City of Umatilla

:tmk

CC: COUNCIL



# Umatilla Municipal Court

700 6<sup>th</sup> Street, PO Box 130, Umatilla, OR 97882  
(541) 922-4570 Ext.2 Fax (541) 922-5758

NOVEMBER 1, 2018

TO: MAYOR DAREN DUFLOTH  
FROM: THERESA M KROGH , MUNICIPAL JUDGE  
SUBJECT: OCTOBER 2018 MONTH END REPORT

<u>TOTAL</u>	<u>POLICE TRAINING COUNTY</u>		<u>STATE</u>	<u>REFUNDS</u>
<u>RECEIPTS</u>	<u>FINES</u>	<u>FUND</u>	<u>ASSESS..</u>	<u>ASSESS.</u>
<u>\$ 70,284.31</u>	<u>30,123.21</u>	<u>2.93</u>	<u>4789.18</u>	<u>\$34,127.99</u>
				<u>\$1241.00</u>

REFUNDS INCLUDES, OVERPAYMENTS, RESTITUTION, REFUNDS TO DEFENDANTS AND BAIL TRANSFERRED TO OTHER COURTS.

FINE TURNOVER FOR OCTOBER 2018 IS \$30,123.21

THREE WEDDINGS WERE PERFORMED DURING THE MONTH OF OCTOBER 2018 AND ONE IN THE COURT ROOM AND TWO OUT OF THE COURT ROOM.

Theresa M Krogh  
Municipal Judge for  
The City of Umatilla

:tmk

CC: COUNCIL



**RESOLUTION NO. 21-2019**

**A RESOLUTION AUTHORIZING THE MAYOR TO SIGN AN AGREEMENT TO PAY ADMINISTRATIVE FEES AND COSTS IN CONNECTION WITH THE ISSUANCE OF AN OUT GRANT BETWEEN THE DEPARTMENT OF THE ARMY AND THE CITY OF UMATILLA AND THE CONFEDERATED TRIBES OF THE UMATILLA INDIAN RESERVATION, AND TO ACCEPT A DONATION IN THE AMOUNT OF \$10,000 FROM THE CONFEDERATED TRIBES OF THE UMATILLA INDIAN RESERVATION.**

**WHEREAS**, the City of Umatilla and the Confederated Tribes of the Umatilla Indian Reservation have requested to use certain real property under the control of the Department of the Army, and

**WHEREAS**, the City of Umatilla and the Confederated Tribes of the Umatilla Indian Reservation (CTUIR) have developed a vegetation management plan for the Old Town Site area located within City limits; and

**WHEREAS**, the Department of the Army has determined that its administrative expenses associated with this request are in the amount of \$36,350.00

**WHEREAS**, the City of Umatilla has adopted the full costs of this proposal in the current 2018-2019 budget; and

**WHEREAS**, the Confederated Tribes of the Umatilla Indian Reservation has agreed and desires to contribute \$10,000.00 to assist the City.

**NOW, THEREFORE, BE IT RESOLVED** the Mayor, or his designee, is authorized to sign this agreement on behalf of the City of Umatilla; and

**RESOLVED** that the Mayor, or his designee, is authorized to accept a donation in the amount of \$10,000 from the Confederated Tribes of the Umatilla Indian Reservation solely for the purposes as described in this agreement.

**PASSED** by the Council and **SIGNED** by the Mayor this 6th day of November, 2018.

\_\_\_\_\_  
Daren Dufloth, Mayor

ATTEST:

\_\_\_\_\_  
Nanci Sandoval, City Recorder

**AGREEMENT TO PAY ADMINISTRATIVE FEES AND COSTS  
IN CONNECTION WITH  
THE ISSUANCE OF AN OUT GRANT  
BETWEEN  
THE DEPARTMENT OF THE ARMY  
AND  
CITY OF UMATILLA AND  
CONFEDERATED TRIBES OF THE UMATILLA INDIAN RESERVATION**

THIS AGREEMENT is entered into this \_\_\_ day of \_\_\_\_\_, 2018, by and between the DEPARTMENT OF THE ARMY (hereinafter "the Government"), represented by the District Chief of Real Estate, Real Estate Contracting Officer, Portland District, U.S. Army Corps of Engineers, and CITY OF UMATILLA and CONFEDERATED TRIBES OF THE UMATILLA INDIAN RESERVATION (hereinafter "Requestors")

WITNESSETH THAT:

WHEREAS, the Requestors desire to use certain real property under the control of the Government;

WHEREAS, 31 U.S.C. 9701 expresses the sense of Congress that each service or thing of value provided by an agency is to be self-sustaining to the extent possible, and 10 U.S.C. Section 2695 authorizes the Government to accept funds provided by the Requestors to cover administrative expenses incurred by the Government in entering into and completing the transaction;

WHEREAS, the Government is authorized to, and therefore shall investigate matters relevant thereto, prepare and deliver a license for vegetation management and cultural resource protection to the Requestors with respect to the subject real property upon execution of the instrument by the Secretary of the Army or his designate and subsequent to payment by Requestors to the Government of the Government-determined administrative expense; but only after the Government has received the full amount of funds from Requestors sufficient to cover the Government's costs, fees and expenses incurred in providing the real estate services necessary to effect preparation and delivery of the instrument to Requestors (administrative expenses); and

WHEREAS, the Government has determined that its anticipated administrative expenses associated with this transaction are within the range of those normally incurred in completing a real estate interest transfer of the kind proposed, and therefore the Government's administrative expenses anticipated for this transaction have been determined based on an estimate of actual project work.

NOW THEREFORE, the Government and the Requestor agree as follows:

1. Upon execution of this Agreement, Requestors shall pay administrative fees to the Government in the amount of **\$36,350.00**, which represents estimated expenses, including environmental and cultural resource reviews in compliance with the National Environmental Policy Act and the National Historic Preservation Act, preparation of a memorandum of agreement, coordination meetings, and preparation of the license instrument that the Government anticipates it will incur in completing the transaction with respect to the real property as shown on **Exhibit "A"**, attached hereto and made a part hereof.
2. Requestors acknowledges and agrees that: (a) the Government is not authorized to perform any actions in connection with this transaction until the Government has received from Requestors the full amount of administrative fees; and (b) acknowledges and agrees that Requestors may be entitled to a partial or full refund of the administrative fees it has provided to the Government in accordance with Paragraph 1., above, in the event Requestors elects to terminate or suspend performance of this Agreement, elects to not complete the transaction, or for any other reason. (c) In no event shall the Requestors be entitled to a refund if Requestor's application is denied in accordance with Paragraph 3. Below, though unused portions of the administrative fee may be returned to the Requestors following a decision for denial.
3. Requestors acknowledges and agrees that: (a) the administrative fees only reflect estimated amounts which the Real Estate Division, Portland District, U.S. Army Corps of Engineers will incur in processing Requestors' application for the instrument and that process may include consultation with, and application review by other elements of the U.S. Army Corps of Engineers responsible for insuring compliance with environmental, cultural, regulatory, or other laws and regulations applicable to the Government's responsibility in managing the subject property; (b) that though no other administrative fees are anticipated to be charged Requestors than those described in Paragraph I., above, it may become evident during the application process that in order to lawfully transfer the requested interest to Requestors certain requirements must be met, the fulfillment of which could result in additional administrative fees charged to Requestors; and (c) it may become evident during the application process that due to the nature and magnitude of the concerns discovered the Requestors' application for the instrument may be denied altogether.
4. Upon execution of this Agreement in duplicate, Requestors shall return both originals to the Corps of Engineers, Portland District, ATTN: Real Estate Division, P.O. Box 2946, Portland, OR 97208-2946 along with its check or direct deposit form for the full amount of administrative fees and made payable to "FAO, USAED, Portland", whereupon the Government shall forward to the Requestors one fully executed original Agreement and begin processing the transaction.

--Signature page to follow--

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, which shall become effective upon the date it is signed by the Government.

