

**UMATILLA CITY COUNCIL MEETING
AGENDA
COUNCIL CHAMBERS 700 6TH STREET, UMATILLA, OR 97882
FEBRUARY 4, 2020
7:00 PM**

1. **MEETING CALLED TO ORDER**

2. **ROLL CALL**

3. **PLEDGE OF ALLEGIANCE**

4. **APPROVAL OF AGENDA**

5. **CITY MANAGER'S REPORT**

5.1 Library Report September 2019-January 2020 *No action needed.*

6. **PUBLIC COMMENT** Public Comment is an opportunity for citizens to express opinions, raise issues, and provide information to the City Council. Comments presented during this segment should be on city-related issues and not on items that are scheduled for a Public Hearing on the same evening's agenda. If you wish to speak, please provide the requested information on the Sign-Up Sheet, being sure to note the topic on which you will speak. When called to the podium, begin by stating your name and address. You will have five minutes to speak, unless otherwise instructed.

7. **CONSENT AGENDA**

7.1 Paid Invoices *Suggested Action: Motion to approve.*

7.2 [Resolution No. 36-2020](#) A resolution authorizing the City Manager to sign Immediate Opportunity Fund Agreement No 33958 with the State of Oregon by and through Oregon Department of Transportation (ODOT) to complete the Lind Road and Union Street Improvement Project *Business Oregon and the Oregon Department of Transportation (ODOT) have worked closely with the City of Umatilla and Amazon Data Services (ADS) to expand development opportunities in the City, specifically on improvements to Lind Road and Union Street. The City applied for an Immediate Opportunity Fund (IOF) grant for 50% of the total \$1,909,000 project cost and received notification in September that the grant was approved. The formal agreement from ODOT was just sent to the City. This resolution authorizes the City Manager to sign the agreement and any future amendments.*

Suggested Action: Motion to approve Resolution No. 36-2020

- 7.3 Resolution No. 39-2020 A Resolution authorizing the Mayor to sign an engagement letter and contract with Barnett & Moro, P.C. for professional audit services for a three year period ending June 30, 2022. *The City of Umatilla is required to have an annual audit performed in accordance with generally accepted auditing standards and the minimum Standards for Audits of Oregon Municipal Corporations. The City currently contracts with Barnett & Moro, P.C. for these audit services and wishes to extend the contract for an additional three year period, ending June 30, 2022.*

Suggested Action: Motion to approve Resolution No. 39-2020

8. **PUBLIC HEARING**

9. **NEW BUSINESS**

- 9.1 [Resolution No. 37-2020 - A Resolution adjusting the budget for the 2019-20 fiscal year by adopting this supplemental budget and revising appropriations](#) *A supplemental budget is required when new appropriation authority is needed. For example, circumstances may require expenditures that were not budgeted, or you may receive revenue you did not plan for in your budget that you want to spend in the current fiscal year. In this case, the proposed supplemental budget is a combination of both. The General Fund beginning balance is higher than anticipated and will be receiving over \$100,000 than budgeted for in property tax revenue. These additional funds allow the City to accomplish some outstanding goals, including expanding our Downtown Facade Grant Program, and making some much needed improvements to our baseball fields. The General Fund will also be able to transfer funds into Capital Reserve to cover land purchase expenditures that will not be reimbursed in the current fiscal year and allow for significant improvements to the City wide phone system. The full amount is not being allocated. Over \$270,000 is being placed into operating contingency (an operating reserve account). The Water and Sewer Fund changes are a result of the rate study from the previous fiscal year carrying over into 2019-20. The Street Fund adjustments account for the insurance proceeds and expenditures related to the pedestrian bridge damage, as well as the addition of .13 FTE with the conversion of a full time seasonal worker to a full time year round maintenance worker effective April 1st.*

None of these funds are adjusted by greater than 10%, so a public hearing is not required.

Suggested Action: Motion to approve Resolution No. 37-2020.

- 9.2 [Resolution 38-2020](#). [A Resolution authorizing the mayor to sign an agreement with Umatilla County for the Distribution of the Additional Annual Improvement Payment for the purpose of allocating said payment between the County and the City and is the separate agreement referenced in paragraph 9.3 of the Oregon Strategic Investment Program \(SIP\) Agreement between City, Umatilla County, and Amazon Data Services, Inc. \(ADS\), formerly known as Vadata, Inc.](#) *The City, County and ADS signed a SIP Agreement in August 2017. That agreement, among other payments, provides that ADS will remit to the City and County \$4 million annually with "distribution of the proceeds [to be] governed by a separate agreement between the County and the City" (Paragraph 9.3 of the SIP Agreement). Between August 2017 until today, the City and the County have discussed and negotiated the terms of said distribution, having to work through varying ideas, experiences, history, and significant turn over in City leadership throughout the process. In January 2020, both the City and the County were able to thoughtfully and respectfully conclude those negotiations. Representatives from both organizations have reached this final proposed resolution that it is in the best interest of our respectful organizations to divide these funds evenly at all times throughout the duration of the SIP Agreement and to look forward to a renewed spirit of mutual support for economic development in Umatilla and Umatilla County.*

Suggested Action: Motion to Approve.

- 9.3 **Resolution 40-2020. A Resolution to adopt the City of Umatilla Master Trails Plan.** *For more than 2.5 years, staff, the Parks & Recreation Committee, and the community have been working together to develop a Master Trails Plan for the City. That work has been completed, is consistent with Council Goals and adopted planning documents, and prioritizes projects for the City for the next ten years.*

Suggested Action: Motion to Approve

- 9.4 **Resolution 41-2020. A Resolution authorizing the City Manager to sign an agreement with Eastern Oregon Visitors Association to accept a grant in the amount of \$7,000 for the design, creation, and installation of four Wayfinding signs to be placed throughout the City in locations to be determined later.** *In June 2018, the City adopted our Destination Management Plan, which identifies four major initiatives that the City is working toward implementing, with the explicit desire to make Umatilla a regional outdoor tourism destination. The Wayfinding Project is anticipated to enhance the experience for visitors as they pass-through or, especially, as they stop in Umatilla to recreate. Additionally, one of the recommendations of the now newly adopted Master Trails Plan is to create Wayfinding. Implementation of the City's Wayfinding Project will complement the work of other projects that are underway in the City and in the region and will provide for a future opportunity to highlight other City tourism-related features as they are completed. Staff is requesting authority to sign now, since the deadline to submit the contract the same day as our next Council Workshop.*

Suggested Action: Motion to Approve.

10. **PUBLIC COMMENT**

11. **DISCUSSION ITEMS**

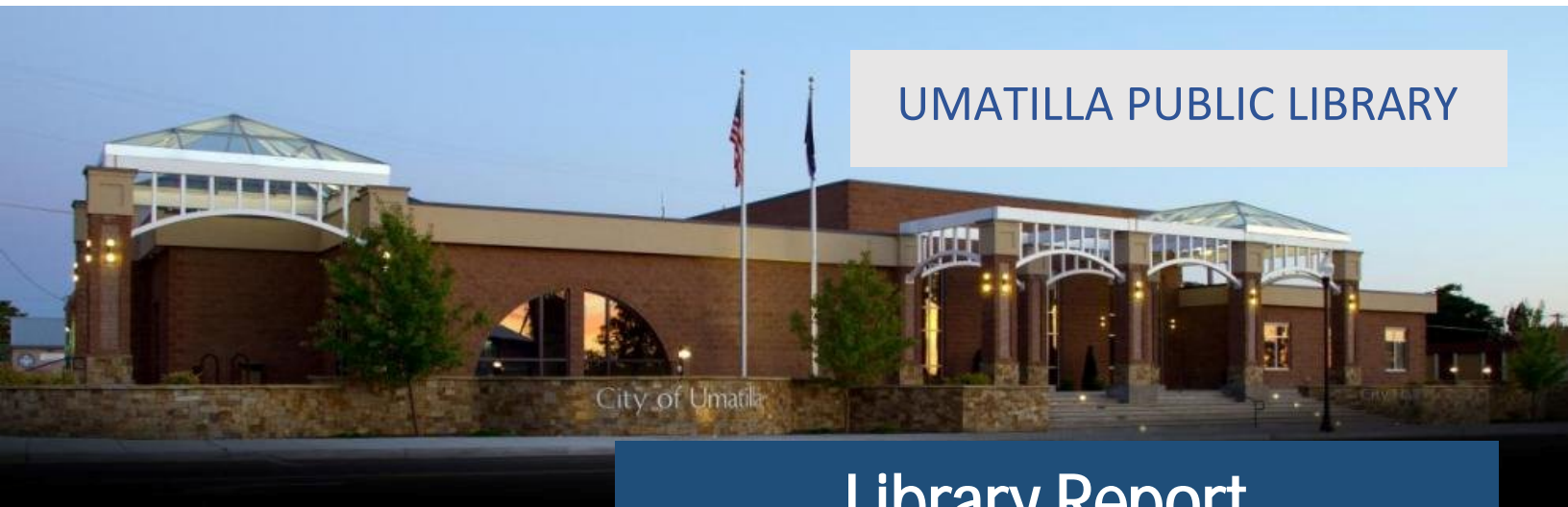
11.1 **Parks and Recreation Logo and Tagline Discussion** *The Community Development Department hosted a contest for the community to participate in a tagline and logo contest. We received four submissions and would like feedback from the Council as to which tagline/logo they like best. There is a small award to the winner(s) of the contest for each category the prize goes as follows: 1st-\$50, 2nd-\$25 and 3rd-\$10.*

12. **MAYOR'S MESSAGE**

13. **COUNCIL INFORMATION & DISCUSSION**

14. **ADJOURN** This institution is an equal opportunity provider. Discrimination is prohibited by Federal law. Special accommodations to attend or participate in a city meeting or other function can be provided by contacting City Hall at (541) 922-3226 or use the TTY Relay Service at 1-800-735-2900 for appropriate assistance.

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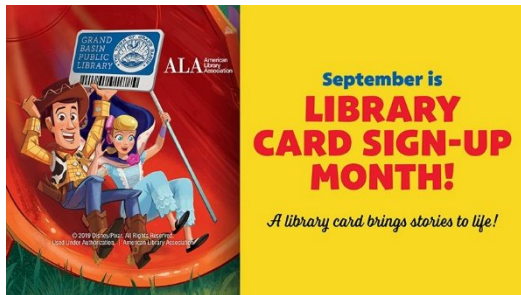


Library Report

September 2019-January 2020

MISSION: We provide quality materials and services that fulfill educational, informational, and recreational needs of the community in an atmosphere that is welcoming, respectful, and businesslike.

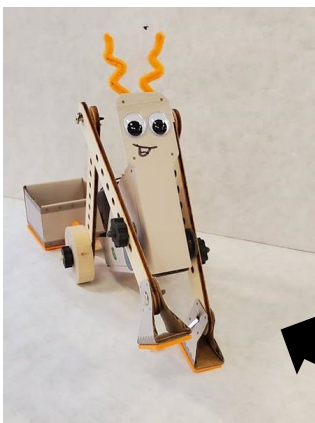
A LOOK AT PROGRAMMING AND EVENTS:



In September, we collaborated with the American Library Association for Library Card Sign-Up Month. We had Toy Story movie days and patrons enjoyed refreshments and snacks provided by Columbia Harvest Foods. We had a total of 31 patrons sign up.



We kicked off our Pop-Up Library Program at the end of August and decided to make this a long-term outreach program. We attend city and school events and are currently serving Lifeways, the mental health hospital. Our mission for this program is to provide services to anyone in our community that finds it hard to reach us because of transportation issues or health restrictions.



We started our STEAM program in September and have had great success with it. We partnered with the Umatilla School District to bring free meals and transportation to the kids who attend. This program runs every other Saturday from 10:00am-1:00pm. Hank the robo-crawler is our newest addition to program. The kids got to build their own crawler and even got to race them.



Our Wine & Art event has been one of our most talked about events. We decided to expand the program from 12 to 15 people. Stella Hickey has instructed the class and she is great!

In October, we held our first Escape Room for teens. They had an hour to find clues and “unlock the box”. It took the teens an hour and 20 minutes to finish but they had a great time. We have been asked to host an Escape Room for adults, so we are planning that for the near future.

We teamed up with the City of Umatilla for Trick or Treat on Main Street and it was a blast! Our theme was Harry Potter and the library transformed into the Forbidden Forest. We stopped counting people at around 1,500 so we know it was a success!



On October 25th we had our annual Pumpkin Painting. We had pumpkins donated by one of our patrons. Pumpkin Painting was a hit this year, we had 37 patrons attend.

Also, in October we had a Princess Storytime. Arianna dressed up as Belle and she read the kids a few stories. We also had a tea party and a few crafts for the kids to do. We had a total of 29 participants. We can't wait to have another!

November was slow for us as far as programming goes. We had a little break from all the events we had in the months prior. We did however have our end of STEAM party. We ordered pizza for the kids and they had a choice between a movie or STEAM related activities.

In December we had a Carnival Fundraiser during the Tree Lighting Event to raise funds for a new library van to use for our pop-up library and other off site events. We had Balloon Darts, Bag Toss, Tin Can Bowling, Pick a Duck and Laser Tag. Even though it was a bit cold we had a great time. Lifeways patients and staff came out to help us with the games. We also continued with our STEAM program.

In January we decided to have another Wine and Art event and we opened it up to 15 people instead of 12. We love having this program and witnessing the new connections that are made during these events. We also had 2 STEAM programs during this month.



LOOKING AHEAD:

In February, we will be hosting another Paint Night. We also plan on having a new Cross-Stitching program open for adults. This program will be held once a week on Thursdays and Arianna will be hosting it. We will be going into our third session of STEAM in February.

We will continue our third session of STEAM into March. We are also hosting another family BINGO. During spring break the library has daily activities like crafts, movies, board games and more!

In April, we are planning on having an Escape Room event for adults. We will also start our fourth session of STEAM.

NEW TO THE LIBRARY:

**NOW AVAILABLE FOR
CHECKOUT!**



The Umatilla Public Library is now offering T-Mobile Hotspot devices for checkout to allow patrons to access the Internet from home. In order to check out a device you must be 18 years or older or have a parent present. The checkout is for one week and you can connect up to 15 devices at a time. Please contact library staff for more information.

GRANT OPPORTUNITY:

The Umatilla Public Library is applying for a grant from the Library Services and Technology Act (LSTA) in January. This grant will assist us in purchasing new library materials and supplies for our Pop-Up Library outreach program. The average grant awarded is \$44,623, and the library is requesting \$19,375. If awarded, the funds will be used for staffing costs, purchase of the decal wrap for a new library vehicle, purchasing of new library materials, and small furniture and equipment such as tables, mobile carts, tablets and scanners. Our goal in the future is to provide mobile programming at parks and other locations, as well as having a delivery service for our patrons who are house bound because of an illness or lack of transportation.



State Library
of Oregon

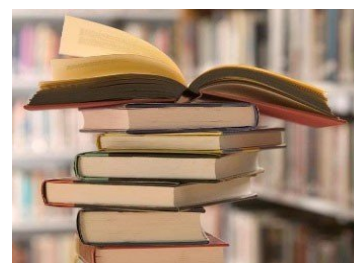
UPCOMING TRAINING:



On April 30th two staff members of the library will be attending the Oregon Library Association conferences in Bend, OR. The theme of this year's conference is Equity, Diversity and Inclusion.

QUARTER BY THE NUMBERS:

We obtain our visitor count by tracking each person that comes through our doors. Here is a quarterly summary of our foot traffic and circulation.



	September 2019	October 2019	November 2019	December 2019
Foot Traffic Count	893	1600	724	637
Circulation by Category:	-	-	-	-
Adult Fiction	243	263	206	232
Adult Non-Fiction	18	19	21	20
Audio Books	52	58	38	55
Children's Fiction	264	212	160	104
Children's Non-Fiction	22	25	22	3
E-Books	89	56	50	57
Equipment	37	34	26	17
Large Print	44	42	49	32
Movies	160	208	227	178
Young Adult	11	5	6	5
Other (magazines etc.)	99	81	96	51
TOTAL Circulation	1,039	1,003	901	754

Report Criteria:
Detail report type printed

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
13							
13	A-1 Industrial Hose & Supply	163070	Repair of airlines in Public Works Shop	01/06/20	720.85	44421	01/07/20
		163070	Repair of airlines in Public Works Shop	01/06/20	720.84	44421	01/07/20
		163070	Repair of airlines in Public Works Shop	01/06/20	720.84	44421	01/07/20
		163070	Repair of airlines in Public Works Shop	01/06/20	720.84	44421	01/07/20
Total 13:					2,883.37		
45							
45	AJ's Printed Apparel	17562	employee appreciation Christmas gifts	01/08/20	104.00	44486	01/21/20
Total 45:					104.00		
55							
55	All American Heating and Coolin	12371	Maint-Library Heating Unit	12/27/19	440.50	44422	01/07/20
		12372	Maint.-Library Heating Unit	12/27/19	170.00	44422	01/07/20
Total 55:					610.50		
63							
63	Alpine Alarm	MON155	Fire Alarm & Security Alarm	01/09/20	684.00	44487	01/21/20
Total 63:					684.00		
102							
102	Aramark Uniform Services, Inc.	0864285912	Police Mats	12/19/19	252.27	44423	01/07/20
		864285914	Shop Mats and Towels	12/19/19	166.37	44423	01/07/20
		864305543	Police Mats	01/02/20	252.27	44423	01/07/20
		864305545	Mats & Towels	01/02/20	166.37	44488	01/21/20
		864325125	Police Mats	01/16/20	252.27	44488	01/21/20
Total 102:					1,089.55		
148							
148	Banner Bank Mastercard	0715JAN202	Nookies Lunch Meeting with John Deere	12/24/19	20.00	44424	01/07/20
		0715JAN202	Lunch meeting with Tamra-Trails	12/24/19	30.00	44424	01/07/20
		0715JAN202	Lunch Meeting with Tamra-Trails	12/24/19	20.44	44424	01/07/20
		0715JAN202	Lunch Meeting-Esmeralda and Tamra	12/24/19	55.00	44424	01/07/20
		0715JAN202	Business Lunch	01/21/20	30.00	44489	01/21/20
		2217JAN202	2020 Labels	12/24/19	10.00	44424	01/07/20
		2217JAN202	AMU Automotive-Tail light				

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
			Assemblies	12/24/19	543.00	44424	01/07/20
		2217JAN202	OACP-Huxel	12/24/19	195.00	44424	01/07/20
		2217JAN202	TLO Transunion	12/24/19	50.00	44424	01/07/20
		2217JAN202	Christmas Supplies-PD	12/24/19	178.23	44424	01/07/20
		2217JAN202	Social Media Bootcamp-Baker	12/24/19	595.00	44424	01/07/20
		2217JAN202	Paper clips	12/24/19	17.59	44424	01/07/20
		2217JAN202	Supplies	12/24/19	47.40	44424	01/07/20
		2217JAN202	Office Supplies	12/24/19	39.89	44424	01/07/20
		2217JAN202	Flashlights	12/24/19	244.73	44424	01/07/20
		2217JAN202	Flashlights	12/24/19	228.62	44424	01/07/20
		2217JAN202	Trash can liners	12/24/19	25.09	44424	01/07/20
		2217JAN202	supplies	12/24/19	12.98	44424	01/07/20
		2217JAN202	supplies	12/24/19	35.68	44424	01/07/20
		2552JAN202	Advertising-Library	12/24/19	2.99	44424	01/07/20
		2552JAN202	Christmas Tree Lighting	12/24/19	163.02	44424	01/07/20
		2552JAN202	Employee Farewell	12/24/19	32.97	44424	01/07/20
		2552JAN202	CDD Luncheon	12/24/19	21.98	44424	01/07/20
		2552JAN202	Christmas Party	12/24/19	1,316.81	44424	01/07/20
		2552JAN202	Plotter Paper	12/24/19	248.25	44424	01/07/20
		3132JAN202	Training for Mendoza-Pumping Stations	11/24/19	29.95	44424	01/07/20
		3132JAN202	DWS Water Operator Cert.-Scheel	11/24/19	140.00	44424	01/07/20
		3132JAN202	DWS Water Operator-Lohman	11/24/19	140.00	44424	01/07/20
		3132JAN202	DWS Cross Connection Fee-Drinking Water	11/24/19	200.00	44424	01/07/20
		3132JAN202	Jacks for Shop	11/24/19	941.69	44424	01/07/20
		3132JAN202	Jacks for shop	11/24/19	941.69	44424	01/07/20
		3132JAN202	Jacks for Shop	11/24/19	941.69	44424	01/07/20
		3132JAN202	Jacks for Shop	11/24/19	941.68	44424	01/07/20
		3132JAN202	Vehicle Cleaning Supplies	11/24/19	7.68	44424	01/07/20
		3132JAN202	Vehicle Cleaning Supplies	11/24/19	7.68	44424	01/07/20
		3132JAN202	Vehicle Cleaning Supplies	11/24/19	7.67	44424	01/07/20
		3132JAN202	Vehicle Cleaning Supplies	11/24/19	7.67	44424	01/07/20
		5919JAN201	Retirement Room Rental	12/24/19	390.00	44424	01/07/20
		5919JAN201	Training Credit	12/24/19	164.00-	44424	01/07/20
		5919JAN201	SMARSH Archiving Subscription	12/24/19	135.00	44424	01/07/20
		7017JAN202	Boat Numbers for Marina	12/24/19	18.95	44424	01/07/20
		7017JAN202	CIS Conference Registration	12/24/19	52.50	44424	01/07/20
		7017JAN202	CIS Conference Registration	12/24/19	61.25	44424	01/07/20
		7017JAN202	CIS Conference Registration	12/24/19	61.25	44424	01/07/20
		7017JAN202	Staff Christmas Luncheon Supplies	12/24/19	95.00	44424	01/07/20
		7017JAN202	Library Prg-Robot Crawler Kit	12/24/19	104.95	44424	01/07/20
		8522JAN202	Business Lunch	12/24/19	51.20	44424	01/07/20
		8522JAN202	Power City Meeting	12/24/19	22.36	44424	01/07/20
		8522JAN202	Maulheur Enterprise	12/24/19	5.00	44424	01/07/20

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total 148:					9,305.53		
155							
155	Barnett & Moro, P.C.	8635DEC312	Annual Audit	12/31/19	7,205.00	44425	01/07/20
Total 155:					7,205.00		
206							
206	BJK Truck Parts	X100019803:	Supplies-WW	12/26/19	20.65	44426	01/07/20
Total 206:					20.65		
276							
276	Builders FirstSource	80288549	Concrete and concrete blocks	01/07/20	449.96	44490	01/21/20
Total 276:					449.96		
320							
320	Canon Solutions America, Inc	4031422169	COPIER MAINTENANCE	12/24/19	409.39	44427	01/07/20
Total 320:					409.39		
351							
351	Cascade Natural Gas Corp.	0001JAN202	Natural Gas-1205 W 3rd St.	12/23/19	804.66	44428	01/07/20
		0006JAN202	Natural Gas-700 6th st.	12/23/19	167.05	44428	01/07/20
		0006JAN202	Natural Gas-700 6th st.	12/23/19	167.05	44428	01/07/20
		0006JAN202	Natural Gas-700 6th st.	12/23/19	167.04	44428	01/07/20
		0007JAN202	Natural Gas-82959 Draper St.	12/23/19	137.04	44428	01/07/20
		5627JAN202	Natural Gas-822 6th St.	12/23/19	112.68	44428	01/07/20
		9927JAN202	Natural Gas-830 6th St.	12/24/19	313.48	44428	01/07/20
Total 351:					1,869.00		
353							
353	Caselle, Inc.	99345	Utility Work Order Module	12/23/19	3,035.00	44429	01/07/20
Total 353:					3,035.00		
362							
362	Center Point Large Print	1750054	Large Print Books for Library	01/01/20	140.22	44492	01/21/20
Total 362:					140.22		
367							
367	CenturyLink	0453JAN202	Police Dept Phones	12/25/19	93.23	44430	01/07/20
Total 367:					93.23		

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
394							
394	City County Insurance Services	PO-UMA-I20	Comp & Liab Insurance	10/04/19	707.50	44431	01/07/20
Total 394:					707.50		
398							
398	City of Hermiston - Building Dept	8168	Electrical Inspection/Plan Review	12/23/19	79,741.15	44432	01/07/20
		8168	Electrical Inspection/Plan Review	12/23/19	5,548.50	44432	01/07/20
		8169	Electrical Inspection/Plan Review	12/23/19	10,390.25	44432	01/07/20
		8169	Building Inspection/Plan Review	12/23/19	20,343.22	44432	01/07/20
Total 398:					116,023.12		
427							
427	Columbia Harvest Foods	01-1102704	Coffee for shop	12/17/19	5.12	44493	01/21/20
		01-1102704	Coffee for Shop	12/17/19	5.12	44493	01/21/20
		01-1102704	Coffee for shop	12/17/19	5.12	44493	01/21/20
		02-1493863	Flow Meter Battery	12/09/19	5.89	44493	01/21/20
Total 427:					21.25		
435							
435	Commercial Tire	250149	Tires-Police Dept	12/16/19	545.00	44433	01/07/20
		250391	Backhoe Tire	12/26/19	579.98	44433	01/07/20
Total 435:					1,124.98		
439							
439	Concrete Special Ties, Inc.	50867	Concrete Supplies-WWTP	01/15/20	78.73	44494	01/21/20
Total 439:					78.73		
488							
488	Crystal Springs	9262940010	Water for Police Department	01/08/20	31.51	44495	01/21/20
Total 488:					31.51		
547							
547	Dept of Consumer & Business S	4QTR2019	Surcharge Fee Report	01/01/20	8,293.93	44496	01/21/20
Total 547:					8,293.93		
550							
550	DEQ - Dept. of Environmental Q	UST20-0001	Marina - Annual Fee for Underground Storage Tanks	01/14/20	590.00	44497	01/21/20
Total 550:					590.00		

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
577							
577	DIVCO	SVC75599	Library Gas Valve	12/27/19	585.40	44434	01/07/20
Total 577:					585.40		
609							
609	Duke's Auto Plus	12610	A/C Maintenance-Dodge Charger	01/03/20	840.00	44435	01/07/20
Total 609:					840.00		
622							
622	Dynamic Computer Consulting, I	16071	Computer & Network Services	12/31/19	227.50	44436	01/07/20
Total 622:					227.50		
635							
635	Eastern Oregon Telecom, LLC	8743JAN202	Shop Internet	01/01/20	64.05	44437	01/07/20
		8743JAN202	City Hall Internet	01/01/20	396.30	44437	01/07/20
		8743JAN202	Library Internet	01/01/20	300.69	44437	01/07/20
		8743JAN202	Police Dept. Internet	01/01/20	274.34	44437	01/07/20
		8743JAN202	Waste Water Treatment Telephone	01/01/20	337.00	44437	01/07/20
		8743JAN202	Marina Internet	01/01/20	297.30	44437	01/07/20
Total 635:					1,669.68		
856							
856	Gotcha Covered	137726	Cleaning Services	01/05/20	443.84	44438	01/07/20
		137726	Cleaning Services	01/05/20	383.98	44438	01/07/20
		137726	Cleaning Services	01/05/20	383.98	44438	01/07/20
		137726	Cleaning Services	01/05/20	248.20	44438	01/07/20
Total 856:					1,460.00		
859							
859	Govnment Finance Ofcr Assoc.	0232471	Annual Dues Melissa Ince	12/10/19	170.00	44439	01/07/20
Total 859:					170.00		
862							
862	Grainger Inc.	9393169603	Pump/Rotary Vane	12/23/19	123.19	44440	01/07/20
Total 862:					123.19		
864							
864	Granite Construction Company	63013591	Gravel for the shop	01/09/20	130.25	44500	01/21/20
		63013591	Gravel for the shop	01/09/20	119.51	44500	01/21/20
Total 864:					249.76		

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
905							
905	H.D. Fowler Company	I5367674	Shop Supplies	01/09/20	27.07	44501	01/21/20
		I5367674	Shop Stock Supplies	01/09/20	27.08	44501	01/21/20
		I5367674	Shop Stock Supplies	01/09/20	27.07	44501	01/21/20
		I5367674	Shop Stock Supplies	01/09/20	27.08	44501	01/21/20
Total 905:					108.30		
911							
911	Hagerman Inc.	1-21615	Alarmstat SS	12/31/19	81.10	44441	01/07/20
Total 911:					81.10		
960							
960	Heller & Sons Dist., Inc.	23832	Gas for Public Works Vehicles	12/31/19	362.31	44442	01/07/20
		23832	Gas for Public Works Vehicles	12/31/19	591.42	44442	01/07/20
		23832	Gas for Public Works Vehicles	12/31/19	234.44	44442	01/07/20
		23832	Gas for Public Works Vehicles	12/31/19	587.88	44442	01/07/20
		58807	Well House Maint.	01/14/20	57.95	44502	01/21/20
		6880JAN202	Police Dept Fuel	12/31/19	2,269.74	44502	01/21/20
Total 960:					4,103.74		
966							
966	Hermiston Auto Parts, Inc.	56665	Wipers for Spreader Truck	01/07/20	17.98	44503	01/21/20
		596072	Drain Plug	12/18/19	2.37	44443	01/07/20
		596113	Oil Change Supplies	12/18/19	36.46	44443	01/07/20
		596114	Floor Mats	12/18/19	34.99	44443	01/07/20
		596403	Restock Air Filters for PD	12/30/19	19.40	44443	01/07/20
		596404	Oil Change-Unit #17	12/30/19	69.23	44443	01/07/20
		596409	Battery-Service Truck Unit 13	12/30/19	132.99	44443	01/07/20
		596448	Police Vehicle Maintenance	12/31/19	29.97	44443	01/07/20
		596483	Vehicle Maintenance	01/02/20	1.20	44443	01/07/20
		596483	Vehicle Maintenance	01/02/20	2.10	44443	01/07/20
		596483	Vehicle Maintenance	01/02/20	6.00	44443	01/07/20
		596483	Vehicle Maintenance	01/02/20	2.25	44443	01/07/20
		596483	Vehicle Maintenance	01/02/20	3.44	44443	01/07/20
		596511	Vehicle Maintenance	01/02/20	.69	44443	01/07/20
		596511	Vehicle Maintenance	01/02/20	1.21	44443	01/07/20
		596511	Vehicle Maintenance	01/02/20	3.46	44443	01/07/20
		596511	Vehicle Maintenance	01/02/20	1.30	44443	01/07/20
		596511	Vehicle Maintenance	01/02/20	1.98	44443	01/07/20
		596512	On Call Truck-Motor Tune Up	01/02/20	6.99	44443	01/07/20
		596512	On Call Truck-Motor Tune Up	01/02/20	6.99	44443	01/07/20
		596513	Apwa Blue	01/02/20	19.29	44443	01/07/20
		596597	Golf Well Air Release				

