

**UMATILLA CITY COUNCIL MEETING**  
**AGENDA**  
**COUNCIL CHAMBERS 700 6TH STREET, UMATILLA, OR 97882**  
**JULY 7, 2020**  
**7:00 PM**

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1. **MEETING CALLED TO ORDER**

2. **ROLL CALL**

3. **PLEDGE OF ALLEGIANCE**

4. **APPROVAL OF AGENDA**

5. **CITY MANAGER'S REPORT**

5.1 **General Announcements** *Suggested Action: No Action.*

5.2 **COVID-19 Update.** We will discuss our grant program for businesses, CARES Act Reimbursement funds and preliminary economic development committee, masks requirement and City facilities, and general update. *Suggested Action: No Action.*

6. **PUBLIC COMMENT** Public Comment is an opportunity for citizens to express opinions, raise issues, and provide information to the City Council. Comments presented during this segment should be on city-related issues and not on items that are scheduled for a Public Hearing on the same evening's agenda. If you wish to speak, please provide the requested information on the Sign-Up Sheet, being sure to note the topic on which you will speak. When called to the podium, begin by stating your name and address. You will have five minutes to speak, unless otherwise instructed.

7. **CONSENT AGENDA**

7.1 **Paid Invoices** *Suggested Action: Motion to approve.*

8. **COMMITTEE REPORT**

8.1 **Planning Commission Appointment** *Suggested Action:* Mayor Dedrick has reviewed each of the received applications to serve on the Umatilla Planning Commission and recommends Jennifer Cooper for appointment.

The City received the following applications to the Planning Commission: Jennifer Cooper, Ivan Ely Gutierrez, and Maximo Bedolla.

9. **PUBLIC HEARING**

10. **NEW BUSINESS**

10.1 **Resolution No. 01-2021 - A resolution authorizing the City Manager to submit a loan application and execute loan agreement documents with the State of Oregon Department of Environmental Quality Clean Water State Revolving Loan Fund** *Suggested Action: Motion to Approve Resolution No. 01-2021*

*The City has not updated its Wastewater Facilities Plan since 1997 and has experienced a significant amount of development and growth throughout the City. The updated plan will include a description of existing sewer treatment and collection systems, capacity and compliance analysis, anticipated needs for future facilities, and description of the future facilities including schedule, cost and financing. DEQ's Clean Water State Revolving Fund is offering a 5 year planning loan at .63% interest. This resolution authorizes the City Manager to apply for the loan and execute the loan agreement documents. It also authorizes the establishment of a loan reserve of one half of the average annual debt service of the loan, or approximately \$24,000.*

- 10.2 [Resolution No. 02-2021](#) - A resolution authorizing the City Manager to submit a grant application and execute grant agreement documents with Business Oregon's Infrastructure Financing Authority Suggested Action: Motion to Approve Resolution No. 02-2021

*This is a follow up to Resolution No. 01-2021, which authorized a CWSRF loan application of \$234,000 for the City's Wastewater Facilities Plan updates. The City will also be applying for a \$20,000 technical assistance planning grant from Business Oregon's Infrastructure Financing Authority to fund the remaining balance of the Wastewater Facilities Plan updates. This resolution authorizes the City Manager to apply for the grant and execute the grant agreement documents.*

- 10.3 [Resolution No. 03-2021](#) - A resolution authorizing the City Manager to submit a grant application and execute grant agreement documents with Business Oregon's Infrastructure Financing Authority Suggested Action: Motion to Approve Resolution No. 03-2021

*The City has not updated its Water Master Plan since 2008 and has experienced a significant amount of development and growth throughout the City. The City intends to develop a Water Master Plan to be reviewed and approved by the Oregon Health Authority (OHA). The total project cost is estimated at \$165,500. \$145,500 was allocated throughout the FY2020-21 budget. The City will be applying for a \$20,000 technical assistance planning grant from Business Oregon's Infrastructure Financing Authority to fund the remaining balance of the Water Master Plan updates. This resolution authorizes the City Manager to apply for the grant and execute the grant agreement documents.*

- 10.4 [Resolution 04 -2021](#). A Resolution acknowledging the nullity of an agreement that contemplated the lease of municipal water rights on the Columbia River. Suggested Action: Motion to Approve.

*In 2016, the City approved entering into an agreement with Northeast Oregon Water Association (NOWA) to lease some of the City's undeveloped Columbia River water right for use for agricultural purposes. Both parties signed the agreement, however City never received the required \$10,000 payment from NOWA for the Option. This Resolution acknowledges that the agreement is null and void due to never receiving payment from NOWA.*

- 10.5 [Resolution 05 -2021](#). A Resolution to enter into an agreement with the Umatilla Chamber of Commerce to provide support to local businesses, tourism and visitor services, and Umatilla marketing services. Suggested Action: Motion to Approve.

*For at least the past 18 months the City and Umatilla Chamber of Commerce have discussed our partnership to support local businesses and tourism of Umatilla and the Greater Umatilla area. This new agreement is the summation of those many discussions. This agreement highlight's the Chamber's primary purpose to support businesses while also outlining services for tourism, which includes continued use of the Welcome Center, and reporting requirements to the City. Also, new to the agreement are terms relating to Landing Days and other General Event Coordination.*

11. **PUBLIC COMMENT**

12. **DISCUSSION ITEMS**

12.1 **Hydraulically Connected Wells Feasibility Project loan modification** *Suggested*

*Action:* In March, Council approved Resolution 49- 2020 to enter into a loan agreement with Business Oregon's Infrastructure Finance Authority for our Hydraulically Connected Wells Feasibility Study. Now that project has been awarded a corresponding grant and after review of total funds available for the entire scope of the project, there is a likelihood that the City's grant match (which is being paid for utilizing this loan) requirement may increase due to increased costs associated with environmental and cultural resources requirements.

This item is intended for informational purposes and further discussion only. At the completion of the project, staff anticipates bringing an updated amendment to Council requesting an increase to the loan of an estimated \$50,000.

12.2 **Inter-governmental Agreement with the City of Echo to provide Planning and Building assistance** *Suggested Action: The City of Echo is working with potential developers of both commercial and residential development. Echo currently does not have internal staff to meet their Planning and Building needs to adequately assist the developer. Additionally, their municipal code needs updating.*

*Umatilla has staffing available that could assist them with their Planning and Building needs.*

13. **EXECUTIVE SESSION**

13.1 Potential Real Estate Transaction - ORS 192.660(2)(e) Authorizes council to deliberate with persons designated by council to negotiate real property transactions, including long-term leases. Does not authorize discussion of general leasing policies. *Suggested Action: Discussion*

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13.5 Potential Real Estate Transaction - ORS 192.660(2)(e) Authorizes council to deliberate with persons designated by council to negotiate real property transactions, including long-term leases. Does not authorize discussion of general leasing policies. *Suggested Action: Discussion*

13.6 Negotiations Involving Matters of Trade or Commerce - ORS 192.660 (2) (g) authorizes council to consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations. *Suggested Action: Discussion*

13.7 Negotiations Involving Matters of Trade or Commerce - ORS 192.660 (2) (g) authorizes council to consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations. *Suggested Action: Discussion*

13.8 To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed ORS 192.660(h) *Suggested Action: none*

14. **MAYOR'S MESSAGE**

15. **COUNCIL INFORMATION & DISCUSSION**

16. **ADJOURN** This institution is an equal opportunity provider. Discrimination is prohibited by Federal law. Special accommodations to attend or participate in a city meeting or other function can be provided by contacting City Hall at (541) 922-3226 or use the TTY Relay Service at 1-800-735-2900 for appropriate assistance.

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CITY OF UMATILLA, OREGON

# AGENDA BILL

**Agenda Title:**

General Announcements

**Meeting Date:**

2020-07-07

**Department:**

City Administration

**Director:**

David Stockdale

**Contact Person:**

David Stockdale

**Phone Number:**

**Cost of Proposal:**

n/a

**Fund(s) Name and Number(s):**

N/A

**Amount Budgeted:**

n/a

**Reviewed by Finance Department:**

No

**Previously Presented:**

n/a

**Attachments to Agenda Packet Item:**

**Summary Statement:**

No Action.

**Consistent with Council Goals:**

Goal 4: Increase Public Involvement, Create a Culture of Transparency with the Public, and Enhance Cultural Diversity.