THE DEPARTMENT OF THE ARMY

REQUESTOR, CITY OF UMATILLA

By: \_\_\_\_\_  
Amanda J. Dethman  
District Chief of Real Estate  
Real Estate Contracting Officer  
Date: \_\_\_\_\_

By: \_\_\_\_\_  
Daren Dufloth  
Mayor  
Date: \_\_\_\_\_

REQUESTOR, CONFEDERATED  
TRIBES OF THE UMATILLA INDIAN  
RESERVATION

By: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

F. Exhibits :

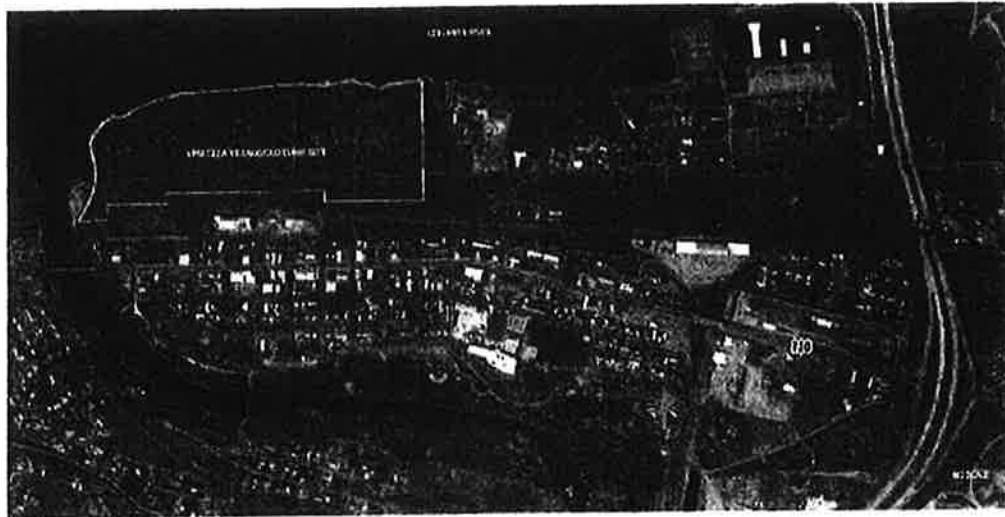


Exhibit A: Overall view of downtown Umatilla and Umatilla Village/Old Town Site.

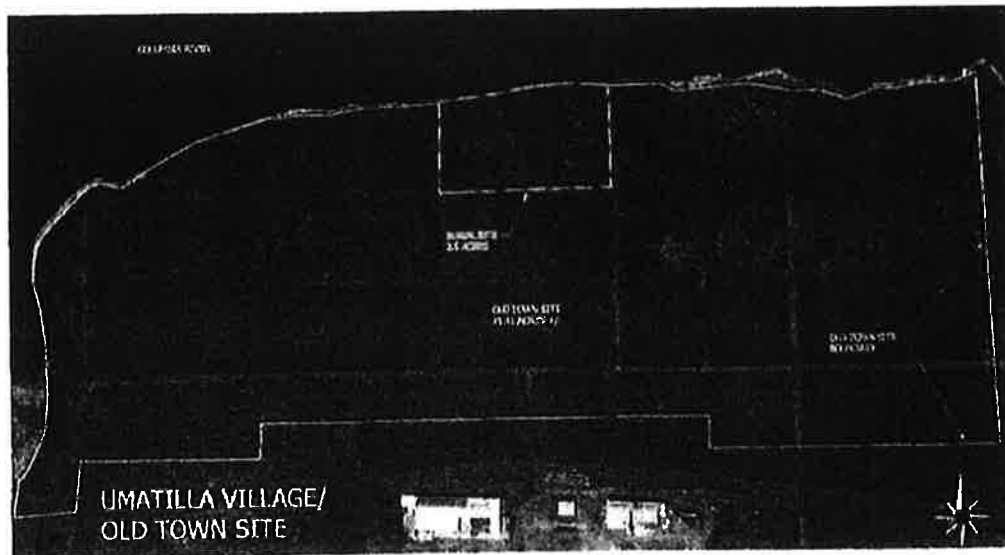


Exhibit B: Umatilla Village/Old Town Site, Burial area.

**RESOLUTION NO. 22-2019**

**A RESOLUTION AUTHORIZING THE MAYOR TO SIGN A MEMORANDUM OF UNDERSTANDING BETWEEN THE OREGON DEPARTMENT OF LAND CONSERVATION AND DEVELOPMENT AND THE CITIES OF ECHO, STANFIELD AND UMATILLA**

**WHEREAS**, the Department of Land Conservation and Development received a special appropriation of funds for 2018-2019 to assist cities in updating their comprehensive plans and land use regulations to promote housing availability and affordability; and

**WHEREAS**, DLCD will contract with consultants experienced in completing Housing Needs Analysis (HNAs) and updating land codes, and the consultant will work for a city or group of cities within a county or region to prepare draft updates to the comprehensive plan or code; and

**WHEREAS**, the Cities of Echo, Stanfield, and Umatilla have each submitted Request for Assistance applications to receive a Housing Needs Analysis and Housing Strategy Implementation Plan; and

**WHEREAS**, the City of Umatilla has an adopted 1998 Buildable Lands Analysis with no known updates occurring since that time; and

**WHEREAS**, the City desires to have an up-to-date housing land supply and feasible strategy for encouraging a diverse portfolio of housing types across all economic levels; and

**WHEREAS**, the City of Umatilla desires to partner with City of Echo, City of Stanfield, and State of Oregon through the Oregon Department of Land Conservation and Development.

**NOW, THEREFORE, BE IT RESOLVED** the City of Umatilla does hereby authorize the Mayor to sign the MOU between the Oregon Department of Land Conservation and Development and the Cities of Echo, Stanfield and Umatilla; and

**RESOLVED** that the approval to submit the Request For Assistance from the Oregon Housing Planning Project be ratified.

**PASSED** by the Council and **SIGNED** by the Mayor this 6<sup>th</sup> day of November, 2018.

---

Daren Dufloth, Mayor

ATTEST:

---

Nanci Sandoval, City Recorder

# **Memorandum of Understanding between the Oregon Dept. of Land Conservation and Development and the Cities of Echo, Stanfield and Umatilla**

## **Oregon Housing Planning Project – Housing Needs Analysis**

This Memorandum of Understanding explains and memorializes a no-cost working relationship between the Oregon Department of Land Conservation and Development (DLCD) and the Cities of Echo, Stanfield and Umatilla (Cities). The purpose of this collaboration is to update the three Cities Housing Needs Analyses (HNA).

### **I. BACKGROUND**

Every region of Oregon is experiencing housing availability or affordability problems, or both. In some cases, the comprehensive plan for the urban area is out of date so housing needs have not been determined. In other cases, the need may be known but the zoning code presents barriers to the development of needed housing or does not allow a variety of housing types to meet the diverse needs of residents.

DLCD will provide technical assistance (via a Consultant) to the Cities for the purpose of increasing the supply and affordability of housing within the boundaries of each of the Cities. Technical assistance will be provided to complete products needed to update comprehensive plans and zoning codes, or adopt other housing strategies, to help ensure that the Cities can satisfy its housing needs. DLCD will hire consultants to also provide a code audit or code update to help ensure the zoning code allows, and does not include barriers to, development of needed housing.

DLCD has received a special appropriation of funds for 2018-2019 to assist cities in updating their comprehensive plans and land use regulations to promote housing availability and affordability. The Oregon Housing Planning Project (Project) is financed with State of Oregon General Funds. State funds are paid under this Agreement by DLCD to Angelo Planning Group (Consultant), who will assist the Cities as described in the Scope of Work below. No funds will be given to the Cities for tasks outlined in this MOU or any expenses incurred by the Cities as a result of this Project.

### **II. PROJECT OBJECTIVE AND MAJOR DELIVERABLES**

The primary objective of this Project is to prepare hearings-ready draft comprehensive plan amendments to update the HNAs for the Cities. This includes the completion of the following deliverables for each city:

- A housing needs projection
- A BLI (Buildable Lands Inventory)
- An RLNA (Residential Lands Needs Analysis)
- Identification of measures for accommodating needed housing

City adoption of the amendments is not anticipated to occur during the Project. The specific tasks and deliverables for the Cities are outlined below in Section 5.

### **III. ROLES AND RESPONSIBILITIES**

**City:** Overall management of the Project will be the responsibility of the Cities. Cities will appoint a Project Manager to be the Cities principal contact person for DLCD's Contract Administrator and the Consultant on all matters dealing with the Project.

Specific project management duties of the Cities will include:

- a. Coordinating project schedule and deliverables with Consultant;
- b. Coordinating City staff and Consultant work;
- c. Ensuring the timely delivery of supporting data/information to Consultant;
- d. Reviewing and editing Consultant work;
- e. Appointing one or more project advisory committee(s);
- f. Noticing, scheduling, and managing advisory committee meetings and public official work sessions and public hearings, if any. Activities include preparing and distributing meeting notices, agendas, and summaries; and assisting the Consultant with meeting facilitation.