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
			Valve	01/06/20	6.31	44503	01/21/20
		596618	Service Truck Tool Set	01/06/20	19.49	44503	01/21/20
		596622	Manifold Intake Valve Repair-#637	01/06/20	215.75	44503	01/21/20
		596623	Vehicle Maintenance	01/06/20	1.78	44503	01/21/20
		596623	Vehicle Maintenance	01/06/20	3.12	44503	01/21/20
		596623	Vehicle Maintenance	01/06/20	8.92	44503	01/21/20
		596623	Vehicle Maintenance	01/06/20	3.35	44503	01/21/20
		596623	Vehicle Maintenance	01/06/20	5.14	44503	01/21/20
		596695	Break Light for Dump Truck	01/08/20	14.35	44503	01/21/20
		596774	Vehicle Maintenance	01/10/20	.50	44503	01/21/20
		596774	Vehicle Maintenance	01/10/20	.87	44503	01/21/20
		596774	Vehicle Maintenance	01/10/20	2.49	44503	01/21/20
		596774	Vehicle Maintenance	01/10/20	.93	44503	01/21/20
		596774	Vehicle Maintenance	01/10/20	1.44	44503	01/21/20
		596875	Grease gun for port	01/14/20	32.48	44503	01/21/20
	Total 966:				717.21		
980							
980	Hermiston Quicky Lube	456006	Oil Change-PD	12/12/19	37.95	44444	01/07/20
		456168	Oil Change-PD	12/14/19	57.85	44444	01/07/20
	Total 980:				95.80		
994							
994	High Performance Signs	23952	Office Hours/Logo Decal	12/20/19	60.00	44447	01/07/20
	Total 994:				60.00		
1012							
1012	Home Depot Credit Services	1041731	City Hall Basement Wall Repair	12/18/19	16.58	44448	01/07/20
		105265	Shop supplies	12/09/19	57.92	44448	01/07/20
		1120831	Street Lights	12/18/19	54.57	44448	01/07/20
		2120777	Shelving for City Hall	12/17/19	507.00	44448	01/07/20
		3041554	City Hall Basement	12/16/19	308.64	44448	01/07/20
		3045254	Golf Booster	11/26/19	154.06	44448	01/07/20
		4051087	Marina Fuel Dock	12/05/19	91.51	44448	01/07/20
		5040491	Cement, shelving bracket and LED Lights	12/04/19	246.66	44448	01/07/20
		6040397	Zip Ties for Christmas Tree Lights	12/03/19	28.44	44448	01/07/20
		6621010	Christmas Tree Lights	12/03/19	105.88	44448	01/07/20
		7125635	Shelving return	11/22/19	298.00	44448	01/07/20
		7125637	Shelving for City Hall	11/22/19	358.00	44448	01/07/20
		8044770	Shop Light Replacement	11/21/19	337.81	44448	01/07/20
		8044787	Shop Light Replacement	11/21/19	447.00	44448	01/07/20
		8044806	Shelving	11/21/19	298.00	44448	01/07/20
	Total 1012:				2,714.07		

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
1047							
1047	IAPE	M20-C28054	Membership Renewal-Vandever	01/08/20	50.00	44506	01/21/20
		M20-C28059	Membership Renewal-Huxel	01/17/20	50.00	44506	01/21/20
Total 1047:					100.00		
1060							
1060	Ingram	42974124	Library Books	12/03/19	17.40	44449	01/07/20
		43391481	Library Books	01/03/20	16.19	44449	01/07/20
		43391482	Library Books	01/03/20	9.75	44449	01/07/20
		43391483	Library Books	01/03/20	84.82	44449	01/07/20
		43436265	Library Books	01/07/20	34.19	44507	01/21/20
		43436266	Library Books	01/07/20	16.80	44507	01/21/20
		43436267	Library Books	01/07/20	45.57	44507	01/21/20
		43511282	Library Books	01/13/20	10.98-	44507	01/21/20
		43538552	Library Books	01/14/20	16.80	44507	01/21/20
		43538553	Library Books	01/14/20	59.34	44507	01/21/20
Total 1060:					289.88		
1089							
1089	J U B Engineers, Inc.	130448	Miscellaneous engineering	12/16/19	153.14	44450	01/07/20
		130448	Miscellaneous engineering	12/16/19	153.14	44450	01/07/20
		130448	Pedestrian Bridge Damage Assistance	12/16/19	387.73	44450	01/07/20
		130452	Phase 1 Construction Management Services	12/16/19	12,064.10	44450	01/07/20
		130464	Industrial Area Utility Tech Memo	12/16/19	1,278.02	44450	01/07/20
		130464	Industrial Area Utility Tech Memo	12/16/19	1,278.01	44450	01/07/20
		130466	Land Survey	12/16/19	10,939.05	44450	01/07/20
		130904	Lind Road Improvements	01/14/20	28,443.40	44508	01/21/20
		130906	Pedestrian Bridge Damage Assistance	01/14/20	306.28-	44508	01/21/20
		130906	Pedestrian Bridge Damage Assistance	01/14/20	430.78	44508	01/21/20
		130906	Miscellaneous engineering	01/14/20	131.50	44508	01/21/20
		130906	Miscellaneous engineering	01/14/20	131.49	44508	01/21/20
		130910	Bonney Lane Industrial Discharge Facility	01/14/20	1,335.82	44508	01/21/20
		130913	Phase 1 Construction Management Services	01/14/20	10,788.98	44508	01/21/20
		130924	Industrial Area Utility Tech Memo	01/14/20	1,251.28	44508	01/21/20
		130924	Industrial Area Utility Tech Memo	01/14/20	1,251.28	44508	01/21/20
		130929	Land Survey	01/14/20	1,480.93	44508	01/21/20
		130933	Development Engineering Reviews	01/14/20	2,979.99	44508	01/21/20

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total 1089:					74,172.36		
1099							
1099	James C. Fulper dba Health Opt	87495	Annual Drug Screen-DOT	12/24/19	63.00	44451	01/07/20
Total 1099:					63.00		
1108							
1108	JESSE RODRIGUEZ CONSTR	2018-144	Water Valve Can Replacement	01/08/20	500.00	44509	01/21/20
		2018-145	Valve Replacement at the WWTP	01/08/20	3,900.00	44509	01/21/20
		5	Industrial Discharge Facility Project	01/14/20	178,828.40	44509	01/21/20
Total 1108:					183,228.40		
1112							
1112	Jimmy's Johns Portable Toilets L	10662	Marina & RV Park - 2 Units	01/02/20	185.00	44452	01/07/20
Total 1112:					185.00		
1141							
1141	Jones-Scott co.	43813	3/4 Minus Rock - Streets	12/20/19	159.29	44453	01/07/20
Total 1141:					159.29		
1142							
1142	Jordan Ramis PC	165032	Amazon	12/27/19	2,079.00	44454	01/07/20
		165034	Land Purchase	12/27/19	231.00	44454	01/07/20
		165050	Legal Services	12/27/19	520.00	44454	01/07/20
		165050	Legal Services	12/27/19	2,336.50	44454	01/07/20
		165050	Legal Services	12/27/19	485.00	44454	01/07/20
Total 1142:					5,651.50		
1187							
1187	Kids Reference Co.	KRC09-8513	Books for Library	10/14/19	55.91	44512	01/21/20
Total 1187:					55.91		
1189							
1189	KIE Supply Corp	2015845	Air line for lift	12/09/19	1.70	Multiple	Multiple
		2015845	Air line for lift	12/09/19	1.70	Multiple	Multiple
		2015845	Air line for lift	12/09/19	1.69	Multiple	Multiple
		2015845	Air line for lift	12/09/19	.00	44396	Multiple
		2015845	Air line for lift	12/09/19	1.69	Multiple	Multiple
		2017109	flag markers	01/13/20	11.10	44513	01/21/20
Total 1189:					17.88		

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
1201							
1201	Knowbuddy Resources	ARU0298774	Books for Library	01/13/20	53.85	44514	01/21/20
Total 1201:					53.85		
1211							
1211	Krogh, Theresa	DEC2019	Weddings	01/01/20	50.00	44515	01/21/20
Total 1211:					50.00		
1219							
1219	Kuhn Law Offices	2708-2	Legal Services	01/08/20	52.50	44516	01/21/20
		2709-2	Legal Services - Cal Pine Property	11/07/19	5.00	44516	01/21/20
		2823-2	Legal Services - Cal Pine Property	12/05/19	6.25	44516	01/21/20
		2920	Legal Fees-Audit letters	01/08/20	90.00	44516	01/21/20
Total 1219:					153.75		
1221							
1221	Kuo Testing Labs, Inc.	UMA1908-49	TRCI Lab Tests	08/27/19	76.85	44517	01/21/20
		UMA-W4462	TRCI Lab Tests	09/06/19	76.85	44517	01/21/20
		UMA-W4472	Amazon Water Testing	09/06/19	47.45	44517	01/21/20
		UMA-W4474-	Amazon Water Testing	09/06/19	18.05	44517	01/21/20
Total 1221:					219.20		
1226							
1226	L.N. Curtis and Sons	INV344056	Uniform-Tovey and Kennedy	12/13/19	271.61	44456	01/07/20
Total 1226:					271.61		
1250							
1250	League of Oregon Cities	7721	Job Posting WWP Supervisor	01/09/20	20.00	44518	01/21/20
Total 1250:					20.00		
1293							
1293	LOC Foundation	2020DONATI	Donation	01/01/20	375.00	44457	01/07/20
Total 1293:					375.00		
1382							
1382	May Trucking	192900	192900 overpayment Larry Davis	12/01/19	265.00	Multiple	Multiple
Total 1382:					265.00		
1461							
1461	Mid-American Research Chemic	0684675-IN	Gloves, Black Nitrile	01/03/20	272.48	44521	01/21/20

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total 1461:					272.48		
1483							
1483	Modern Marketing Inc.	MMI136431	Summer Reading Supplies	01/15/20	275.30	44522	01/21/20
Total 1483:					275.30		
1515							
1515	Municipal Code Corportaion	00338698	ANNUAL WEBSITE HOSTING MAIN SUPPORT	01/15/20	2,400.00	44524	01/21/20
Total 1515:					2,400.00		
1554							
1554	Noah's Ark Animal Workshop Inc	6416	Children's program workshop	01/10/20	234.80	44525	01/21/20
Total 1554:					234.80		
1561							
1561	Norco Inc.	28227295	Cylinder Rental	12/31/19	43.12	44458	01/07/20
		28227295	Cylinder Rental	12/31/19	43.12	44458	01/07/20
Total 1561:					86.24		
1562							
1562	North Central Labs of Wisc	432769	Water Test Supplies	12/18/19	27.02	44459	01/07/20
		433018	Vacuum Pump	12/25/19	879.11	44459	01/07/20
Total 1562:					906.13		
1580							
1580	NW Farm Supply Inc.	A213471	Glovese	01/17/20	72.57	44526	01/21/20
Total 1580:					72.57		
1587							
1587	OAMR	2100	Annual Dues - Sandoval	01/15/20	60.00	44527	01/21/20
Total 1587:					60.00		
1610							
1610	OMA	2020DUESD	Annual Dues, Mayor	12/26/19	139.00	44460	01/07/20
Total 1610:					139.00		
1636							
1636	Oregon Dept of Revenue	DEC2019	State Court Assessments	01/01/20	25,242.26	44528	01/21/20
Total 1636:					25,242.26		

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
1638							
1638	Oregon Dept of Transportation	B21972	Street Maintenance - Mag Chloride	01/03/20	1,185.82	44529	01/21/20
Total 1638:					1,185.82		
1654							
1654	Oregon Water Coalition	2015	Annual Dues	12/13/19	100.00	44461	01/07/20
Total 1654:					100.00		
1684							
1684	Pacific Power	0021JAN202	Power to Pumps	01/07/20	8,440.42	44530	01/21/20
		0039JAN202	McFarland Well	12/27/19	1,658.66	44462	01/07/20
		0047JAN202	McNary Mobile Phase #2	12/31/19	270.73	44462	01/07/20
		0054JAN202	City Pk Rest Rooms	12/26/19	275.53	44462	01/07/20
		0070JAN202	8th & F SE Corner	12/20/19	375.09	44462	01/07/20
		0096JAN202	6th & A St.	12/26/19	17.87	44462	01/07/20
		0104JAN20	Street Lights	12/18/19	2,341.21	44462	01/07/20
		0179JAN202	285 Radar Rd.	12/30/19	625.62	44462	01/07/20
		0377JAN202	Bath House Marina	12/26/19	826.31	44462	01/07/20
		0385JAN202	Fish Cleaning Station	12/26/19	19.42	44462	01/07/20
		0393JAN202	West End Comfort Station	12/26/19	19.32	44462	01/07/20
		0401JAN202	15 Hp Pump Marina	01/02/20	105.00	44462	01/07/20
		0419JAN202	Quincy Ave N 2nd	12/26/19	337.08	44462	01/07/20
		0427JAN202	Marina Park	12/26/19	1,088.94	44462	01/07/20
		0435JAN202	1710 Quincy St.	12/26/19	814.93	44462	01/07/20
		0476JAN202	ABT 30322 HWY 730	12/26/19	25.84	44462	01/07/20
Total 1684:					17,241.97		
1715							
1715	Pea Ridge Embroidery	36201	Emb hats for Public Works/Promotional	12/23/19	50.00	44463	01/07/20
		36201	Emb hats for Public Works/Promotional	12/23/19	643.80	44463	01/07/20
Total 1715:					693.80		
1818							
1818	Quill Corporation	3361661	Office Supplies	12/13/19	101.56	44464	01/07/20
		3361661	Office Supplies	12/13/19	20.18	44464	01/07/20
		3361661	Office Supplies	12/13/19	40.69	44464	01/07/20
		3361661	Office Supplies	12/13/19	60.87	44464	01/07/20
		3361661	Office Supplies	12/13/19	60.87	44464	01/07/20
		3361661	Office Supplies	12/13/19	40.69	44464	01/07/20
		3361661	Office Supplies	12/13/19	5.96	44464	01/07/20
		3395661	Office Supplies	12/16/19	235.44	44464	01/07/20
		3395661	Office Supplies	12/16/19	46.78	44464	01/07/20
		3395661	Office Supplies	12/16/19	94.33	44464	01/07/20
		3395661	Office Supplies	12/16/19	141.11	44464	01/07/20
		3395661	Office Supplies	12/16/19	141.11	44464	01/07/20
		3395661	Office Supplies	12/16/19	94.33	44464	01/07/20

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
		3395661	Office Supplies	12/16/19	13.82	44464	01/07/20
		3395690	Office Supplies	12/16/19	19.60	44464	01/07/20
		3395690	Office Supplies	12/16/19	3.89	44464	01/07/20
		3395690	Office Supplies	12/16/19	7.85	44464	01/07/20
		3395690	Office Supplies	12/16/19	11.74	44464	01/07/20
		3395690	Office Supplies	12/16/19	11.74	44464	01/07/20
		3395690	Office Supplies	12/16/19	7.85	44464	01/07/20
		3395690	Office Supplies	12/16/19	1.16	44464	01/07/20
		3404387	Office Supplies	12/16/19	2.91	44464	01/07/20
		3404387	Office Supplies	12/16/19	.58	44464	01/07/20
		3404387	Office Supplies	12/16/19	1.17	44464	01/07/20
		3404387	Office Supplies	12/16/19	1.75	44464	01/07/20
		3404387	Office Supplies	12/16/19	1.75	44464	01/07/20
		3404387	Office Supplies	12/16/19	1.17	44464	01/07/20
		3404387	Office Supplies	12/16/19	.16	44464	01/07/20
		3431961	Office Supplies	12/17/19	32.62	44464	01/07/20
		3431961	Office Supplies	12/17/19	6.48	44464	01/07/20
		3431961	Office Supplies	12/17/19	13.07	44464	01/07/20
		3431961	Office Supplies	12/17/19	19.55	44464	01/07/20
		3431961	Office Supplies	12/17/19	19.55	44464	01/07/20
		3431961	Office Supplies	12/17/19	13.07	44464	01/07/20
		3431961	Office Supplies	12/17/19	1.92	44464	01/07/20
		3436897	Office Supplies	12/03/19	9.20	44464	01/07/20
		3436897	Office Supplies	12/03/19	1.83	44464	01/07/20
		3436897	Office Supplies	12/03/19	3.69	44464	01/07/20
		3436897	Office Supplies	12/03/19	5.52	44464	01/07/20
		3436897	Office Supplies	12/03/19	5.52	44464	01/07/20
		3436897	Office Supplies	12/03/19	3.69	44464	01/07/20
		3436897	Office Supplies	12/03/19	.53	44464	01/07/20
		3569082	Office Supplies	12/26/19	36.82	44464	01/07/20
		3569082	Office Supplies	12/26/19	7.32	44464	01/07/20
		3569082	Office Supplies	12/26/19	14.75	44464	01/07/20
		3569082	Office Supplies	12/26/19	22.07	44464	01/07/20
		3569082	Office Supplies	12/26/19	22.07	44464	01/07/20
		3569082	Office Supplies	12/26/19	14.75	44464	01/07/20
		3569082	Office Supplies	12/26/19	2.16	44464	01/07/20
		3676481	Office Supplies	01/02/20	36.83	44534	01/21/20
		3676481	Office Supplies	01/02/20	7.32	44534	01/21/20
		3676481	Office Supplies	01/02/20	14.76	44534	01/21/20
		3676481	Office Supplies	01/02/20	22.08	44534	01/21/20
		3676481	Office Supplies	01/02/20	22.08	44534	01/21/20
		3676481	Office Supplies	01/02/20	14.76	44534	01/21/20
		3676481	Office Supplies	01/02/20	2.15	44534	01/21/20
		3677128	Office Supplies	01/02/20	30.84	44534	01/21/20
		3677128	Office Supplies	01/02/20	6.13	44534	01/21/20
		3677128	Office Supplies	01/02/20	12.36	44534	01/21/20
		3677128	Office Supplies	01/02/20	18.48	44534	01/21/20
		3677128	Office Supplies	01/02/20	18.48	44534	01/21/20
		3677128	Office Supplies	01/02/20	12.36	44534	01/21/20
		3677128	Office Supplies	01/02/20	1.81	44534	01/21/20
		3684152	Office Supplies	01/02/20	4.60	44534	01/21/20
		3684152	Office Supplies	01/02/20	.91	44534	01/21/20
		3684152	Office Supplies	01/02/20	1.84	44534	01/21/20

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
		3684152	Office Supplies	01/02/20	2.76	44534	01/21/20
		3684152	Office Supplies	01/02/20	2.76	44534	01/21/20
		3684152	Office Supplies	01/02/20	1.84	44534	01/21/20
		3684152	Office Supplies	01/02/20	.28	44534	01/21/20
		3756352	Office Supplies	01/07/20	5.30	44534	01/21/20
		3756352	Office Supplies	01/07/20	1.05	44534	01/21/20
		3756352	Office Supplies	01/07/20	2.12	44534	01/21/20
		3756352	Office Supplies	01/07/20	3.18	44534	01/21/20
		3756352	Office Supplies	01/07/20	3.18	44534	01/21/20
		3756352	Office Supplies	01/07/20	2.12	44534	01/21/20
		3756352	Office Supplies	01/07/20	.31	44534	01/21/20
		3849778	Office Supplies	01/08/20	2.33	44534	01/21/20
		3849778	Office Supplies	01/08/20	.46	44534	01/21/20
		3849778	Office Supplies	01/08/20	.93	44534	01/21/20
		3849778	Office Supplies	01/08/20	1.40	44534	01/21/20
		3849778	Office Supplies	01/08/20	1.40	44534	01/21/20
		3849778	Office Supplies	01/08/20	.93	44534	01/21/20
		3849778	Office Supplies	01/08/20	.14	44534	01/21/20
		3850474	Office Supplies	01/08/20	16.50	44534	01/21/20
		3850474	Office Supplies	01/08/20	3.28	44534	01/21/20
		3850474	Office Supplies	01/08/20	6.61	44534	01/21/20
		3850474	Office Supplies	01/08/20	9.89	44534	01/21/20
		3850474	Office Supplies	01/08/20	9.89	44534	01/21/20
		3850474	Office Supplies	01/08/20	6.61	44534	01/21/20
		3850474	Office Supplies	01/08/20	.97	44534	01/21/20
		3852597	Office Supplies	01/08/20	8.29	44534	01/21/20
		3852597	Office Supplies	01/08/20	1.65	44534	01/21/20
		3852597	Office Supplies	01/08/20	3.32	44534	01/21/20
		3852597	Office Supplies	01/08/20	4.97	44534	01/21/20
		3852597	Office Supplies	01/08/20	4.97	44534	01/21/20
		3852597	Office Supplies	01/08/20	3.32	44534	01/21/20
		3852597	Office Supplies	01/08/20	.47	44534	01/21/20
	Total 1818:				<u>1,768.26</u>		
1849							
1849	Recorded Books, LLC	76589224	Books on Tape for Library	12/18/19	150.27	44465	01/07/20
	Total 1849:				<u>150.27</u>		
1929							
1929	S.S. EQUIPMENT	IH39716	NEW HOLLAND Grill Replacement/Repair	12/27/19	168.30	44467	01/07/20
		IH39797	PARKS EQUIP MAINTENANCE	01/10/20	7.14	44536	01/21/20
	Total 1929:				<u>175.44</u>		
1943							
1943	Sanitary Disposal, Inc.	DEC2019	Refuse Collection	01/01/20	58,010.65	44537	01/21/20
		DEC2019	Refuse Collection	01/01/20	738.35	44537	01/21/20
		NOV2019	Refuse Collection	01/02/20	47,811.29	44468	01/07/20
		NOV2019	Marina Refuse	01/02/20	738.35	44468	01/07/20

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total 1943:					107,298.64		
1976							
1976	Secretary of State	2018-2019 A	Annual Audit Review Filing	12/30/19	300.00	44469	01/07/20
Total 1976:					300.00		
2000							
2000	Shelco Electric Inc.	66201	Sewer plant-Pump maintenance	12/18/19	135.00	44470	01/07/20
Total 2000:					135.00		
2059							
2059	Smitty's Ace Hardware	619216	Supplies-Waste Water Plant	12/24/19	36.23	44471	01/07/20
		619217	Supplies-Water Dept.	12/24/19	32.95	44471	01/07/20
		619268	Supplies-Waste Water Plant	12/26/19	8.28	44471	01/07/20
		619541	Clothing Allowance-Whitaker	12/31/19	6.00	44471	01/07/20
		619541	Clothing Allowance-Whitaker	12/31/19	53.99	44471	01/07/20
		620038	Marking paint	01/09/20	39.54	44539	01/21/20
		620420	Ice Melt-City Hall	01/15/20	22.99	44539	01/21/20
		620421	Ice Melt-City Hall	01/15/20	68.97	44539	01/21/20
Total 2059:					268.95		
2067							
2067	SOTELO, SUSANA	WINE&ART	Supplies for the Wine and Art Event	01/16/20	49.92	44541	01/21/20
Total 2067:					49.92		
2076							
2076	Specks Printing	7654	Vehicle Work Orders	01/06/20	23.00	44542	01/21/20
		7654	Vehicle Work Orders	01/06/20	23.00	44542	01/21/20
		7654	Vehicle Work Orders	01/06/20	23.00	44542	01/21/20
		7654	Vehicle Work Orders	01/06/20	23.00	44542	01/21/20
		7654	Vehicle Work Orders	01/06/20	23.00	44542	01/21/20
Total 2076:					115.00		
2102							
2102	Steven L Myren	12302019	Remove Watchguard Camera System	12/30/19	150.00	44472	01/07/20
Total 2102:					150.00		
2133							
2133	Swank Motion Pictures, Inc.	2806525	ANNUAL COPYRIGHT COMPLIANCE SITE LIC	01/01/20	408.00	44544	01/21/20

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total 2133:					408.00		
2148							
2148	Talos Engineering, Inc.	1427	Golf Booster, Intertie-maint.	12/20/19	1,210.00	44473	01/07/20
		1438	Cellular Texting System	01/03/20	60.00	44545	01/21/20
Total 2148:					1,270.00		
2171							
2171	Territorial Supplies, Inc.	14328	Red Blue Lenses	12/23/19	366.42	44474	01/07/20
Total 2171:					366.42		
2214							
2214	Tom Denchel Ford Country	5009236	Auto Repairs	01/09/20	50.61	44546	01/21/20
		5009236	Auto Repairs	01/09/20	50.61	44546	01/21/20
		5009236	Auto Repairs	01/09/20	50.60	44546	01/21/20
		5009236	Auto Repairs	01/09/20	50.60	44546	01/21/20
Total 2214:					202.42		
2235							
2235	TRAVELING LANTERN	13709-21538	Rec Program	12/19/19	395.00	44475	01/07/20
Total 2235:					395.00		
2263							
2263	Umatilla Booster Club	STEAKDINN	Fundraiser Sponsorship	01/16/20	500.00	44547	01/21/20
Total 2263:					500.00		
2264							
2264	Umatilla Chamber of Commerce	198	Membership Dues	01/14/20	40.00	44548	01/21/20
Total 2264:					40.00		
2273							
2273	Umatilla County Finance Dept	DEC2019	County Assessment	01/01/20	3,127.24	44549	01/21/20
Total 2273:					3,127.24		
2278							
2278	Umatilla County Sheriff's Ofc	2019120001	911 Dispatch Services	12/24/19	20,970.00	44476	01/07/20
Total 2278:					20,970.00		
2281							
2281	Umatilla Elect. Coop. Assoc.	0004JAN202	Street Lights	01/01/20	51.93	44550	01/21/20
		20792	1WW Electric Service	12/23/19	260.00	44477	01/07/20
		6190JAN202	Sewer Pump	01/01/20	54.91	44550	01/21/20
		6190JAN202	Street Lights	01/01/20	80.50	44550	01/21/20

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
		7800JAN202	Street Lights	01/01/20	24.75	44550	01/21/20
		7800JAN202	60 HP Sewer Pump	01/01/20	42.97	44550	01/21/20
Total 2281:					515.06		
2289							
2289	Umatilla Ready-Mix, Inc.	10794	Eco Blocks	12/11/19	780.00	44479	01/07/20
		10795	Eco Blocks	12/12/19	1,300.00	44479	01/07/20
Total 2289:					2,080.00		
2293							
2293	Unifirst Corporation	1430257862	Bldg Maint/Supplies CH/Library	12/27/19	69.23	44481	01/07/20
		1430257862	Bldg Maint/Supplies CH/Library	12/27/19	107.25	44481	01/07/20
		1430257862	Bldg Maint/Supplies CH/Library	12/27/19	107.25	44481	01/07/20
		1430258406	Bldg Maint/Supplies CH/Library	01/03/20	42.20	44481	01/07/20
		1430258406	Bldg Maint/Supplies CH/Library	01/03/20	65.38	44481	01/07/20
		1430258406	Bldg Maint/Supplies CH/Library	01/03/20	65.38	44481	01/07/20
		1430258918	Bldg Maint/Supplies CH/Library	01/10/20	42.20	44551	01/21/20
		1430258918	Bldg Maint/Supplies CH/Library	01/10/20	65.38	44551	01/21/20
		1430258918	Bldg Maint/Supplies CH/Library	01/10/20	65.38	44551	01/21/20
		1430259446	Bldg Maint/Supplies CH/Library	01/17/20	49.69	44551	01/21/20
		1430259446	Bldg Maint/Supplies CH/Library	01/17/20	76.97	44551	01/21/20
		1430259446	Bldg Maint/Supplies CH/Library	01/17/20	76.97	44551	01/21/20
Total 2293:					833.28		
2307							
2307	UPS	84WV8529	Police Postage	12/28/19	18.37	44482	01/07/20
Total 2307:					18.37		
2314							
2314	USA Bluebook Inc.	103003	Public Works Equip	01/02/20	125.89	44483	01/07/20
		112966	WWTP Maint.	01/13/20	160.81	44552	01/21/20
		114540	WWTP Maint.	01/14/20	703.13	44552	01/21/20
Total 2314:					989.83		
2337							
2337	Verizon Wireless	9844342044	Water Dept Lines	12/15/19	85.14	44484	01/07/20
		9845468719	Cell Phone Administrator	01/02/20	80.02	44553	01/21/20

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
		9845468719	Public Works Phones	01/02/20	133.32	44553	01/21/20
		9845468719	Cell Phone Administrator	01/02/20	133.32	44553	01/21/20
		9845468719	Police Cell Phones	01/02/20	1,025.57	44553	01/21/20
	Total 2337:				1,457.37		
2557							
2557	Hermiston Ranch & Home	1480067494	Clothing Allowance-Whitaker	12/24/19	8.05	44445	01/07/20
		1480067494	Clothing Allowance-Whitaker	12/24/19	72.44	44445	01/07/20
	Total 2557:				80.49		
2590							
2590	Keller Associates	3	Water Management and Conservation Plan	08/13/19	811.00	44511	01/21/20
	Total 2590:				811.00		
2612							
2612	Hermiston Transportation	2023	Taxi Ticket Redemption	01/01/20	289.00	44446	01/07/20
	Total 2612:				289.00		
2638							
2638	Rosales, Pablo	191603DEC1	Restitution-191603	01/01/20	20.00	44535	01/21/20
	Total 2638:				20.00		
2647							
2647	Pinnock, David Wayne	112	Park Concessionaire Services	01/16/20	5,500.00	44532	01/21/20
	Total 2647:				5,500.00		
2695							
2695	Umpqua Research Company	T001334	Lab Testing-Coliforms	12/23/19	390.00	44480	01/07/20
	Total 2695:				390.00		
2703							
2703	Umatilla Post Office	CK27220566	Refund Utility Payment Made in Error to Umatilla OR instead of Umatilla FL	12/27/19	429.37	44478	01/07/20
	Total 2703:				429.37		
2704							
2704	Reyes, Karla	405WALLAW	Drop Box Refund	01/03/20	26.67	44466	01/07/20
	Total 2704:				26.67		

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
2705							
2705	Iron Smith	92007	6th street project-tree grates	12/10/19	13,408.50	44485	01/07/20
Total 2705:					13,408.50		
2706							
2706	Snyder, Jacob	6MARTINDR	Final Utility Billing-Refund, 6 Martin Drive	01/08/20	36.15	44540	01/21/20
Total 2706:					36.15		
2707							
2707	Morfin Larios, Maria	192049	Restitution-192049 Maria Morfin Larios	01/01/20	9.00	44523	01/21/20
Total 2707:					9.00		
2708							
2708	Wardell, Mark	193009WAR	Fine Overpayment-193009, Mark Wardell	01/01/20	38.00	44554	01/21/20
Total 2708:					38.00		
2709							
2709	I Haul Freight LTD	193030OBR	Fine Overpayment Daniel O'Brooks-193030	01/01/20	385.45	44505	01/21/20
Total 2709:					385.45		
2710							
2710	DKM Transportation	173362KING	Fine Overpayment-Jeffrey L King 192717	01/01/20	440.00	44498	01/21/20
Total 2710:					440.00		
2711							
2711	Ship Fast INC.	192808FUCI	Fine Overpayment-Richard Fuciman 192808	01/01/20	215.00	44538	01/21/20
Total 2711:					215.00		
2712							
2712	Gilles, Adam M.	192862GILL	Fine Overpayment-Adam M Gilles 192862	01/01/20	215.00	44499	01/21/20
Total 2712:					215.00		
2713							
2713	Leon Trans INC.	192944SPIC	Fine Overpayment-Jesse L Spicer Jr. 192944	01/01/20	215.00	44519	01/21/20
Total 2713:					215.00		

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
2714							
2714	Preston, Ellis B.	192868PRES	Fine Overpayment-Ellis B Preston-192868	01/01/20	50.00	44533	01/21/20
Total 2714:					50.00		
2715							
2715	Jordan, Anthony L.	192235JORD	Fine Overpayment-Anthony L Jordan 192235	01/01/20	75.00	44510	01/21/20
Total 2715:					75.00		
2716							
2716	Howell, Cori	193151HOW	Fine Overpayment-Cori Howell 193151	01/01/20	165.00	44504	01/21/20
Total 2716:					165.00		
2717							
2717	Button Transportation LLC	192938FIER	Fine overpayment-Jesse W Fiero 192938	01/01/20	215.00	44491	01/21/20
Total 2717:					215.00		
2718							
2718	SRC Firearms, LLC	905	Firearms	01/02/20	810.00	44543	01/21/20
Total 2718:					810.00		
2720							
2720	Petroleum Compliance Services	1788	Training for pumping fuel at the marina	01/14/20	1,525.00	44531	01/21/20
Total 2720:					1,525.00		
Grand Totals:					651,151.27		

Report Criteria:
Detail report type printed

CITY OF UMATILLA, OREGON

AGENDA BILL

Agenda Title:

Resolution No. 36-2020 A resolution authorizing the City Manager to sign Immediate Opportunity Fund Agreement No 33958 with the State of Oregon by and through Oregon Department of Transportation (ODOT) to complete the Lind Road and Union Street Improvement Project

Meeting Date:

2020-02-04

Department:

Finance & Administrative Services

Director:

Melissa Ince

Contact Person:

Melissa Ince

Phone Number:

Cost of Proposal:

\$1,909,000 (\$954,500 grant, \$797,500 private contribution, maximum City outlay \$157,000)

Amount Budgeted:

\$1,909,000

Fund(s) Name and Number(s):

Street - 04

Reviewed by Finance Department:

Yes

Previously Presented:

1/7/20

Attachments to Agenda Packet Item:

[RES 36 -2020.docx](#)

[RES 36-2020 Attach 33958 Umatilla_IOF improv .docx](#)

Summary Statement:

Business Oregon and the Oregon Department of Transportation (ODOT) have worked closely with the City of Umatilla and Amazon Data Services (ADS) to expand development opportunities in the City, specifically on improvements to Lind Road and Union Street. The City applied for an Immediate Opportunity Fund (IOF) grant for 50% of the total \$1,909,000 project cost and received notification in September that the grant was approved. The formal agreement from ODOT was just sent to the City. This resolution authorizes the City Manager to sign the agreement and any future amendments.