CITY OF UMATILLA, OREGON

**AGENDA BILL**

<b>Agenda Title:</b> COVID-19 Update. We will discuss our grant program for businesses, CARES Act Reimbursement funds and preliminary economic development committee, masks requirement and City facilities, and general update.	<b>Meeting Date:</b> 2020-07-07
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<b>Department:</b> City Administration	<b>Director:</b> David Stockdale	<b>Contact Person:</b> David Stockdale	<b>Phone Number:</b>
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<b>Cost of Proposal:</b> n/a	<b>Fund(s) Name and Number(s):</b> N/A
<b>Amount Budgeted:</b> n/a	

<b>Reviewed by Finance Department:</b> No	<b>Previously Presented:</b> March/April/May/June 2020
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**Attachments to Agenda Packet Item:**

<b>Summary Statement:</b> No Action.
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<b>Consistent with Council Goals:</b> Goal 1: Promote a Vibrant and Growing Community by Investing in and Support of Quality of Life Improvements.
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Report Criteria:  
Detail report type printed

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
<b>8</b>							
8	A Burk's Custom Glass	20144	Plexi Glass Code Truck	06/01/20	165.00	45097	06/09/20
	Total 8:				165.00		
<b>55</b>							
55	All American Heating and Coolin	13101	AC Repair-City Hall	06/16/20	235.00	45163	06/23/20
	Total 55:				235.00		
<b>102</b>							
102	Aramark Uniform Services, Inc.	864509494	Shop Mats and Towels	06/04/20	170.12	45164	06/23/20
	Total 102:				170.12		
<b>144</b>							
144	Balfour Beatty Construction	877-20-0000	Duplicate Payment-Plan Review and permit	06/10/20	9,439.31	45165	06/23/20
	Total 144:				9,439.31		
<b>148</b>							
148	Banner Bank Mastercard	2217JUNE20	NASRO-Training Skillman	05/24/20	445.00	45099	06/09/20
		2217JUNE20	TLO Transunion	05/24/20	50.00	45099	06/09/20
		3132JUNE20	Sun Belt Rentals-Marina Brush Pile	05/24/20	408.57	45099	06/09/20
		3132JUNE20	IWW Diversion Structure	05/24/20	399.99	45099	06/09/20
		3132JUNE20	Removal of WW 100 HP Motor	05/24/20	670.22	45099	06/09/20
		5571JUNE20	Umatilla County Records Request	05/24/20	2.50	45099	06/09/20
		5919JUNE20	Indeed Job Posting	05/24/20	31.94	45099	06/09/20
		5919JUNE20	SMARSH Archiving Subscription	05/24/20	135.00	45099	06/09/20
		5919JUNE20	City Hall Supplies	05/24/20	19.98	45099	06/09/20
		5919JUNE20	Inspector Job Posting	05/24/20	50.00	45099	06/09/20
		5919JUNE20	SRO Job Posting-AOC	05/24/20	50.00	45099	06/09/20
		7017JUNE20	USPS-Cert IRS	05/24/20	6.95	45099	06/09/20
		7017JUNE20	GS Direct-WWTP Supplies per Matt	05/24/20	249.57	45099	06/09/20
		7017JUNE20	Library-Activity Panels for Wall	05/24/20	1,036.00	45099	06/09/20
		7017JUNE20	Marina Supplies per Derek	05/24/20	873.40	45099	06/09/20
		8328JUNE20	Zoom License	05/24/20	29.98	45099	06/09/20
		8336JUNE20	FinePrint License for CAD Interface	05/24/20	50.00	45099	06/09/20
		8336JUNE20	Subway-Annual Training Lunch	05/24/20	107.86	45099	06/09/20
		8336JUNE20	Amazon-Staples, Highlighter Etc.	05/24/20	37.04	45099	06/09/20
		8336JUNE20	Amazon-Claustro Officer				

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
			Allowance	05/24/20	35.95	45099	06/09/20
		8336JUNE20	Walmart-Annual Training Lunch Supplies	05/24/20	44.44	45099	06/09/20
		8336JUNE20	Danner-Skillman Officer Allowance	05/24/20	180.00	45099	06/09/20
		8336JUNE20	Rae's Dayz-Annual Training Lunch	05/24/20	165.65	45099	06/09/20
		8336JUNE20	Amazon-Intercom for office	05/24/20	54.97	45099	06/09/20
		8336JUNE20	Amazon-Skillman Officer Allowance	05/24/20	19.73	45099	06/09/20
		8336JUNE20	Amazon-Skillman Officer Allowance	05/24/20	35.95	45099	06/09/20
		8336JUNE20	Pizza Hut-Annual Training Lunch	05/24/20	68.05	45099	06/09/20
		8336JUNE20	Amazon-Skillman Officer Allowance	05/24/20	7.99	45099	06/09/20
		8336JUNE20	Subway-Annual Training Lunch	05/24/20	93.48	45099	06/09/20
		8336JUNE20	Galls-Collar Brass & Campaign Hat	05/24/20	243.54	45099	06/09/20
		8336JUNE20	Rae's Dayz-Annual Training Lunch	05/24/20	123.40	45099	06/09/20
		8336JUNE20	Java Junkies-Annual Training Lunch	05/24/20	80.05	45099	06/09/20
		8336JUNE20	Java Junkies-Annual Training Lunch	05/24/20	113.95	45099	06/09/20
	Total 148:				5,921.15		
<b>311</b>							
311	California State Controller	1210286	Unclaimed Property Remittance	11/04/19	76.00	45100	06/09/20
	Total 311:				76.00		
<b>320</b>							
320	Canon Solutions America, Inc	4032914835	COPIER	05/24/20	102.14	45101	06/09/20
	Total 320:				102.14		
<b>351</b>							
351	Cascade Natural Gas Corp.	1092JUNE20	700 6th St.	05/26/20	13.47	45103	06/09/20
		1092JUNE20	700 6th St.	05/26/20	13.47	45103	06/09/20
		1092JUNE20	700 6th St.	05/26/20	13.46	45103	06/09/20
		7846JUNE20	830 6th St.	05/26/20	68.35	45103	06/09/20
		7851JUNE20	822 6TH ST.	05/26/20	16.99	45103	06/09/20
		8476JUNE20	1205 W 3RD St.	05/26/20	54.71	45103	06/09/20
	Total 351:				180.45		
<b>355</b>							
355	Casiday Battery Co.	11453	Battery	06/09/20	99.95	45167	06/23/20

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total 355:					99.95		
<b>367</b>							
367	CenturyLink	678BJUNE20	Police Dept Phones	05/25/20	93.23	45104	06/09/20
Total 367:					93.23		
<b>391</b>							
391	CI INFORMATION MANAGMEN	0101316	Onsite document shred	05/31/20	90.83	45169	06/23/20
Total 391:					90.83		
<b>435</b>							
435	Commercial Tire	253662	Snow tire change over	04/08/20	63.00	45171	06/23/20
		254265	Tires for PD	04/27/20	544.00	45171	06/23/20
		254288	Snow tire change over	04/28/20	63.00	45171	06/23/20
		255411	Battery check	05/28/20	193.94	45106	06/09/20
		255534	Battery check	05/30/20	171.94	45106	06/09/20
Total 435:					1,035.88		
<b>440</b>							
440	Confederated Tribes Umatilla	22724	IWW Project-Cultural Monitoring	05/19/20	15,311.86	45107	06/09/20
		22725	IWW Project-Cultural Monitoring	05/19/20	1,885.04	45107	06/09/20
		22726	Bridge Removal-Cultural Monitoring	05/19/20	142.26	45107	06/09/20
		22727	Business Center Cultural Monitoring	05/19/20	111.09	45107	06/09/20
		22727	Business Center Cultural Monitoring	05/19/20	111.09	45107	06/09/20
Total 440:					17,561.34		
<b>484</b>							
484	Crown Paper & Janitorial	283012	Marina - Janitorial Supplies	05/21/20	663.73	45108	06/09/20
		283012	Toilet Paper for City Hall	05/21/20	63.50	45108	06/09/20
Total 484:					727.23		
<b>487</b>							
487	Crystal Clear Ice, LLC	21-004113	marina	05/27/20	148.75	45109	06/09/20
Total 487:					148.75		
<b>488</b>							
488	Crystal Springs	9262940052	Water for Police Department	05/27/20	58.27	45110	06/09/20
Total 488:					58.27		