**DLCD:** DLCD will provide financial, administrative, and technical assistance to the Project. DLCD will participate in advisory committees. Additional technical assistance may be provided as requested by the Cities or Consultant. DLCD will review and approve Consultant's work, invoices, and progress reports. DLCD will review the Consultant's performance and deliverables with the Cities prior to paying invoices received by the Consultant. DLCD will assist in the mediation of Consultant/Cities conflicts, or issues with the project or deliverables.

### **IV. KEY CONTACTS**

#### City of Echo

##### *Project Manager*

Diane Berry  
Echo Planning Department  
20 S. Bonanza Street  
P.O. Box 9  
Echo, Oregon 97826

ecpl@centurytel.net  
(541) 376-8411

#### City of Stanfield

##### *Project Manager*

W. Blair Larsen  
Stanfield Planning Department  
PO Box 369  
160 South Main St  
Stanfield, OR 97878

citymanager@cityofstanfield.com  
(541) 449-3831

#### City of Umatilla

##### *Project Manager*

Tamra Mabbott

Tamra@umatilla-city.org



Umatilla Community Development Department  
700 Sixth Street  
PO Box 130  
Umatilla, OR 97882

(541) 922-3226

Department of Land Conservation and Development

*Contract Administrator*

Kevin Young  
635 Capitol St. NE Ste 150  
Salem, OR 97301

[kevin.young@state.or.us](mailto:kevin.young@state.or.us)  
503-934-0030

*Regional Representative*

Phil Stenbeck  
233 Badgley Hall, Room 233A  
One University Blvd.  
La Grande, OR 97850

[phil.stenbeck@state.or.us](mailto:phil.stenbeck@state.or.us)  
541-325-6924

Consultant

Matt Hastie, Project Manager  
Angelo Planning Group  
921 SW Washington Street, Suite 468  
Portland, OR 97205

[mhastie@angeloplanning.com](mailto:mhastie@angeloplanning.com)  
(503) 542-3403

**V. SCOPE OF WORK**

This Project for the Cities of Echo, Stanfield and Umatilla is composed of the following tasks. The City and Consultant must create interim project deadlines as needed to manage the Project (see Task 1). All Consultant work must be completed no later than June 30, 2019. Requests by the Cities or Consultant to change the Scope of Work outlined in this MOU, intended to modify the tasks or deliverables of the Consultant, must be reviewed and approved by DLCD. A single project advisory committee shall be formed for the project, with representation from the participating cities and shall include DLCD's Regional Representative.

*\*\*For informational purposes only, the primary Consultant deliverables are shown for each Task listed below.*

**Task 1: Project Kick-Off**

The purpose of the project kick-off is for Consultant to become familiar with local conditions and with Cities planning documents, for the parties to confirm the objectives of the project and refine the project schedule, and for the Cities to prepare for the Project. Consultant will contact Cities via a conference call to ask preliminary questions to establish project expectations and familiarize itself with cities-specific concerns. Consultant will verify the action items identified through this initial conference call with the participating Cities and will develop and share a proposed schedule for the actions required for the completion of all tasks. The level of detail

required for the proposed project schedule should be determined and with mutual agreement by the Cities and the Consultant.

*Task 1 Consultant Deliverables:*

- Summary of major tasks and action items for the Project
- Proposed Project schedule

*Task 1 Cities Deliverables:*

- 1.1 Copy of relevant comprehensive plan and code sections
- 1.2 Building permit and housing data to support the HNA.
- 1.3 Relevant GIS Shapefiles and data

*Deadline: Kick-Off to be held approximately 30 days of finalization of consultant contract and this memorandum of understanding*

**Task 2: Housing Needs Projection**

Consultant will prepare a draft housing needs projection consistent with OAR chapter 660, ORS 197.296 and division 7 or 8. The housing needs projection will be used to determine the Cities residential land needs in Task 4. The housing needs projection will be developed based on discussion with a project advisory committee at one or two committee meetings.

Cities will schedule, and provide notice and an agenda, for one or two advisory committee meetings to review the draft housing needs projection product. Consultant will coordinate with Cities on meeting arrangements and facilitate the advisory committee meetings. The advisory committee may consider more than one deliverable at a meeting.

*Task 2 Consultant Deliverables:*

- Draft housing needs projection
- Presentation materials to explain preliminary analyses and findings to the advisory committee, the public, and interest groups
- Advisory committee meeting notes

*Task 2 Cities Deliverables:*

- 2.1 Advisory committee appointments
- 2.2 Advisory committee meeting notices and agendas

*Deadline: Draft projections completed and advisory committee meeting to be held by January 18, 2019*

**Task 3: Buildable Lands Inventory (BLI)**

Consultant will prepare a draft inventory of buildable land for each city, consistent with OAR chapter 660, ORS 197.296 and division 8. The BLI will be used to determine the Cities residential land needs in Task 4. The BLI will be developed based on discussion with a project advisory committee at one or two committee meetings. The BLI will be illustrated using ArcGIS.

Cities will schedule and provide notice and an agenda for one or two advisory committee meetings to review the draft BLI product. Consultant will coordinate with Cities on meeting arrangements and facilitate the advisory committee meetings. The advisory committee may consider more than one deliverable at a meeting.

Cities will schedule one public workshop or open house to present draft housing needs and buildable lands data and findings. Cities will solicit input from the public on the draft deliverables. Consultant will coordinate with Cities on meeting arrangements and facilitate the public meeting(s).

*Task 3 Consultant Deliverables:*

- Draft BLI (including ArcGIS Shapefiles)
- Presentation materials to explain preliminary analyses and findings to the advisory committee, the public, and interest groups
- Advisory committee meeting notes
- Public meeting summary of input received

*Task 3 Cities Deliverable:*

3.1 Advisory committee meeting notices and agendas

3.2 Public meeting notice(s)

*Deadline: Draft BLI, advisory committee meeting, and public meeting to be held by February 28, 2019.*

**Task 4: Residential Land Needs Analysis (RLNA)**

Based on the outcomes of Tasks 2 and 3, Consultant will prepare a draft RLNA that addresses how much land and what zoning the Cities need to accommodate their Housing Need, comparing the demand and supply provided in the deliverables produced in Tasks 2 and 3. The RLNA will be developed based on discussions with a project advisory committee at one or two committee meetings.

If the analysis shows that the Housing Need cannot be accommodated by the Cities existing comprehensive plan, the RLNA will be developed concurrently with Task 5 in order to consider accommodating Housing Needs through changes to the comprehensive plan and land use regulations as required by OAR chapter 660, ORS 197.296 and divisions 7 or 8 and 24.

Cities will schedule and provide notice and an agenda for one or two advisory committee meetings to review the draft RLNA product. Consultant will coordinate with Cities on meeting arrangements and facilitate the advisory committee meetings. The advisory committee may consider more than one deliverable at a meeting.

*Task 4 Consultant Deliverables:*

- Draft RLNA
- Presentation materials to introduce preliminary residential land need analyses and findings to the advisory committee, the public, and interest groups

- Advisory committee meeting notes

*Task 4 Cities Deliverable:*

4.1 Advisory committee meeting notices and agendas

*Deadline: Draft RLNA and advisory committee meeting to be held by April 19, 2019.*

**Task 5: Measures to Accommodate Needed Housing**

In a Housing Options and Recommendations memorandum, Consultant shall identify options for changes to the Cities comprehensive plans and land use regulations to address housing and residential land needs determined in previous tasks. This task may be completed concurrently with Task 4.

Cities will schedule and provide notice and an agenda for one or two advisory committee meetings to review the housing-accommodation product. Consultant will coordinate with Cities on meeting arrangements and facilitate the advisory committee meetings. The advisory committee may consider more than one deliverable at a meeting.

Cities will schedule one public workshop or open house to present draft residential land need and housing accommodation data, findings, and recommendations. Cities will solicit input from the public on the draft deliverables. Consultant will coordinate with Cities on meeting arrangements and facilitate the public meeting(s).