Suggested Action: Motion to approve Resolution No. 36-2020

Consistent with Council Goals:

Goal 2: Promote Economic Development and Job Growth.

RESOLUTION NO. 36-2020

A RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN IMMEDIATE OPPORTUNITY FUND AGREEMENT NO 33958 WITH THE STATE OF OREGON BY AND THROUGH OREGON DEPARTMENT OF TRANSPORTATION (ODOT) TO COMPLETE THE LIND ROAD AND UNION STREET IMPROVEMENT PROJECT

WHEREAS, Business Oregon and the Oregon Department of Transportation (ODOT) have worked closely with the City of Umatilla and Amazon Data Services (ADS) to expand development opportunities in the City; and

WHEREAS, improvements to Lind Road and Union Street are essential to improve transportation flow and access to and from the PDX 63 site; and

WHEREAS, the City of Umatilla applied for Immediate Opportunity Funds (IOF) in July 2019 for 50% of the total project cost of \$1,909,000; and

WHEREAS, the Oregon Transportation Commission (OTC) approved the full grant request in September 2019; and

WHEREAS, this project was included in the 2019-20 fiscal year budget; and

NOW, THEREFORE, the City does hereby authorize the City Manager to sign Immediate Opportunity Fund Agreement No. 33958, and any future amendments, with the State of Oregon and through the Oregon Department of Transportation.

PASSED by the City Council and signed by the Mayor this 4th day of February, 2020.

Mary Dedrick, Mayor

ATTEST:

Nanci Sandoval, City Recorder

**IMMEDIATE OPPORTUNITY FUND AGREEMENT
Lind Road and Union Street Improvements Project
City of Umatilla**

THIS AGREEMENT is made and entered into by and between the STATE OF OREGON, acting by and through its Department of Transportation, hereinafter referred to as "State," and the City of Umatilla, acting by and through its elected officials, hereinafter referred to as "Agency," both herein referred to individually or collectively as "Party" or "Parties."

RECITALS

1. The Oregon Transportation Commission ("OTC") at its July 15, 1988, meeting approved establishing an Immediate Opportunity Fund ("IOF") to support primary economic development in Oregon through the construction and improvement of streets and roads. The OTC, at its meeting on March 19, 2015, revised the guidelines for the use of this fund. IOF funds are limited to: Type A) specific economic development projects that affirm job retention and job creation opportunities; Type B) revitalization of business or industrial centers to support economic development; Type C) preparation of Oregon certified project-ready industrial sites; and Type D) preparation of regionally significant industrial areas.
2. US 395 is a part of the state highway system under the jurisdiction and control of the Oregon Transportation Commission. Lind Road and Union Street are part of the city street system under the jurisdiction and control of the city.
3. By the authority granted in Oregon Revised Statute (ORS) [190.110](#), [366.572](#) and [366.576](#), State may enter into cooperative agreements with counties, cities and units of local governments for the performance of work on certain types of improvement projects with the allocation of costs on terms and conditions mutually agreeable to the contracting Parties.
4. Agency desires to make roadway improvements to Lind Road, Union Street, and the intersection of Highway US395, near the future development of Amazon Web Services.

NOW THEREFORE, the premises being in general as stated in the foregoing Recitals, it is agreed by and between the Parties hereto as follows:

TERMS OF AGREEMENT

1. Agency agrees to make roadway improvements near the future development of Amazon Web Services (AWS) Bonney Site that meets the IOF criteria. The improvements will consist of improvements to Lind Road and Union Street to include but not limited; to the following:
 - **Lind Road** will include the following components

- A two-lane, 26-foot wide asphalt section, including shoulders, but do not require curb, gutter, sidewalk, landscape strip, street trees, street lights, bicycle lanes, or on-street parking. Improvements to Lind Road will meet current Americans with Disabilities Act (ADA) requirements.
- **Intersection Improvements** will include the following improvements:
 - Providing drainage for storm water at the intersection.
 - Raising the intersection grade elevation to facilitate drainage and improved base material
 - Intersection Improvements will meet current ADA requirements.

Union Street improvements include:

- A two-lane, 26-foot wide asphalt section, including shoulders, but do not require curbs, gutter, sidewalk, landscape strip, street trees, street lights, bicycle lanes, or on-street parking. Improvements to Lind Road will meet current Americans with Disabilities Act (ADA) requirements.

These intersection and roadway improvements will provide safety and vital roadway connections between the data center complex and the State Highway (U.S. 395), and will provide drainage and improved transportation infrastructure, in support of the development of the AWS Bonney Site; hereinafter referred to as "Project". The location of the Project is approximately as shown on the sketch map attached hereto, marked "Exhibit A," and by this reference made a part hereof.

2. The Oregon Business Development Department (OBDD) recommends use of Immediate Opportunity Funds for this Project. State agrees to provide Immediate Opportunity Funds not to exceed \$954,500 to help finance the road construction portion of this Project. Agency and/or others will provide the remaining Project funding.
3. This Agreement is effective on the date all required signatures are obtained and shall terminate upon completion of the Project and receipt of documentation of filled and created positions outlined under Agency obligations or ten (10) calendar years whichever is sooner.

STATE OBLIGATIONS

1. State shall, at its own expense, assign a Project liaison to monitor work performed. State shall review all environmental documents, Project plans, specifications, and cost estimates prepared by Agency or its consultants within twenty (20) working days of submittal by Agency and before advertisement of construction bids.

2. Once construction is underway, State shall as soon as practically possible and within 45 days following receipt of approved monthly itemized invoices, reimburse Agency for 50 percent of the eligible Project construction costs incurred until the total of \$954,500 of approved IOF Funds has been paid to Agency or until Project is completed, whichever occurs first. Travel expenses shall be reimbursed to Agency in accordance with the current State of Oregon Department of Administrative Services' rates.
3. State certifies and represents that the individual(s) signing this Agreement has been authorized to enter into and execute this Agreement on behalf of State, under the direction or approval of its governing body, commission, board, officers, members or representatives, and to legally bind State.
4. State's Project Manager for this Project is Local Agency Liaison, Mike Barry, 3012 Island Avenue, La Grande, Oregon 97850. Phone: (541) 963-1353, michael.p.barry@odot.state.or.us, or assigned designee upon individual's absence. State shall notify the other Party in writing of any contact information changes during the term of this Agreement.

AGENCY OBLIGATIONS

1. Agency, or its consultant, shall conduct the necessary preliminary engineering and design work required to produce final plans, specifications and cost estimates; obtain all required permits; arrange for all utility relocations or reconstruction; perform all construction engineering, including all required materials testing and quality documentation; prepare all bid documents; provide Project management services, and other necessary functions for sole administration of the contract.
2. Agency shall advertise and award all contracts, and pay all contractor costs. Within two (2) years after the Agreement execution date, unless granted an extension by State, Agency shall award a contract for construction of Project. Construction must be completed within five (5) years of the Agreement date. If either time limit expires, this Agreement shall terminate immediately with all Parties.
3. Agency shall ensure that State's contribution of fifty (50) percent of the actual road construction costs, not to exceed \$954,500, will be applied to preliminary engineering, right of way acquisition and construction only. Agency shall be responsible for funding the remaining Project costs.
4. Agency shall submit to the assigned State Project Liaison all environmental documents, Project plans, specifications and cost estimates before advertisement for construction bids.
5. Agency shall lay out and paint the necessary lane lines and erect the required directional and traffic control signing for the Project.

6. Agency shall be responsible for 100 percent of power costs (if applicable), associated with this Project. The power company shall send power bills directly to Agency.
7. Agency agrees that State road standards shall be used for that portion within State rights-of-way.
8. Agency shall obtain all required state and federal permits, including any environmental permits, and shall comply with all terms of said permits.
9. Agency agrees and understands that Agency will comply with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, ORS Chapter 35 and the State Right of Way Manual if right-of-way acquisition is necessary.
10. Agency or its consultant shall acquire all necessary right of way in accordance with and in compliance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, ORS Chapter 35 and the ODOT Right of Way Manual. Certification of right of way acquisition work must be made by the Agency (or on behalf of its consultant) doing the work. If Agency acquires the right of way, they shall provide a letter from Agency's legal counsel certifying that 1) the right of way needed for the Project has been obtained and 2) right of way acquisition has been completed in accordance with the right of way requirements contained in this Agreement. The certification form shall be routed through the State Region 5 Right of Way Office for co-signature and possible audit. If Agency elects to have State perform right of way functions, a separate agreement shall be executed between Agency and State right of way, referencing this Agreement number.
11. If Agency enters into a construction contract for performance of work on the Project, then Agency will require its contractor to provide the following:
 - a. Contractor shall indemnify, defend and hold harmless State from and against all claims, suits, actions, losses, damages, liabilities, costs and expenses of any nature whatsoever resulting from, arising out of, or relating to the activities of Contractor or its officers, employees, subcontractors, or agents under the resulting contract.
 - b. Contractor and Agency shall name State as a third party beneficiary of the resulting contract.
 - c. Commercial General Liability. Contractor shall obtain, at Contractor's expense, and keep in effect during the term of the resulting contract, Commercial General Liability Insurance covering bodily injury and property damage in a form and with coverages that are satisfactory to State. This insurance will include personal and advertising injury liability, products and completed operations. Coverage may be written in combination with Automobile Liability Insurance (with separate limits). Coverage will be written on an occurrence basis. If written in conjunction with Automobile Liability the combined single limit per occurrence will not be less than

\$ 1,000,000 for each job site or location. Each annual aggregate limit will not be less than \$ 2,000,000.

- d. Automobile Liability. Contractor shall obtain, at Contractor's expense, and keep in effect during the term of the resulting contract, Commercial Business Automobile Liability Insurance covering all owned, non-owned, or hired vehicles. This coverage may be written in combination with the Commercial General Liability Insurance (with separate limits). Combined single limit per occurrence will not be less than \$1,000,000.
 - e. Additional Insured. The liability insurance coverage, except Professional Liability, Errors and Omissions, or Workers' Compensation, if included, required for performance of the resulting contract will include State and its divisions, officers and employees as Additional Insured but only with respect to Contractor's activities to be performed under the resulting contract. Coverage will be primary and non-contributory with any other insurance and self-insurance.
 - f. Notice of Cancellation or Change. There shall be no cancellation, material change, potential exhaustion of aggregate limits or non-renewal of insurance coverage(s) without thirty (30) days written notice from Contractor's or its insurer(s) to State. Any failure to comply with the reporting provisions of this clause will constitute a material breach of the resulting contract and will be grounds for immediate termination of the resulting contract and this Agreement.
12. All employers, including Agency, that employ subject workers who work under this Agreement in the State of Oregon shall comply with ORS [656.017](#) and provide the required Workers' Compensation coverage unless such employers are exempt under ORS [656.126](#). Employers Liability insurance with coverage limits of not less than \$500,000 must be included. Agency shall ensure that each of its subcontractors complies with these requirements.
13. Agency shall keep accurate cost accounting records. Agency shall prepare and submit monthly itemized, progress reports and invoices for construction directly to State's Project Manager for review and approval. Such invoices will be in a form identifying the Project, the agreement number, the invoice number or the account number or both, and will itemize all expenses for which reimbursement is claimed. Travel expenses shall be reimbursed to Agency in accordance with the current State of Oregon Department of Administrative Services' rates.
14. Agency agrees that should any environmental or land-use issues arise at any time during the development or construction of the Project, State may, at its discretion and when exercised in good faith, suspend payments until it is satisfied that the issue has been resolved. However, Agency may use its own funds to continue the Project and shall be reimbursed by State as provided for in this Agreement once State is satisfied that the issue has been resolved.

15. Agency shall, at its own expense, maintain and operate the Project upon completion at a minimum level that is consistent with normal depreciation and/or service demand. Maintenance responsibilities shall survive termination of this Agreement and upon completion of Project and submission of documentation under Agency Obligation Paragraph 20, Job Growth Assessment.
16. Agency shall submit to State any change orders that substantially change the plans and specifications or the submitted scope of work as approved by the OTC and as identified in this Agreement.
17. Agency shall provide to State permanent mylar "as constructed" plans for work on state highways.
18. Agency shall require its contractor(s) and subcontractor(s) that are not units of local government as defined in ORS 190.003, if any, to indemnify, defend, save and hold harmless the State of Oregon, Oregon Transportation Commission and its members, Department of Transportation and its officers, employees and agents from and against any and all claims, actions, liabilities, damages, losses, or expenses, including attorneys' fees, arising from a tort, as now or hereafter defined in ORS 30.260, caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of Agency's contractor or any of the officers, agents, employees or subcontractors of the contractor ("Claims"). It is the specific intention of the Parties that State shall, in all instances, except for Claims arising solely from the negligent or willful acts or omissions of the State, be indemnified by the contractor and subcontractor from and against any and all Claims.
19. Any such indemnification shall also provide that neither Agency's contractor and subcontractor nor any attorney engaged by Agency's contractor and subcontractor shall defend any claim in the name of the State of Oregon or any agency of the State of Oregon, nor purport to act as legal representative of the State of Oregon or any of its agencies, without the prior written consent of the Oregon Attorney General. The State of Oregon may, at anytime at its election assume its own defense and settlement in the event that it determines that Agency's contractor is prohibited from defending the State of Oregon, or that Agency's contractor is not adequately defending the State of Oregon's interests, or that an important governmental principle is at issue or that it is in the best interests of the State of Oregon to do so. The State of Oregon reserves all rights to pursue claims it may have against Agency's contractor if the State of Oregon elects to assume its own defense.
20. Because the purpose of the IOF Type A project is to promote job growth, State wishes to assess its investment.
 - a. Therefore, within 60 months (5 years) after road improvements have been done and the construction of the new AWS Bonney Site Data Center has been completed, Agency shall provide to State documentation from AWS Bonney Site Data Center that 100 full-time equivalent positions (FTE) have been created and filled at the new location. If such documentation cannot be provided within the

- above stated time limit, Agency shall reimburse State all IOF Funds distributed to Agency as outlined below.
- b. The targeted number of new FTE positions is the number approved by the OTC. "New FTE positions" shall mean new positions created, filled and remaining on the payroll for at least one (1) year.
 - c. The verification documentation shall be a letter on company letterhead signed by an official of AWS Bonney Site Data Center duly authorized to represent AWS Bonney Site Data Center certifying the number of new FTE positions. State, OBDD or the Oregon Secretary of State Audits Division, shall have the right to audit the payroll records of AWS Bonney Site Data Center in order to confirm information in the letter.
 - d. If the documentation shows a deficiency in the number of FTE positions, Agency shall reimburse State on a pro-rated basis. The formula for the pro-rated amount of IOF funds paid to Agency will be an amount equal to the number of actual FTE positions divided by the number of projected FTE positions multiplied by total IOF funds available. Reimbursement will be the amount actually distributed less the pro-rated amount.
23. Reimbursements resulting from a failure to provide job documentation, failure to meet job target goals or failure to obtain Project Site Certification shall be paid within three (3) months after the above stated time limit.
- a. All said reimbursements shall include interest equal in rate for the Highway Trust Fund at the State Treasury established on the date of execution of this Agreement. Interest shall accrue from the date of the first withdrawal from the Highway Trust Fund at the State Treasury.
 - b. Agency may wish to enter into a separate agreement with AWS Bonney Site Data Center to address pay back of Agency reimbursements to State resulting from AWS's failure to provide documentation or failure to meet job target goals.
 - c. At Agency's request and upon consultation with OBDD, State may grant a time extension on the reimbursement or a time extension to provide additional job growth. Any extension will only be effective upon amendment to this Agreement.
21. Agency acknowledges and agrees that State, the Oregon Secretary of State's Office, the federal government, and their duly authorized representatives shall have access to such fiscal records and other books, documents, papers, plans and writings of Agency that are pertinent to this Agreement to perform examinations and audits and make excerpts and transcripts. Agency shall retain and keep all files and records for a minimum of six (6) years after completion of the Project.
22. Agency shall comply with all federal, state, and local laws, regulations, executive orders and ordinances applicable to the work under this Agreement, including, without

limitation, the provisions of ORS [279C.505](#), [279C.515](#), [279C.520](#), [279C.530](#) and [279B.270](#) incorporated herein by reference and made a part hereof. Without limiting the generality of the foregoing, Agency expressly agrees to comply with (i) [Title VI of Civil Rights Act of 1964](#); (ii) [Title V and Section 504 of the Rehabilitation Act of 1973](#); (iii) the [Americans with Disabilities Act of 1990](#) and ORS [659A.142](#); (iv) all regulations and administrative rules established pursuant to the foregoing laws; and (v) all other applicable requirements of federal and state civil rights and rehabilitation statutes, rules and regulations.

23. Agency shall not enter into any subcontracts for any of the work scheduled under this Agreement without obtaining prior written approval from State.
24. Agency certifies and represents that the individual(s) signing this Agreement has been authorized to enter into and execute this Agreement on behalf of Agency, under the direction or approval of its governing body, commission, board, officers, members or representatives, and to legally bind Agency.
25. Agency's Project Manager for this Project is: David Stockdale, City Manager, 700 6th Street, Umatilla, Oregon 97882. Phone: (541) 922-3226 ext. 102, david@umatilla-city.org, or assigned designee upon individual's absence. Agency shall notify the other Party in writing of any contact information changes during the term of this Agreement.

GENERAL PROVISIONS

1. This Agreement may be terminated by mutual written consent of both Parties.
2. State may terminate this Agreement effective upon delivery of written notice to Agency, or at such later date as may be established by State, under any of the following conditions:
 - a. If Agency fails to provide services called for by this Agreement within the time specified herein or any extension thereof.
 - b. If Agency fails to perform any of the other provisions of this Agreement, or so fails to pursue the work as to endanger performance of this Agreement in accordance with its terms, and after receipt of written notice from State fails to correct such failures within ten (10) days or such longer period as State may authorize.
 - c. If Agency fails to provide payment of its share of the cost of the Project.
 - d. If State fails to receive funding, appropriations, limitations or other expenditure authority sufficient to allow State, in the exercise of its reasonable administrative discretion, to continue to make payments for performance of this Agreement.
 - e. If federal or state laws, regulations or guidelines are modified or interpreted in such a way that either the work under this Agreement is

prohibited or State is prohibited from paying for such work from the planned funding source.

3. Any termination of this Agreement shall not prejudice any rights or obligations accrued to the Parties prior to termination.
4. If any third party makes any claim or brings any action, suit or proceeding alleging a tort as now or hereafter defined in ORS 30.260 ("Third Party Claim") against State or Agency with respect to which the other Party may have liability, the notified Party must promptly notify the other Party in writing of the Third Party Claim and deliver to the other Party a copy of the claim, process, and all legal pleadings with respect to the Third Party Claim. Each Party is entitled to participate in the defense of a Third Party Claim, and to defend a Third Party Claim with counsel of its own choosing. Receipt by a Party of the notice and copies required in this paragraph and meaningful opportunity for the Party to participate in the investigation, defense and settlement of the Third Party Claim with counsel of its own choosing are conditions precedent to that Party's liability with respect to the Third Party Claim.
5. With respect to a Third Party Claim for which State is jointly liable with Agency (or would be if joined in the Third Party Claim), State shall contribute to the amount of expenses (including attorneys' fees), judgments, fines and amounts paid in settlement actually and reasonably incurred and paid or payable by Agency in such proportion as is appropriate to reflect the relative fault of State on the one hand and of Agency on the other hand in connection with the events which resulted in such expenses, judgments, fines or settlement amounts, as well as any other relevant equitable considerations. The relative fault of State on the one hand and of Agency on the other hand shall be determined by reference to, among other things, the Parties' relative intent, knowledge, access to information and opportunity to correct or prevent the circumstances resulting in such expenses, judgments, fines or settlement amounts. State's contribution amount in any instance is capped to the same extent it would have been capped under Oregon law, including the Oregon Tort Claims Act, ORS 30.260 to 30.300, if State had sole liability in the proceeding.
6. With respect to a Third Party Claim for which Agency is jointly liable with State (or would be if joined in the Third Party Claim), Agency shall contribute to the amount of expenses (including attorneys' fees), judgments, fines and amounts paid in settlement actually and reasonably incurred and paid or payable by State in such proportion as is appropriate to reflect the relative fault of Agency on the one hand and of State on the other hand in connection with the events which resulted in such expenses, judgments, fines or settlement amounts, as well as any other relevant equitable considerations. The relative fault of Agency on the one hand and of State on the other hand shall be determined by reference to, among other things, the Parties' relative intent, knowledge, access to information and opportunity to correct or prevent the circumstances resulting in such expenses, judgments, fines or settlement amounts. Agency's contribution amount in any instance is capped to the same extent it would have been capped under Oregon law, including the Oregon Tort Claims Act, ORS 30.260 to 30.300, if it had sole liability in the proceeding.

7. The Parties shall attempt in good faith to resolve any dispute arising out of this Agreement. In addition, the Parties may agree to utilize a jointly selected mediator or arbitrator (for non-binding arbitration) to resolve the dispute short of litigation.
8. Agency agrees to refund to State all Immediate Opportunity Funds paid to Agency in connection with this Project if this Agreement is terminated for any reason prior to completion of Project and receipt of job assessment documentation. Refund to State shall be within three (3) months from termination date.
9. State and Agency hereto agree that if any term or provision of this Agreement is declared by a court of competent jurisdiction to be invalid, unenforceable, illegal or in conflict with any law, the validity of the remaining terms and provisions will not be affected, and the rights and obligations of the Parties shall be construed and enforced as if the Agreement did not contain the particular term or provision held to be invalid.
10. This Agreement may be executed in several counterparts (facsimile or otherwise) all of which when taken together shall constitute one agreement binding on all Parties, notwithstanding that all Parties are not signatories to the same counterpart. Each copy of this Agreement so executed shall constitute an original.
11. This Agreement and attached exhibits constitute the entire agreement between the Parties on the subject matter hereof. There are no understandings, agreements, or representations, oral or written, not specified herein regarding this Agreement. No waiver, consent, modification, or change of terms of this Agreement shall bind either Party unless in writing and signed by both Parties and all necessary approvals have been obtained. Such waiver, consent, modification, or change, if made, shall be effective only in the specific instance and for the specific purpose given. The failure of State to enforce any provision of this Agreement shall not constitute a waiver by State of that or any other provision.

THE PARTIES, by execution of this Agreement, hereby acknowledge that their signing representatives have read this Agreement, understand it, and agree to be bound by its terms and conditions.

This Project is in the 2018 - 2021 Statewide Transportation Improvement Program, (Key # 21708) that was adopted by the Oregon Transportation Commission on July 20, 2017 (or subsequently approved by amendment to the STIP).