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
<b>536</b>							
536	Dell Marketing L.P.	1039617348	VLA Office STD 2020	05/28/20	278.78	45111	06/09/20
		1039617348	VLA Office STD 2020	05/28/20	278.78	45111	06/09/20
Total 536:					557.56		
<b>540</b>							
540	DEMCO, Inc.	6803513	Library - SUPPLIES	05/27/20	48.68	45172	06/23/20
		6803515	Library - SUPPLIES	05/27/20	26.45	45172	06/23/20
		6805770	Bar Code Supplies Library	06/04/20	91.76	45172	06/23/20
Total 540:					166.89		
<b>609</b>							
609	Duke's Auto Plus	12898	Oil Change	06/12/20	103.00	45173	06/23/20
Total 609:					103.00		
<b>627</b>							
627	EAR PHONE CONNECTION	269671	Lapel Microphone	06/03/20	1,319.88	45174	06/23/20
Total 627:					1,319.88		
<b>628</b>							
628	East Oregonian	70163	Job Posting for Seasonal Maint.	05/15/20	708.00	45112	06/09/20
		72299	PUBLIC NOTICE Budget Committee	05/28/20	800.66	45112	06/09/20
		72300	PUBLIC NOTICE State Revenue Sharing	05/28/20	59.42	45112	06/09/20
		74114	RECRUITING-Electrical Inspector	06/09/20	208.34	45175	06/23/20
		74114	RECRUITING-Street Maint. Supervisor	06/09/20	208.33	45175	06/23/20
		74114	RECRUITING-Police Officer	06/09/20	208.33	45175	06/23/20
Total 628:					2,193.08		
<b>635</b>							
635	Eastern Oregon Telecom, LLC	8743JUNE20	Marina Internet	06/01/20	399.45	45113	06/09/20
		8743JUNE20	City Hall Internet	06/01/20	47.74	45113	06/09/20
		8743JUNE20	Shop Internet	06/01/20	309.29	45113	06/09/20
		8743JUNE20	Sewer Internet	06/01/20	378.24	45113	06/09/20
		8743JUNE20	Library Internet	06/01/20	198.69	45113	06/09/20
		8743JUNE20	Police Dept. Internet	06/01/20	274.34	45113	06/09/20
		8743JUNE20	City Hall Internet	06/01/20	143.24	45113	06/09/20
Total 635:					1,750.99		
<b>712</b>							
712	FastTrack	2519KITEPL	2519 Kite PI-Utility Refund	06/16/20	117.24	45177	06/23/20
		2665CURLE	2665 Curlew St.	06/16/20	100.00	45177	06/23/20
		2710CURLE	UTILITY REFUND-2710				

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
			Curlew St.	06/01/20	30.43	45177	06/23/20
		338SPARRO	UTILITY REFUND-338 Sparrow	06/18/20	34.48	45177	06/23/20
		398SPARRO	398 Sparrow Ave-Utility Refund	06/16/20	63.44	45177	06/23/20
		403SPARRO	403 Sparrow Ave.-Utility Refund	06/16/20	63.62	45177	06/23/20
		410SPARRO	410 sparrow ave-utility refund	06/16/20	70.74	45177	06/23/20
	Total 712:				479.95		
<b>720</b>							
720	FERGUSON WATERWORKS #3	0886771	Electronic Meter Replacement	06/09/20	2,499.84	45178	06/23/20
		0888839	Electronic Meter Replacement	06/15/20	90.98	45178	06/23/20
		888842	Electronic Meter Replacement	06/15/20	4,320.00	45178	06/23/20
	Total 720:				6,910.82		
<b>817</b>							
817	GG's Smokehouse Catering	EMPLOYEE	Employee Appreciation BBQ	06/25/20	747.50	41826	06/25/20
	Total 817:				747.50		
<b>856</b>							
856	Gotcha Covered	137731	Cleaning Services	06/06/20	443.84	45115	06/09/20
		137731	Cleaning Services	06/06/20	383.98	45115	06/09/20
		137731	Cleaning Services	06/06/20	383.98	45115	06/09/20
		137731	Cleaning Services	06/06/20	248.20	45115	06/09/20
	Total 856:				1,460.00		
<b>905</b>							
905	H.D. Fowler Company	I5462932	Water Dept Supplies Meters etc	05/14/20	424.76	45116	06/09/20
	Total 905:				424.76		
<b>960</b>							
960	Heller & Sons Dist., Inc.	110324	Marina Fuel	05/13/20	4,179.00	45181	06/23/20
		215419	Marina Fuel	05/07/20	126.30	45181	06/23/20
		27303	Police Dept Fuel	05/31/20	1,196.35	45181	06/23/20
		27304	Gas for Public Works Vehicles	05/31/20	236.50	45181	06/23/20
		27304	Gas for Public Works Vehicles	05/31/20	386.04	45181	06/23/20
		27304	Gas for Public Works Vehicles	05/31/20	153.03	45181	06/23/20
		27304	Gas for Public Works Vehicles	05/31/20	383.72	45181	06/23/20

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
		9017503	Police Dept Fuel	05/31/20	43.44	45181	06/23/20
Total 960:					6,704.38		
<b>966</b>							
966	Hermiston Auto Parts, Inc.	601304	On-Call Truck #19	05/15/20	10.99	45117	06/09/20
		601304	On-Call Truck #19	05/15/20	10.99	45117	06/09/20
		601467	Oil for parks equipment	05/20/20	7.68	45117	06/09/20
		601550	Vehicle Maintenance	05/22/20	9.63	45117	06/09/20
		601550	Vehicle Maintenance	05/22/20	16.85	45117	06/09/20
		601550	Vehicle Maintenance	05/22/20	48.14	45117	06/09/20
		601550	Vehicle Maintenance	05/22/20	18.05	45117	06/09/20
		601550	Vehicle Maintenance	05/22/20	27.68	45117	06/09/20
		601833	Windsheild wiper for PD	06/01/20	13.09	45117	06/09/20
		601854	Jumper Cables for on-call service Truck for WW	06/01/20	141.99	45117	06/09/20
		602066	Batteries for locator	06/08/20	15.36	45182	06/23/20
		602369	Vehicle Maintenance	06/16/20	3.12	45182	06/23/20
		602369	Vehicle Maintenance	06/16/20	5.46	45182	06/23/20
		602369	Vehicle Maintenance	06/16/20	15.59	45182	06/23/20
		602369	Vehicle Maintenance	06/16/20	5.85	45182	06/23/20
		602369	Vehicle Maintenance	06/16/20	8.95	45182	06/23/20
Total 966:					359.42		
<b>1012</b>							
1012	Home Depot Credit Services	5515430	Tools for WWTP	04/22/20	328.97	45118	06/09/20
		7102751	Library	04/30/20	35.61	45118	06/09/20
Total 1012:					364.58		
<b>1044</b>							
1044	Huxel, Darla	06162020	Ammo Purchase	06/16/20	303.99	45184	06/23/20
Total 1044:					303.99		
<b>1060</b>							
1060	Ingram	45924448	Library Books	05/21/20	17.39	45119	06/09/20
		45924449	Library Books	05/21/20	16.80	45119	06/09/20
		45924450	Library Books	05/21/20	16.20	45119	06/09/20
		45924451	Library Books	05/21/20	17.40	45119	06/09/20
		46151055	Library Books	06/03/20	16.79	45119	06/09/20
		46151056	Library Books	06/03/20	68.99	45119	06/09/20
		46151057	Library Books	06/03/20	34.19	45119	06/09/20
		46151058	Library Books	06/03/20	34.79	45119	06/09/20
		46151059	Library Books	06/03/20	10.36	45119	06/09/20
		46151060	Library Books	06/03/20	186.56	45119	06/09/20
		46331354	Library Books	06/12/20	17.40	45185	06/23/20
		46331355	Library Books	06/12/20	34.19	45185	06/23/20
		46331356	Library Books	06/12/20	16.79	45185	06/23/20
		46411451	Library Books	06/17/20	33.60	45185	06/23/20

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total 1060:					521.45		
<b>1068</b>							
1068	Intermountain ESD	525P020182	Annual Water Quality Report	05/29/20	2,172.28	45120	06/09/20
		598T067574	Maintenance Renewal Annual Production	05/20/20	559.46	45120	06/09/20
Total 1068:					2,731.74		
<b>1089</b>							
1089	J U B Engineers, Inc.	134438	Lind Road Improvements	06/08/20	6,086.30	45186	06/23/20
		134866	Umatilla on-call engineering services	06/18/20	425.50	45186	06/23/20
		134882	Development Engineering Reviews	06/01/20	2,860.00	45186	06/23/20
		134890	Pedestrian Bridge & Waterline Estimates	06/18/20	1,686.42	45186	06/23/20
		134891	UGB Expansion TIA	06/18/20	6,491.17	45186	06/23/20
		134892	RTP Funding Assistance	06/18/20	563.36	45186	06/23/20
Total 1089:					18,112.75		
<b>1112</b>							
1112	Jimmy's Johns Portable Toilets L	11607	Marina & RV Park - 2 Units	06/01/20	185.00	45122	06/09/20
Total 1112:					185.00		
<b>1142</b>							
1142	Jordan Ramis PC	169265	UGB Expansion	05/31/20	1,627.50	45124	06/09/20
Total 1142:					1,627.50		
<b>1189</b>							
1189	KIE Supply Corp	2021354	Light Bulbs for Women's Bathroom	04/09/20	4.98	45126	06/09/20
		2024019	supplies	05/19/20	32.90	45126	06/09/20
		2024114	WWTP Supplies	05/20/20	61.49	45126	06/09/20
		2025530	Sprinkler Parts	06/12/20	641.34	45188	06/23/20
		2025553	Photo cell twist lock	06/12/20	12.81	45188	06/23/20
		2025719	Sprinkler Parts-Marina	06/16/20	95.43	45188	06/23/20
Total 1189:					848.95		
<b>1208</b>							
1208	Kopacz Nursery & Florist	062020	Trees	06/19/20	10,000.00	45189	06/23/20
Total 1208:					10,000.00		
<b>1219</b>							
1219	Kuhn Law Offices	3497	Jesse Rodriguez-construction dispute	06/04/20	1,925.00	45190	06/23/20
		3498	Boundary Dispute	06/04/20	210.00	45190	06/23/20