*Task 5 Consultant Deliverables:*

- Housing Options and Recommendations Memo addressing potential changes to Cities comprehensive plans and land use regulations to address housing and residential land needs
- Presentation materials to introduce housing accommodation recommendations to the advisory committee, the public, and interest groups
- Advisory committee meeting notes
- Public meeting summary
- Final draft hearing materials-ready HNA (includes BLI provided in GIS Shapefiles)

*Task 5 Cities Deliverables:*

5.1 Advisory committee meeting notices and agendas

5.2 Public meeting notice(s)

*Deadline: Conclusions and Recommendations Report, advisory committee meeting, and public workshop to be held by June 30, 2019.*

**VI. OTHER CONSIDERATIONS**

This agreement will be effective as of the date of the last signature. The termination of this document may occur by mutual consent of the parties with 60 days written notice.

Except as provided herein, nothing in this Memorandum of Understanding shall be construed as obligating the other party to expend funds or obligate future payment of money authorized by law and administratively available for this work.

City of Echo

\_\_\_\_\_  
Jeanie Hampton, Mayor

\_\_\_\_\_  
Date

City of Stanfield

\_\_\_\_\_  
Thomas McCann, Mayor

\_\_\_\_\_  
Date

City of Umatilla

\_\_\_\_\_  
Daren Dufloth, Mayor

\_\_\_\_\_  
Date

Department of Land Conservation & Development

\_\_\_\_\_  
Jim Rue, Director

\_\_\_\_\_  
Date



June 6, 2018

Phil Stenbeck, Eastern Oregon Regional Field Representative  
Department of Land Conservation & Development

RE: West Umatilla County Housing Application for  
Echo, Stanfield and Umatilla

Dear Mr. Stenbeck:

On behalf of the three cities in west Umatilla County, I submit this letter and a Housing Grant application. The three cities have a lot in common in term of geography, demographics and economy. Hermiston initially considered joining this effort but opted out in favor of a quicker process and due to the fact that they completed a BLI in 2017.

Geographically and demographically west Umatilla and north Morrow County have a lot in common. Our citizens work in and around all west Umatilla County (and north Morrow County). The region has a single larger retail hub, located in Hermiston, but each city has some unique retail and commercial businesses. The major industries, primarily agriculture and ag-related industries, together with food processing and warehousing, are interspersed in the west County region. More recently, three large data storage developments have created an opportunity for up to 600 family wage jobs. These developments are about 1/3 complete so the jobs and demand for housing are expected to continue for the next 6 years.

In 2017 Umatilla County produced a "Housing Report" for all cities in Umatilla County. A link to the report is here. [http://www.co.umatilla.or.us/Planning/HousingReports/PRELIMINARYHOUSINGREPORT\\_2017.pdf](http://www.co.umatilla.or.us/Planning/HousingReports/PRELIMINARYHOUSINGREPORT_2017.pdf)

The report was principally an inventory of all vacant lands in each city, but also included a number of specific recommendations. This map data is available in pdf and in Geographic Information System layers for each of the three cities collaborating on the grant.

Based on the quality of existing data, the three cities would like to request an HNA and an Implementation Plan for each city (Umatilla, Stanfield and Echo). We believe that the consultant will be able to economize a fair amount of work based on the 2017 county report and the GIS mapping data that is readily available.

If you and DLCD staff have recommendations to modify our proposal we welcome your input and expertise. Thank you for your consideration.

Cordially,

Tamra J. Mabbott  
Community Development Director

<b>REQUEST FOR ASSISTANCE: Oregon Housing Planning Project</b>	
City: City of Umatilla <i>OR</i> County: <b>For these cities: Hermiston, Stanfield, Echo, Umatilla</b>	
<b>Contact Person</b> (name and title): Tamra Mabbott, Community Development Director	
<b>Contact phone number:</b> (541)922-3226 X 101 or (541) 561-5011	
<b>Contact e-mail address:</b> tamra@umatilla-city.org	
<b>Service of Interest.</b> Select one. <input checked="" type="checkbox"/> Housing Needs Analysis <input type="checkbox"/> Code audit (priority will be given where HNA is less than five years old) <input type="checkbox"/> Code update (priority will be given where HNA is less than five years old) <input checked="" type="checkbox"/> Housing strategy implementation plan (if HNA is less than five years old)	
By signing below, the local government demonstrates community support as required by ORS 284.753(5) – signature by an elected official authorized to act on behalf of the governing body.	
 _____ Signature of local governing body representative	<u>5-29-18</u> _____ Date
 _____ Title	

**Submittal**


Please submit this Request for Assistance by June 15, 2018 to DLCD by email to the following address: [DLCD.GFGram@state.or.us](mailto:DLCD.GFGram@state.or.us).

<b>REQUEST FOR ASSISTANCE: Oregon Housing Planning Project</b>	
City: City of Umatilla	
<b>OR</b>	
County:	
For these cities: Stanfield, Echo, Umatilla	
Contact Person (name and title): Tamra Mabbott, Community Development Director	
Contact phone number: (541)922-3226 X 101 or (541) 561-5011	
Contact e-mail address: tamra@umatilla-city.org	
<b>Service of Interest.</b>	
Select one.	
<input checked="" type="checkbox"/> Housing Needs Analysis	
<input type="checkbox"/> Code audit (priority will be given where HNA is less than five years old)	
<input type="checkbox"/> Code update (priority will be given where HNA is less than five years old)	
<input type="checkbox"/> Housing strategy implementation plan (if HNA is less than five years old)	
By signing below, the local government demonstrates community support as required by ORS 284.753(5) – signature by an elected official authorized to act on behalf of the governing body.	
<u>Eyeania Hampton</u> Signature of local governing body representative	<u>5-25-18</u> Date
<u>Mayor, City of Echo</u> Title	

**Submittal**

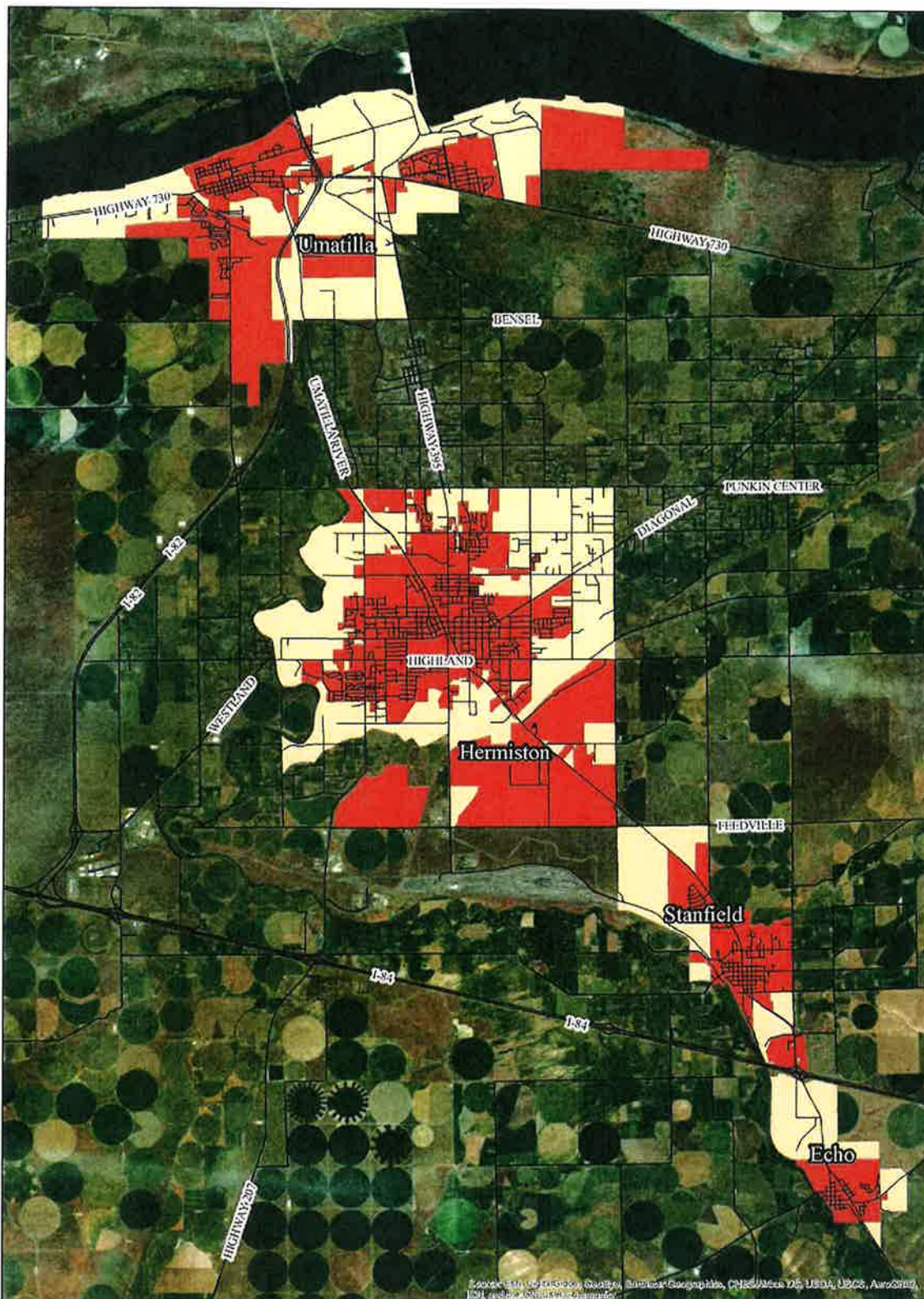
Please submit this Request for Assistance by June 15, 2018 to DLCD by email to the following address: [DLCD.GFG@state.or.us](mailto:DLCD.GFG@state.or.us).