CITY OF UMATILLA, by and through its
elected officials

STATE OF OREGON, by and through its
Department of Transportation

Agency/State
Agreement No.33958

By _____
Mayor (or other assigned designee)

Date _____

By _____
City Recorder (or other assigned designee)

Date _____

APPROVED AS TO LEGAL SUFFICIENCY

By _____
Agency Counsel

Date _____

Agency Contact:

David Stockdale, City Manager
City of Umatilla
700 Sixth Street
Umatilla, Oregon 97882
(541) 922-3226 ext. 104
david@umatilla-city.org

State Contact:

Mike Barry, Local Agency Liaison
Oregon Department of Transportation
3012 Island Avenue
La Grande, Oregon 97850
(541) 963-1353
Michael.p.barry@odot.state.or.us

By _____
Highway Division Administrator

Date _____

APPROVAL RECOMMENDED

By _____
Region 5 Manager

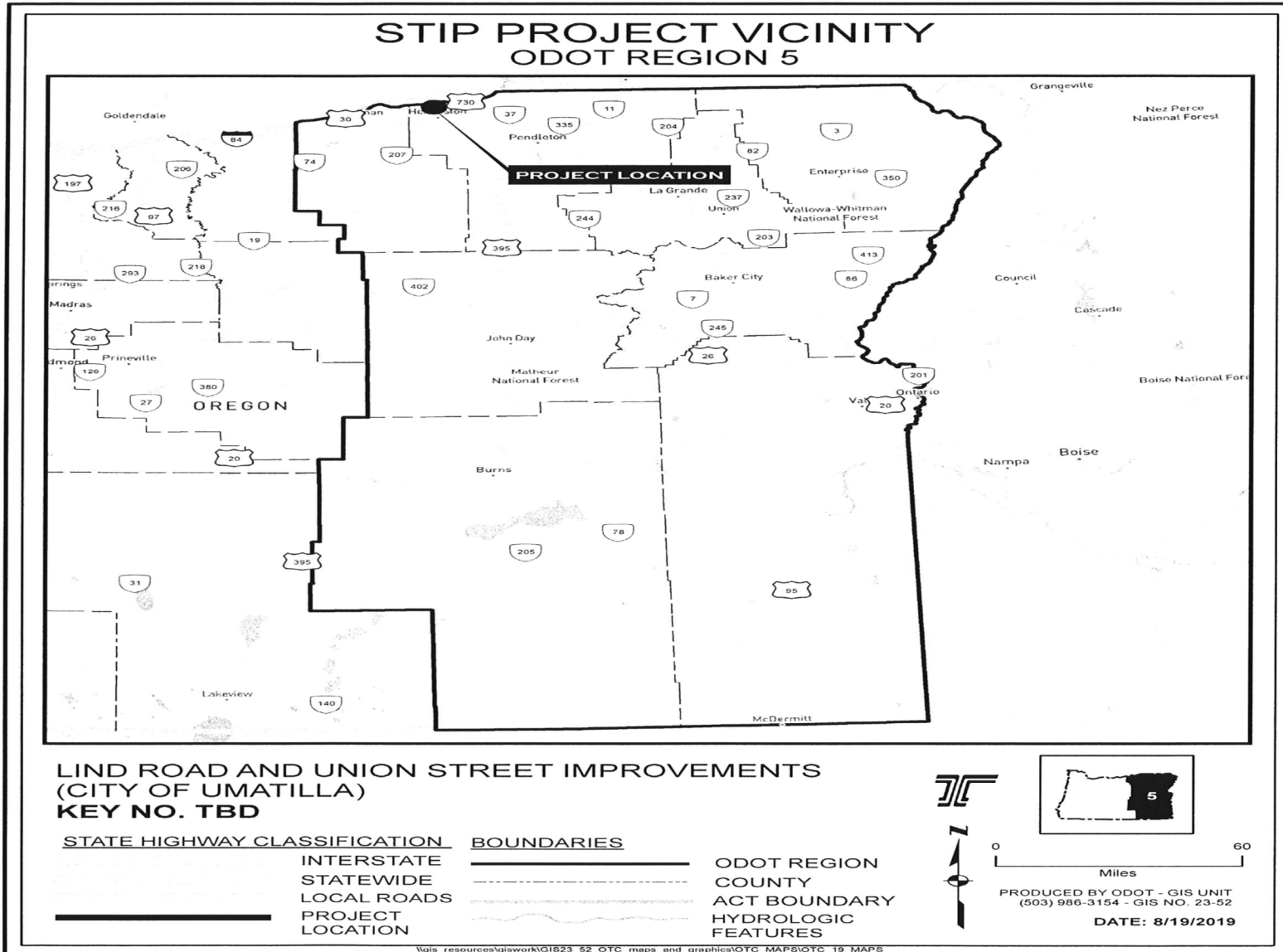
Date _____

APPROVED AS TO LEGAL SUFFICIENCY

By _____
Assistant Attorney General

Date _____

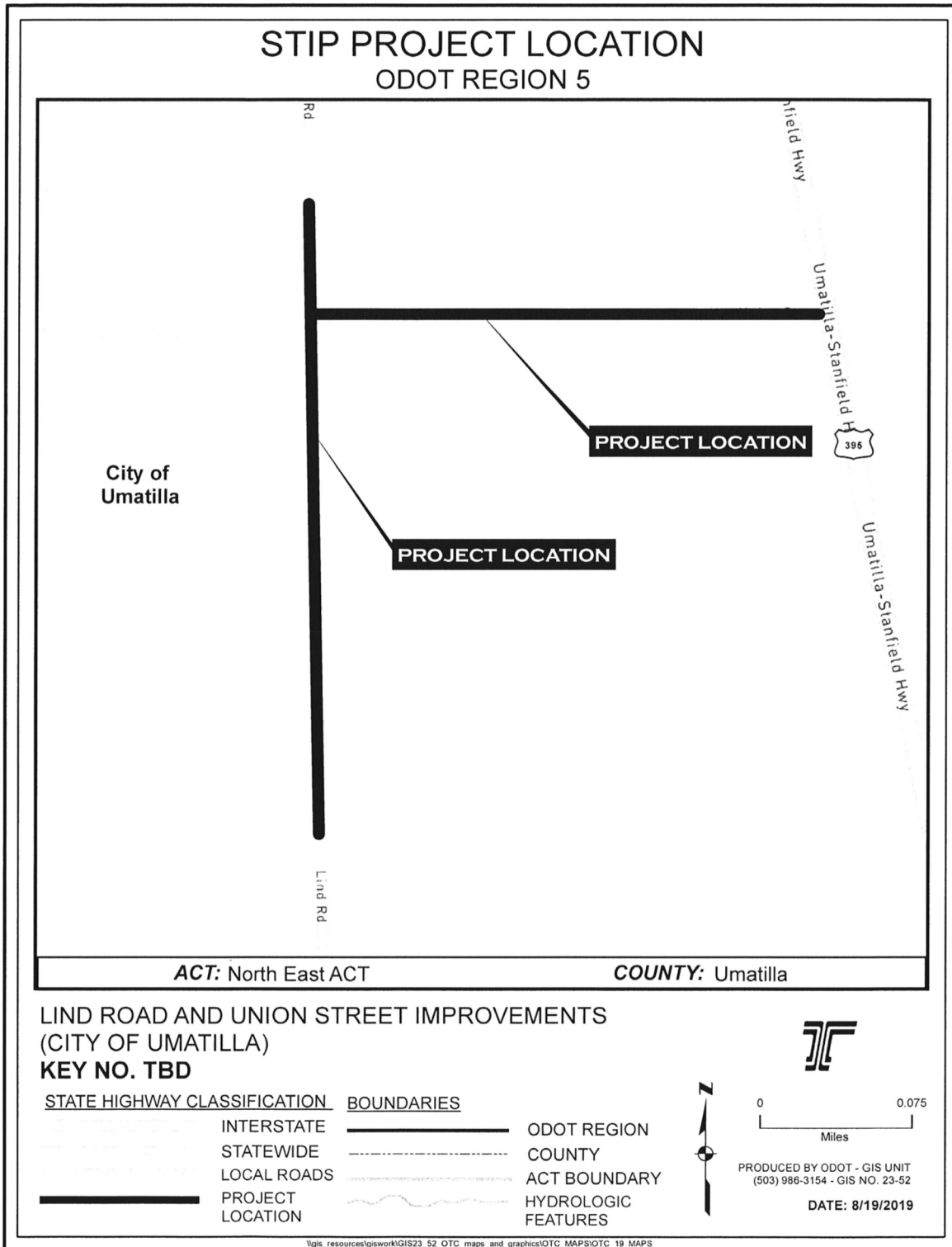
Attachment 1



"This product is for informational purposes and may not be suitable for legal, engineering, or surveying purposes. Users of this product should review and consult the primary

EXHIBIT A – Project Location Map

Attachment 1



*This product is for informational purposes and may not be suitable for legal, engineering, or surveying purposes. Users of this product should review and consult the primary

CITY OF UMATILLA, OREGON

AGENDA BILL

Agenda Title:

Resolution No. 39-2020 A Resolution authorizing the Mayor to sign an engagement letter and contract with Barnett & Moro, P.C. for professional audit services for a three year period ending June 30, 2022.

Meeting Date:

2020-02-04

Department:

Finance & Administrative Services

Director:

Melissa Ince

Contact Person:

Melissa Ince

Phone Number:

Cost of Proposal:

\$26,200

Amount Budgeted:

Next fiscal budget

Fund(s) Name and Number(s):

General Fund - 01

Reviewed by Finance Department:

Yes

Previously Presented:

N/A

Attachments to Agenda Packet Item:

[RES 39-2020.docx](#)

[RES 39-2020 City of Umatilla 6.30.2020 Proposal engagement letter and contract .pdf](#)

Summary Statement:

The City of Umatilla is required to have an annual audit performed in accordance with generally accepted auditing standards and the minimum Standards for Audits of Oregon Municipal Corporations. The City currently contracts with Barnett & Moro, P.C. for these audit services and wishes to extend the contract for an additional three year period, ending June 30, 2022.

Suggested Action: Motion to approve Resolution No. 39-2020

Consistent with Council Goals:

Goal 5 : Perform at the Highest Levels of Operational Excellence

RESOLUTION NO. 39-2020

A RESOLUTION AUTHORIZING THE MAYOR TO SIGN AN ENGAGEMENT LETTER AND CONTRACT WITH BARNETT & MORO, P.C. FOR PROFESSIONAL AUDIT SERVICES FOR A THREE YEAR PERIOD ENDING JUNE 30, 2022

WHEREAS, the City of Umatilla is required to have an annual audit performed in accordance with generally accepted auditing standards and the minimum Standards for Audits of Oregon Municipal Corporations; and

WHEREAS, the City currently contracts with Barnett & Moro, P.C. for professional audit services; and

WHEREAS, the current audit contract expired June 30, 2019; and

WHEREAS, both parties wish to extend the contract for an additional three year period.

NOW, THEREFORE, the City does hereby authorize the Mayor to sign the engagement letter for audit services on the fiscal year ending June 30, 2020 and the Standard Audit Contract for the three year period ending June 30, 2022.

PASSED by the City Council and signed by the Mayor this 4th day of February, 2020.

Mary Dedrick, Mayor

ATTEST:

Nanci Sandoval, City Recorder

BARNETT & MORO, P.C.
CERTIFIED PUBLIC ACCOUNTANTS

495 E. Main
Hermiston, OR 97838
(541) 567-5215
(541) 567-0497 Fax
January 24, 2020

DENNIS L. BARNETT, C.P.A.
KRISTIE L. SHASTEEN, C.P.A.
CAMERON W. ANDERSON, C.P.A.
RICHARD L. STODDARD, C.P.A.
BETSY J. BENNETT, C.P.A.
PAUL A. BARNETT, C.P.A.
REBECCA K. RAMOS BAUTISTA, C.P.A.
MITCHELL L. BOYLAN, C.P.A.
.....
GERALD J. MORO, C.P.A. EMERITUS

Mayor and Council Members
City of Umatilla, Oregon
P.O. Box 130
Umatilla, OR 97882

Ladies and Gentlemen:

Barnett and Moro, P.C. proposes to audit the financial statements of the City of Umatilla, Oregon for the years ending June 30, 2020, 2021, and 2022. Our fee will be \$26,200 for the June 30, 2020 audit. The fee for subsequent years under contract will be the prior year fee plus any increase in the respective June CPI index. Our fee will increase by \$3,000 in any year that the City needs a single audit in accordance with the Uniform Guidance. Barnett and Moro, P.C. does not bill separately for out-of-pocket costs. The all-inclusive price includes the services described above. We are willing to perform additional services outside the scope of this proposal upon request. Prices will be negotiated as part of a separate engagement before services are provided.

Barnett and Moro, P.C. is a professional corporation licensed to practice public accounting in Oregon and Washington. Our staff includes Certified Public Accountants and Municipal Auditors.

We will perform the audit in accordance with auditing standards generally accepted in the United States of America at the City's facilities at a time mutually agreeable to Barnett and Moro, P.C. and the City. The City will provide a copy of its general ledger after all items are posted and well before the date the audit is to be performed.

Near the end of the audit, we will provide: a copy of the closing and adjusting journal entries we propose, a draft copy of the audited financial statements, governance letter, and management letter (if applicable) before we finalize the audit. When finalized, we will provide the City copies of: the audited financial statements, the governance letter, and the management letter (if applicable.) We will also submit the audited financial statements and related Summary of Revenues and Expenditures electronically to the Oregon Secretary of State's office.

Enclosed is an engagement letter for the June 30, 2020 audit year, and a contract for years 2020 through 2022. Engagement letters are updated annually. If the City chooses to engage us for the audit services, please sign the engagement letter and contract and return them to us.

Sincerely,


Kristie L. Shasteen, CPA
Shareholder

Enclosures

BARNETT & MORO, P.C.
CERTIFIED PUBLIC ACCOUNTANTS

495 E. Main
Hermiston, OR 97838
(541) 567-5215
(541) 567-0497 Fax

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.....
GERALD J. MORO, C.P.A. EMERITUS

January 24, 2020

Mayor and Council Members
City of Umatilla, Oregon
P.O. Box 130
Umatilla, OR 97882

We are pleased to confirm our understanding of the services we are to provide the City of Umatilla, Oregon for the year ended June 30, 2020. We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of the City of Umatilla, Oregon as of and for the year ended June 30, 2020.

We have also been engaged to report on supplementary information other than RSI that accompanies the City of Umatilla, Oregon's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

1. Other Supplementary Information section.
2. Budgetary basis reconciliations to modified cash basis for the Proprietary Funds.
3. Other financial schedules section.

The management's discussion and analysis (MD&A) accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditor's report will not provide an opinion or any assurance on the MD&A.

Audit Objective

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with the modified cash basis of accounting, and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of the accounting records and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of the City of Umatilla, Oregon's financial statements. Our report will be addressed to the Mayor and City Council Members of the City of Umatilla, Oregon. We

cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or may withdraw from this engagement.

Audit Procedures--General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent imitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Audit Procedures--Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City of Umatilla, Oregon's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Other Services

We will also prepare the financial statements of the City of Umatilla, Oregon in conformity with the modified cash basis of accounting based on information provided by you. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for designing, implementing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with the modified cash basis of accounting.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with the modified cash basis of accounting. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are

responsible for presentation of the supplementary information in accordance with the modified cash basis of accounting; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with the modified cash basis of accounting; (3) the methods of measurement or presentation have not changed from those used in the prior period and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

You agree to assume all management responsibilities for financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash or other confirmations we request and will locate any documents selected by us for testing. Your personnel will also furnish us with certain schedules and account analyses which we require for the above services and which will allow completion of our services in a timely manner.

We will provide copies of our reports to the City of Umatilla, Oregon; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Barnett & Moro, P.C. and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the State of Oregon or its designee. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Barnett & Moro, P.C. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

It is our policy to keep records related to this engagement for seven years. However, Barnett & Moro, P.C. does not keep any original client records, so we will return those to you at the completion of the services rendered under this engagement. When records are returned to you, it is your responsibility to retain and protect your records for possible future use, including potential examination by any government or regulatory agencies.

Kristie L. Shasteen is the engagement shareholder and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee is based upon the scope of the services stated in this letter. If the scope of our work changes because of a request from you or from unusual circumstances that arise, a change in our fee will be mutually agreed to before we proceed.

City of Umatilla
Page 5
January 24, 2020

Our fee for the June 30, 2020 audit will be \$26,200. We will invoice you for \$13,000 when fieldwork is completed; the remaining balance will be invoiced when the report is drafted.

If additional services are requested by the City, the hourly billing rate is \$160 for staff accountants and \$200 for shareholders.

An additional fee will be imposed for any year that the City is required to have a federal single audit as imposed by OMB Circular A-133. The additional fee will be \$3,000 for each year that a single audit is required. The City will be subject to a single audit if it expends more than \$750,000 of federal funds during its fiscal year.

Our 2017 peer review report and letter of comment accompanies this letter.

We appreciate this opportunity to be of service to the City of Umatilla, Oregon and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Sincerely,

BARNETT & MORO, P.C.


Kristie L. Shasteen, CPA

This letter correctly sets forth the understanding of the City of Umatilla, Oregon.

By: _____
Signature

Date



REPORT ON THE FIRM'S SYSTEM OF QUALITY CONTROL

3702 KERN ROAD

YAKIMA, WA 98902

509 575 1040 P

509 457 2145 F

To the Shareholders of Barnett & Moro, P.C.
and the Peer Review Committee of Oregon Society of CPAs

We have reviewed the system of quality control for the accounting and auditing practice of Barnett & Moro, P.C. (the firm) in effect for the year ended February 28, 2017. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under Government Auditing Standards, including compliance audits under the Single Audit Act. As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Barnett & Moro, P.C. in effect for the year ended February 28, 2017, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of pass, pass with deficiency(ies) or fail. Barnett & Moro, P.C. has received a peer review rating of pass.

Petersen CPAs & Advisors, PLLC

Petersen CPAs and Advisors, PLLC
August 15, 2017



September 29, 2017

Dennis Barnett
Barnett & Moro, P. C.
495 E Main St
Hermiston, OR 97838 1926

Dear Dennis Barnett:

It is my pleasure to notify you that on September 29, 2017, the Oregon Peer Review Committee accepted the report on the most recent System Review of your firm. The due date for your next review is August 31, 2020. This is the date by which all review documents should be completed and submitted to the administering entity.

As you know, the report had a peer review rating of pass. The Committee asked me to convey its congratulations to the firm.

Thank you for your cooperation and support of the profession's practice-monitoring programs.



If your firm's peer review began prior to May 1, 2017, the firm is required to submit a copy of its acceptance letter to the Oregon Board of Accountancy with 45 day of receipt or with submission of a firm renewal application, whichever occurs first. Completion letters, received once monitoring actions are completed, must also be submitted to the Oregon Board of Accountancy with 45 days of receipt. If you have any questions, please contact peer review staff at 503-641-7200 / 800-255-1470, ext. 5, or peerreview@orcpa.org.

Sincerely,

Phyllis B. Barker
Vice President / COO
peerreview@orcpa.org 503-641-7200 / 800-255-1470 ext. 5
Oregon Society of CPAs

CC: Angela Pratt, Cameron Anderson

Firm Number: 900010082753

Review Number: 537413

STANDARD AUDIT CONTRACT

THIS CONTRACT, made this 24th day of January, 2020, in accordance with the requirements of Oregon Revised Statutes 297.405 through 297.740 between Barnett & Moro P.C. Certified Public Accountants of Hermiston, Oregon, and the City of Umatilla, Oregon, provides as follows:

It hereby is agreed that Barnett & Moro P.C. shall conduct an audit of the accounts and fiscal affairs of the City of Umatilla, Oregon, annually for the three year period beginning July 1, 2019, and ending June 30, 2022, in accordance with the Minimum Standards for Audits of Municipal Corporations as prescribed by law. The audit shall be undertaken in order to express an opinion upon the financial statement of the City of Umatilla, Oregon, and to determine if the City of Umatilla has complied substantially with appropriate legal provisions.

Barnett & Moro P.C. agrees that the services contracted to perform under this contract shall be rendered by or under personal supervision and that the work will be faithfully performed with care and diligence.

It is understood and agreed that, should unusual conditions arise or be encountered during the course of the audit whereby the services of Barnett & Moro P.C. are necessary beyond the extent of the work contemplated, written notification of such unusual conditions shall be delivered to the City of Umatilla, Oregon, who shall instruct in writing Barnett & Moro P.C. concerning such additional services, and that a signed copy of each such notification and instruction shall be delivered immediately to the Secretary of State by the party issuing the same.

The audit shall be started as soon after this contract is executed as is agreeable to the parties hereto and shall be completed and a written report thereon delivered within a reasonable time, but not later than six months, after the close of the audit period covered by this contract. Adequate copies of such report shall be delivered to the City of Umatilla, Oregon, and its form and content shall be in accordance with and not less than that required by the Minimum Standards for Audits of Oregon Municipal Corporations.

It is understood and agreed that the City of Umatilla, Oregon, is responsible for such financial statements as may be necessary to fully disclose and fairly present the results of operations of the periods under audit and the financial condition at the end of those periods. Should such financial statements not be prepared and presented within a reasonable period of time, it is understood that Barnett & Moro, P.C. shall draft them for the City of Umatilla, Oregon. The cost of preparing such financial statements shall be included in the fee for conducting the audits as set forth in the below paragraph.

It is understood and agreed that this contract is for three one-year periods ending June 30, 2020, 2021, and 2022.

In consideration of the faithful performance of the conditions, covenants, and undertakings herein set forth the City of Umatilla, Oregon, hereby agrees to pay Barnett & Moro P.C. a reasonable fee (as discussed in our engagement letter) after completion of each audit. The City of Umatilla, Oregon, hereby affirms that proper provision for the payment of such fee has been or will be duly made and that funds for the payment thereof are or will be made legally available.

Either party may cancel this contract by giving written notice prior to March 1st of the year to be audited.

BARNETT & MORO, P.C.

By: *Kristie J. Shasteen*
Kristie J. Shasteen, CPA

Date: 1/24/2020

CITY OF UMATILLA, OREGON

By: _____

Date: _____

CITY OF UMATILLA, OREGON

AGENDA BILL

Agenda Title: Resolution No. 37-2020 - A Resolution adjusting the budget for the 2019-20 fiscal year by adopting this supplemental budget and revising appropriations	Meeting Date: 2020-02-04
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Department: Finance & Administrative Services	Director: Melissa Ince	Contact Person: Melissa Ince	Phone Number:
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Cost of Proposal: \$798,268 Amount Budgeted: \$798,268	Fund(s) Name and Number(s): N/A
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Reviewed by Finance Department: Yes	Previously Presented: 1/21/20
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Attachments to Agenda Packet Item:

[RES 37-2020.pdf](#)

Summary Statement:

A supplemental budget is required when new appropriation authority is needed. For example, circumstances may require expenditures that were not budgeted, or you may receive revenue you did not plan for in your budget that you want to spend in the current fiscal year. In this case, the proposed supplemental budget is a combination of both. The General Fund beginning balance is higher than anticipated and will be receiving over \$100,000 than budgeted for in property tax revenue. These additional funds allow the City to accomplish some outstanding goals, including expanding our Downtown Facade Grant Program, and making some much needed improvements to our baseball fields. The General Fund will also be able to transfer funds into Capital Reserve to cover land purchase expenditures that will not be reimbursed in the current fiscal year and allow for significant improvements to the City wide phone system. The full amount is not being allocated. Over \$270,000 is being placed into operating contingency (an operating reserve account). The Water and Sewer Fund changes are a result of the rate study from the previous fiscal year carrying over into 2019-20. The Street Fund adjustments account for the insurance proceeds and expenditures related to the pedestrian bridge damage, as well as the addition of .13 FTE with the conversion of a full time seasonal worker to a full time year round maintenance worker effective April 1st.

None of these funds are adjusted by greater than 10%, so a public hearing is not required.

Suggested Action: Motion to approve Resolution No. 37-2020.

Consistent with Council Goals:

Goal 5 : Perform at the Highest Levels of Operational Excellence

RESOLUTION NO. 37-2020

A RESOLUTION ADJUSTING THE BUDGET FOR THE 2019-20 FISCAL YEAR BY ADOPTING THIS SUPPLEMENTAL BUDGET AND REVISING APPROPRIATIONS

WHEREAS, the City of Umatilla budget for the 2019-20 fiscal year was adopted by the City Council at its regular meeting on June 4, 2019; and

WHEREAS, certain conditions and situations have arisen since the initial adoption of the 2019-20 fiscal year budget that necessitate changes in financial planning; and

WHEREAS, the City received unanticipated revenues and a supplemental budget is required to expend those revenues; and

WHEREAS, in order not to overspend appropriations in any category of expenditures, it is necessary to transfer appropriations within several funds from certain expenditure categories to other expenditure categories in accordance with local budget law.; and

BE IT RESOLVED that the Umatilla City council hereby adopts the budget transfers and appropriation adjustments itemized in this Resolution.

	<u>Adopted</u>	<u>Revised</u>	<u>Difference</u>
General Fund			
Resources:			
Beginning Fund Balance	\$1,521,343	\$1,906,136	\$384,793
Property Taxes	\$1,637,643	\$1,741,643	\$104,000
Other Revenue	\$60,000	\$69,000	\$9,000
			<u>\$497,793</u>
Requirements:			
<i>Administration</i>			
Computer Support	\$100,000	\$105,500	\$5,500
Building Maintenance	\$8,000	\$17,000	\$9,000
<i>Planning Department</i>			
Engineering/Consultants	\$165,000	\$199,300	\$34,300
Downtown Façade Grants	\$50,000	\$65,000	\$15,000
<i>Parks Department</i>			
Engineering/Consultants	\$60,000	\$64,000	\$4,000
Park Maintenance	\$60,000	\$66,000	\$6,000
<i>Marina & RV Park</i>			
Computer Support	\$2,500	\$15,500	\$13,000
Capital Outlay - Equipment	\$5,000	\$6,500	\$1,500

	<u>Adopted</u>	<u>Revised</u>	<u>Difference</u>
<i>Non-Departmental</i>			
Transfers to Other Funds	\$493,596	\$618,596	\$145,000
Operating Contingency	\$50,000	\$340,493	\$264,493
			<u>\$497,793</u>
Water Fund			
Resources:			
Water User Fees	\$1,211,578	\$1,234,378	\$22,800
Transfers from Other Funds	\$4,313	\$26,813	\$22,500
			<u>\$45,300</u>
Requirements:			
Engineering/Consultants	\$33,000	\$78,300	\$45,300
			<u>\$45,300</u>
Sewer Fund			
Resources:			
Transfers from Other Funds	\$3,464	\$25,964	\$22,500
			<u>\$22,500</u>
Requirements:			
Engineering/Consultants	\$65,000	\$105,000	\$40,000
Operating Contingency	\$180,000	\$162,500	(\$17,500)
			<u>\$22,500</u>
Street Fund			
Resources:			
Beginning Fund Balance	\$283,092	\$294,692	\$11,600
Other Revenue	\$2,003,000	\$2,131,575	\$128,575
			<u>\$140,175</u>
Requirements:			
Personnel Services - Regular Earnings	\$158,386	\$164,386	\$6,000
Engineering/Consultants	\$580,000	\$585,600	\$5,600
Bridge Maintenance	\$ -	\$35,000	\$35,000
Capital Outlay - Bridge Improvements	\$ -	\$93,575	\$93,575
			<u>\$140,175</u>
* Includes addition of .13 FTE			
Capital Reserve Fund			
Resources:			
Capital Donations	\$ -	\$6,500	\$6,500
Transfers from Other Funds	\$834,000	\$934,000	\$100,000
			<u>\$106,500</u>

	<u>Adopted</u>	<u>Revised</u>	<u>Difference</u>
Requirements:			
Kiwanis Falls Improvements	\$ -	\$6,500	\$6,500
Land Acquisition	\$4,965,000	\$5,005,000	\$40,000
Park Expansion/Improvements	\$146,000	\$166,000	\$20,000
City Hall Computer Reserve	\$25,000	\$65,000	\$40,000
			<u>\$106,500</u>
Building Fund			
Resources:			
Other Revenue	\$ -	\$6,000	\$6,000
			<u>\$6,000</u>
Requirements:			
Engineering/Consultants	\$30,000	\$64,120	\$34,120
Operating Contingency	\$425,000	\$396,880	(\$28,120)
			<u>\$6,000</u>

PASSED by the City Council and **SIGNED** by the Mayor this 4th day of February, 2020.

Mary Dedrick, Mayor

ATTEST:

Nanci Sandoval, City Recorder

CITY OF UMATILLA, OREGON

AGENDA BILL

<p>Agenda Title: Resolution 38-2020. A Resolution authorizing the mayor to sign an agreement with Umatilla County for the Distribution of the Additional Annual Improvement Payment for the purpose of allocating said payment between the County and the City and is the separate agreement referenced in paragraph 9.3 of the Oregon Strategic Investment Program (SIP) Agreement between City, Umatilla County, and Amazon Data Services, Inc. (ADS), formerly known as Vadata, Inc.</p>	<p>Meeting Date: 2020-02-04</p>
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<p>Department: City Administration</p>	<p>Director: David Stockdale</p>	<p>Contact Person: David Stockdale</p>	<p>Phone Number:</p>
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<p>Cost of Proposal: \$2 million (revenue)</p> <p>Amount Budgeted: \$2 million</p>	<p>Fund(s) Name and Number(s): General Fund - 01</p>
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<p>Reviewed by Finance Department: Yes</p>	<p>Previously Presented: 8/29/2017</p>
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Attachments to Agenda Packet Item:

[Resolution 38-2020 SIP Agreement Additional Payment.docx](#)

[Umatilla Section 9.3 Annual Improvement Payment Agreement EV.pdf](#)

Summary Statement:

The City, County and ADS signed a SIP Agreement in August 2017. That agreement, among other payments, provides that ADS will remit to the City and County \$4 million annually with "distribution of the proceeds [to be] governed by a separate agreement between the County and the City" (Paragraph 9.3 of the SIP Agreement). Between August 2017 until today, the City and the County have discussed and negotiated the terms of said distribution, having to work through varying ideas, experiences, history, and significant turn over in City leadership throughout the process. In January 2020, both the City and the County were able to thoughtfully and respectfully conclude those negotiations. Representatives from both organizations have reached this final proposed resolution that it is in the best interest of our respectful organizations to divide these funds evenly at all times throughout the duration of the SIP Agreement and to look forward to a renewed spirit of mutual support for economic development in Umatilla and Umatilla County.

Suggested Action: Motion to Approve.

Consistent with Council Goals:

Goal 2: Promote Economic Development and Job Growth.

RESOLUTION NO. 38 – 2020

A RESOLUTION AUTHORIZING THE MAYOR TO SIGN AN AGREEMENT WITH UMATILLA COUNTY FOR THE DISTRIBUTION OF THE ADDITIONAL ANNUAL IMPROVEMENT PAYMENT FOR THE PURPOSE OF ALLOCATING SAID PAYMENT BETWEEN THE COUNTY AND THE CITY AND IS THE SEPARATE AGREEMENT REFERENCED IN PARAGRAPH 9.3 OF THE OREGON STRATEGIC INVESTMENT PROGRAM (SIP) AGREEMENT BETWEEN CITY, UMATILLA COUNTY, AND AMAZON DATA SERVICES, INC. (ADS), FORMERLY KNOWN AS VADATA, INC.

WHEREAS, the City of Umatilla (City) and Umatilla County (County) support Amazon Data Services, Inc. (ADS) in the development of data centers; and

WHEREAS, City, Umatilla County (County), and ADS are parties to that certain Oregon Strategic Investment Program (SIP) Agreement dated August 29, 2017 for projects within the Strategic Investment Program for data center facilities to be developed on three sites, located on Umatilla County Tax Lots 4N2830-1100 (Westland), 5N2821-100 (Bonney), 5N2814-2400 (McNary fifth building); and

WHEREAS, the SIP Agreement provides that ADS would, among other payments, remit to the City and County an Additional Annual Improvement Payment (the “Payment”) of \$4 million per annum upon occupancy of any property; and

WHEREAS the purpose of this Agreement is to allocate the Payment between the County and the City and is the separate agreement referenced in paragraph 9.3 of the SIP Agreement for the distribution of the proceeds of the Payment; and

WHEREAS, the City and the County desire to express their mutual spirit of renewed and anticipated cooperation to continue to invest in economic development and other partnership opportunities of mutual benefit; and

WHEREAS, City has determined that it is in the best interest of the City to execute this Agreement with Umatilla County for the Distribution of the Additional Annual Improvement Payment and all terms and conditions established thereby.

NOW THEREFORE, BE IT RESOLVED BY THE UMATILLA CITY COUNCIL:

1. The Mayor is authorized to sign the Distribution of the Additional Annual Improvement Payment Agreement with Umatilla County for the purpose of allocating said payment, and this agreement is the separate agreement referenced in paragraph 9.3 of the SIP Agreement between the City of Umatilla, Umatilla County, and Amazon Data Services, Inc. (ADS), formerly known as Vadata, Inc.

PASSED by the City Council and **SIGNED** by the Mayor this 4th day of February 2020.

Mary Dedrick, Mayor

ATTEST:

Nanci Sandoval, City Recorder

EXECUTION VERSION

AGREEMENT

Strategic Investment Program Distribution of the Additional Annual Improvement Payment

Umatilla County, a political subdivision of the State of Oregon (the “County”) and, the City of Umatilla, a municipal corporation (the “City”), enter into this agreement (“Agreement”) for allocation and distribution of the Additional Annual Improvement Payment under Strategic Investment Program Agreement (the “SIP Agreement”) this ____ day of _____, 2020 (the “Execution Date”) and shall be effective as of August 29, 2017 (the “Effective Date”). Each of the County and the City is referred to as a “Party” and collectively as the “Parties.”

WITNESSETH:

WHEREAS, the County, and the City have entered into an Oregon Strategic Investment Program Agreement dated August 29, 2017 with Vadata Inc., now known as Amazon Data Services (“ADS”) for projects within the Strategic Investment Program for data center facilities to be developed on three sites, located on Umatilla County Tax Lots 4N2830-1100 (Westland), 5N2821-100 (Bonney), 5N2814-2400 (McNary fifth building); and

WHEREAS, the SIP Agreement provides that ADS would, among other payments, remit to the City and County an Additional Annual Improvement Payment (the “Payment”) of \$4 million per annum upon occupancy of any property; and

WHEREAS the purpose of this Agreement is to allocate the Payment between the County and the City and is the separate agreement referenced in paragraph 9.3 of the SIP Agreement for the distribution of the proceeds of the Payment.