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total 1219:					2,135.00		
<b>1221</b>							
1221	Kuo Testing Labs, Inc.	20E0072	TRCI Lab Tests	05/06/20	85.10	45127	06/09/20
		20E0073	TRCI Lab Tests	05/06/20	85.10	45127	06/09/20
		20F0231	TRCI Lab Tests	06/15/20	85.10	45191	06/23/20
Total 1221:					255.30		
<b>1226</b>							
1226	L.N. Curtis and Sons	INV391034	Uniform Allowance	05/21/20	305.84	45128	06/09/20
Total 1226:					305.84		
<b>1250</b>							
1250	League of Oregon Cities	8128	Job Posting: School Resource Officer	05/20/20	20.00	45129	06/09/20
		8159	Job Posting Community Development Coordinator	06/11/20	20.00	45193	06/23/20
Total 1250:					40.00		
<b>1260</b>							
1260	LEO, Libraries of E. Oregon	2020MBR31	Annual Dues for Library	05/26/20	689.00	45194	06/23/20
Total 1260:					689.00		
<b>1263</b>							
1263	Les Schwab Tires	1801074819	marina lawn mower tire repair	05/22/20	12.50	45130	06/09/20
Total 1263:					12.50		
<b>1362</b>							
1362	Martin Business Systems	15054	Utility Forms	05/20/20	319.08	45131	06/09/20
		15054	Utility Forms	05/20/20	319.08	45131	06/09/20
Total 1362:					638.16		
<b>1483</b>							
1483	Modern Marketing Inc.	MMI137750	Supplies for Library Program	06/05/20	473.24	45196	06/23/20
Total 1483:					473.24		
<b>1511</b>							
1511	Mr. Insulation Co. Inc	05192020	Police Build Maint-Gutters/Downspouts	05/19/20	5,578.00	45132	06/09/20
Total 1511:					5,578.00		
<b>1561</b>							
1561	Norco Inc.	29390565	Cylinder Rental	05/31/20	44.33	45133	06/09/20

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
		29390565	Cylinder Rental	05/31/20	44.33	45133	06/09/20
Total 1561:					88.66		
<b>1563</b>							
1563	North Coast Electric Co.	S010055663.	6th Street Lighting	05/14/20	30,534.12	45134	06/09/20
		S010055663.	6th Street Lighting	06/01/20	114,942.77	45134	06/09/20
		S010055663.	6th St-Banner Arms	06/08/20	17,524.72	45197	06/23/20
		S010110356.	WW Supplies	05/18/20	1.43	45134	06/09/20
		S010139408.	WW Supplies	06/01/20	119.59	45134	06/09/20
		S010139408.	Dim Fuse	06/02/20	4.60	45197	06/23/20
		S010142041.	Sewer Building Maintenance	06/02/20	449.34	45197	06/23/20
Total 1563:					163,576.57		
<b>1599</b>							
1599	OHA Cashier	2020ANNUA	Annual Water System	05/27/20	75.00	45135	06/09/20
		ANNUAL202	Annual Water System	06/01/20	1,500.00	45135	06/09/20
Total 1599:					1,575.00		
<b>1615</b>							
1615	One Call Concepts, Inc.	0050503	Excavation Notices	05/31/20	33.48	45136	06/09/20
Total 1615:					33.48		
<b>1627</b>							
1627	Oregon Accreditation Alliance	1689	Annual Agency Fee PD	06/02/20	1,155.00	45198	06/23/20
Total 1627:					1,155.00		
<b>1628</b>							
1628	Oregon Assoc Chiefs of Police	874	Job Posting	05/26/20	50.00	45137	06/09/20
Total 1628:					50.00		
<b>1629</b>							
1629	Oregon Assoc of Water Util	28852	Membership Renewal	05/01/20	656.32	45138	06/09/20
Total 1629:					656.32		
<b>1636</b>							
1636	Oregon Dept of Revenue	JUNE2020	State Court Assessments	06/01/20	16,501.48	45199	06/23/20
Total 1636:					16,501.48		
<b>1656</b>							
1656	O'Reilly Auto Parts	3150420273	Waste Water Tools	05/13/20	39.98	45139	06/09/20
Total 1656:					39.98		

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
1676							
1676	OXARC Inc.	30976304	Caution Tape	05/31/20	51.92	45141	06/09/20
		30979501	Chlorine Cylinders	05/29/20	480.00	45201	06/23/20
		30979503	Chlorine Cylinders	05/29/20	910.00	45201	06/23/20
		30979505	Chlorine Cylinders	05/29/20	455.00	45201	06/23/20
		30979506	Chlorine Cylinders	05/29/20	910.00	45201	06/23/20
		30982000	Caution Tape	06/05/20	145.40	45201	06/23/20
	Total 1676:				2,952.32		
1684							
1684	Pacific Power	0010JULY20	820 6th St.	06/12/20	78.71	45202	06/23/20
		0010JUNE20	820 6th Street	05/14/20	80.58	45142	06/09/20
		0013JULY20	Highway 395 & 730 Interti Well	06/12/20	3,630.48	45202	06/23/20
		0013JUNE20	Highway 395 & 730 Interti Well	05/14/20	3,518.85	45142	06/09/20
		0021JUNE20	McNary Ind Park	05/27/20	7,220.85	45142	06/09/20
		0039JUNE20	McFarland Well	05/26/20	2,212.42	45142	06/09/20
		0054JUNE20	City Pk Rest Room	05/22/20	61.58	45142	06/09/20
		0062JULY20	Shop Complex	06/12/20	29.23	45202	06/23/20
		0062JUNE20	Shop Complex	05/20/20	49.28	45142	06/09/20
		0070JUNE20	8th & FSE Corner	05/20/20	54.24	45142	06/09/20
		0088JULY20	8th & E St SS Park	06/12/20	35.38	45202	06/23/20
		0088JUNE20	8th & E St SS Park	05/20/20	42.32	45142	06/09/20
		0096JUNE20	6th & A St.	05/21/20	17.94	45142	06/09/20
		0104JULY20	Street Lights	06/17/20	2,322.62	45202	06/23/20
		0104JUNE20	Street Lights	05/15/20	2,328.46	45142	06/09/20
		0112JULY20	800 6th St.	06/12/20	67.80	45202	06/23/20
		0112JULY20	700 6th St.	06/12/20	403.74	45202	06/23/20
		0112JULY20	700 6th St.	06/12/20	403.75	45202	06/23/20
		0112JUNE20	800 6th St.	05/14/20	63.56	45142	06/09/20
		0112JUNE20	800 6th St.	05/14/20	211.42	45142	06/09/20
		0112JUNE20	800 6th St.	05/14/20	211.43	45142	06/09/20
		0112JUNE20	800 6th St.	05/14/20	211.43	45142	06/09/20
		0120JUNE20	632 D St.	05/14/20	429.76	45142	06/09/20
		0146JULY20	Bud Draper Dr.	06/12/20	4,764.64	45202	06/23/20
		0146JUNE20	Bud Draper Dr.	05/14/20	4,562.43	45142	06/09/20
		0153JULY20	Water Booster Station	06/12/20	3,008.42	45202	06/23/20
		0153JUNE20	Water Booster Station	05/14/20	2,648.12	45142	06/09/20
		0161JULY20	Port Well	06/12/20	5,286.21	45202	06/23/20
		0161JUNE20	Water Tank Port	05/20/20	4,921.34	45142	06/09/20
		0179JUNE20	285 Radar Rd.	05/27/20	77.17	45142	06/09/20
		0187JULY20	Div 7 Naches Ave Lift	06/12/20	30.85	45202	06/23/20
		0187JUNE20	Div 7 Naches Ave Lift	05/14/20	29.08	45142	06/09/20
		0377JUNE20	Bath House Marina	05/21/20	249.31	45142	06/09/20
		0385JUNE20	Fish Cleaning Station	05/21/20	18.05	45142	06/09/20
		0393JUNE20	West End Comfort Station	05/21/20	52.51	45142	06/09/20
		0401JUNE20	15 HP Pump Marina Levy	05/22/20	191.09	45142	06/09/20
		0419JUNE20	Quincy Ave. N 2nd @ Marina	05/22/20	153.04	45142	06/09/20
		0427JUNE20	Marina Park	04/21/20	983.40	45142	06/09/20
		0435JUNE20	1710 Quincy St.	05/22/20	350.85	45142	06/09/20