<b>REQUEST FOR ASSISTANCE: Oregon Housing Planning Project</b>	
City: City of Umatilla <u>OR</u>	
County: For these cities: <b>Stanfield, Echo, Umatilla</b>	
Contact Person (name and title): Tamra Mabbott, Community Development Director	
Contact phone number: (541)922-3226 X 101 or (541) 561-5011	
Contact e-mail address: tamra@umatilla-city.org	
<b>Service of Interest.</b> Select one. <input checked="" type="checkbox"/> Housing Needs Analysis <input type="checkbox"/> Code audit (priority will be given where HNA is less than five years old) <input type="checkbox"/> Code update (priority will be given where HNA is less than five years old) <input type="checkbox"/> Housing strategy implementation plan (if HNA is less than five years old)	
By signing below, the local government demonstrates community support as required by ORS 284.753(5) – signature by an elected official authorized to act on behalf of the governing body.	
 _____ Signature of local governing body representative	_____ Date <u>5/24/18</u>
_____ Title <u>Mayor</u>	

### Submittal

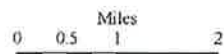
Please submit this Request for Assistance by June 15, 2018 to DLCD by email to the following address: [DLCD.GFGrant@state.or.us](mailto:DLCD.GFGrant@state.or.us).



## WEST UMATILLA COUNTY

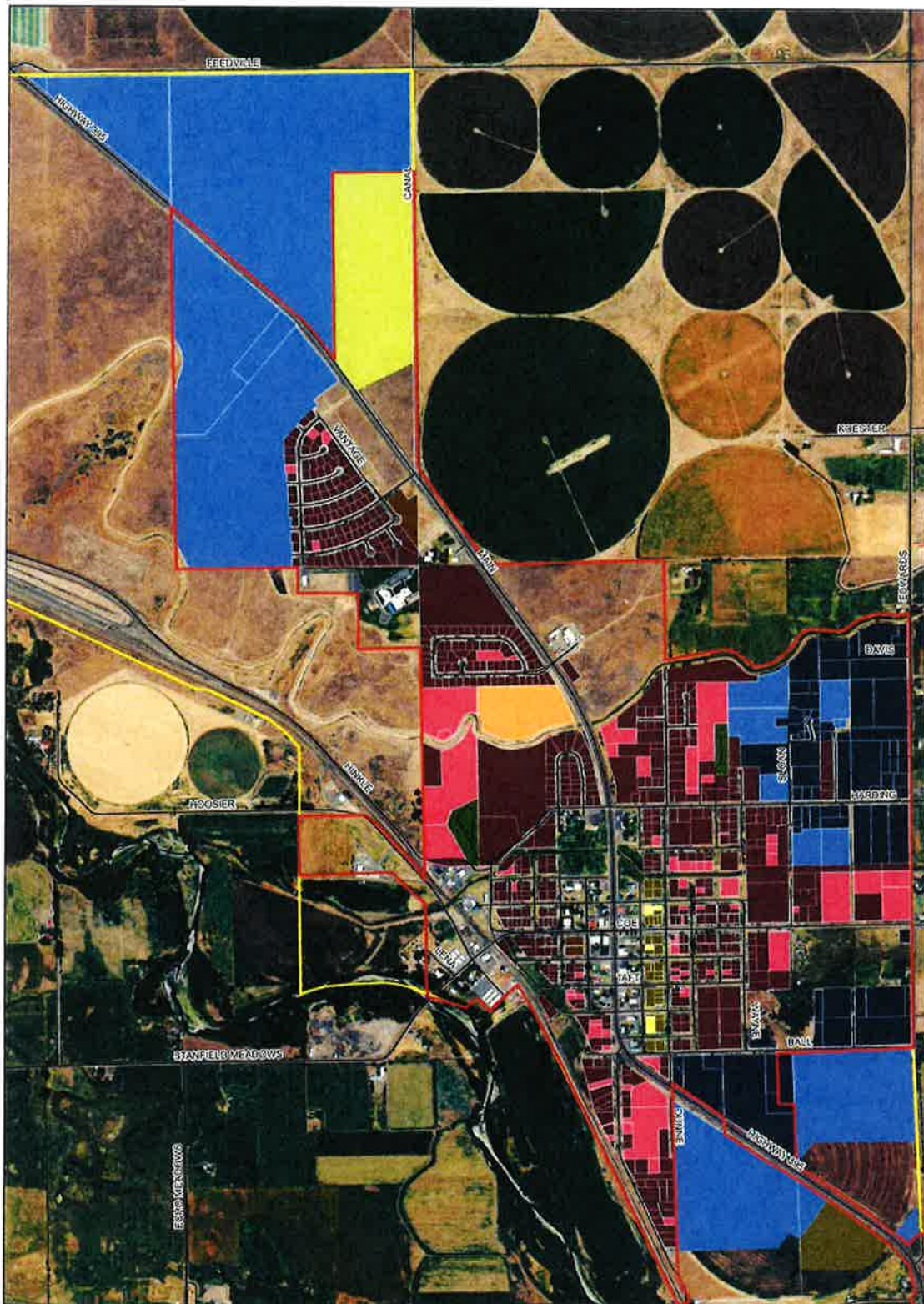
### Legend

- City Limits
- Urban Growth Area



MAP DISCLAIMER: No warranty is made as to the accuracy, reliability or completeness of this data. Map should be used for reference purposes only. Not survey grade or for legal use. Created by Brandon Seitz, on 5/23/2018.





## CITY OF STANFIELD, OREGON - HOUSING STUDY 2016

### Legend

	City Limits		R-UH Undeveloped		R-MH Developed
	Urban Growth Boundary		R-UH Developed		R-MH Undeveloped
	R Undeveloped		R-NC Undeveloped		R-MF Undeveloped
	R Developed		R-NC Developed		R-MF Developed



0 750 1,500 3,000  
Feet

MAP DISCLAIMER: No warranty is made by Umatilla County as to the accuracy, reliability or completeness of this data. Map data should be used for reference purposes only. Not survey grade or for legal use. Created by Brandon Seitz, Umatilla County Planning Dept.





## CITY OF ECHO, OREGON - HOUSING STUDY 2016

### Legend

- |                       |                 |                 |
|-----------------------|-----------------|-----------------|
| City Limits           | R-2 Undeveloped | R-4 Undeveloped |
| Urban Growth Boundary | R-2 Developed   | R-4 Developed   |
| R-1 Undeveloped       | R-3 Undeveloped | R-C Developed   |
| R-1 Developed         | R-3 Developed   |                 |