NOW, THEREFORE, in consideration of the mutual covenants of the Parties, each to the other giving, the Parties do hereby agree as follows:

1. The \$4 million Payment made under Section 4.2 of the SIP Agreement by ADS to the County will be divided between the Parties evenly, with each receiving 50% of the Payment annually. For the avoidance of doubt, each Party shall receive \$2 million of the Payments annually. If the Payments increase, the City and the County will each receive 50% of the increased amount. For example, if the Payment is \$4,750,000 pursuant to Section 4.2 of the SIP Agreement, each Party shall receive \$2,375,000.

2. Consistent with paragraph 2 of the SIP Agreement, ADS has received Certificate of Occupancy as of January 1, 2019 and, therefore, must pay the Payment no later than December 1 of each year. Pursuant to paragraph 1 above of this Agreement, the County has received \$4 million from ADS for 2019 and shall remit a total of \$2 million to the City. As of the Execution Date, the County has made a distribution payment of \$1,665,477.58 to the City towards the \$2 million for 2019. Within 30 days of the Execution Date, the County shall remit the remaining \$334,522.42 due to the City for 2019.

3. The County will pay to the City its agreed upon annual share of the Payment within

EXECUTION VERSION

30 days of receipt of the funds from ADS.

4. This Agreement will continue until all Payments have been made as required by the SIP Agreement.

5. The Parties agree to consult with and include each other in development and implementation of the First Source Hiring Agreement referenced in paragraph 4.4 of the SIP Agreement. As part of this collaborative effort, each party will appoint a lead and secondary contact.

6. For purposes of section 8 of the SIP Agreement, each party agrees to share with the other such data requests that may be filed with each respective jurisdiction, at the same time the Company is notified of the request.

IN WITNESS WHEREOF, the Parties hereto have executed this agreement as of the Effective Date.

UMATILLA COUNTY

John M. Shafer, Chair

George L. Murdock, Commissioner

William J. Elfering, Commissioner

CITY OF UMATILLA

Mayor Mary Dedrick

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039419\00001\10767273.v3

CITY OF UMATILLA, OREGON

AGENDA BILL

Agenda Title:

Resolution 40-2020. A Resolution to adopt the City of Umatilla Master Trails Plan.

Meeting Date:

2020-02-04

Department:

Community Development

Director:

Brandon Seitz

Contact Person:

Esmeralda Horn

Phone Number:

Cost of Proposal:

n/a

Amount Budgeted:

n/a

Fund(s) Name and Number(s):

General Fund - 01

Reviewed by Finance Department:

Yes

Previously Presented:

07/12/19, 08/20/19, 11/19/19,

Attachments to Agenda Packet Item:

[Resolution 40-2020 Master Trails Plan.docx](#)

[Master Trails Plan 2.4.20.docx](#)

Summary Statement:

For more than 2.5 years, staff, the Parks & Recreation Committee, and the community have been working together to develop a Master Trails Plan for the City. That work has been completed, is consistent with Council Goals and adopted planning documents, and prioritizes projects for the City for the next ten years.

Suggested Action: Motion to Approve

Consistent with Council Goals:

Goal 1: Promote a Vibrant and Growing Community by Investing in and Support of Quality of Life Improvements.

RESOLUTION NO. 40 – 2020

A RESOLUTION TO ADOPT THE CITY OF UMATILLA MASTER TRAILS PLAN

WHEREAS, the City Council adopted their 2019-2021 City Council Goals effective July 1, 2019 with the goal to adopt the City of Umatilla Trails Master Plan by December 31, 2019 and ensure that public participation occurred throughout the entire drafting process; and

WHEREAS, further direction was provided by the City Council through their 2019-2021 City Council Goals to make “every effort... to maximize river front trails and public access to our rivers and beautiful natural landscapes and views that includes our rivers, mountains, hills, wetlands, and desert features;” and

WHEREAS, several opportunities to the community to participate in the development of this Trails Master Plan have occurred since fall 2017 and today. These opportunities included: surveys, multiple open houses, Parks and Recreation Committee meetings, and City Council meetings; and

WHEREAS, the goal of the Umatilla Master Trails Plan is to create a city-wide system of trails that serve as an alternative to motorized transportation, that enhance public health and foster the development of a premier outdoor recreation experience and destination for tourism; and

WHEREAS, this Master Trails Plan is consistent with multiple local, state, and federal planning documents that include, at a minimum, the City of Umatilla Comprehensive Land Use Plan, Umatilla County Comprehensive Plan, the Oregon Trails 2016: A Vision for the Future – Oregon Statewide Recreation Trails Plan, and the Oregon Statewide Comprehensive Outdoor Recreation Plan; and

WHEREAS, this Master Trails Plan incorporates the community’s goals, desires, and expectations of a robust and attractive connected city-wide trail system that maximizes river front trails and the city’s natural landscapes and views and includes, among several other things, a prioritization of each trail project; and

WHEREAS, both the Parks and Recreation Committee and the Planning Commission have reviewed the Master Trails Plan and mutually recommend adoption of this plan.

NOW THEREFORE, BE IT RESOLVED BY THE UMATILLA CITY COUNCIL:

1. That the City of Umatilla Trails Master Plan, dated February 4, 2020, is hereby adopted as the official trail plan for the City of Umatilla through June 30, 2030.

PASSED by the City Council and **SIGNED** by the Mayor this 4th day of February 2020.

Mary Dedrick, Mayor

ATTEST:

Nanci Sandoval, City Recorder

CITY OF UMATILLA
COMMUNITY DEVELOPMENT DEPARTMENT
PARKS AND RECREATION



MASTER TRAILS PLAN

City of Umatilla
700 6th Street Umatilla, OR 9788
February 4, 2020

I. Executive Summary

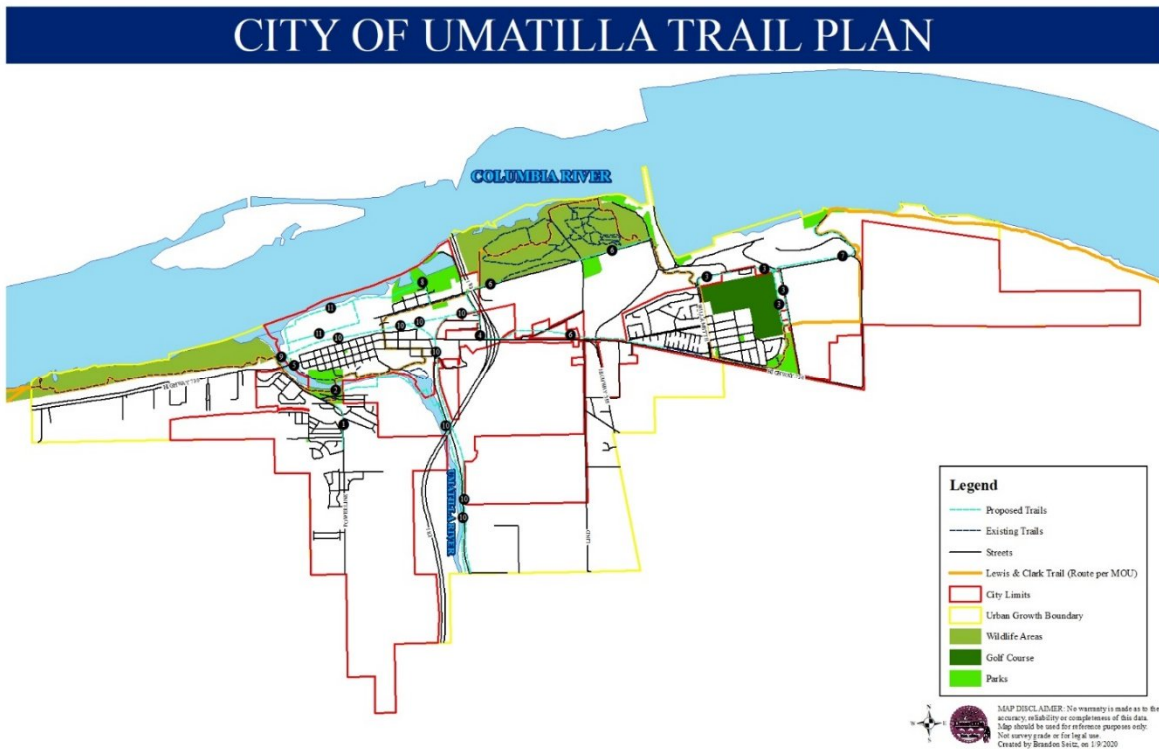
The Umatilla Trail Plan is intended to serve as a concept for future development, improvement and management of the proposed and existing network of trails, paths and sidewalks in the city. The plan includes 11 major projects that will result in a trail system that connects the three regions of the city: McNary, Downtown and South Hill. The Trail Plan is designed to connect the city trail system with the west Umatilla County Umatilla River Trail, the Morrow County Heritage Trail and the Lewis & Clark Trail.

The Umatilla Trail Plan is primarily conceptual but also includes varying degrees of detail, understanding that specific projects will require refinement plans for design and engineering, as well as a strategy for funding and capital improvement. A list of recommended next steps is included at the end.

Umatilla’s unique location at the confluence of the Umatilla and Columbia Rivers, together with the desire of City Council and residents to enhance livability and walkability and the relatively moderate climate, positions the city to become one of eastern Oregon’s premier park and recreation destinations.

The Umatilla Trail Plan builds upon the foundation of previous planning efforts to improve non-automotive transportation in Umatilla and to support exercise, outdoor recreation and tourism.

Eleven major projects are included in the Trail Plan. The community was invited to prioritize the projects, one for each of the three regions in the city: South Hill, Downtown and McNary. The community ranked project #1, “South Hill Connector” for the South Hill Region, project #11, “Marina to Umatilla Landing Park” for the Downtown Region and, project #3 “McNary Connector” was ranked highest for the McNary neighborhood. Accordingly, upon adoption of this plan, City staff will make it a priority to secure funding for these three projects. However, as explained during the community meetings, other projects may be constructed earlier if opportunities for funding arise. Examples include project specific grant criteria, projects funded directly by new development or conservation grants that would combine habitat restoration and trail construction.



Acknowledgements

The completion of the Umatilla Trail Plan was made possible thanks to involvement and input from:

City of Umatilla	
David Stockdale, City Manager	Tamra Mabbott, Community Development Dir.
Brandon Seitz, Senior Planner	Esmeralda Horn, Development & Recreation Mgr
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City Council	
Mary Dedrick (Mayor)	Corrine Funderburk
Michael Roxbury	Leslie Smith
Ashley Wheeler	Josy Chavez
Roak TenEyck	
Past City Council:	
Daren Dufloth (Mayor)	Melvin Ray
Mark Keith	Selene Torres- Medrano
Park and Recreation Committee	
Shane Finck	Kristina Ridings
Kassandra Kennedy	Richard Payan
Natasha Ugarte	Kristle Wyant
Past Committee Members: Shelly Parmelee	
Planning Commission	
Boyd Sharp	Bruce McLane
Kelly Nobles	Hilda Martinez
Jodi Hinsley	Ramona Anderson
Past Planning Commission:	
Heidi Sipe	Craig Simson
Lyle Smith	
University of Oregon's Resource Assistance for Rural Environments (R.A.R.E.) Program	
Matt Tsui, RARE Volunteer	Titus Tomlinson
Aniko Drlik-Muehleck	Julie Foster
Megan Smith, deceased.	


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II. Goals and Objectives


The goal of the Umatilla Trail Plan is to create a city-wide system of trails that serve as an alternative to motorized transportation, that enhance public health and foster the development of a premier outdoor recreation experience and destination for tourism.


Objectives listed below complement the overarching goal of a city-wide trail system. The list was inspired by survey responses, City Council goals, the City Comprehensive Land Use Plan and numerous public involvement venues.

- 

Enhance opportunities to increase tourism and destination management.
- 

Provide alternative modes of transportation for walkers, bicyclist and non-motorized users between Umatilla's neighborhoods and adjacent cities.
- 

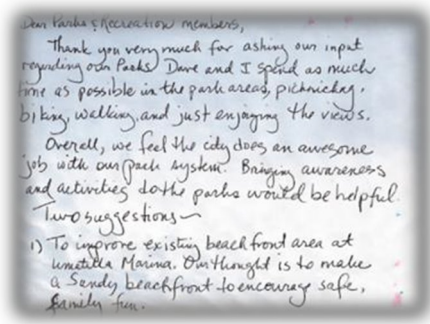
Balance improving access to the Umatilla and Columbia Rivers for fishing and recreation while protecting culturally and environmentally important resources.
- 

Enhance safe walkability to schools, economic services in the downtown core and park and recreation facilities.
- 

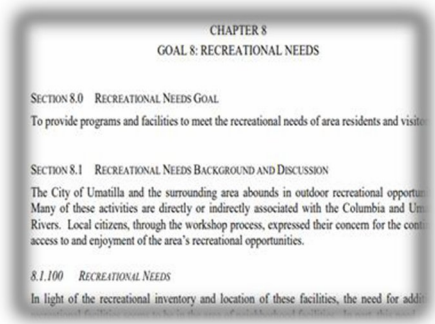
Foster partnerships with Confederated Tribes of Umatilla Indian Reservation, Army Corps of Engineers, Umatilla County, Oregon Department of Transportation, Port of Umatilla Oregon Department of Fish and Wildlife and private landowners.



City Council Goals
July 2019- June 2021



Surveys provided insight into Umatilla's citizen's recreational value

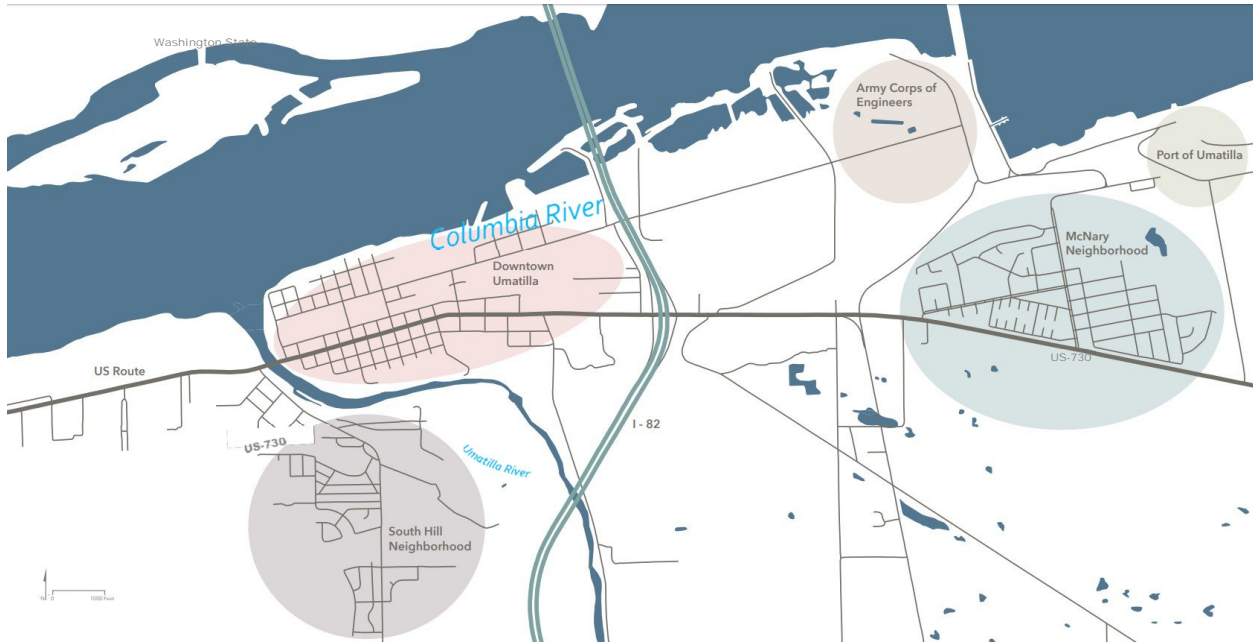


The City of Umatilla Comprehensive Land Use Plan and the Bicycle Master Plan and Chapter 8 Goal 8: Recreational Needs provided insight on City of Umatilla previous trail planning.

III. Planning

Local level

The City of Umatilla is geographically located at the confluence of the Umatilla and Columbia Rivers and the intersection of Interstate 82, State Highway 730 and State Highway 395. These major transportation facilities and rivers divide Umatilla into three isolated neighborhoods: Downtown, South Hill and McNary. The improvement of Umatilla’s trail network aims to provide citizens with safe and walkable connections between neighborhoods. The trail plan is an opportunity to consider how Umatilla’s streets, trails and sidewalks can be developed for multi-modal transportation for residents and visitors.



(Source: Umatilla Framework Plan)

Regional level

The City of Umatilla is located in western Umatilla County, part of the northeast region in Oregon. Umatilla is part of a network of cities located along the Columbia River. Umatilla has a unique geographic feature as it is located at the confluence of the Umatilla and Columbia Rivers. The City is regionally located almost equidistant to major Pacific Northwest cities of Seattle, WA, Spokane, WA, Portland, OR and Boise, ID. Umatilla’s location along two rivers make it an excellent site for outdoor recreation and related tourism.

Plan Consistency – Several existing plans were considered in the development of this plan and in the evaluation of trail systems for Umatilla.

Local level	County level	State level
<p>The City of Umatilla, Oregon Comprehensive Land Use Plan (Re- Adopted by City Council on January 8th, 2013)</p>	<p>Umatilla County Comprehensive Plan (Amended in 1983, Revision Date: June 7, 2017)</p>	<p>The Oregon Trails 2016: A Vision for the Future - Oregon Statewide Recreation Trails Plan (2016-2025)</p>
<p>“A system of pedestrian and bicycle linkages between parks and outdoor recreation should be encouraged.”</p> <p>(Chapter 8, Goal 8: Recreational Needs, Section 8.3 Recreation Needs)</p> <p>Bikeway Plan, 1999</p> <p>Framework Plan, 2017</p> <p>Umatilla Together, 2017</p>	<p>“Encourage and work with local, state, federal agencies and private enterprise to provide recreational areas and opportunities to citizens and visitors to the County”</p> <p>(Chapter 11. Recreational Needs)</p>	<p>“Need for more trails connecting towns/public places. This issue is addressed by trails projects that connect communities to each other; provide connections between existing trails; close a gap within an existing trail; provide links to trails outside Urban Growth Boundaries; provide access to parks and open space; and provide access to significant facilities within communities such as schools, libraries, indoor recreation facilities, and businesses.”</p> <p>(Chapter 11: Recreational Trail Program)</p>
		

Other Trail Plans and Programs

Umatilla River Trail Concept is a new planning effort envisioned to connect Umatilla with the other cities in West Umatilla County, including Hermiston, Stanfield and Echo. Named “Umatilla River Trail,” the regional system will include alignments on and off the Umatilla River. The regional trail plan recognizes that each city has trails within their respective city limits and that those municipal systems will connect for a regional system. This regional trail effort will open more opportunities for recreational and non-automotive commuting options and, importantly, it will engender more interest in development of outdoor recreation assets, destination development and promotion of tourism in the region.

4.9 Columbia River Heritage Trail Concept Plan (June 2000) includes a trail system that connects Umatilla to the Irrigon Wildlife Area and Morrow County. It has a direct connection along the Columbia River and provides a unique outdoor experience for persons who are able to traverse more rugged terrain.

Prescription Trails is a program started in New Mexico, designed to give health care professionals tools to increase walking and wheelchair access on suggested routes, targeting and promoting healthy lifestyles for families. Health care professionals are beginning to use these prescription trails by prescribing walking programs based on the physical condition of individual patients. The Adult Health Subcommittee of the Good Shephard Health Foundation is working to establish the Northeastern Oregon Prescription Trail program to serve nearby communities, including Umatilla.

Currently, two routes in Umatilla are included on the website.

<http://www.gshealth.org/education/prescription-trails>.



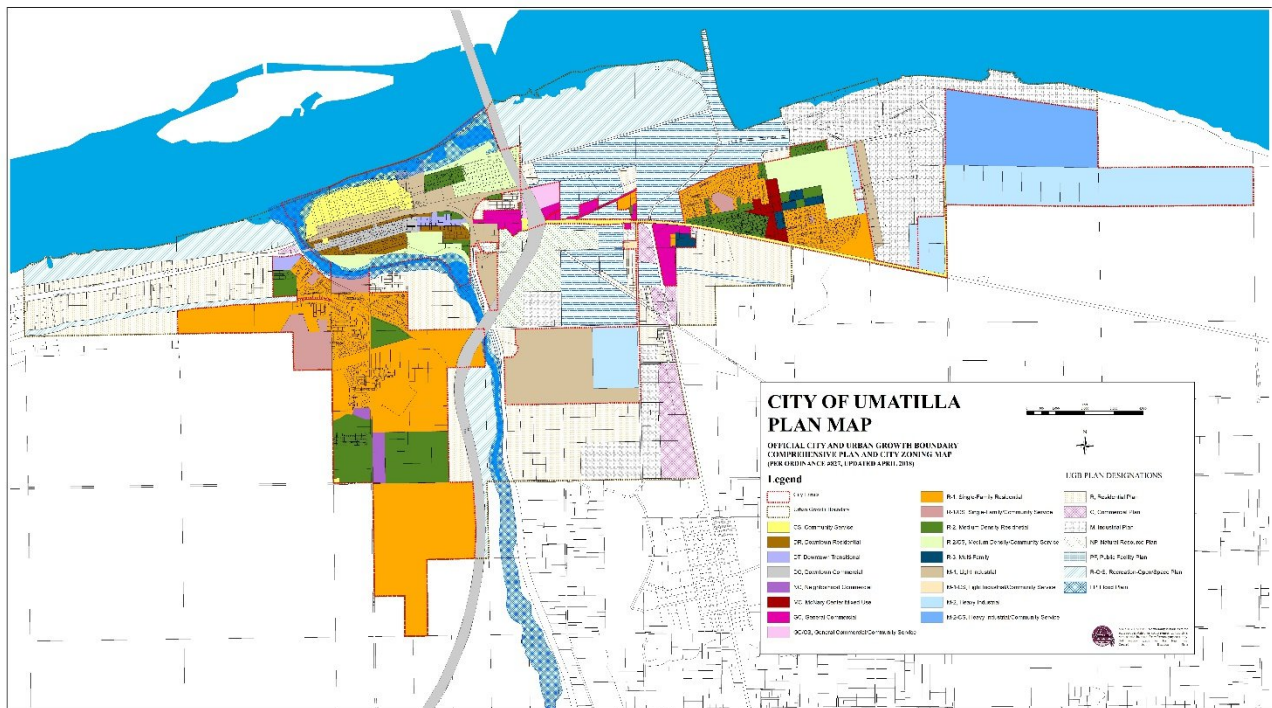
Source: <http://www.walkrxtrails.com>



Land Use Planning

The Umatilla Comprehensive Plan and Zoning Ordinance is designed to guide land development and re-development inside the city limits and urban growth boundary (UGB). See map below of the Plan designations throughout the city and UGB. Development standards are updated periodically with the intent of guiding growth with community appropriate, clear and objective standards. Planning and zoning standards are essential tools for insuring population and industry growth is balanced and appropriately located to insure compatibility and sustainability.

Similarly, the Transportation System Plan (TSP), as part of the Comprehensive Plan, is designed ensure that properly situated pedestrian-friendly infrastructure connects people to neighborhoods, parks, rivers, businesses and services. The Umatilla Trail Plan will be implemented in conjunction with the Comprehensive Plan and Transportation System Plan.



Challenges to Development

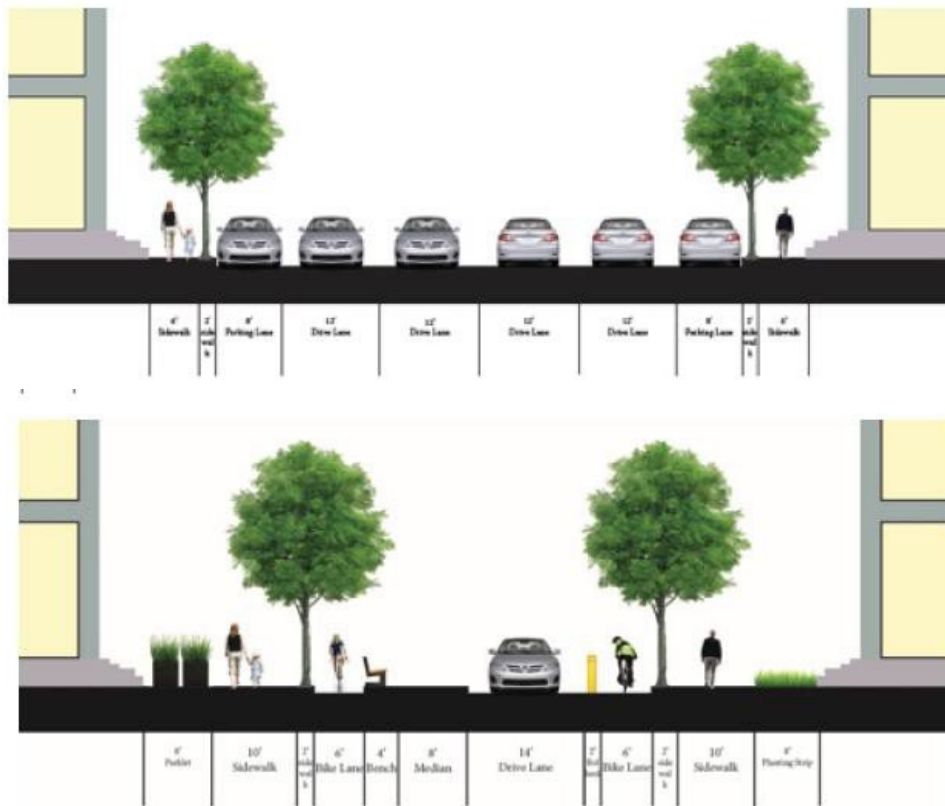
While plans are intended to guide development, there are physical barriers and other hurdles that warrant attention in order to develop a city-wide pedestrian-friendly trail network. Some of the challenges are listed below:

- Federal government agencies are not required to notify Umatilla County when agency ownership changes. Thus, tracking agency leads can be difficult which is important when coordinating in development of projects.
- City of Umatilla and Umatilla County lack adequate funds to properly maintain county roads located within city limits. Examples include Powerline Road, Umatilla River Road and Brownell Boulevard. These roads have a high volume of vehicles and are also ideal for co-locating bike/pedestrian facilities.
- Transportation infrastructure, such as railroads, highways, irrigation canals and powerlines create barriers for future trails. For example, irrigation canals and railroads typically do not permit new pedestrian access or bridges.
- The Confederated Tribes of Umatilla Indian Reservation (CTUIR) require consultation to ensure historical and cultural resources are not disturbed. While city recognizes the importance of protecting the resources, consultation, review and permitting add time and expense to projects. The City and CTUIR have a program in place to hire a cultural monitor during ground disturbing activities which has streamlined the process, however this does add to overall project cost.
- There are state and federal laws that protect cultural resources. In Oregon, Oregon Revised Statutes Chapters 358.905-358-961 require protection of cultural resources. Numerous federal laws protect cultural and historic resources, including the National Historic Preservation Act, the National Archaeological Resources Protection Act and the Native American Graves Protection.
- City of Umatilla Comprehensive Plan Chapter 5, which addresses Statewide Planning Goal 5 Resources, identifies many resources that warrant protection. The Plan provides primarily general information about Goal 5 resources and requires city staff to analyze impacts on a project by project basis.
- Natural resources, such as wetlands, soil riparian areas, wildlife areas, etc. require specialized permitting to start construction. Consultation, design, and permitting with the applicable organization is required and adds to the overall project costs.

Opportunity to rethink new streets

The development of a trail plan created an opportunity to rethink the purpose of transportation as a means of commuting with vehicles but also for pedestrians and bicyclists. By prioritizing trails, streets will be viewed for multiple purposes, for both people and bicycles as well as for automobiles and trucks. Streets are valuable infrastructure which can serve a dual purpose for bicycles and pedestrians if designed accordingly. In previous decades in the United States, transportation had the primary purpose of moving motor vehicles and freight. Umatilla is a community that is no exception to that historical trend. With this trail plan, rights-of-way will be retrofitted and designed to include bikes and pedestrians, where appropriate. This will have the added benefit of reducing demand for parking and, over time, decreasing the number and size of travel lanes.

The diagrams below illustrate generally the historic use of right of way, (top graphic) which was focused on moving vehicles and compares to a more contemporary design (bottom graphic) which incorporates bicycle and pedestrian use.



IV. Community Background History

Umatilla has a rich history shaped in part by transportation, ideally located within the regional at the confluence of two rivers and the intersection of two interstate systems. The rivers have been significant since Native American tribes first inhabited the land, since time immemorial.

The highways, Interstate 82 and Highways 730 and 395 are significant regional freight and vehicle facilities. Today, Umatilla continues to be a transportation hub for trade and is dominated by infrastructure for automotive, railroad, and river transportation of people and goods.



Umatilla, Cayuse and Walla Walla Tribes used a network of trails that connected Winter Villages and Summer Resource Areas surrounding present-day Umatilla for seasonal foods.

Time Immemorial

Lewis and Clark's Expedition traveled by canoe on the Columbia River and camped near present day Irrigon and Plymouth

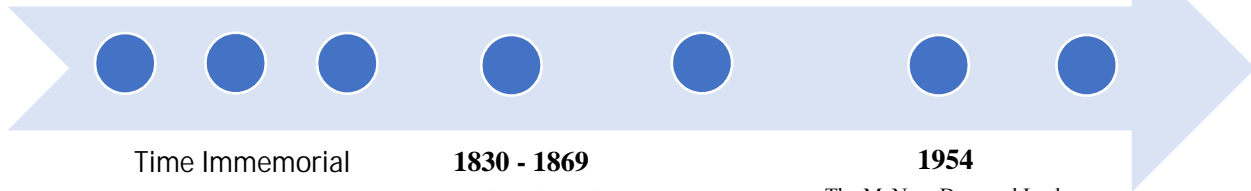
1805 to 1806

Settlement started at intersection of Columbia River and Umatilla River for the purpose of transferring goods to the Walla Walla Route by boat and railroad

1872

Highways and bridges I-84, I-82, US Route 395, US Route 730 are built allowing automobiles efficient transportation mostly agricultural products from Umatilla County.