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
		0443JULY20	Marina Park	06/11/20	195.02	45202	06/23/20
		0476JUNE20	ABT 30322 Highway 730	05/22/20	24.86	45142	06/09/20
		0500JULY20	129 Walla Walla St.	06/12/20	17.94	45202	06/23/20
		0500JUNE20	129 Walla Walla St.	05/14/20	17.94	45142	06/09/20
Total 1684:					51,268.10		
<b>1763</b>							
1763	Platt	0J45957	Sewer Supplies	05/21/20	35.60	45143	06/09/20
Total 1763:					35.60		
<b>1791</b>							
1791	PRO RENTAL & SALES, INC.	22-1203530	Genie Lift to move movie screen for library	05/28/20	226.20	45144	06/09/20
		22-1204289	Sink Hole Repair on John Day St.	06/01/20	197.20	45144	06/09/20
		22-1204536	Light Trailer for Graduation	05/29/20	387.92	45204	06/23/20
Total 1791:					811.32		
<b>1818</b>							
1818	Quill Corporation	6386582	Office Supplies	04/21/20	10.79	45206	06/23/20
		6386582	Office Supplies	04/21/20	2.14	45206	06/23/20
		6386582	Office Supplies	04/21/20	4.32	45206	06/23/20
		6386582	Office Supplies	04/21/20	6.47	45206	06/23/20
		6386582	Office Supplies	04/21/20	6.47	45206	06/23/20
		6386582	Office Supplies	04/21/20	4.32	45206	06/23/20
		6386582	Office Supplies	04/21/20	.65	45206	06/23/20
		6584326	Office Supplies	04/29/20	5.51	45206	06/23/20
		6584326	Office Supplies	04/29/20	1.10	45206	06/23/20
		6584326	Office Supplies	04/29/20	2.21	45206	06/23/20
		6584326	Office Supplies	04/29/20	3.30	45206	06/23/20
		6584326	Office Supplies	04/29/20	3.30	45206	06/23/20
		6584326	Office Supplies	04/29/20	2.21	45206	06/23/20
		6584326	Office Supplies	04/29/20	.33	45206	06/23/20
		6988561	Office Supplies	05/15/20	18.41	45145	06/09/20
		6988561	Office Supplies	05/15/20	3.66	45145	06/09/20
		6988561	Office Supplies	05/15/20	7.38	45145	06/09/20
		6988561	Office Supplies	05/15/20	11.03	45145	06/09/20
		6988561	Office Supplies	05/15/20	11.03	45145	06/09/20
		6988561	Office Supplies	05/15/20	7.38	45145	06/09/20
		6988561	Office Supplies	05/15/20	1.07	45145	06/09/20
		6989145	Office Supplies	05/15/20	16.87	45145	06/09/20
		6989145	Office Supplies	05/15/20	3.35	45145	06/09/20
		6989145	Office Supplies	05/15/20	6.76	45145	06/09/20
		6989145	Office Supplies	05/15/20	10.11	45145	06/09/20
		6989145	Office Supplies	05/15/20	10.11	45145	06/09/20
		6989145	Office Supplies	05/15/20	6.76	45145	06/09/20
		6989145	Office Supplies	05/15/20	1.00	45145	06/09/20
		7061116	Office Supplies	05/19/20	21.17	45145	06/09/20
		7061116	Office Supplies	05/19/20	4.21	45145	06/09/20
		7061116	Office Supplies	05/19/20	8.48	45145	06/09/20

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
		7061116	Office Supplies	05/19/20	12.69	45145	06/09/20
		7061116	Office Supplies	05/19/20	12.69	45145	06/09/20
		7061116	Office Supplies	05/19/20	8.48	45145	06/09/20
		7061116	Office Supplies	05/19/20	1.24	45145	06/09/20
		7099505	Office Supplies	05/20/20	135.89	45145	06/09/20
		7099505	Office Supplies	05/20/20	27.00	45145	06/09/20
		7099505	Office Supplies	05/20/20	54.44	45145	06/09/20
		7099505	Office Supplies	05/20/20	81.45	45145	06/09/20
		7099505	Office Supplies	05/20/20	81.45	45145	06/09/20
		7099505	Office Supplies	05/20/20	54.44	45145	06/09/20
		7099505	Office Supplies	05/20/20	7.97	45145	06/09/20
		7099767	Office Supplies	05/20/20	8.15	45145	06/09/20
		7099767	Office Supplies	05/20/20	1.62	45145	06/09/20
		7099767	Office Supplies	05/20/20	3.27	45145	06/09/20
		7099767	Office Supplies	05/20/20	4.89	45145	06/09/20
		7099767	Office Supplies	05/20/20	4.89	45145	06/09/20
		7099767	Office Supplies	05/20/20	3.27	45145	06/09/20
		7099767	Office Supplies	05/20/20	.46	45145	06/09/20
		7138878	Office Supplies	05/21/20	2.45	45145	06/09/20
		7138878	Office Supplies	05/21/20	.49	45145	06/09/20
		7138878	Office Supplies	05/21/20	.98	45145	06/09/20
		7138878	Office Supplies	05/21/20	1.47	45145	06/09/20
		7138878	Office Supplies	05/21/20	1.47	45145	06/09/20
		7138878	Office Supplies	05/21/20	.98	45145	06/09/20
		7138878	Office Supplies	05/21/20	.14	45145	06/09/20
		7138942	Office Supplies	05/20/20	26.71	45145	06/09/20
		7138942	Office Supplies	05/20/20	5.31	45145	06/09/20
		7138942	Office Supplies	05/20/20	10.70	45145	06/09/20
		7138942	Office Supplies	05/20/20	16.01	45145	06/09/20
		7138942	Office Supplies	05/20/20	16.01	45145	06/09/20
		7138942	Office Supplies	05/20/20	10.70	45145	06/09/20
		7138942	Office Supplies	05/20/20	1.55	45145	06/09/20
		7254874	Office Supplies	05/27/20	2.14	45145	06/09/20
		7254874	Office Supplies	05/27/20	.43	45145	06/09/20
		7254874	Office Supplies	05/27/20	.86	45145	06/09/20
		7254874	Office Supplies	05/27/20	1.28	45145	06/09/20
		7254874	Office Supplies	05/27/20	1.28	45145	06/09/20
		7254874	Office Supplies	05/27/20	.86	45145	06/09/20
		7254874	Office Supplies	05/27/20	.13	45145	06/09/20
		7257598	Office Supplies	05/28/20	4.59	45145	06/09/20
		7257598	Office Supplies	05/28/20	.91	45145	06/09/20
		7257598	Office Supplies	05/28/20	1.84	45145	06/09/20
		7257598	Office Supplies	05/28/20	2.75	45145	06/09/20
		7257598	Office Supplies	05/28/20	2.75	45145	06/09/20
		7257598	Office Supplies	05/28/20	1.84	45145	06/09/20
		7257598	Office Supplies	05/28/20	.28	45145	06/09/20
		7266207	Office Supplies	05/27/20	3.72	45145	06/09/20
		7266207	Office Supplies	05/27/20	.74	45145	06/09/20
		7266207	Office Supplies	05/27/20	1.49	45145	06/09/20
		7266207	Office Supplies	05/27/20	2.23	45145	06/09/20
		7266207	Office Supplies	05/27/20	2.23	45145	06/09/20
		7266207	Office Supplies	05/27/20	1.49	45145	06/09/20
		7266207	Office Supplies	05/27/20	.22	45145	06/09/20



Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total 1827:					879.75		
<b>1846</b>							
1846	RDO Equipment Co.	P9563965	John Deere Mower Parts	05/21/20	214.00	45146	06/09/20
		P9563965	Returned part for Marina Mower	05/21/20	158.82-	45146	06/09/20
		P9570265	John Deere Mower Parts-Marina	05/22/20	143.49	45146	06/09/20
Total 1846:					198.67		
<b>1943</b>							
1943	Sanitary Disposal, Inc.	APRIL2020	Refuse Collection	05/01/20	65,159.78	45147	06/09/20
		APRIL2020	Refuse Collection	05/01/20	738.35	45147	06/09/20
		APRIL2020	Refuse Collection	05/01/20	10,543.70-	45147	06/09/20
Total 1943:					55,354.43		
<b>1944</b>							
1944	Sanitary Disposal, Transfer St	649962	Bio Solids	04/29/20	118.18	45148	06/09/20
		649978	Bio Solids	04/29/20	124.55	45148	06/09/20
		649990	Bio Solids	04/29/20	138.81	45148	06/09/20
		651705	Bio Solids	05/08/20	145.69	45210	06/23/20
		651718	Bio Solids	05/08/20	154.35	45210	06/23/20
		652379	Bio Solids	05/12/20	152.31	45210	06/23/20
		652394	Bio Solids	05/12/20	102.13	45210	06/23/20
		CREDITAPRI	Account Credit	04/30/20	2.41-	45210	06/23/20
Total 1944:					933.61		
<b>1977</b>							
1977	Seder Architecture + Urban Des,	10	Umatilla Business Center	06/07/20	9,306.25	45211	06/23/20
		10	Umatilla Business Center	06/07/20	9,306.25	45211	06/23/20
Total 1977:					18,612.50		
<b>2059</b>							
2059	Smitty's Ace Hardware	629288	Power cord	05/19/20	19.18	45149	06/09/20
		629455	Supplies	05/21/20	19.50	45149	06/09/20
		629490	Marking paint	05/21/20	27.28	45149	06/09/20
		629544	Padlock	05/22/20	51.96	45149	06/09/20
		629815	WWTP supplies	05/28/20	47.84	45149	06/09/20
		629910	Marina Sign Installation	05/28/20	55.58	45149	06/09/20
		630156	Graffiti Removal	06/01/20	45.95	45149	06/09/20
		630230	Chain Saw, Grinding stones	06/02/20	159.13	45212	06/23/20
		630238	Supplies	06/02/20	34.66	45212	06/23/20
		630238	Clothing Allowance-Foreman	06/02/20	19.99	45212	06/23/20
		630455	Graffiti Removal	06/04/20	41.73	45212	06/23/20
		630736	Gas Can	06/08/20	131.96	45212	06/23/20
		631077	Chain Saw and supplies	06/12/20	399.02	45212	06/23/20