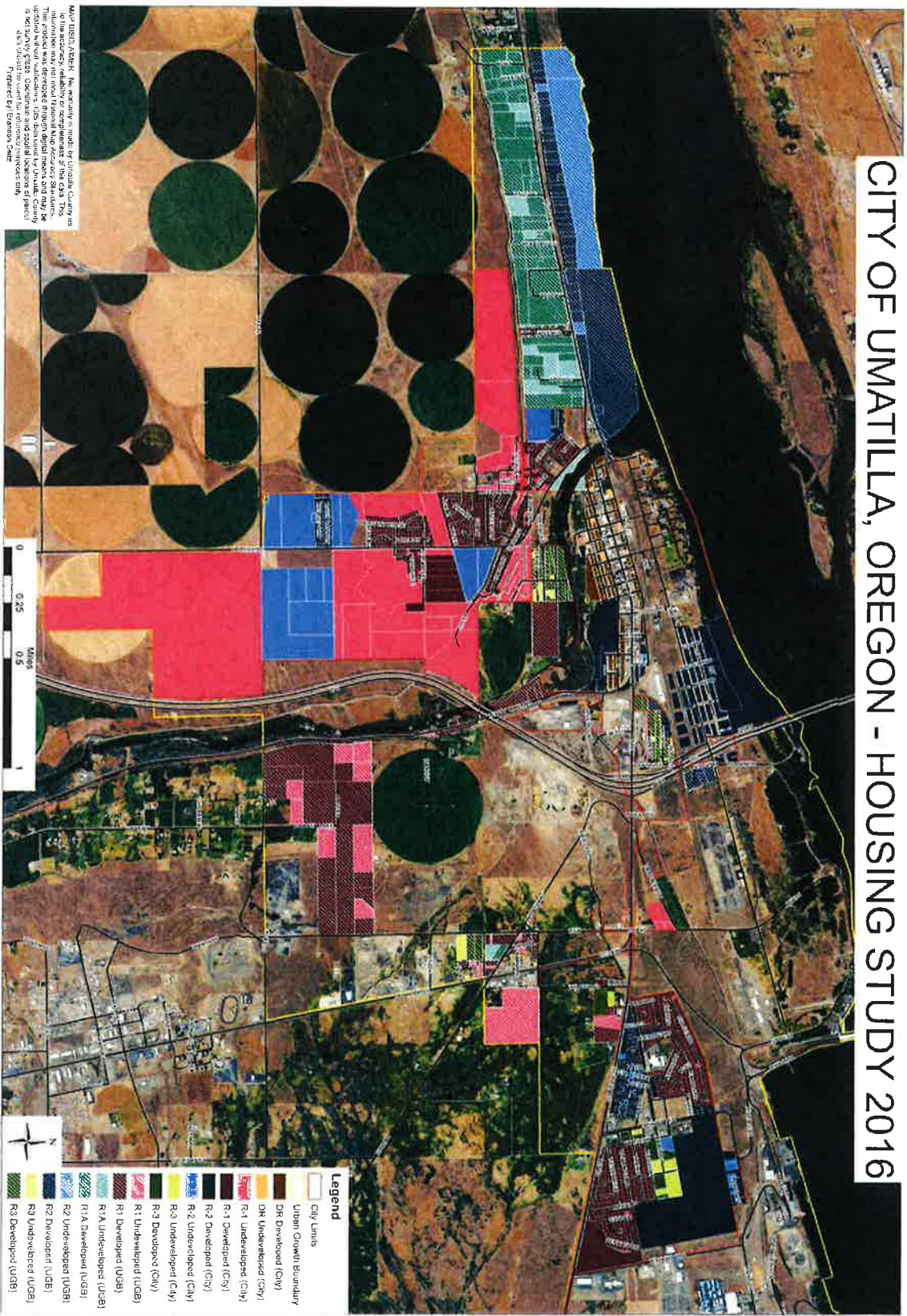
Feet  
0 250 500 1,000 1,500 2,000



MAP DISCLAIMER: No warranty is made by Umatilla County as to the accuracy, reliability or completeness of this data. Map data should be used for reference purposes only. Not survey grade or for legal use. Created by Brandon Seltz, Umatilla County Planning Dept.



# CITY OF UMATILLA, OREGON - HOUSING STUDY 2016



**RESOLUTION NO. 23-2019**

**A RESOLUTION AUTHORIZING THE MAYOR TO SIGN SUBSIDIZED  
TRANSPORTATION SERVICE FOR SENIOR AND DISABLED CITIZENS  
CONTRACT AND TO ACCEPT \$4,000 FROM THE CITY OF HERMISTON FROM  
THEIR SPECIAL TRANSPORTATION FUND**

**WHEREAS**, the City of Umatilla has concluded that there is a need for its residents to be provided with transportation services; and

**WHEREAS**, the City of Umatilla desires to partner with Umatilla Cab Company to provide subsidized transportation services for senior and disabled citizens; and

**WHEREAS**, the Umatilla Cab Company has agreed to the terms of the contract; and

**WHEREAS**, the City of Hermiston desires to partner with the City by providing \$4,000 by way of transfer from its Special Transportation Fund for this pilot program.

**NOW, THEREFORE, BE IT RESOLVED** the City of Umatilla does hereby authorize the Mayor, or his designee, to sign the Subsidized Transportation Service for Senior and Disabled Citizens Contract with the Umatilla Cab Company; and

**RESOLVED** that the Mayor, or his designee, is authorized to accept a \$4,000 donation from the City of Hermiston for the specific and exclusive use for the services as described in this agreement with the Umatilla Cab Company.

**PASSED** by the Council and **SIGNED** by the Mayor this 6<sup>th</sup> day of November, 2018.

---

Daren Dufloth, Mayor

ATTEST:

---

Nanci Sandoval, City Recorder

**CITY OF UMATILLA**  
**SUBSIDIZED TRANSPORTATION SERVICE**  
**FOR SENIOR AND DISABLED CITIZENS CONTRACT**

An agreement made this \_\_\_\_\_ day of \_\_\_\_\_, 2018 by and between the City of Umatilla, a Municipal Corporation of the State of Oregon, hereafter referred to as "CITY," and Umatilla Cab Company, hereafter referred to as "CONTRACTOR."

**SECTION 1: SERVICES**

1.1 **SERVICES:** The following services shall be provided by the Contractor

- A. **Subsidized Public Transportation Program in the City of Umatilla:** Contractor shall provide curb-to-curb Senior and Disabled transportation service to Umatilla Residents anywhere within the incorporation boundaries of the City of Umatilla and the City of Hermiston. One way rides will be provided with the exchange of a Transportation Ticket as defined in Section 4 of this contract.
- B. **Service Hours:** Transportation services will be available inside the designated area of service for senior and/or disabled citizens Monday through Sunday between the hours of 8:00 a.m. and 8:00 p.m. Wheelchair accessible service will be available during the same hours. At least one primary vehicle and driver will be available during service hours at all times.
- C. **Minimum Standards:** Customer service will be available to senior and/or disabled patrons at the following described levels: Minimum standard to include door-to-door customer pickup and delivery, ticket purchasing at City Hall, customer service inquiries, assistance of passengers into and out of vehicles, assistance with packages and other hand carried items.
- D. **City Agrees to Pay for Service:** Beginning January 1, 2019, the City will compensate Contractor \$16.00 per Transportation Ticket redeemed and submitted to the City pursuant to the provisions of this contract. Contractor will provide a one-way trip for each ticket given to the contractor. Contractor shall submit tickets to the City once monthly for redemption and shall be paid once monthly. In order for the tickets to be redeemed by Contractor, the Contractor must submit to the City, along with tickets, a monthly report providing the information specified in Section 1.6 of this contract. Each monthly report shall be provided on the 5<sup>th</sup> day of the subsequent month, (for example, the report for January shall be submitted the 5<sup>th</sup> of February). Once Contractor establishes a business location within the City of Umatilla, the parties agree to negotiate a

second rate for one-way rides occurring only within the incorporated boundaries of the City of Umatilla.

- E. Program Fraud and False or Fraudulent Statements or Related Acts: The Contractor acknowledges that the provisions of the Program Fraud Civil Remedies Act of 1986, as amended, U.S.C. § 3801 et seq. and U.S. DOT regulations, "Program Fraud Civil Remedies," 49 C.F.R. Part 31, apply to its actions pertaining to this Project. Upon execution of the underlying contract, the Contractor certifies or affirms the truthfulness and accuracy of any statement it has made, it makes, it may make, or causes to be made, pertaining to the underlying contract or the FTA assisted project for which this contract work is being performed. In addition to other penalties that may be applicable, the Contractor further acknowledges that if it makes, or causes to be made, a false, fictitious, or fraudulent claim, statement, submission, or certification, the Federal Government reserves the right to impose the penalties of the Program Fraud Civil Remedies Act of 1986 on the Contractor to the extent the Federal Government deems appropriate.

The Contractor also acknowledges that if it makes, or causes to be made, a false, fictitious, or fraudulent claim, statement, submission, or certification to the Federal Government under a contract connected with a project that is financed in whole or in part with Federal assistance originally awarded by FTA under the authority of 49 U.S.C. § 5307, the Government reserves the right to impose the penalties of 18 U.S.C. § 1001 and 49 U.S.C. § 5307(n)(1) on the Contractor, to the extent the Federal Government deems appropriate.