1926 to 1957



Time Immemorial

Umatilla, Cayuse and Walla Walla Tribes traveled by horse and by boat for celebrations, war, feasts, gatherings, funeral and trading.



1830 - 1869

Settlers migrated west on the Oregon Trail. A spur of the Oregon Trail connected Echo and present-day Umatilla

The Pioneers sang about it, dreamed about it, and very often bet their lives on it...they were bound for Oregon... The Promised Land. The ruts of their wagon wheels can be followed along interstate 84.

1954

The McNary Dam and Lock was completed. This provided safer commercial navigation for barges along Columbia River and hydroelectricity for a growing agricultural industry

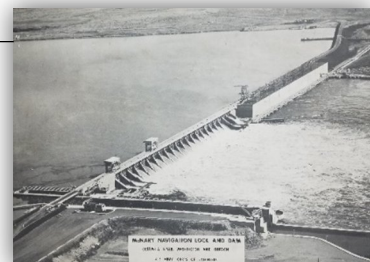


Photo Credit: Umatilla Museum & Historical Foundation

Demographics

The following demographic information is based on the American Community Survey 5-year Estimate from the United States Census Bureau and the 2018 Portland State University Population estimates.

Population

The total population in 2010 of Umatilla was 6,906 people. The Portland State University 2018 Income Survey estimated population at 6,997. Portland State University Population Research Center forecasts the population will grow to 8,714 to 12,284 people or 1.8% between 2016- 2035, which is a faster rate than that of Hermiston and Pendleton.

Race/Ethnicity

According to the Portland State University's Population Research Center¹, the race/ ethnic profile in Umatilla is 52.2% White, 43.1% Hispanic/ Latino, 2.2% Black / African American, 1.2% American Indian and Alaska Native, 0.5% Asian, 0.2% Some other Race and 0.7% Two or more races.

Age

Umatilla's population can be organized into three categories (Youth, Working Professionals, Retired) as they require different services.

Youth = Toddler and children between 0 to 18 years old; likely attend Umatilla School District Schools

Working Professionals= Adults between the ages of 19 to 59 years old in the workforce

Retired= Adults that are 60 and over

Income

According to the 2018 Portland State University Income Survey conducted at the request of the city, 54.7% of residents that live within the city and urban growth area are considered low-moderate income. Gross family income ranges from less than \$29,000 per year (33% of the population) to \$56,301 or more per year (27.8%). Low income correlates to a barrier to access to automobile for transportation and a higher need for non-automotive transportation such as transit or bike and pedestrian facilities.

Transportation Modes of Use

According to the 2012- 2016 American Community Survey 5- year estimates, 82% (1,542 people) of Umatilla citizens reported that they drove alone, 13.8 % (258 people) carpooled, 0.1 % (35 people) walked and zero persons reporting indicated they used public transportation (excluding taxicabs). Access to public transit is new to Umatilla, including twice daily stops at McNary Market and two stops on Sixth Street (highway 730). Plans are underway to expand public transit service in the city, specifically, to increase KAYAK bus service routes, frequency of stops and transfers to cities within West Umatilla County and North Morrow County. The Confederated Tribes of the Umatilla Indian Reservation (CTUIR) operates KAYAK, a free bus service. As part of the transit planning, strong consideration will be given to algin bus stops and routes within close proximity to trails and bike lines.

Oregon Statewide Comprehensive Outdoor Recreation Plan

The importance and value of demographics was a principal theme in the 2019-2023 Oregon Statewide Outdoor Recreation Plan. For example, in the resident outdoor recreation survey, the Oregon Parks & Recreation Department identified accessibility accommodation priorities by demographic group. In the table below, taken from the 2019-2023 SCORP, several themes appear to apply to Umatilla. For example, the survey found that the Latino population placed a high priority for rehabilitation of recreation areas and facilities to increase handicap accessibility, a desire for more benches along trails and more accessible parking. Similarly, low income population expressed desire for more benches along trails, more accessible paved trails, more accessible restrooms, rehabilitation to comply with American with Disabilities Act requirements and a desire for public transportation to parks.

Table 12.65. Statewide accessibility accommodation priorities by demographic group– Oregon resident outdoor recreation survey

Young Old Population
Rehabilitation of a recreation area or facility which does not meet access requirements of the ADA
More accessible parking
More benches along trails
More accessible restrooms
Middle Old Population
More safe walking areas (free of fall risk)
More benches / places to sit
Public transportation to parks
Allow electric mobility devices on trails
Latino Population
Rehabilitation of a recreation area or facility which does not meet access requirements of the ADA
More benches along trails
More accessible parking
Asian Population
More benches / places to sit
Easier trails
More information about accessible facilities
Families With Children
More accessible paved trails
More accessible parking
Accessibility education for staff and visitors
More accessible playground facilities
Low-Income Population
More benches along trails
More accessible paved trails
More accessible restrooms
Rehabilitation of a recreation area or facility which does not meet access requirements of the ADA
Public transportation to parks

Public Involvement

The city hosted a variety of opportunities for public involvement, both formal and informal. Umatilla School District students contributed to the plan in a variety of formats including paper and online surveys as well as organized events.

"Having a nicely paved/black top trail along the river would be a great asset for Umatilla. This would allow many residents to engage in many activities in clean, peaceful, comfortable atmosphere."

- Umatilla High School Student Survey Youth Advisory Council Survey (2018)

"93.5% of survey responses stated they would engage in walking, 52.3% engage in biking and 48.6% would engage in fishing."

- Umatilla High School Student Survey - Youth Advisory Council Survey (2018)



The most voted obstacles preventing residents from using parks, recreation facilities or trail in Umatilla are: "Not aware of facilities available," "Poor maintenance of facilities" and "Lack of amenities available"

- Park and Recreation Survey (2016)

The majority of residents in Downtown, McNary and South Hill have a need for "Walking/Jogging Trail," "Biking Trails," "Natural Area/Wildlife Habitat."

- Park and Recreation Survey (2016)



"The Umatilla trails are a huge significance to our public and tourists that wish to explore."

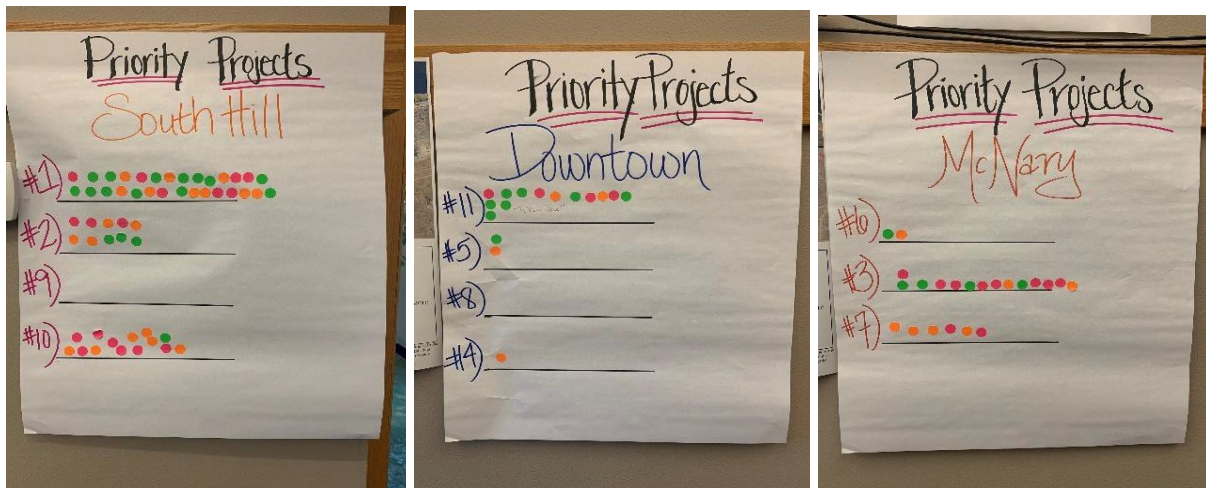
- Umatilla High School Senior Civics Class Respondee

Prioritizing Projects for each neighborhood -Open House

On September 10, 2019, City Parks & Recreation Committee hosted an Open House where 30 residents attended to ask questions, provide comments and to rank their priority projects for each neighborhood.



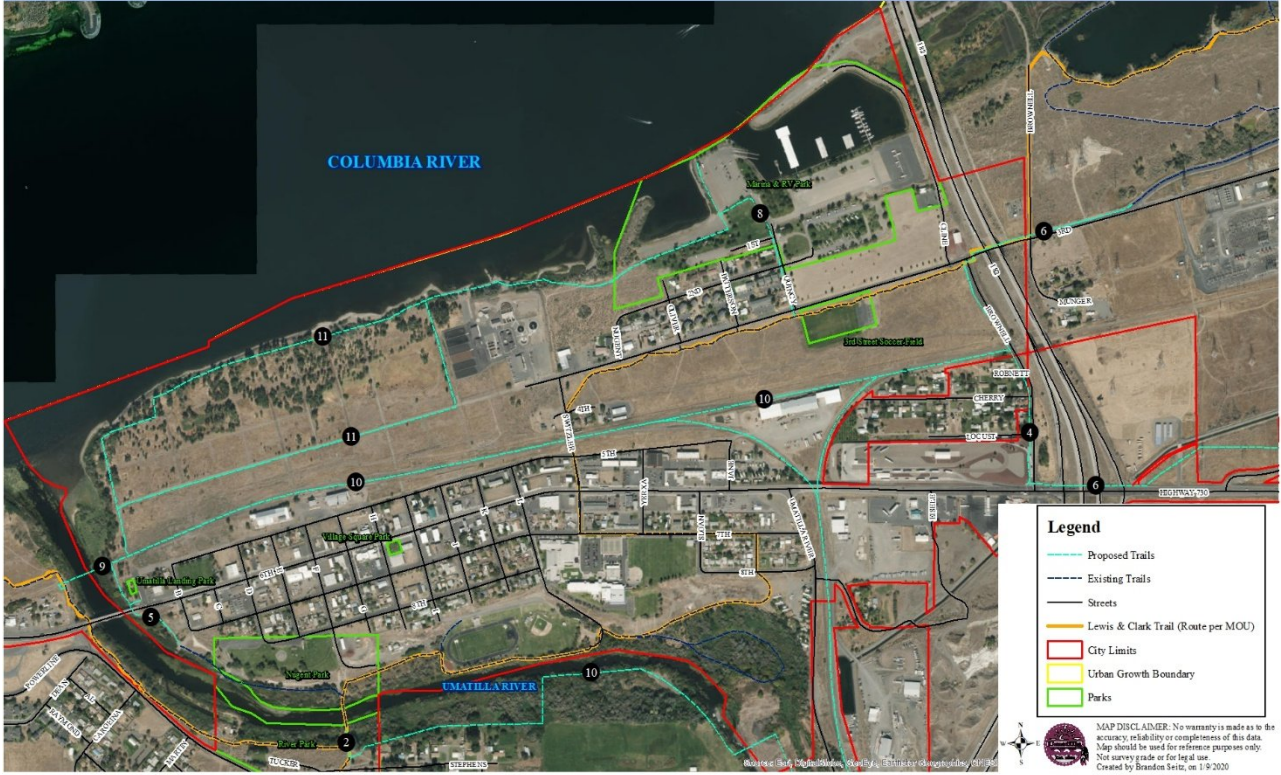
Photo from the Open House on September 10, 2019 hosted by the Parks & Recreation Committee.



Priorities selected by community. A table with project numbers and descriptions is included in Section VIII

Open House attendees were asked to select a priority for each of the three regions: Downtown, McNary and South Hill. An overview of the three regions is below. Each participant was given three colored dots and were encouraged to place the dots on any of the trail sections. There were no restrictions, for example some participants placed all three dots on a single section while most participants placed a dot on three different projects. The three regions are shown in the region maps below, representing South Hill, Downtown and McNary.

CITY OF UMATILLA TRAIL PLAN | DOWNTOWN



CITY OF UMATILLA TRAIL PLAN | MCNARY



CITY OF UMATILLA TRAIL PLAN | SOUTH HILL



Future Outreach

In addition to traditional outreach city implemented less traditional outreach to include the diverse population. For example, City translated documents into Spanish and provided translators at public engagement events. Although, this outreach was an excellent start, there are additional methods for meaningful and genuine engagement with the Hispanic population such as illustrated below.

Potential Local Hispanic Outreach Organizations Partnership

- Umatilla-Morrow Head Start
- City of Hermiston's Hispanic Advisory Committee
- Oregon State University Extension Services Umatilla-Morrow County 4-H Latino Outreach
- Umatilla School District and Hermiston School District
- Local businesses such as: Novadades Cruz, Donita's Tacos, El Rodeo Alanis Auto Detail, Independent Transport LLC



Businesses such as Novadades Cruz are a gathering place for Hispanic families and a good place to engage with Hispanic population

V. Natural Resources

The suitability and sustainability of a trail is determined by the natural resources within the vicinity of a trail alignment and how those resources are managed in conjunction with the trail. Below are categories of resources to consider when designing and engineering sections of trail.

Soils

The United States Geological Survey (USGS) Soil Map identifies soil types suitable for trail development. Most of the soils are classified as “xerofluvents,” or sediment from historic flooding such as the Missoula Floods. Native sagebrush is encountered adjacent to the Columbia River and its tributaries in loose, coarsely textured soils. Soils are water saturated for part of the season and are somewhat poorly drained in the alluvium. Soil erosion by wind is considered moderate because of the fine surface layers and strong winds. Generally, soils create minimal complications and are good for compaction, a benefit for trail and road development.

Topography

The topographic map in the appendix shows areas with slopes suitable for trails without grading or excavation. The elevation of Umatilla and the urban growth area ranges from 275 ft to 650 ft. Below 750 feet, the horizontal basalt layers are carved out by the bodies of water, including the Umatilla and Columbia Rivers.

Geology

The geology of Umatilla was shaped by massive geologic events. Although considered recent on the geologic timetable, these major flooding events occurred approximately 5.3 to 20 million years ago (Miocene period of basalt floods) and 12,500 -15,000 years ago (Missoula Floods).

Wetlands

The inventory of wetlands within city limits and urban growth area are identified on the National Wetland Inventory (NWI). Wetlands are defined as areas saturated with water, either permanently or seasonally. The Oregon Department of State Lands (DSL) has responsibility to protect wetlands and recommends that an offsite wetland determination report be filed prior to development or construction inside a wetland area. Accordingly, city will file a wetland delineation report with DSL prior to development of a trail within or adjacent to a wetland. The Oregon Removal- Fill Law (OR- 196-800 – 196.990), requires a permit for the removal or filling of any material within the bed or banks of the river, or within any wetlands hydrologically connected to the river. For wetlands not hydrologically connected to the Umatilla River, removal or fill of 50 cubic yards or more requires a permit from the Department of State Lands. The shoreline areas along the Columbia River and considerable portions of the McNary Wildlife Park are within the 100-year floodplain and will require wetland and/or floodplain permitting. Unlike structural development, trails may be placed within a designated floodplain although they may not be placed within a designated floodway. Flood areas are shown on the National Flood Insurance Rate Maps (FIRMs).

Hydrology and Riparian Areas

The Umatilla River is characterized with high flow regularly occurring during rainstorms and snow melt conditions, typically in Spring but on occasion during Winter thaw events. The Umatilla River includes a riparian area which forms the interface between the terrestrial and aquatic environments. The center section is crossed by remnant river channels that run southwest to northeast. These channels contain water which is both spring fed and from higher elevation from snow melt. The lowest flows, or baseflows, occur during summer and early fall with lowest generally occurring in September. Trails located along riparian areas should be located a distance from the stream to avoid impacts during flooding or saturation from wet spring activity.

Climate

Annual precipitation ranges between 6 and 12 inches of rainfall annually. In the summer, the Cascade Range blocks winds from the Pacific Ocean. The days can be hot, and the nights are cool. The climate of the Mid-Columbia River basin is semi-arid, characterized by low annual precipitation and interseason temperature fluctuations. Rainfall occurs during the winter and early spring. Summers are hot and dry. Vegetation begins to dry in early. Storms reach their greatest intensity and frequency from October through April. Generally, the climate is conducive to most trail surfaces, soft areas such as dirt and bark as well as hard impact systems with asphalt.

Vegetation

There are four major terrestrial habitat types: croplands, shrub-steppe, wetland and riparian. A wide variety of plants, both native and non-native are found in Umatilla. Native and drought-tolerant plants are recommended to be placed along the trail. It is recommended the city research and develop a list of native species to use within the trail network. Such species would be included in a vegetation management plan for the trail. Additionally, the list of plants should include species considered First Foods species for the Confederated Tribes of the Umatilla Indian Reservation (CTUIR) so that First Foods may be reintroduced

in the trail and open space areas. Signage to recognize First Foods is also recommended.

Invasive Vegetation

In the 1940s to 1950, the Army Corps of Engineers (ACOE) and the Oregon Department of Fish and Wildlife (ODFW) planted Russian olive trees in the Power City, Irrigon, Willow Creek and Coyote Springs Wildlife Areas to prevent erosion and stabilize soils in riparian areas. Since then, Russian olive and False Indigo have become a nuisance, although neither are listed by the State or Oregon or the Umatilla County Weed Control Department as noxious weeds. The City has prioritized the removal of invasive vegetation, especially Russian olive trees, along the Umatilla River and Columbia River's riparian area. The community has expressed strong support for the removal of invasive vegetation, especially those that block access to the rivers for fishing and boating and also those that create visual barriers to the rivers. It is recommended that the city develop a thorough assessment of the location and relative quantity of invasive species and a detailed vegetation management plan to specify objectives and budgets for implementation and long-term management. Signage to recognize invasive species is also recommended.

Fauna

Riparian habitats, wetlands and shrub-steppe environments support a diverse population of wildlife. Animal habitats are dependent on available food supply and vegetation, as well as protective shelter. Fish habitats in the Umatilla are greatly influenced by water quantity and quality. A lack of adequate summer stream flow is a highly critical factor affecting salmonids in the Umatilla basin. Low stream flow from late spring to early fall limit spawning water for adult summer Steelhead and spring Chinook. Anadromous fish such as Chinook, Coho, Sockeye and Steelhead travel up the Umatilla River from the Pacific Ocean to spawning grounds. Complex riparian areas serve as migration stopovers during spring and fall bird species. Ospreys nest in Cottonwood. Thick underbrush provides habitat for many species of songbirds, like yellow warblers and song sparrows. Riparian areas are important for migrating and wintering waterfowl, songbirds and raptors. The Umatilla Wildlife Refuge was established as mitigation for the impacts to wildlife from the construction of the John Day Lock and Dam Project (Lake Umatilla) located within and adjacent to the city. Mammals in the Refuge and throughout Umatilla include mule deer, black tailed jackrabbits, marmots, Ord's Kangaroo rat, deer mice, voles, coyotes, badgers, mink, river otter, raccoon, skunk, porcupine, beaver, muskrat.

VI. Historical and Cultural Resources

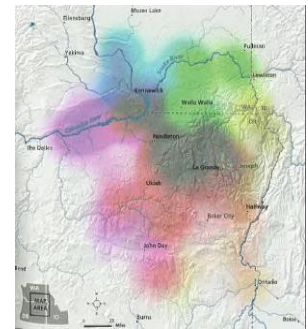
The Cayuse, Umatilla and Walla Walla tribes lived in the Columbia River region of Northeastern Oregon and Southeastern Washington, including present-day Umatilla since time immemorial. These tribes migrated by foot on a well-used trail system on a seasonal cycle from winter villages located in lowlands of the Columbia River for salmon fishing to highlands of the Blue Mountains to hunt and gather food, such as biscuitroots, huckleberries, deer and elk. The introduction of horses allowed the tribes to travel even further distances to neighboring native American homelands for social or economic purposes, such as celebrations, feasts, funerals, and powwows. The river allowed transportation of people for trade, marriage, conflict and politics with other tribes. Tribal people located geographically between the Pacific Coast and the Great Plains were influential as middlemen of trade for supplies from the Great Plains and Pacific Northwest coast. The Umatilla tribe was located on the banks of the "In the way of our elders who came before us, we worship, dance, drum, sing and continue to gather foods, treading along some of the same paths they did to find food for our families and tap into our rich heritage" (CTUIR).

Umatilla and Columbia Rivers. Present-day members of Umatilla, Cayuse and Walla continue to rely on fishing for their livelihood and sustenance.

Confederated Tribes of the Umatilla Indian Reservation (CTUIR)

As part of the Treaty of 1855 between the Cayuse, Umatilla and Walla Walla Tribes and the U.S. Government, 6.4 million acres of the tribes' ancestral homeland were ceded in exchange for a 172,000-acre reservation located near Mission, Oregon. The tribes reserved the right to fish, hunt and gather traditional foods and medicine on public lands within ceded areas.

The CTUIR are a sovereign nation, whose mission is to “protect the rights reserved by the Treaty of 1855 and promote the interests of the members and residents of the Umatilla Indian Reservation.” It is governed by the Board of Trustees elected by the General Council. The mission is executed by CTUIR government departments; administration, health and human services, natural resources, economic and community development, tribal services, education, fire protection, and police. In 2018, the CTUIR reservation population was 3,100 tribal members including members of the Cayuse, Umatilla, Walla Walla tribes, other tribes and non-Native Americans that live in or near the Umatilla Reservation. The CTUIR manages Kayak Public Transit, a free regional bus service, which has plans to expand routes and services in Umatilla. The expansion of Kayak Public Transit in Umatilla will help build a multi-modal transportation network for Umatilla’s residents. Planning should prioritize trail connections that are in close proximity to Kayak Public Transit bus stops.



CTUIR and native American history has a significant influence on the overall history of Umatilla. The City continues to foster relations with CTUIR and to enhance understanding of CTUIR history, including assuring that cultural resources are not disturbed. The City and CTUIR have a Memorandum of Understanding that expedites contracting between the City and the Cultural Resources Protection Program (CRPP) of the CTUIR for services related to archaeological and cultural resources survey services. City is also working on a government Memorandum of Understanding that will memorialize the relationship and roles.

Archeological sites

Under Oregon State Laws (ORS 97.740, ORS 358.905- 358.961, ORS 390.235) and Oregon Administrative Rules, (OAR 736-051-0090) significant archeological sites are protected on all non-federal public and private lands. Significance is based on the potential of an archeological site to be eligible for the National Register of Historic Places. Damage to an archeological site is a Class B Misdemeanor under Oregon law. Disturbance of Native American human remains or associated funerary objects is considered a Class C felony with penalties up to a \$10,000 fine. The State Historic Preservation Office (SHPO) encourages landowners to avoid impact to archeological sites through a conservation easement or Preservation Deed Covenant. Artifacts can be donated to the Oregon Museum of Natural and Cultural History in Eugene, Oregon. If avoidance is impossible and the site will be impacted as a result of proposed activity, SHPO requires that the site be evaluated (recorded and studied by a professional archeologist) and application made for a state-issued permit. There are multiple significant archaeological resources on the National Register of Historic Places within the City of Umatilla. Consultation with SHPO and CTUIR helps protect the resources from potential impacts caused by projects.

VII. Inventory of Existing Facilities

Trail Inventory

Over a two-year period, 2017-2019, city staff, City Parks & Recreation Committee and volunteers conducted an inventory of trails and other non-motorized modes of transportation. Also inventoried were gaps in the existing trail network. Umatilla’s current trail network is intermittent and difficult to identify. In total, the trail network consists of 34 miles of trails that are owned and maintained by a number of local, state and federal agencies. The trails consist of varying surface materials suitable for different modes of transportation. Segments of trails located outside of the Urban Growth Area connect to the city and are an important part of regional trails.

Sidewalk Inventory

Umatilla has approximately 17 miles of sidewalks within its city limits compared to 55 linear miles of streets, excluding Highway 395, Highway 730 and Interstate 82. Only 32% of the total streets within the city have sidewalks. The addition of new trails, improvements to existing trails and construction of sections of trails will create a connected system of sidewalks.

Pedestrian Generators

Potential trail connections were evaluated based on how they would improve the walkability between “pedestrian generators” otherwise known as locations that attract high traffic of walkers and/or bicyclists. A map of pedestrian generators is included in appendix and include the following sites:

Bus Stops

- Kayak Public Transit

Banks

- Banner Bank

Food and Convenience Stores

- Columbia Harvest Foods
- TT’s Market, McNary Market

Community Center

- Umatilla Community Center

Chamber of Commerce

- Umatilla Chamber of Commerce

Church

- Presbyterian Church, The Church of Jesus Christ of Latter-Day Saints, Primera Iglesia Bautista Church, Umatilla Assembly of God, Umatilla Baptist Church

City-Owned Parks

- Nugent Park, Hash Park, Umatilla Landing Park, 3rd Street Soccer Field, Village Square Park, River Park, Umatilla Marina and R.V. Park, Tennis Courts, Kiwanis Park.

Federal Government- Owned/managed facilities

- McNary Wildlife Nature Area, West Park, Spillway Park, McNary Beach Park, Irrigon Wildlife Park,

Waneket Wildlife Area

Post Office

- United States Post Office

Library

- Umatilla Public Library

Museum

- Umatilla Museum and Historical Foundation

Recreation

- Big River Golf Course, Kik’s Golf Center

Restaurants

- Crossroads Truck Stop, Doñitas Tacos, El Rodeo, G&J Dairy Freeze, Novadades Cruz, Rae’s Dayz Diner & Cakery, Riverside Sports Bar and Lounge, Java Junkies

Schools

- Clara Brownell Middle School, McNary Heights Elementary School, Umatilla Community Preschool, Umatilla High School, Umatilla-Morrow Head Start, Umatilla School District Preschool, Umatilla School District

Art and Landmarks -

- Cowboy at Harvest Foods
- Lewis & Clark landmark

Trail Maintenance

Trail maintenance in Umatilla is the responsibility of the City Public Works Department. The Lewis and

Clark Commemorative Trail Committee developed an agreement for trail maintenance, however, the agreement was never formally adopted by all parties and therefore not implemented. The Lewis & Clark Commemorative Trail is therefore only partially developed and maintained through the city.

Trail maintenance is becoming a higher priority in the city. An example of the importance of trail maintenance is shown in the river trail below, where maintenance did not keep up with natural erosion.



VIII. Trail-Related Activities and Events

Umatilla trails are supported by its citizens and organizations. The City has collaborated with other local organizations to organize events featuring trails to build awareness and support for a variety of issues.

- City of Umatilla’s Community Cleaning Event (2014- Present)
 - An annual event during the first week of April where Public Works Department and volunteers help property owners remove large items that they could otherwise be unable to remove. Sanitary Disposal provides discounted or free dump rates. Volunteer groups have helped to clean trash along trails within the riparian area.



- Screen Free Week (2017)
 - o Screen Free Week is an event organized by Oregon State University Extension Center that aims to encourage families to spend time participating in physical activity outside, instead of on digital devices. A walking and biking event was hosted at the Lewis Clark Commemorative Trail that connects Hash Park and Kiwanis Park.



- Mental Health 5K and walk (2018)
 - o The Mental Health 5K and Walk is an event organized by past City of Umatilla councilor Selene Torres-Medrano to raise awareness of mental health in the community and to destigmatize mental health and enhance access to citizens of Umatilla and surrounding areas.



These events illustrate how trails provide a location to build awareness for and about the community. These three events and additional events will be organized in the future to continue adding value to the trail system. For example, a trail cleanup event could be organized where volunteers help pick up trash accumulating in vegetation along trails. These events provide an appealing opportunity for residents to be involved who might not otherwise be inclined to attend formal meetings such as council or committee meetings. These events also create opportunities to explore the community and new trail options.

IX. Signage

Wayfinding, Interpretive Signs and Kiosks

Wayfinding signage, information boards and kiosks are important accessories of a trail system, providing valuable information for trail users such as directions to nearby parks and restaurants, historical context of the area, facts about local plants and animals, mileage of routes, and stewardship opportunities.

Wayfinding is especially valuable for encouraging tourism and for destination development. Oregon has several consultants with experience in wayfinding and trail signage development who can assist with plan, design, fabrication and installation of interpretive exhibits. It is recommended that city develop a signage plan for wayfinding that will connect trails and destinations within the city.

Several interpretive signs and kiosks are located along the Lewis and Clark Commemorative Trail route in Umatilla. The Umatilla County Lewis and Clark Committee developed a series of kiosks located at strategic entryways to the County. Signs were placed in the Downtown and McNary neighborhoods.

These Lewis & Clark signs are not visible or intuitive to visitors and could be improved with development of a wayfinding signage program.



Interpretive Signage and Kiosks

There is a cornucopia of topics that may be considered for signs, interpretive panels and kiosks. It is recommended that city pursue funding and programs to research and develop signs and kiosks that feature the numerous historic, cultural, social and environmental assets of the city. Examples include:

Lewis and Clark Expedition	Sagebrush	Umatilla Army Ordnance Depot
Missoula Floods and Basalt Flows	McNary Dam	Russian Olive Trees and Invasive Vegetation
Umatilla, Walla and Cayuse Tribes	Oregon Trail	Laura Starcher and the Petticoat Revolution of 1916
Old Umatilla Town site	Salmon migration	Umatilla and Columbia rivers
Irrigation for Agriculture		CTUIR First Foods

Trail Signage and Trail Markers

Trail signs and markers for wayfinding and directional signage are assets that enhance a trail system.

Trail signage ideally should be standardized in design and location to promote ease of navigation.

Specifications and standards could be part of a future sign development project. It is recommended the city pursue funding that would guide walkers to services and businesses in the city.