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
		631225	Weeder	06/15/20	399.95	45212	06/23/20
		631349	Engine Oil	06/16/20	34.93	45212	06/23/20
		631440	Supplies	06/17/20	166.56	45212	06/23/20
	Total 2059:				1,655.22		
<b>2076</b>							
2076	Specks Printing	8096	Utility Door Hangers	05/27/20	152.50	45150	06/09/20
		8096	Utility Door Hangers	05/27/20	152.50	45150	06/09/20
	Total 2076:				305.00		
<b>2138</b>							
2138	SYNCHRONY BANK/AMAZON	4664589637	Programming Supplies	05/01/20	239.99	45151	06/09/20
	Total 2138:				239.99		
<b>2148</b>							
2148	Talos Engineering, Inc.	1521	Cellular Texting System	06/01/20	60.00	45213	06/23/20
		1527	lift station maintenance	06/03/20	2,674.00	45213	06/23/20
	Total 2148:				2,734.00		
<b>2214</b>							
2214	Tom Denchel Ford Country	F0CS22319	Auto Repairs-Vehicle #22	05/19/20	347.40	45154	06/09/20
		F0CS22319	Auto Repairs-# 22	05/19/20	347.41	45154	06/09/20
		F0CS22319	Auto Repairs-#22	05/19/20	347.40	45154	06/09/20
	Total 2214:				1,042.21		
<b>2217</b>							
2217	Tonkon Torp, LLP	1605189	Grant Administrator RFP Review	06/08/20	2,632.50	45215	06/23/20
		1605189	Grant Administrator RFP Review	06/08/20	2,632.50	45215	06/23/20
	Total 2217:				5,265.00		
<b>2229</b>							
2229	Traner's Plumbing & Heating Inc	32326	Marina - Restroom Repairs	05/14/20	501.00	45155	06/09/20
	Total 2229:				501.00		
<b>2273</b>							
2273	Umatilla County Finance Dept	JUNE2020	County Assessment	06/01/20	2,274.14	45216	06/23/20
	Total 2273:				2,274.14		
<b>2281</b>							
2281	Umatilla Elect. Coop. Assoc.	4907JUNE20	Lights for Waterfall	06/01/20	42.93	45217	06/23/20
		6190JUNE20	Sewer Pump	06/01/20	393.61	45217	06/23/20
		6190JUNE20	Street Lights	06/01/20	70.00	45217	06/23/20
		7216JUNE20	Electric-Sewer pump				

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
		7216JUNE20	wildwood Street Lights	06/01/20 06/01/20	44.30 64.90	45217 45217	06/23/20 06/23/20
Total 2281:					615.74		
<b>2288</b>							
2288	Umatilla Police Officers Assn	2020GOLFT	Entry Fee/Team Sponsorship	06/02/20	700.00	45156	06/09/20
		ZITADONATI	Christopher Zita Donation to Golf Tournament 2020	06/10/20	100.00	45218	06/23/20
Total 2288:					800.00		
<b>2291</b>							
2291	Umatilla School District	6042020	Downtown Revitalization Grant	05/04/20	26,500.00	45219	06/23/20
Total 2291:					26,500.00		
<b>2293</b>							
2293	Unifirst Corporation	1430266624	Bldg Maint/Supplies CH/Library	04/24/20	46.03	45221	06/23/20
		1430266624	Bldg Maint/Supplies CH/Library	04/24/20	69.05	45221	06/23/20
		1430266624	Bldg Maint/Supplies CH/Library	04/24/20	69.05	45221	06/23/20
		1430269221	Bldg Maint/Supplies CH/Library	05/29/20	93.45	45158	06/09/20
		1430269221	Bldg Maint/Supplies CH/Library	05/29/20	144.77	45158	06/09/20
		1430269221	Bldg Maint/Supplies CH/Library	05/29/20	144.78	45158	06/09/20
		1430269748	Bldg Maint/Supplies CH/Library	06/05/20	44.93	45158	06/09/20
		1430269748	Bldg Maint/Supplies CH/Library	06/05/20	69.60	45158	06/09/20
		1430269748	Bldg Maint/Supplies CH/Library	06/05/20	69.60	45158	06/09/20
		1430270271	Bldg Maint/Supplies CH/Library	06/12/20	44.93	45221	06/23/20
		1430270271	Bldg Maint/Supplies CH/Library	06/12/20	69.60	45221	06/23/20
		1430270271	Bldg Maint/Supplies CH/Library	06/12/20	69.60	45221	06/23/20
		1430270802	Bldg Maint/Supplies CH/Library	06/19/20	44.93	45221	06/23/20
		1430270802	Bldg Maint/Supplies CH/Library	06/19/20	69.60	45221	06/23/20
		1430270802	Bldg Maint/Supplies CH/Library	06/19/20	69.60	45221	06/23/20
Total 2293:					1,119.52		
<b>2295</b>							
2295	Uni-Tech Communications Inc.	13927	Library Projector Screen	06/01/20	1,991.80	45222	06/23/20

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total 2295:					1,991.80		
<b>2307</b>							
2307	UPS	84WV8240	Police Postage	06/13/20	16.65	45223	06/23/20
Total 2307:					16.65		
<b>2314</b>							
2314	USA Bluebook Inc.	240853	Meter equipment	05/19/20	333.16	45159	06/09/20
		242148	Public Works Equip	05/20/20	121.53	45159	06/09/20
Total 2314:					454.69		
<b>2319</b>							
2319	Utility Service Co., Inc.	2367	WWTP 100HP Motor Repair	05/29/20	4,841.41	45160	06/09/20
Total 2319:					4,841.41		
<b>2337</b>							
2337	Verizon Wireless	9854720396	Public Works Phones	05/15/20	83.72	45161	06/09/20
		9854720396	Public Works Phones	05/15/20	83.72	45161	06/09/20
		9855821619	Public Works Phones	06/02/20	235.82	45225	06/23/20
		9855821619	Public Works Phones	06/02/20	235.83	45225	06/23/20
		9855821619	Police Department Cell Phones	06/02/20	1,001.81	45225	06/23/20
Total 2337:					1,640.90		
<b>2541</b>							
2541	FCS Group	3034-220040	WW Utility	04/17/20	2,144.86	45114	06/09/20
		3034-220040	Water Utility	04/17/20	2,445.14	45114	06/09/20
Total 2541:					4,590.00		
<b>2557</b>							
2557	Hermiston Ranch & Home	1480116916	Clothing Allowance-Matt Tassie	06/01/20	71.98	45183	06/23/20
Total 2557:					71.98		
<b>2588</b>							
2588	Visual Lab, Inc.	20305	Subscription Fee- Visual Labs Smartphone Body Camera	04/15/20	350.00	45226	06/23/20
Total 2588:					350.00		
<b>2647</b>							
2647	Pinnock, David Wayne	117	Park Concessionaire Services	06/15/20	6,500.00	45203	06/23/20
		MOORAGER	01.01.20-05.15.20 MOOREAGE REVENUE				

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
			SHARING	06/23/20	5,767.90	45203	06/23/20
Total 2647:					12,267.90		
<b>2695</b>							
2695	Umpqua Research Company	T002019	Coliforms	04/09/20	240.00	45157	06/09/20
		T002020	Coliforms	04/09/20	30.00	45157	06/09/20
		T002344	Coliforms	06/12/20	30.00	45220	06/23/20
Total 2695:					300.00		
<b>2705</b>							
2705	Iron Smith	15035	6th street project-tree grates	01/07/20	12,364.50	45121	06/09/20
Total 2705:					12,364.50		
<b>2723</b>							
2723	T Mobile	8369APRIL2	Library hotspots	04/01/20	123.64	Multiple	Multiple
		8369JUNE20	Library hotspots	06/01/20	123.64	45152	06/09/20
Total 2723:					247.28		
<b>2751</b>							
2751	Carla McLane Consulting, LLC.	UMA202004-	Consulting Services	06/01/20	305.50	45102	06/09/20
Total 2751:					305.50		
<b>2754</b>							
2754	GreenPlay LLC	6984	Consulting Master Park Plan	06/10/20	5,880.00	45180	06/23/20
Total 2754:					5,880.00		
<b>2759</b>							
2759	CivicPlus	200614	CivicRec Annual Fee	06/01/20	2,750.00	45105	06/09/20
Total 2759:					2,750.00		
<b>2765</b>							
2765	Taurus Power & Control	6280	IWW Project	05/22/20	2,679.93	45153	06/09/20
Total 2765:					2,679.93		
<b>2777</b>							
2777	Law Offices of Peter D. Mohr	37	Water Supply Management	06/01/20	2,700.00	45192	06/23/20
Total 2777:					2,700.00		
<b>2786</b>							
2786	Pyrol-Spectaculars North Inc. -W	10760	Reschedule Fee for Graduation Firework Display 2020	06/03/20	1,200.00	45205	06/23/20