The Contractor agrees to include the above two clauses in each subcontract financed in whole or in part with Federal assistance provided by FTA. It is further agreed that the clauses shall not be modified, except to identify the subcontractor who will be subject to the provisions.

- F. Termination:
- a. Termination for Convenience: The City may terminate this contract, in whole or in part, at any time by written notice to the Contractor. The Contractor shall be paid for all work performed pursuant to the terms of this contract. The Contractor shall promptly submit its termination claim to City to be paid the Contractor. If the Contractor has any property in its possession belonging to the City, the Contractor will account for the same, and dispose of it in the manner the City directs.
  - b. Opportunity to Cure: the City, in its sole discretion may, in the case of a termination for breach or default, allow the Contractor 10 days in which to cure the default. In such case, the notice of termination will state the time period in which cure is permitted and other appropriate conditions.



If Contractor fails to remedy to City's satisfaction the breach or default of any of the terms, covenants, or conditions of this Contract within 10 days after receipt by Contractor of written notice from City setting forth the nature of said breach or default, City shall have the right to terminate the Contract without any further obligation to Contractor. Any such termination for default shall not in any way operate to preclude City from also pursuing all available remedies against Contractor and its sureties for said breach or default.

- c. Termination for Default: (Supplies and Service) If the Contractor fails to deliver supplies or to perform the services within the time specified in this contract or any extension or if the Contractor fails to comply with any other provisions of this contract, the City may terminate this contract for default. The City shall terminate by delivering to the Contractor a Notice of Termination specifying the nature of the default. The Contract will only be paid the contract price for supplies delivered and accepted, or services performed in accordance with the manner of performance set forth in this contract.

1.2 COMPLIANCE: Contractor shall comply with the following service standards

- A. Efficiency: Subject to vehicle availability, Contractor is responsible for choosing the best combination of riders on each vehicle trip and the shortest distance/time combinations for each trip to maximize the efficiency of the service.
- B. In-Vehicle Time: Qualified users shall not spend more than 30 minutes in a vehicle per trip. Contractor shall provide a minimum of 95% of trips fewer than 30 minutes in duration each.
- C. Reservations For Demand Response Service: Contractor is responsible for providing an employee to answer and/or respond to requests for demand response services. The employee may also be a driver and it shall not be necessary for Contractor to employ more than one driver/reservation processor during contracted time periods; however, Contractor is responsible to hire a back-up driver to avoid a disruption in service. If driver/reservation processor is working with a cell phone system, or other electronic devices, contractor shall ensure that said devices are not in use while driving, unless it is used in accordance with all Federal, State, and local laws.

1.3 FARES AND OTHER PROGRAM REVENUES:

- A. The City in collaboration with the City Council shall establish and approve all fares for service and other program revenue and service contracts within this contract.

- B. Contractor shall collect senior and disabled tickets for each one-way transit service. Contractor shall be responsible for management procedures that will insure an accurate accounting of program tickets, and the reporting of these to the City.
  - C. Suspected passenger fraud and abuse of the ticket system shall be reported promptly.
- 1.4 RIDER ATTENDANTS: Contractor is not required to supply attendants, but must allow a rider to be accompanied by an attendant, if so requested.
- 1.5 SCHEDULING AND DISPATCH: Contractor will provide program intake scheduling and dispatch. Scheduling and service must be available from 7:00 a.m. to 2:30 a.m., Monday through Sunday. Dispatch service will be available during all operational hours.
- 1.6 DATA COLLECTION: All requests for service shall be documented by the Contractor
- A. Contractor shall maintain and provide on request monthly ridership logs showing number of riders differentiating senior and disabled ridership, origins and destinations, as well as scheduling and dispatch logs showing number of riders per trip, tickets collected, trip denials and the reasons for the denial, time of request, time scheduled, time of pickup, missed trips and no-show, mileage, and other data and information needed to comply with all laws, rules and regulations applicable to the funding for this contract.
  - B. Contractor shall provide monthly written reports attached to a monthly invoice.
- 1.7 PREVENTATIVE AND DAILY VEHICLE MAINTENANCE:
- A. Contractor shall provide the City with a preventative maintenance plan for approval of all contractor-owned vehicles provided for the City's service.
  - B. Vehicles shall be clean at all times during service hours. Contractor shall be responsible for a minimum of weekly cleaning of the inside and outside of all vehicles.
  - C. Contractor shall conduct daily pre-run vehicle inspections. Vehicles failing to meet the daily inspection shall not be used in service until the reason for failure is corrected. City reserves the right to require that vehicles are in safe operating condition.
- 1.8 DRIVER QUALIFICATIONS:

- A. Contractor shall ensure that all drivers are properly licensed to provide the contracted services in the State of Oregon and are at least twenty-one (21) years of age.
  - B. Contractor shall ensure that all drivers have a current Driver's License and additional endorsements for vehicles used.
  - C. Drivers must be clean and well groomed.
  - D. Drivers shall not have had their driving privileges suspended or revoked at any time within the previous 3 years.
- 1.9 STAFFING: Contractor shall supply a sufficient number of employees to perform all necessary tasks associated with the service. Contractor shall be responsible for training employees and making sure that all policies and procedures are understood.
- 1.10 DRIVER TRAINING: Contractor shall provide driver training in at least the following areas:
- A. Defensive driving including emergency situations.
  - B. Passenger sensitivity and customer service.
  - C. Basic knowledge of Americans with Disabilities Act responsibilities of drivers.
  - D. Use of accessible equipment such as lifts, tie-downs, etc.
  - E. All drivers must receive the following training and show proof of successful completion of a minimum of 20 hours cumulative training including: behind the wheel (defensive driving) training including classroom instruction; rider assistance training; drug and alcohol training; emergency procedure training.
  - F. All costs associated with employee training shall be the responsibility of the Contractor. Contractor shall be responsible for ensuring that each driver is properly acquainted with the requirement of the services to be provided under this contract and his/her responsibilities as a driver.
  - G. All driver training must be completed no more than 90 days after any given driver begins providing service under the Contract. Contractor shall provide a schedule for refresher training.
- 1.11 DRIVER HISTORY CHECKS: Contractor shall conduct, as a minimum, annual evaluations that will include updated driver history checks and provide copies to the

City. The drivers' records shall be obtained from the Oregon Department of Motor Vehicles and reviewed by Contractor to ensure compliance with the following driving policies:

- A. No more than two moving violations for each year of the last three years prior to the application of this program (personal and commercial records inclusive);
- B. If a driver license has ever been suspended, the driver must have three full subsequent years with no violations;
- C. If a driver license has ever been revoked, the driver must have three subsequent years with no violations;
- D. Contractor shall require that every driver must inform his or her supervisor of every conviction for a moving traffic violation immediately after such conviction. Failure to provide proper disclosure may be grounds for suspension or dismissal of driver.

1.12 COMPLAINTS, COMPLIMENTS AND OTHER COMMENTS: Contractor shall collect and provide to the City copies of any and all complaints and resolutions to complaints, compliments, comments and other information provided by riders and the general public regarding the City's Transportation system.

1.13 EMERGENCY EQUIPMENT: Contractor shall equip all vehicles with emergency equipment to be defined in consultation with the City. The minimum equipment includes a fire extinguisher, a flashlight, a seat belt cutter, and a blanket suitable to bear the weight of 200 lbs.

1.14 FUEL: Contractor will be responsible for all fuel used under the program.

1.15 MAINTENANCE AND REPAIRS: Contractor shall be responsible to pay for all vehicle maintenance and repairs.

1.16 INSPECTION: Contractor shall permit representatives from ODOT, and representatives from the City to inspect all vehicles, facilities, equipment, and all relevant data and records pertaining to the use of the equipment.

1.17 PLANNING, ADMINISTRATION, GRANT WRITING AND MARKETING: The City will design and develop transportation information for public use.