X. Proposed Trail Projects

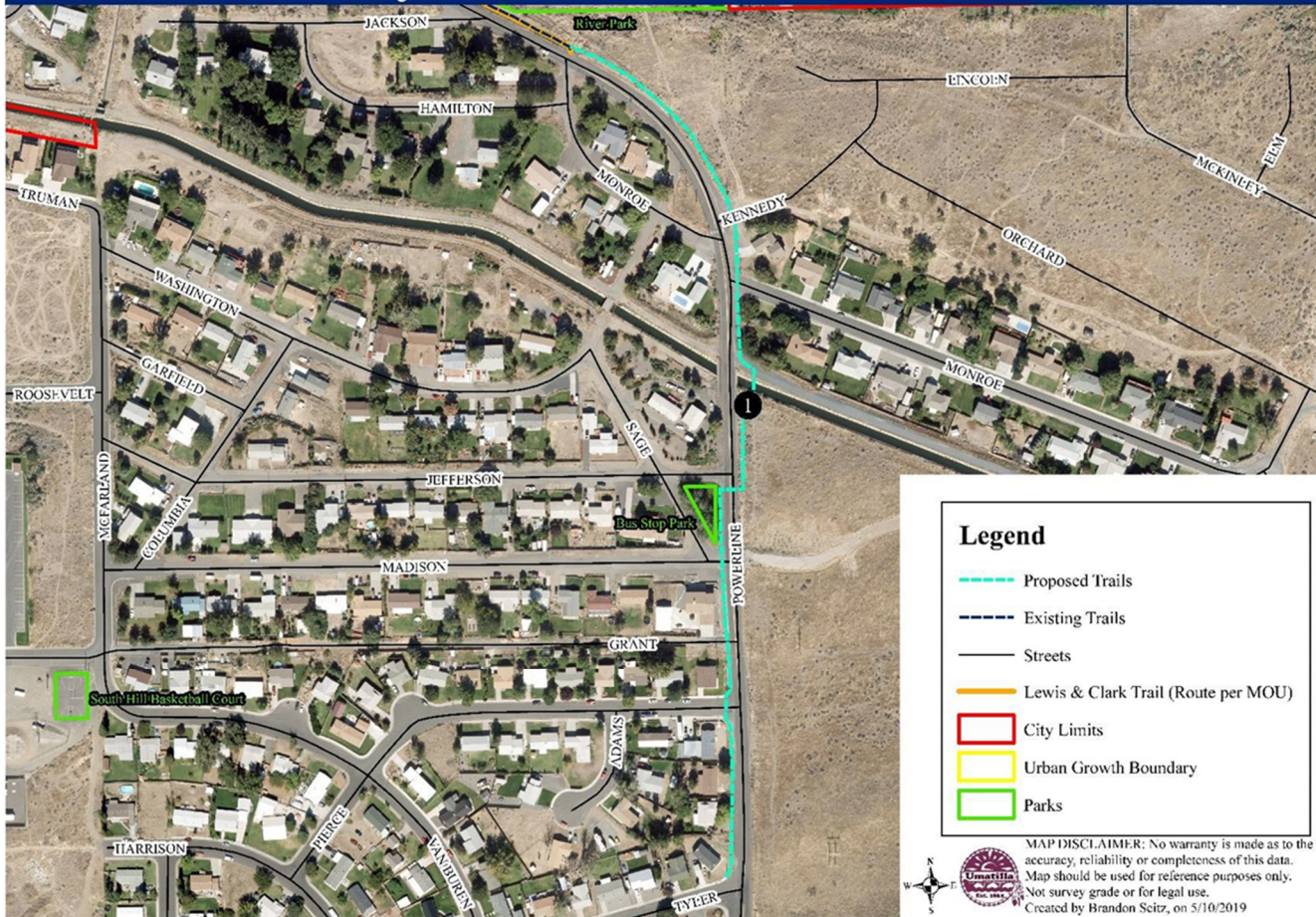
In 2017, 2018 and 2019 City Parks & Recreation Committee evaluated the entire trail network within the city and identified 29 projects that could connect and enhance the existing trail system. As part of the evaluation, the committee considered the 2003 Pedestrian and Bicycle Master Plan. The Parks & Recreation Committee and city staff then eliminated projects that were only remotely feasible and consolidated projects resulting in a total of 11. Later in the process, and with additional public interest, a river trail (water trail) was identified. That was not included in the final 11 however, but it is considered a viable part of the city's outdoor recreation strategy and should be considered as part of the City's new Master Parks Plan that is anticipated for completion by the end of December 2020.

The following table includes the 11 projects organized according to neighborhood, (South Hill, Downtown, McNary). The priority ranking reflects input from the public, the Parks & Recreation Committee and participants attending the September 2019 Open House. A detailed map of each of the projects is below.

Project Name	Priority Number by Region	Overall Priority
South Hill Region		
1) South Hill Connector	1	1
2) Paved Walking/Bike Path to Foot Bridge	3	4
9) Umatilla River Crossing	4	
10) Route to West County Trail System/Rail to Trails	2	2*
Downtown Region		
4) Third and Main Connector to Sixth	3	7
5) Umatilla River to Landing Park Connector	2	6*
8) Third Street to Marina	4	
11) Marina to Landing Park/Old Town Rail	1	3
McNary Region		
3) McNary Connector	1	2*
6) McNary to Downtown Connector	3	6*
7) McNary to McNary Beach	2	5
Water Trails		
Umatilla River Water Trail		Not rated

CITY OF UMATILLA TRAIL PLAN | PROPOSED TRAILS

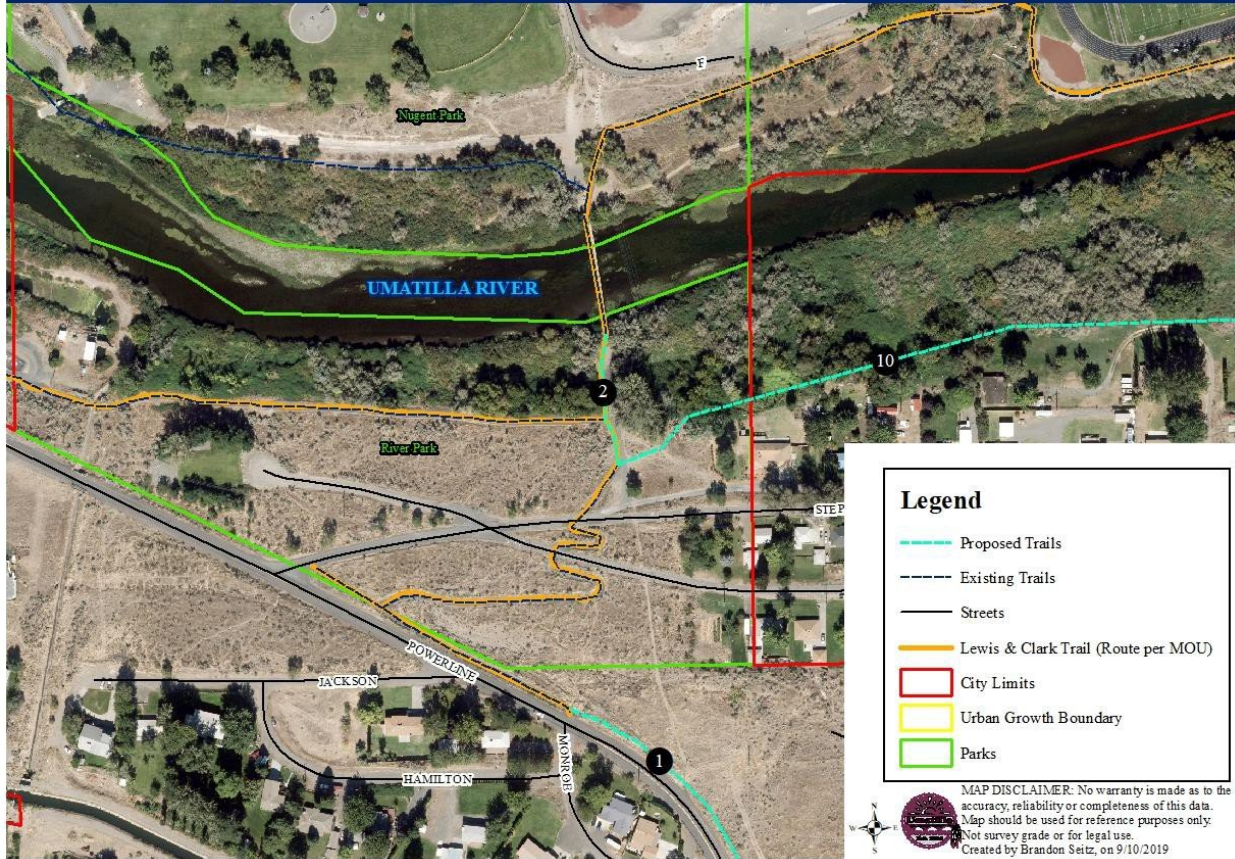
Project #1 South Hill Connector



Description: Project #1 will allow pedestrians to walk on the west side of Powerline Road north towards downtown to Bus Stop Park (aka triangle park) where a new crosswalk would be constructed, and the trail would then be constructed on the east side of Powerline Road. The alignment on the east will require the construction of a footbridge crossing of the West Extension Irrigation District canal. This project will then connect to the existing asphalt trail located adjacent to Powerline Road.

CITY OF UMATILLA TRAIL PLAN | PROPOSED TRAILS

Project #2 Pave Walking/Bike Path to Foot Bridge



Description: Project #2 is a small stretch that connects the existing asphalt trail, shown in yellow above as Lewis & Clark trail, with the Umatilla River footbridge. On the north side of the footbridge is an asphalt trail that leads east to the high school and west to the fishing shelter. Due to slope and proximity to Umatilla River, a natural or gravel surface is likely the surface type, however, it will require further design consideration for compliance with American with Disabilities Act (ADA). Note: the spring 2019 flood seriously damaged the footbridge and it closed permanently until the City secures funding to replace the bridge. The footbridge is an important recreation feature for walking and angling. The footbridge and this section of trail are important for students who live on the South Hill and walk to school.

CITY OF UMATILLA TRAIL PLAN | PROPOSED TRAILS

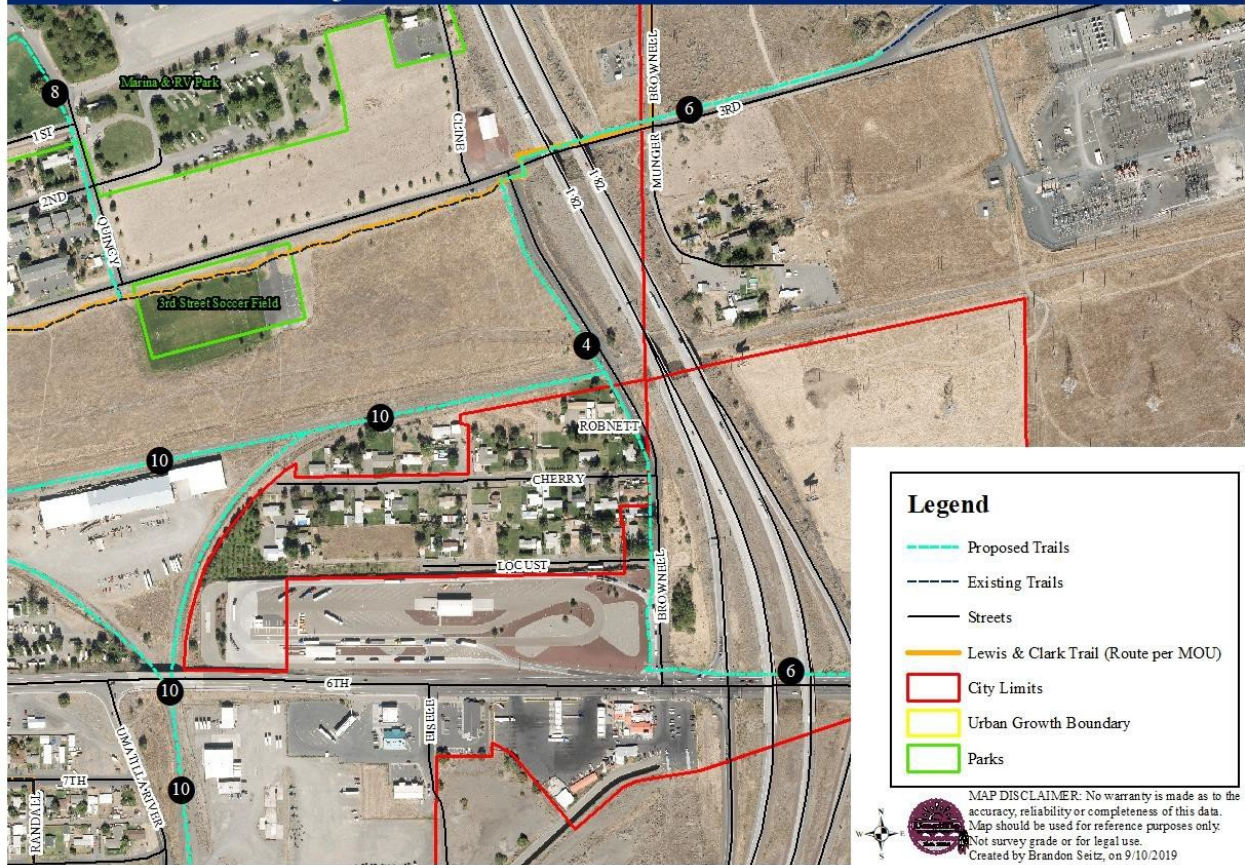
Project #3 McNary Connector



Description: Project #3 will allow pedestrians in the McNary Area and Port Industrial Park to connect with sections of the existing Lewis and Clark Trail and making a large loop around the golf course and Willamette Avenue, around Kiwanis Park and back to Bud Draper Drive. This connection proposes two alignments; one alongside the golf course and the other alongside Bud Draper Road. Both alignments are feasible and have merit and are somewhat contingent upon future development plans of the city-owned parcels located between Bud Draper Drive and the golf course. For example, if the city-owned lots are developed as residential, then Route A alignment would be preferable, creating an open space buffer between housing and the golf course.

CITY OF UMATILLA TRAIL PLAN | PROPOSED TRAILS

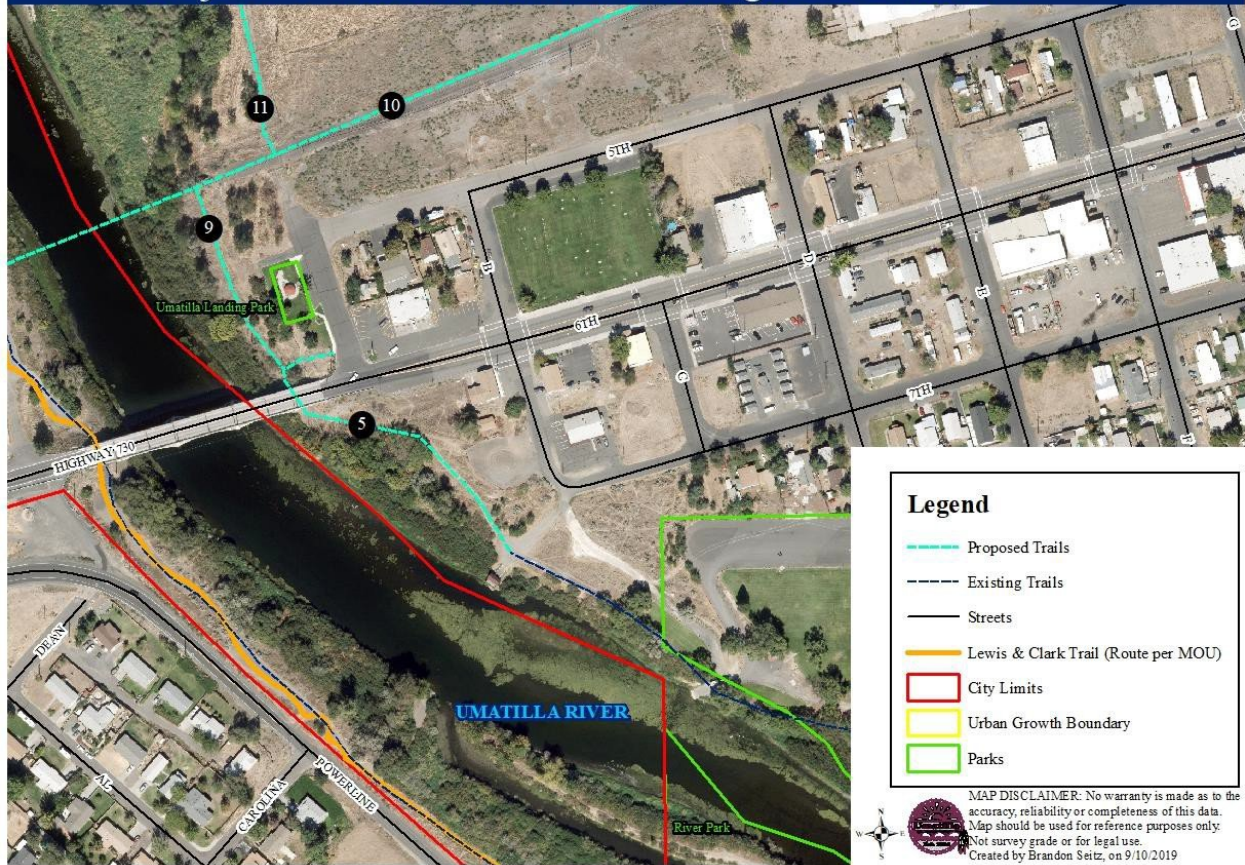
Project #4 3rd to Main/6th Connector



Description: Project #4 will provide a connection between the commercial area on Highway 730 to the trail on Army Corps of Engineers property south of Third Street. Currently, there is no clearly delineated area or path to walk or ride bikes along Brownell Boulevard. It is an important future connection between Marina Park and commercial areas on Highway 730. Brownell Boulevard is currently a county road and in need of surface and other improvements. When those improvements transpire and city and county negotiate to transfer the road, design of bicycle/pedestrian features should be included. As Marina Park amenities are improved and expanded, this section or trail becomes increasingly important. Additionally, when improvements are made to the Oregon Department of Transportation weigh station, consideration for bicycle and pedestrian access should be made. One short term improvement at the intersection of Highway 730 and Brownell Boulevard would be to stripe, sign and clearly mark the crosswalk.

CITY OF UMATILLA TRAIL PLAN | PROPOSED TRAILS

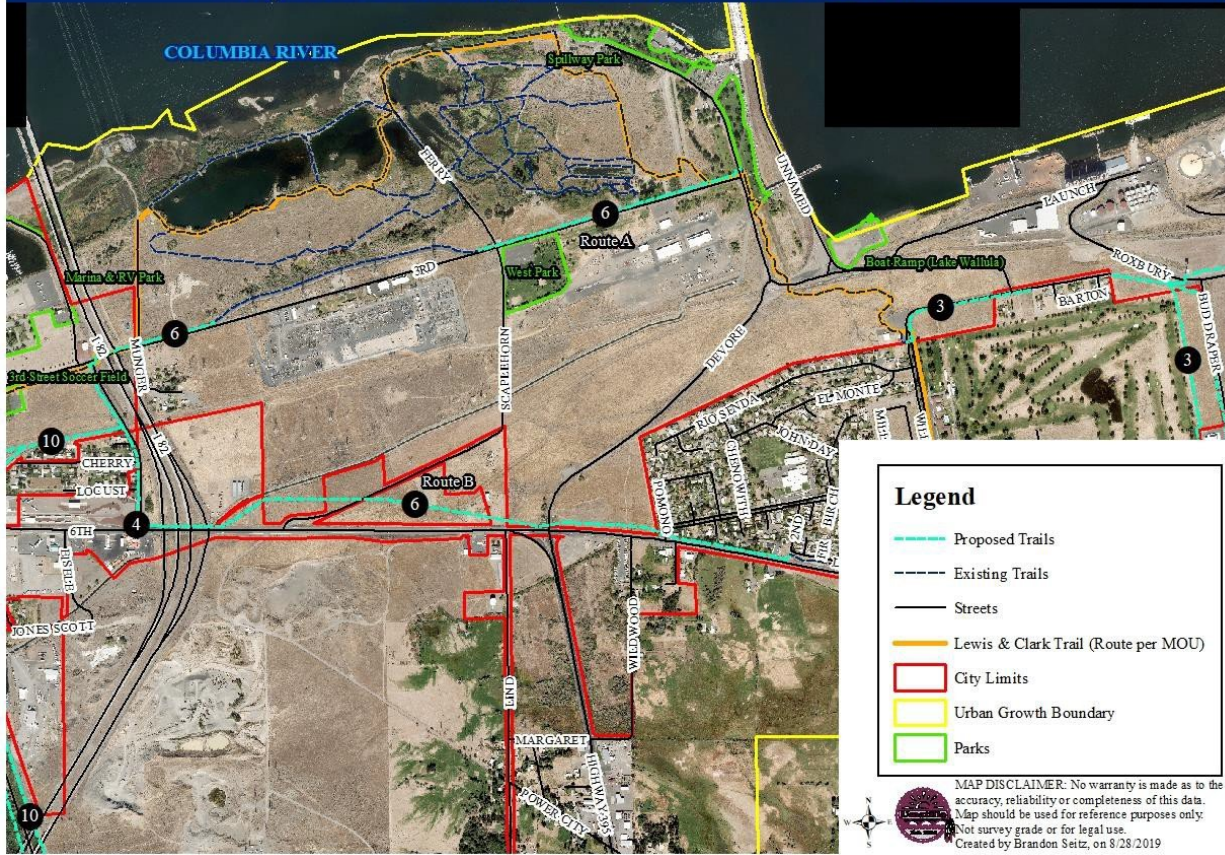
Project #5 Umatilla River to Landing Park Connector



Description: Project #5 will provide an extension of the existing asphalt trail located south of Nugent Park, (which approximately aligns with the Umatilla River), to the north, continuing along the Umatilla River and under the Highway 730 bridge to Umatilla Landing Park. This trail segment would connect to the proposed trail project #9, a path through Landing Park and a bridge crossing the Umatilla River. There is presently an informal dirt footpath along this segment that is used by hikers and anglers primarily. Improving this segment would make the river more accessible to persons with disabilities and ease access from Sixth Street and Landing Park to the river. However, given the proximity to the Umatilla River there is a likelihood of archaeological sites within the proposed trail area. Those sites should be avoided. Consultation with Oregon SHPO and CTUIR during planning stages can help avoid or decrease impacts to archaeological sites.

CITY OF UMATILLA TRAIL PLAN | PROPOSED TRAILS

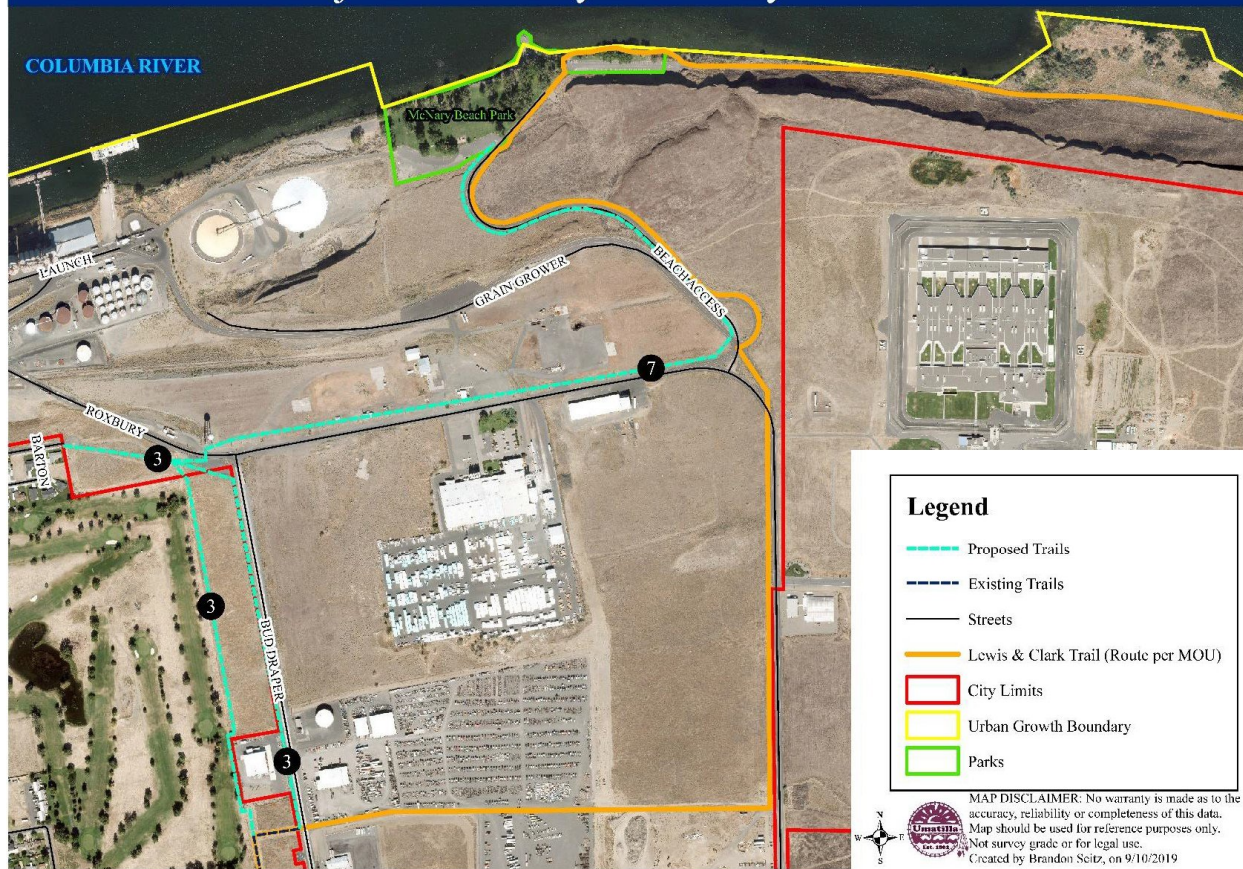
Project #6 McNary to Downtown Connector



Description: Project #6 will allow pedestrians to connect to the existing trails on federal lands managed by the Army Corps of Engineers (ACOE) in the McNary Wildlife to McNary Dam area. Project #6 will connect Third Street and the Marina to the McNary neighborhood. There are two possible alignments; one which would require the ACOE to add a bicycle lane along Third Street (part of Third Street has a bicycle lane) as well as city to add a bicycle lane on the city-owned section of Third Street. Another alignment option would be to create a wholly new trail on lands owned by BLM and Army Corps of Engineers, located roughly north of Highway 730.

CITY OF UMATILLA TRAIL PLAN | PROPOSED TRAILS

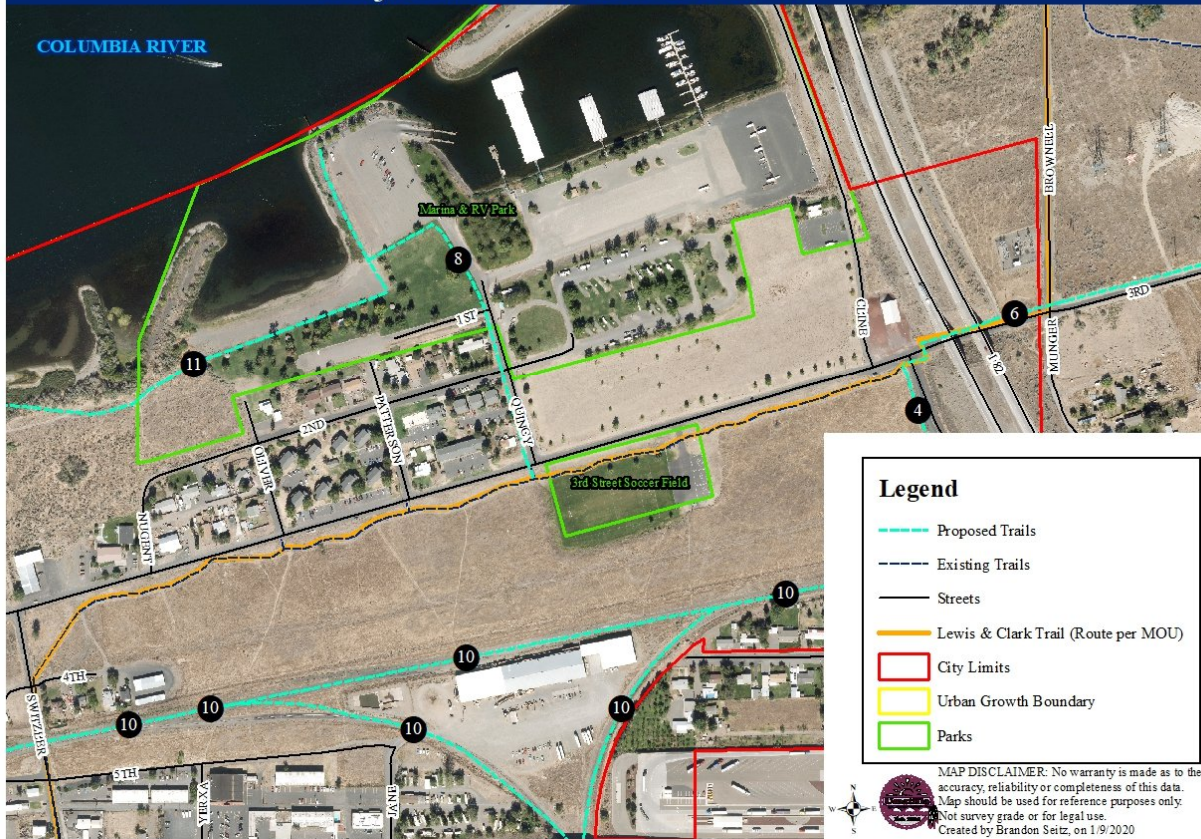
Project #7 McNary to McNary Beach



Description: Project #7 will allow pedestrians a connection between the McNary neighborhood and McNary Beach. Currently the only safe way to access to beach is to drive a vehicle. McNary Beach and the Columbia River are spectacular assets. Improving accessibility for McNary residents would greatly enrich the neighborhood. Alignment opportunities include a separated trail adjacent to Beach Access Road or as a striped area that is part of the roadway. This industrial area has a lot of commercial and farm truck traffic which will require special design consideration. Examples of trails within industrial areas are becoming more common, for example at the Port of Morrow. Walkers enjoy visiting industrial areas as long as the journey is safe. Project #7 would link with project #3, making a multi-faceted system for the McNary neighborhood, Port Industrial Park and McNary Beach. It may be practical in the future to pursue design and engineering of Project #3 and #7 together. As the Port property is developed and new jobs are created, a trail system would make McNary an ideal location for persons working in the Port.