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total 2786:					1,200.00		
<b>2798</b>							
2798	Oscar Ruiz	10218THST	Final Utility Billing-Refund	06/01/20	18.15	45140	06/09/20
Total 2798:					18.15		
<b>2799</b>							
2799	Alexis Bolen	402DESCHU	Final Billing-Utility Refund	06/01/20	69.64	45098	06/09/20
Total 2799:					69.64		
<b>2800</b>							
2800	Josh McDonald	708POMON	Final Billing-Utility Refund	06/01/20	47.42	45125	06/09/20
Total 2800:					47.42		
<b>2801</b>							
2801	Job Tumler, LLC	2010271	Job Posting-WWTP Supervisor	05/26/20	2,500.00	45123	06/09/20
Total 2801:					2,500.00		
<b>2802</b>							
2802	Thomas Palmer	PERDIEM/MI	Mileage/Per Diem WWTP Supervisor Interview	06/10/20	733.40	45162	06/10/20
Total 2802:					733.40		
<b>2803</b>							
2803	Rick Hinsley	333PINETRE	Final Billing-Utility Refund	06/10/20	186.02	45207	06/23/20
Total 2803:					186.02		
<b>2804</b>							
2804	Keever, Carrie	SLIPRELEA	Slip Release-One month's moorage and moorage deposit	05/30/20	240.00	45187	06/23/20
		SLIPRELEA	Key Deposit	05/30/20	20.00	45187	06/23/20
Total 2804:					260.00		
<b>2805</b>							
2805	Tewalt, Valerie	KEYDEPOSI	Key Deposit	06/01/20	10.00	45214	06/23/20
Total 2805:					10.00		
<b>2806</b>							
2806	Valdez, Myrna	188SPARRO	Utility Refund-188 Sparrow Ave.	05/29/20	44.94	45224	06/23/20
Total 2806:					44.94		

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
<b>2808</b>							
2808	CB's LLC Portable Restrooms a	A-45381	2 Units-Library Park	06/11/20	150.00	45168	06/23/20
Total 2808:					150.00		
<b>2809</b>							
2809	Clayton, Kaylee	175HAMILTO	Final Billing-Utility Refund	06/16/20	36.56	45170	06/23/20
Total 2809:					36.56		
<b>2810</b>							
2810	Ortiz, Shirley	200595ORTI	Overpayment Fabian A. Ortiz	06/01/20	440.00	45200	06/23/20
Total 2810:					440.00		
<b>2811</b>							
2811	Bateman, Robert	200640BATE	Overpayment-200640	06/01/20	38.00	45166	06/23/20
Total 2811:					38.00		
<b>2812</b>							
2812	M. W. Sutton LLC	200574BAYE	022574-Darryl Bayes	06/01/20	215.00	45195	06/23/20
Total 2812:					215.00		
<b>2813</b>							
2813	Erkinov, Sanjar	200240ERKI	Overpayment-200240 Sanjar Erkinov	06/01/20	175.00	45176	06/23/20
Total 2813:					175.00		
<b>2814</b>							
2814	Gary's Truck and Trailer LLC	200900ONIS	Overpayment Onishchenko	06/01/20	215.00	45179	06/23/20
Total 2814:					215.00		
<b>2815</b>							
2815	Rosales, Pablo	191603ROS	Restitution	06/01/20	10.00	45209	06/23/20
Total 2815:					10.00		
<b>2816</b>							
2816	Rosales, Jesus	201039ROS	Overpayment-201039 Jesus Rosales	06/01/20	5.00	45208	06/23/20
Total 2816:					5.00		
Grand Totals:					522,835.45		

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
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Report Criteria:  
Detail report type printed

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CITY OF UMATILLA, OREGON

# AGENDA BILL

<b>Agenda Title:</b> Planning Commission Appointment	<b>Meeting Date:</b> 2020-07-07
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<b>Department:</b> Community Development	<b>Director:</b> Brandon Seitz	<b>Contact Person:</b> Brandon Seitz	<b>Phone Number:</b>
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<b>Cost of Proposal:</b> n/a	<b>Fund(s) Name and Number(s):</b> N/A
<b>Amount Budgeted:</b> n/a	

<b>Reviewed by Finance Department:</b> No	<b>Previously Presented:</b> n/a
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**Attachments to Agenda Packet Item:**

[7.7.20 Planning Commissioner Appointment Application.pdf](#)

**Summary Statement:**

Mayor Dedrick has reviewed each of the received applications to serve on the Umatilla Planning Commission and recommends Jennifer Cooper for appointment.

The City received the following applications to the Planning Commission: Jennifer Cooper, Ivan Ely Gutierrez, and Maximo Bedolla.

**Consistent with Council Goals:**

Goal 4: Increase Public Involvement, Create a Culture of Transparency with the Public, and Enhance Cultural Diversity.

## Nanci Sandoval

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**From:** Umatilla, Oregon via Umatilla, Oregon  
<melissa@umatilla-city.org>  
**Sent:** Tuesday, June 23, 2020 12:36 PM  
**To:** Nanci Sandoval  
**Subject:** Form submission from: Committee Appointment Form

Submitted on Tuesday, June 23, 2020 - 12:36pm Submitted by anonymous user: 209.237.79.85 Submitted values are:

Full Name: Jennifer Cooper

Please indicate which category you are seeking: Appointment Which committees are you interested in? Planning Commission How long have you lived in Umatilla? 14 years List any additional qualifications: I am a clinical psychologist in private practice in Hermiston. I have lived in Umatilla since Summer 2006 and have watched as the city has made positive changes over the past few years. We have chosen to live in Umatilla because it is a quiet, safe place to live; unfortunately, many people do not see Umatilla the way we do. I have had a growing interest in becoming involved in local government and wish to contribute to my hometown. I have worked as a team leader for several organizations and planned large events; I know how to collaborate with others and work through conflict with those who may disagree with me. Though I may not have experience in city planning, I want to take this opportunity to learn more about city government and contribute to the future of Umatilla.

Address: 1120 7th St

Phone Number: 5413009200

Email : jenniferkcooper@gmail.com

The results of this submission may be viewed at:

[https://linkprotect.cudasvc.com/url?a=https%3a%2f%2fwww.umatilla-city.org%2fnode%2f2001%2fsubmission%2f3361&c=E,1,atAOnNne7uYa6EuhglxaP1ssvFJxRA6ugoGCM1un6hMyffurfGdtDMo9aaB\\_B\\_vPP-pqK7fnX-bjavGu5ZjRlwA29zTg6NVwx8Jo\\_NKs&typo=1](https://linkprotect.cudasvc.com/url?a=https%3a%2f%2fwww.umatilla-city.org%2fnode%2f2001%2fsubmission%2f3361&c=E,1,atAOnNne7uYa6EuhglxaP1ssvFJxRA6ugoGCM1un6hMyffurfGdtDMo9aaB_B_vPP-pqK7fnX-bjavGu5ZjRlwA29zTg6NVwx8Jo_NKs&typo=1)



# City of Umatilla

700 6<sup>th</sup> Street, PO Box 130, Umatilla, OR 97882  
City Hall (541) 922-3226 Fax (541) 922-5758

## COMMITTEE APPOINTMENT FORM

Mayor and Council:

I, Iván Ely Gutierrez, request a(n)  appointment  re-appointment (check one) to:

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Planning Commission | <input type="checkbox"/> Library Board                |
| <input type="checkbox"/> Budget Committee               | <input type="checkbox"/> Transient Room Tax Committee |
| <input type="checkbox"/> Parks & Recreation Committee   | <input type="checkbox"/> Tree Board Committee         |
| <input type="checkbox"/> Code Enforcement Board         | <input type="checkbox"/> City Council                 |

I have lived in Umatilla for 10 years. Additional qualifications:

I raised my family in Umatilla. My son with special needs. I advocate for him and assure he has resources for a successful life. I bring that perspective. I am raised in Hermiston and know Eastern Oregon and am proud to advocate for hard working folks.