## **SECTION 2: SPECIAL PROVISIONS**

2.1 INSURANCE:

- A. General Indemnity; Reimbursement for Damages: Contractor must agree to indemnify, and hold harmless the City from and against, and reimburse the City for any and all actual or alleged claims, damages, expenses, costs, fees, fines and/or penalties which may be imposed upon or claimed against or incurred by the City which, in whole or in part, directly or indirectly, arise from or are in any way connected with any of the following, unless exclusively resulting from the City's gross negligence or willful misconduct: (i) any act, omission or negligence of Contractor; (ii) any breach, violation or nonperformance of any of Contractor's obligations under this Contract; (iii) any damage caused by Contractor; or (iv) physical and/or mental abuse (including but not limited to sexual abuse), corporal punishment, molestation (including but not limited to sexual molestation), discrimination of any kind, and/or harassment (including but not limited to sexual harassment). For purposes of this Section "Contractor" shall be deemed to include Contractor and Contractor's subcontractors and licensees, and all of their respective partners, officers, directors, agents, employees, invitees, contractors, successors and assigns.
- B. Insurance Requirements: Contractor must list the City as an additional insured on all policies and must be able to provide the City with Insurance Certificates; any Notices of cancellation on or before the Effective Date and thereafter during the Contract Term, Contractor shall provide the City with current certificates of insurance, executed by a duly authorized representative of each insurer, as evidence of all insurance policies required under this subsection.
- C. General Liability Insurance: At all times during this Contract, Contractor shall provide and maintain comprehensive general liability insurance coverage that is acceptable to the City for the term of the Contract in the amount equal the limits on liability of local public bodies for personal injury and death as established by the Oregon Tort Claims Act (ORS 30.272)."Claims made" coverage will not be acceptable.
- D. Business Automobile Insurance: Contractor must be able to obtain and maintain a business automobile policy or policies listing the City as additional insured, the value of which shall continually equal the limits on liability of local public bodies for personal injury and death as established by the Oregon Tort Claims Act (ORS 30.272).
- E. Workers' Compensation Insurance: Contractor must have or be able to obtain workers' compensation insurance for all employees in accordance with all requirements of Oregon law. Contractor shall also maintain employer's liability coverage in an amount that is acceptable to the City. Required limits are \$500,000/\$500,000/\$500,000.
- F. Accident Records and Reports: Contractor must be able to provide the City with loss/accident information for all general liability and automobile claims in a form

acceptable to the City. Contractor must report all accidents as soon as possible to the City.

**SECTION 3: ADDITION:** In addition, Contractor agrees to comply with the following requirements:

- 3.1 **ACCESS AND RETENTION OF RECORDS.** Contractor will allow access by the State, City or any of their duly authorized representatives, to any books, documents, papers and records of Contractor which are directly pertinent to this agreement for the purpose of making audit, examination, excerpts and transcriptions. Contractor shall retain all information and records required by the regulations or directives issued pursuant thereto for three years after the City makes final payments and all other pending matters are closed. Where any information is required of Contractor is the exclusive possession of another who fails or refuses to furnish this information, Contractor shall so certify to the City or to the FTA as appropriate, and shall set forth what efforts it has made to obtain the information.
- 3.2 **SANCTIONS FOR NONCOMPLIANCE.** In the event of Contractor's noncompliance with the provisions of this contract, City shall impose such contract sanctions as it may determine to be appropriate, including, but not limited to:
  - a. Withholding of payments to Contractor under the contract until Contractor complies, and/or
  - b. Cancellation, termination or suspension of the contract, in whole or in part.
- 3.3 **SUBLEASE.** Contractor shall not assign, transfer, sublet or lease any of its rights or obligations under this agreement without prior written consent of the City.

#### **SECTION 4: DEFINITIONS**

A "Transportation Ticket" shall be a valid ticket authorized and issued by the City.

The term "senior" as used in this contract means anybody who is 60 years of age or older.

The term "Disabled" has that meaning as provided in the Americans with Disabilities Act (ADA), 42 U.S. Code 126, § 12102.

#### **SECTION 5: ARRANGEMENT**

This agreement constitutes the entire arrangement between the parties and may not be amended, modified or changed in any manner except in writing signed by both parties. Failure or forbearance by either party to exercise any right or privilege under the contract, or any waiver of any breach of any such terms, rights, or privileges which shall

continue and remain in full force and affect the same as if no such forbearance or waiver had occurred. No waiver of any breach of any term or condition of this lease shall be construed to be a waiver of any proceeding or succeeding breach of the same or any other term or condition.

**SECTION 6: TERM**

This agreement shall be in effect from January 1, 2019 up to and including June 30, 2020 unless and until changed or terminated as hereinafter provided.

**SECTION 7: RIGHTS**

Both the City and Contractor have the right to cancel this agreement for cause and convenience at any time upon a 60-day written notification to the other party.

**SECTION 8: INTERPRETATION**

This agreement shall be interpreted and construed in accordance with the laws of the State of Oregon. In the event any provision contained herein may be in conflict with any statute, ordinance, or regulation thereof, then such provision shall be deemed null and void, but thought invalidating any remaining provisions hereof.

In Witness Whereof, the parties hereto have executed this Agreement this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

CITY OF UMATILLA

Umatilla Cab Co.

\_\_\_\_\_  
David Stockdale  
City Manager

\_\_\_\_\_  
Sundi R. Marquez  
Owner

State of Oregon  
County of Umatilla  
Date \_\_\_\_\_

Signed or attested before me on this date by \_\_\_\_\_.

\_\_\_\_\_  
Notary Public for Oregon  
My Commission Expires: \_\_\_\_\_

State of Oregon  
County of Umatilla  
Date \_\_\_\_\_

Signed or attested before me on this date by \_\_\_\_\_.

\_\_\_\_\_  
Notary Public for Oregon  
My Commission Expires: \_\_\_\_\_





# City of Umatilla

700 6<sup>th</sup> Street, PO Box 130, Umatilla, OR 97882  
City Hall (541) 922-3226 Fax (541) 922-5758

November 6, 2018

## MANAGERS REPORT FOR NOVEMBER 6, 2018 CITY COUNCIL MEETING

### NEW BUSINESS

**11.1 Resolution No 21-2019.** A Resolution authorizing the Mayor to Sign and Agreement to Pay Administrative Fees and Costs in connection with the issuance of an out grant between the Department of the Army and the City of Umatilla and the Confederated Tribes of the Umatilla Indian Reservation, and to accept a donation in the amount of \$10,000 from the Confederated Tribes of the Umatilla Indian Reservation.

**Budget:** Total project cost is \$36,350 consisting of a \$10,000 donation from the Confederated Tribes of the Umatilla Indian Reservation (CTUIR) and \$26,350 of already approved budgeted funds.

**Scope:** Develop a vegetation management plan at the US Army Corps of Engineers (USACE) land described as Umatilla Village/Old Town site. This will be a phased approach with the initial focus to be on the cemetery and surrounding areas.

**Timeline:** Work will begin with the USACE upon adoption of the resolution and we will work collaboratively with the CTUIR and the USACE with the duration of the work to occur throughout a five year period from 2019 through 2023.

**11.2 Resolution No. 22-2019.** A Resolution authorizing the Mayor to Sign a Memorandum of Understanding between the Oregon Department of Land Conservation and Development and the Cities of Echo, Stanfield, and Umatilla.

**Budget:** "No-cost working relationship" as outlined in the agreement. Staff will support the project using internal staff to support the technical analysis provided by the State.

**Scope:** This is a proposed collaboration between Echo, Stanfield, Umatilla and the State of Oregon through the Department of Land Conservation and Development (DLCD) to assist each partnered City in determining their housing needs and to specifically focus on "increasing the supply and affordability of housing." Technical analysis and deliverables provided by DLCD includes a Housing Needs Projection, a Buildable Lands Inventory, a Residential Lands Needs Analysis, and with measures for accommodating needed housing.

**Timeline:** Project will be completed by the end of June 2019 with individual project milestones occurring in January, February, and April.

**11.3 Resolution No. 23-2019.** A Resolution authorizing the Mayor to sign a Subsidized Transportation Service for Senior and Disabled Citizens contract and to accept \$4,000 from the City of Hermiston from their Special Transportation Fund.

**Budget:** The anticipated costs to the City between now and June 30, 2019 is \$4,000. These funds will be offset through the use of Special Transportation Funds provided to the City by the City of Hermiston. Staff will review the program monthly and if the program is more popular than the allotted \$4,000 staff will determine whether to continue the program and reallocate other appropriate funds, or to cease the program until other such funds are identified to continue.

**Scope:** To provide subsidized public transportation to seniors (age 60 or older) and disabled residents anywhere within the incorporated boundaries of the City of Umatilla and the City of Hermiston. City funds will be reimbursed through the utilization of Special Transportation Funds provided in partnership through the City of Hermiston.

**Timeline:** Project will begin upon adoption of the resolution and run through the end of the fiscal year (June 30, 2019). It is likely that this program will be able to continue into the following fiscal year as additional partnership opportunities are likely to result with the City of Hermiston.