CITY OF UMATILLA TRAIL PLAN | PROPOSED TRAILS

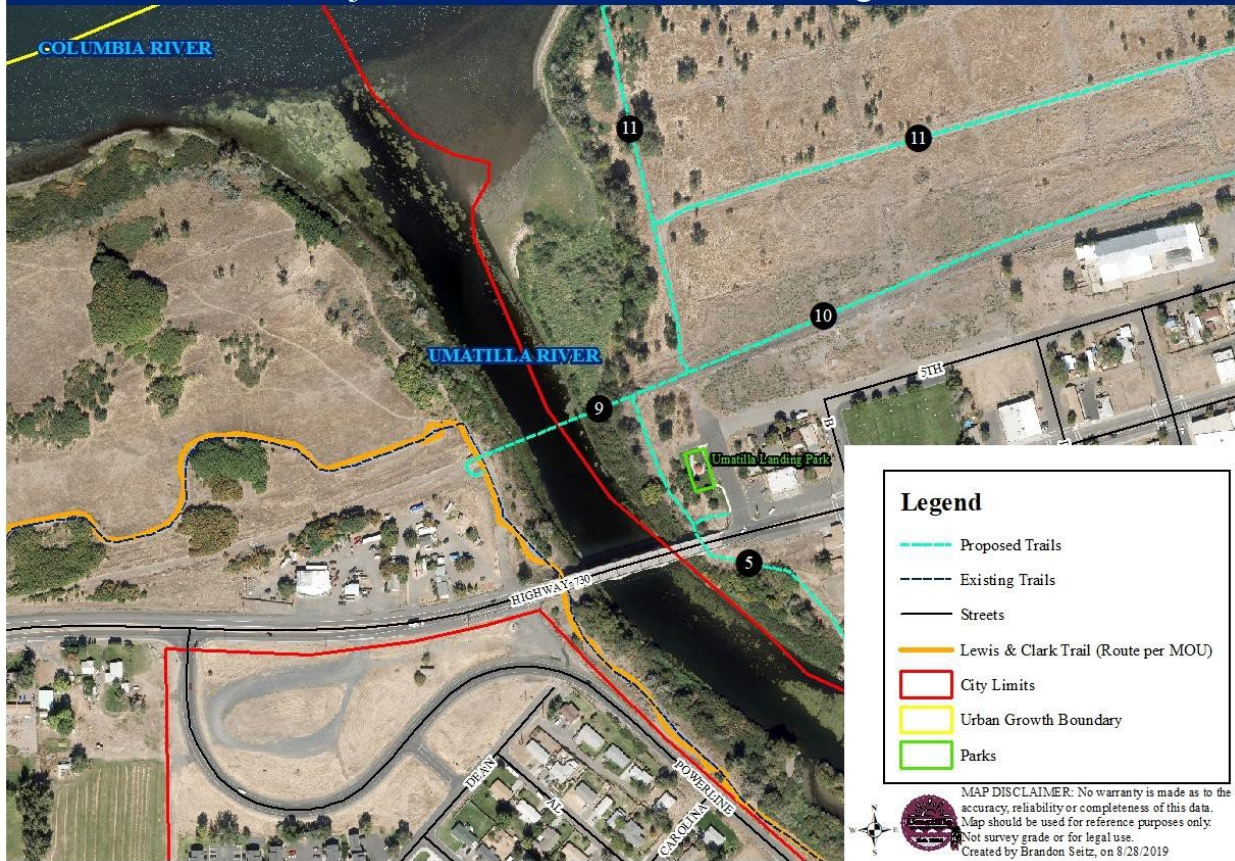
Project #8 3rd Street to Marina



Description: Project #8 will allow a clear pedestrian/bicycle connection between the existing Third Street trail and Marina Park, as well as a connection to a trail roughly parallel to the Columbia River leading west to the confluence of the Umatilla River. Presently pedestrians can walk along Quincy Street from the soccer fields to the Marina, although there is no marking or dedicated path. It would be a relatively low investment to create to add signage and paint stripes. This project is two-part, a connection between Marina and Soccer fields and a connect between Marina and Old Town Site.

CITY OF UMATILLA TRAIL PLAN | PROPOSED TRAILS

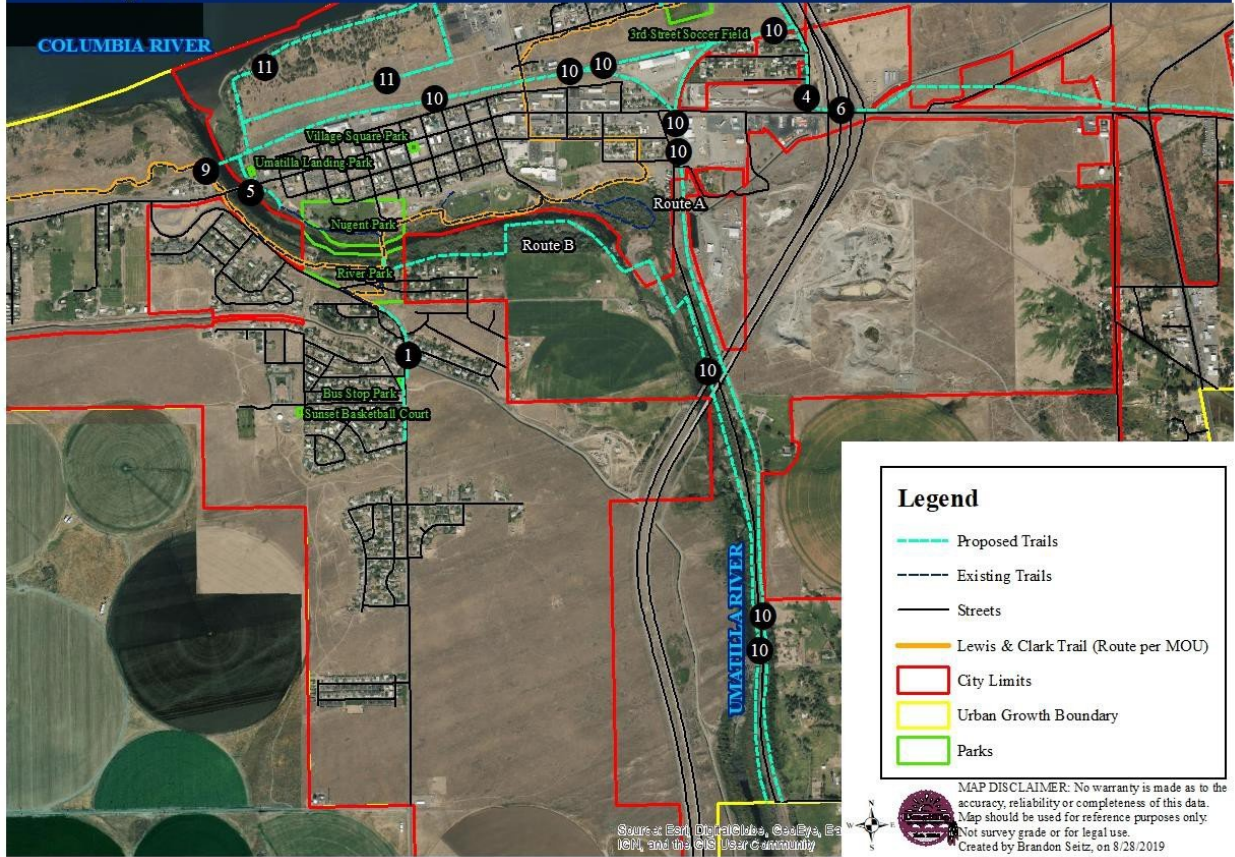
Project #9 Umatilla River Crossing



Description: Project #9 will include a new bridge across the Umatilla River, connecting the downtown area to the wildlife area on the west. Pedestrians and cyclists in the downtown area would be able to cross the Umatilla River and connect to the existing trail along the west side of the Umatilla River and avoid use of the Highway 730 bridge. The proposed project could utilize old railroad abutments on either side of the Umatilla River. The trail on the west side includes lands along the Columbia River owned by ACOE and managed by Oregon Department of Fish & Wildlife including trails that are more primitive (dirt). However, future consideration could be to enhance those trails creating additional access to the Columbia River.

CITY OF UMATILLA TRAIL PLAN | PROPOSED TRAILS

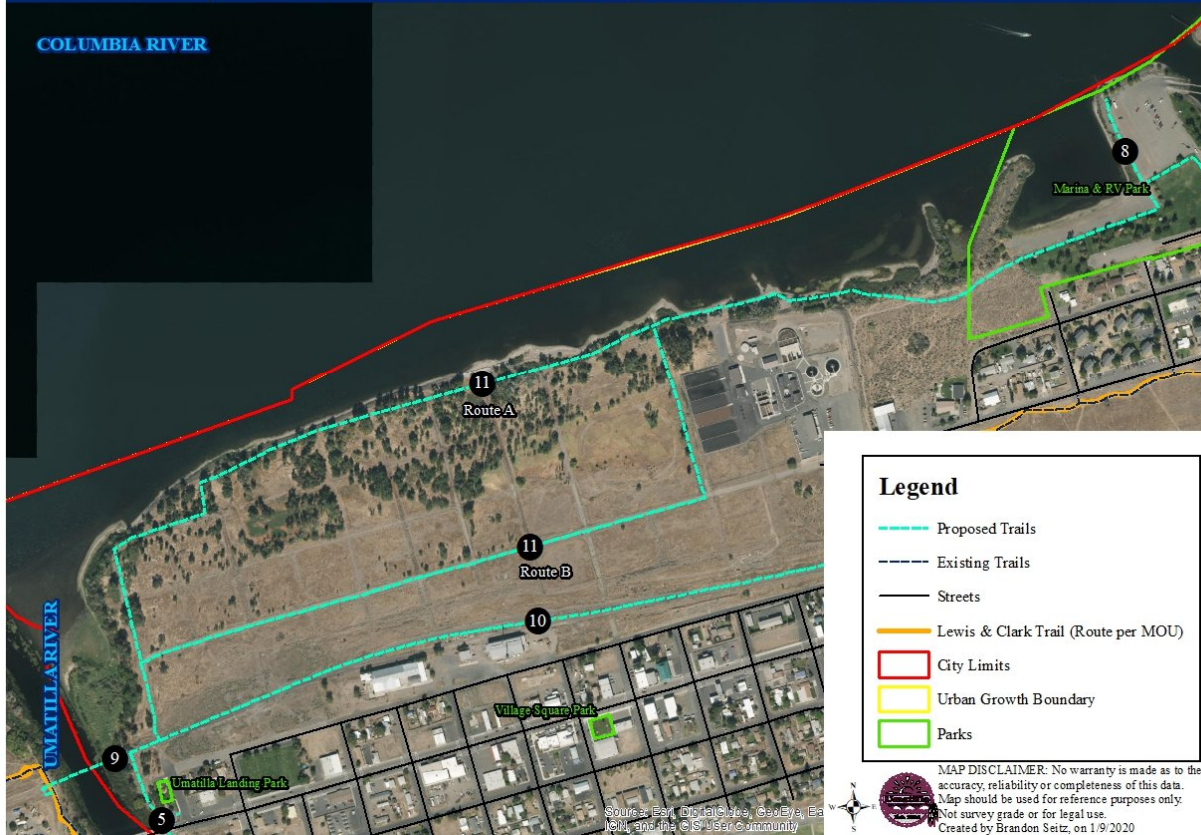
Project #10 Route to West County Trail System/Rails to Trails



Description: Project #10 is intended to provide a connection between Umatilla and a trail along Umatilla River Road which in turn connects to the west county regional Umatilla River Trail. There are two alignment options. Route A is a direct connection beginning at the intersection of Umatilla River Road and Highway 730. Route B would be a new trail along private property, roughly parallel with the Umatilla River, and connecting the trail system adjacent to the Umatilla footbridge. This section would be located on lands owned by the Army Corps of Engineers. This Route would require a bridge crossing the Umatilla River in order to connect to Umatilla River Road, or, the trail could continue south along the west side of the Umatilla River. This is an important project in terms of providing access for anglers, hikers and as a link to the regional trail system. To that end, a dirt, gravel or bark path would like be suitable at least for the interim. Longer term, a more refined trail could include asphalt surface and footbridge, providing access to more persons including those with mobility limitations.

CITY OF UMATILLA TRAIL PLAN | PROPOSED TRAILS

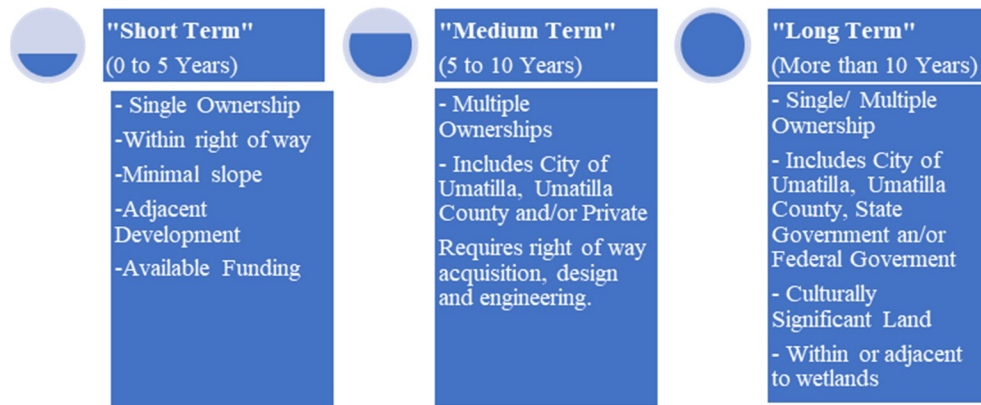
Project #11 Marina to Landing Park/Old Town Trail



Description: Project #11 will allow pedestrians and cyclists a link between the confluence of the Umatilla and Columbia River to Marina Park. There are two possible alignments. Route A would align closely to the south shore of the Columbia River, creating an opportunity to experience the river and riverine habitat. That route would present design challenges in order to protect the archaeological sites. One remedy may be to limit the use to daylight hours only. Route B would, by contrast, be simpler since it would require use of the old, abandoned street. Both alignments will require careful coordination between US Army Corps of Engineers, CTUIR and City of Umatilla. The city and CTUIR have a landscape management plan and an agreement that sets forth the terms for allowing access to the Old Town Site. The agreement limits access to daylight hours only.

XI. Implementation Timeline


Development of the trail system will transpire over the next 5 to 10 years. The priorities selected by the public will have an important influence on how the City pursues funding. Other factors that impact the timing of development include land ownership, number of parties and agencies impacted, engineering, design and regulatory requirements. A general timeline for project development is illustrated in the graph below.



XII. Local Partnerships


Many organizations, landowners, individuals and agencies are potential partners to the city in development of a trail system. Partners can help leverage funding, provide support or share easements. Involvement with the federal government can create longer periods for planning and development although agencies can also be a resource for funding.

The graphic below includes agencies and entities that are existing and potential partners for trail development.



Port of Umatilla

Trail development on Port of Umatilla property would provide a connection from McNary neighborhood to McNary Beach Park, Lewis and Clark Commemorative Trail and Hat Rock State Park. Challenges include designing systems that prevent conflicts with heavy industrial truck traffic.



United States Army Corps of Engineer (Walla Walla District and Portland District)

Army Corps of Engineers (ACOE) is the largest public landowner in Umatilla. The land is mostly undeveloped and adjacent to the Umatilla and Columbia River.

The McNary Dam area (Walla Walla District) includes a very nice system of parks and trails and Salmon Interpretive Center. West Park, Spillway Park, McNary Wildlife Nature Area and McNary Wildlife Area Complex trails are some of the most popular facilities in Umatilla.



Confederated Tribes of the Umatilla Indian Reservation

Many locations within city contain sites of cultural and historical significance to the CTUIR. Early collaboration with trail development is highly encouraged to ensure cultural resources are not disturbed. CTUIR is also a resource for educational material for interpretive panels, signs and kiosks.



Umatilla County

Owner of land and rights of way along Umatilla River Road. Important for developing a Umatilla River trail that provides access to fishing, kayaking and river trail. Collaboration to promote connection to Umatilla River Trail.



Oregon Department of Transportation

Owner of Sixth Street (Highway 730). ODOT provides many opportunities for funding such as Safe Routes to Schools, Bike and Ped funding and planning and design grants.



Umatilla School District

The School District and students use trails for commuting to school, recreation, and sports practices. Umatilla School District has a lease with the Army Corps of Engineers for a cross county trail on land adjacent to the Umatilla River.

XIII. CONCLUSION

The 11 trail projects identified in the Umatilla Trail Plan will be developed over the next 5 – 10 years as funding becomes available and as other development and improvement opportunities arise. The 11 projects are designed so they can be either stand-alone projects or developed in tandem or as part of other capital improvement projects. In addition to pursuing funding for trail construction, city can pursue several other initiatives listed below.

Next Steps (not in priority order):

1. Pursue funding for trail development, including funding for design and engineering, regulatory review, land acquisition and construction.
2. Adopt a set of design standards for three different trail standards, full ADA, gravel surface and primitive trail. Alternatively, city could design each project according to unique needs of each project.
3. Develop a comprehensive list of native plant species suitable for areas adjacent to trails.
4. Develop a plan for removal and management of invasive species, to include invasive plants located along trail routes as well as open space in the vicinity of the trail system.
5. Develop a plan for wayfinding signage and install wayfinding signs.
6. Develop a vegetation management and trail maintenance plan.
7. Develop a program for interpretive signs, interpretive panels and kiosks.
8. Adopt a benchmark date and year to update the trail plan, e.g. within 5-7 years.

CITY OF UMATILLA, OREGON

AGENDA BILL

<p>Agenda Title: Resolution 41-2020. A Resolution authorizing the City Manager to sign an agreement with Eastern Oregon Visitors Association to accept a grant in the amount of \$7,000 for the design, creation, and installation of four Wayfinding signs to be placed throughout the City in locations to be determined later.</p>	<p>Meeting Date: 2020-02-04</p>
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<p>Department: City Administration</p>	<p>Director: David Stockdale</p>	<p>Contact Person: David Stockdale</p>	<p>Phone Number:</p>
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<p>Cost of Proposal: \$11,000 (\$7,000 grant + \$3,000 cash + \$1,000 in-kind)</p> <p>Amount Budgeted: \$0</p>	<p>Fund(s) Name and Number(s): General Fund - 01</p>
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<p>Reviewed by Finance Department: Yes</p>	<p>Previously Presented: n/a</p>
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Attachments to Agenda Packet Item:

[Resolution_41-2020_Easter_Oregon_Tourism_Association_Wayfinding_Grant.docx](#)

[EO-Regional-Grants_Project-Timeline.pdf](#)

[EO Regional Grant Application Status_ Umatilla Wayfinding Signage.pdf](#)

Summary Statement:

In June 2018, the City adopted our Destination Management Plan, which identifies four major initiatives that the City is working toward implementing, with the explicit desire to make Umatilla a regional outdoor tourism destination. The Wayfinding Project is anticipated to enhance the experience for visitors as they pass-through or, especially, as they stop in Umatilla to recreate. Additionally, one of the recommendations of the now newly adopted Master Trails Plan is to create Wayfinding. Implementation of the City's Wayfinding Project will complement the work of other projects that are underway in the City and in the region and will provide for a future opportunity to highlight other City tourism-related features as they are completed. Staff is requesting authority to sign now, since the deadline to submit the contract the same day as our next Council Workshop.

Suggested Action: Motion to Approve.

Consistent with Council Goals:

Goal 1: Promote a Vibrant and Growing Community by Investing in and Support of Quality of Life Improvements.

RESOLUTION NO. 41 – 2020

A RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN AN AGREEMENT WITH EASTERN OREGON VISITORS ASSOCIATION TO ACCEPT A GRANT IN THE AMOUNT OF \$7,000 FOR THE DESIGN, CREATION, AND INSTALLATION OF FOUR WAYFINDING SIGNS TO BE PLACED THROUGHOUT THE CITY IN LOCATIONS TO BE DETERMINED LATER.

WHEREAS, in June 2018 the City of Umatilla adopted its Destination Management Plan that included the design, creation, and installation of wayfinding signage to be placed in strategic locations throughout the City in an effort to enhance tourism; and

WHEREAS, on February 4, 2020 the City adopted its Master Trails Plan that included recommendations to create wayfinding signage as part of the overall trails system prioritize and to support tourism and outdoor recreation; and

WHEREAS, the 2019-2021 adopted City Council’s Goals state, among several other goals, that it is the desire of the City Council to “strengthen tourism” and to “promote and encourage the preservation of our historic assets and history;” and

WHEREAS, it is the City’s desire to promote our community, especially local businesses and tourism, create better “curb appeal,” and celebrate the unique features of Umatilla.

NOW THEREFORE, BE IT RESOLVED BY THE UMATILLA CITY COUNCIL:

1. The City Manager is authorized to sign an agreement with Eastern Oregon Visitors Association to accept a grant in the amount of \$7,000 for the design, creation, and installation of four wayfinding signs to be placed throughout the City in locations to be determined later.

PASSED by the City Council and **SIGNED** by the Mayor this 4th day of February 2020.

Mary Dedrick, Mayor

ATTEST:

Nanci Sandoval, City Recorder

PROJECT APPLICANT: City of Umatilla

WAYFINDING SIGNAGE

PROJECT TIMELINE:

DATE	DELIVERABLE	MEASURE OF SUCCESS
March 2020	Select consultant to design signage.	Scope of Work and Contract finalized.
May 2020	Signage concepts shared with city.	Review by staff, Parks & Recreation Committee and Council.
May 2020	Refinements/finalize signage design.	Review by staff, Parks & Recreation Committee and Council.
June 2020	Solicit bids for signage construction.	RFP or solicitation.
June 2020	Receive proposals from contractors. Identify locations for four wayfinding signs.	Receive proposals. Map with location of four wayfinding signs.
July - August 2020	Four complete wayfinding signs.	Receive four complete signs.
August 2020	Install signs.	Installation and media event to publicize new signs.

From: [EOVA Admin Assistant](#)
To: [David Stockdale](#)
Subject: EO Regional Grant Application Status: Umatilla Wayfinding Signage
Date: Friday, January 31, 2020 1:36:15 PM

Hi David,

Thank you for your interest in the EO Regional Grant. This was a highly competitive grant process, with 43 applications reviewed totaling over \$322,000 in grant requests, with \$82,000 to allocate.

The Grant Review Committee would like to award \$7,000 towards your project, for the construction of the wayfinding signage.

I will be following up in the next few weeks with a Grant Contract, which will need to be signed and returned back to EOVA by February 18.

NEXT STEPS:

- Work can officially begin!
- An updated, itemized budget on which line item(s) the grant funds will be used towards, to be submitted with the Grant Contract.

Please let me know if you have any questions.

Thank you, and have a wonderful weekend!

Alana Garner Carollo
Executive Director
Eastern Oregon Visitors Association
PO Box 511 / 105 Fir St. STE 203
La Grande, OR 97850
541-970-4551
www.visiteasternoregon.com

CITY OF UMATILLA, OREGON

AGENDA BILL

Agenda Title:

Parks and Recreation Logo and Tagline Discussion

Meeting Date:

2020-02-04

Department:

Community Development

Director:

Brandon Seitz

Contact Person:

Esmeralda Horn

Phone Number:

5419223226

Cost of Proposal:

170.00

Amount Budgeted:

170.00

Fund(s) Name and Number(s):

General Fund - 01

Reviewed by Finance Department:

Yes

Previously Presented:

No

Attachments to Agenda Packet Item:

[Marilyn Cranston Reiner.pdf](#)

[Dave Riker.pdf](#)

[Nanci Sandoval.pdf](#)

[Roy Camargo.pdf](#)

Summary Statement:

The Community Development Department hosted a contest for the community to participate in a tagline and logo contest. We received four submissions and would like feedback from the Council as to which tagline/logo they like best. There is a small award to the winner(s) of the contest for each category the prize goes as follows: 1st-\$50, 2nd-\$25 and 3rd-\$10.

Consistent with Council Goals:

Goal 4: Increase Public Involvement, Create a Culture of Transparency with the Public, and Enhance Cultural Diversity.

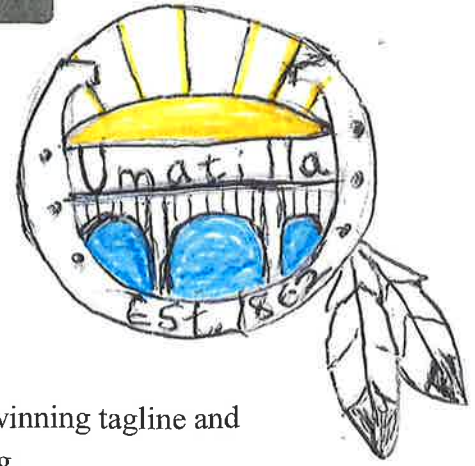
CITY TAGLINE & LOGO CONTEST

The City of Umatilla is looking for ideas for a parks and recreation tagline and logo. The City tagline may be used on official documents, websites, city flags, official city pins, business cards, letterhead, awards, and other formal places.

The City of Umatilla Parks and Recreation tagline should be positive, and indicative of the community and lifestyle of Umatilla. It should capture what Umatilla means to you. City tagline can define a community, so we are looking for only the best ideas to define our community.

The winning tagline and logo will be used by the City of Umatilla. The creators of the winning tagline and logo will receive \$50.00 each and recognition during an upcoming City Council meeting.

Deadline to submit your tagline and or logo is **June 30th**. For official rules please check out www.umatilla-city.org



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"Live The Good Life;
Umatilla

Marilyn Cranston Reiner
P.O. Box 453
Umatilla
541-626-3181

"Meet Your Needs IN Umatilla."

o / / / /

Marilyn Cranston Reiner
P.O. Box 453
Umatilla
541-626-3181

"Happy Life IN Umatilla"

Marilyn Cranston Reiner
P.O. Box 453
Umatilla
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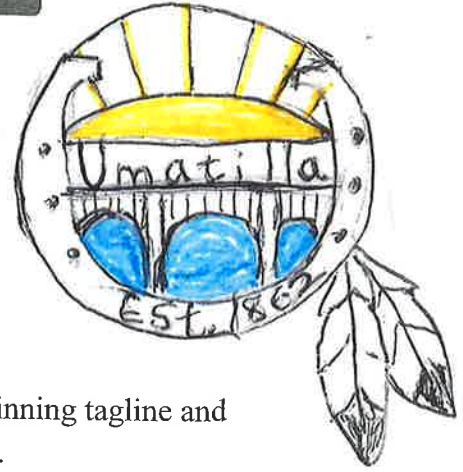
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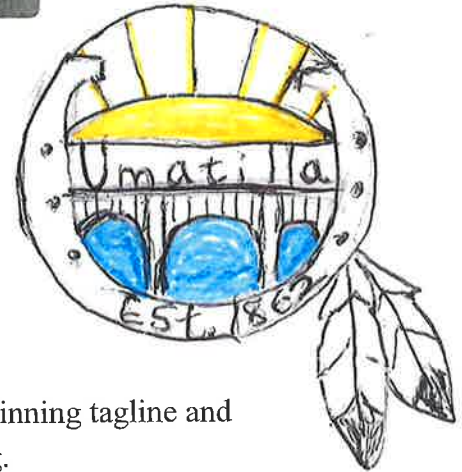
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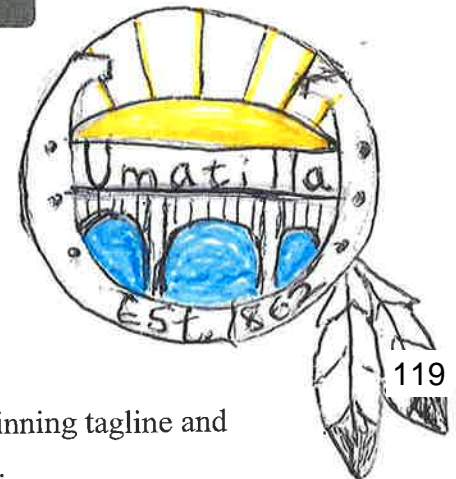
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"Abundant Life In Umatilla"

Marilyn Cranston Reiner
P.O. Box 453
Umatilla
541-626-3181

"Umatilla; Where Life Is Good!"

Marilyn Cranston Reiner
P.O. Box 453
Umatilla, Or.
541-626-3181

"Sweet Home, Umatilla"

Marilyn Cranston Reiner
P.O. Box 453
Umatilla
541-626-3181

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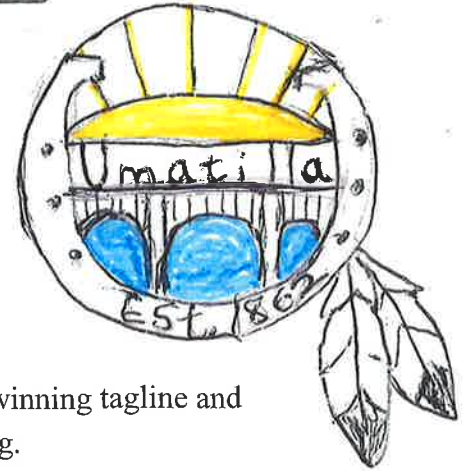
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www.umatilla-city.org

(tag line on back)



"Live, Laugh, Love Life in Umatilla"
C/-

Marilyn Reiner
P.O. Box 453
Umatilla, OR

541-626-3181



City of Umatilla

700 6th Street, PO Box 130, Umatilla, OR 97882
City Hall (541) 922-3226 Fax (541) 922-5758

Submission Form

City Parks & Rec Tagline Idea #1: Where the Sun and Water Greet You.

City Parks & Rec Tagline Idea #2: Friendly Faces - Friendly Places

City Parks & Rec Tagline Idea #3: Room to Grow - Room to Play

You may attach up to 3 logo ideas for Parks and Recreation

Name Dave Riker

Mailing Address 155 Truman Ave

City, State, Zip Code Umatilla, OR 97882

Email Address orrider@gmail.com

I certify that I am 18 years of age or older. yes no

Participants Signature _____ Date: _____

If younger than 18 years of age, name of legal guardian: _____

Legal guardian's phone number: _____

Legal guardian's email address: _____

Legal guardian's signature: _____ Date: _____

You may return submission form and attached documents to

City Hall
700 6th St
Umatilla, OR



*Relaxing by nature.
Culture by design.*





City of Umatilla

700 6th Street, PO Box 130, Umatilla, OR 97882
City Hall (541) 922-3226 Fax (541) 922-5758

Submission Form

City Parks & Rec Tagline Idea #1: Pride of umatilla

City Parks & Rec Tagline Idea #2: _____

City Parks & Rec Tagline Idea #3: _____

You may attach up to 3 logo ideas for Parks and Recreation

Name Roy Cernarego

Mailing Address 356 Tucker Ave

City, State, Zip Code Umatilla OR 97882

Email Address Bocumargosbl@gmail.com

I certify that I am 18 years of age or older. yes no

Participants Signature [Signature] Date: 5/29/19

If younger than 18 years of age, name of legal guardian: _____

Legal guardian's phone number: _____

Legal guardian's email address: _____

Legal guardian's signature: _____ Date: _____

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