Address: 244 madison st. Phone Number: 541 908 1084  
Email Address: oregontechguy@gmail.com

[Signature]

Signature

6/24/20

Date

### Committee Descriptions:

**Planning Commission** - 7 members, not more than 2 of whom shall be nonresidents of the city residing within urban growth area, and the City Manager and Public Works Director as ex officio members. The Commission is responsible for the administration of the Land Use Code. The Commission may: recommend and make suggestions to the city council and to all other public authorities concerning laying out, widening, extending, parking, and locating of streets, sidewalks

Revised 12.26.2019

## Nanci Sandoval

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**From:** Umatilla, Oregon via Umatilla, Oregon  
<melissa@umatilla-city.org>  
**Sent:** Thursday, June 11, 2020 11:14 AM  
**To:** Nanci Sandoval  
**Subject:** Form submission from: Committee Appointment Form

Submitted on Thursday, June 11, 2020 - 11:13am Submitted by anonymous user: 64.85.31.225 Submitted values are:

Full Name: Maximo Bedolla

Please indicate which category you are seeking: Appointment Which committees are you interested in?

- Budget Committee
- Code Enforcement Board
- Parks and Recreation Committee
- Planning Commission

How long have you lived in Umatilla? 23 years List any additional qualifications:

Address: 722 Miller Loop

Phone Number: (541)701-8009

Email : mbedolla11.mb@gmail.com

The results of this submission may be viewed at:

[https://linkprotect.cudasvc.com/url?a=https%3a%2f%2fwww.umatilla-](https://linkprotect.cudasvc.com/url?a=https%3a%2f%2fwww.umatilla-city.org%2fnode%2f2001%2fsubmission%2f3261&c=E,1,lInygGdCNSI8HLLoXUIGs_Zm48H5I6jN7OpVDCp8kxyLnjeSEc8A-Tp2nbrtig0Ajv_sRvRApJRODzDO7YoNS8anbGNDcyU4Si6L8ZopzSeUWw3JGqTLxw,,&typo=1)

[city.org%2fnode%2f2001%2fsubmission%2f3261&c=E,1,lInygGdCNSI8HLLoXUIGs\\_Zm48H5I6jN7OpVDCp8kxyLnjeSEc8A-Tp2nbrtig0Ajv\\_sRvRApJRODzDO7YoNS8anbGNDcyU4Si6L8ZopzSeUWw3JGqTLxw,,&typo=1](https://linkprotect.cudasvc.com/url?a=https%3a%2f%2fwww.umatilla-city.org%2fnode%2f2001%2fsubmission%2f3261&c=E,1,lInygGdCNSI8HLLoXUIGs_Zm48H5I6jN7OpVDCp8kxyLnjeSEc8A-Tp2nbrtig0Ajv_sRvRApJRODzDO7YoNS8anbGNDcyU4Si6L8ZopzSeUWw3JGqTLxw,,&typo=1)

CITY OF UMATILLA, OREGON

# AGENDA BILL

<b>Agenda Title:</b> Resolution No. 01-2021 - A resolution authorizing the City Manager to submit a loan application and execute loan agreement documents with the State of Oregon Department of Environmental Quality Clean Water State Revolving Loan Fund	<b>Meeting Date:</b> 2020-07-07
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<b>Department:</b> Finance & Administrative Services	<b>Director:</b> Melissa Ince	<b>Contact Person:</b> Melissa Ince	<b>Phone Number:</b> 541-922-3226
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<b>Cost of Proposal:</b> \$234,000 <b>Amount Budgeted:</b> \$234,000	<b>Fund(s) Name and Number(s):</b> Sewer - 03
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<b>Reviewed by Finance Department:</b> Yes	<b>Previously Presented:</b> 04/21/2020
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**Attachments to Agenda Packet Item:**

[RES 01-2021.docx](#)

<b>Summary Statement:</b> Motion to Approve Resolution No. 01-2021  The City has not updated its Wastewater Facilities Plan since 1997 and has experienced a significant amount of development and growth throughout the City. The updated plan will include a description of existing sewer treatment and collection systems, capacity and compliance analysis, anticipated needs for future facilities, and description of the future facilities including schedule, cost and financing. DEQ's Clean Water State Revolving Fund is offering a 5 year planning loan at .63% interest. This resolution authorizes the City Manager to apply for the loan and execute the loan agreement documents. It also authorizes the establishment of a loan reserve of one half of the average annual debt service of the loan, or approximately \$24,000.
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<b>Consistent with Council Goals:</b> Goal 1: Promote a Vibrant and Growing Community by Investing in and Support of Quality of Life Improvements.
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**RESOLUTION NO. 01-2021**

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO SUBMIT A LOAN APPLICATION AND EXECUTE LOAN AGREEMENT DOCUMENTS WITH THE STATE OF OREGON DEPARTMENT OF ENVIRONMENTAL QUALITY CLEAN WATER STATE REVOLVING LOAN FUND**

**WHEREAS**, the City has not updated its Wastewater Facilities Plan since 1997 and has experienced a significant amount of development and growth throughout the City; and

**WHEREAS**, the City intends to develop a Wastewater Facilities Plan to be reviewed and approved by the Oregon Department of Environmental Quality (ODEQ); and

**WHEREAS**, the plan will generally include a description of existing sewer treatment and collection systems, capacity and compliance analysis, anticipated needs for future facilities, and description of the future facilities including schedule, cost and financing; and

**WHEREAS**, Department of Environmental Quality Clean Water State Revolving Loan Fund (CWSRF) is offering a 5 year planning loan at .63% interest; and

**WHEREAS**, the total project cost is estimated at \$254,000. The City will be applying for a \$234,000 loan from CWSRF and will be applying for a \$20,000 technical assistance grant from Business Oregon's Infrastructure Financing Authority; and

**WHEREAS**, CWSRF requires a loan reserve of 100% times one-half of the average annual debt service based on the final repayment schedule.

**NOW THEREFORE**, The City of Umatilla Resolves as Follows:

1. The City Manager is authorized to sign and submit a loan application to the Department of Environmental Quality Clean Water State Revolving Fund for \$234,000 for the purpose of funding the City's Wastewater Facilities Plan update.
2. The City Manager is authorized to execute a Clean Water State Revolving Fund Loan Agreement, and any subsequent amendments, on behalf of the City with the State of Oregon acting by and through its Department of Environmental Quality, for a loan of \$234,000 to be used for the City's Wastewater Facilities Plan update.
3. The City authorizes the establishment of a Loan Reserve that equals 100% times one-half of the average annual debt service based on the final repayment schedule and the creation of a segregated loan reserve account that shall be held in trust for the benefit of the Department of Environmental Quality.

Approved by the Council and signed by the Mayor this 7<sup>th</sup> day of July, 2020.

\_\_\_\_\_  
Mary Dedrick, Mayor

ATTEST:

\_\_\_\_\_  
Nanci Sandoval, City Recorder

CITY OF UMATILLA, OREGON

# AGENDA BILL

<b>Agenda Title:</b> Resolution No. 02-2021 - A resolution authorizing the City Manager to submit a grant application and execute grant agreement documents with Business Oregon's Infrastructure Financing Authority	<b>Meeting Date:</b> 2020-07-07
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<b>Department:</b> Finance & Administrative Services	<b>Director:</b> Melissa Ince	<b>Contact Person:</b> Melissa Ince	<b>Phone Number:</b> 541-922-3226
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<b>Cost of Proposal:</b> 0	<b>Fund(s) Name and Number(s):</b> Sewer - 03
<b>Amount Budgeted:</b> 0	

<b>Reviewed by Finance Department:</b> Yes	<b>Previously Presented:</b> 04/21/2020
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**Attachments to Agenda Packet Item:**

[RES 02-2021.docx](#)

<b>Summary Statement:</b> Motion to Approve Resolution No. 02-2021  This is a follow up to Resolution No. 01-2021, which authorized a CWSRF loan application of \$234,000 for the City's Wastewater Facilities Plan updates. The City will also be applying for a \$20,000 technical assistance planning grant from Business Oregon's Infrastructure Financing Authority to fund the remaining balance of the Wastewater Facilities Plan updates. This resolution authorizes the City Manager to apply for the grant and execute the grant agreement documents.
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<b>Consistent with Council Goals:</b> Goal 1: Promote a Vibrant and Growing Community by Investing in and Support of Quality of Life Improvements.
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**RESOLUTION NO. 02-2021**

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO SUBMIT A GRANT APPLICATION AND EXECUTE GRANT AGREEMENT DOCUMENTS WITH BUSINESS OREGON'S INFRASTRUCTURE FINANCE AUTHORITY**

**WHEREAS**, the City has not updated its Wastewater Facilities Plan since 1997 and has experienced a significant amount of development and growth throughout the City; and

**WHEREAS**, the City intends to develop a Wastewater Facilities Plan to be reviewed and approved by the Oregon Department of Environmental Quality (ODEQ); and

**WHEREAS**, the plan will generally include a description of existing sewer treatment and collection systems, capacity and compliance analysis, anticipated needs for future facilities, and description of the future facilities including schedule, cost and financing; and

**WHEREAS**, Business Oregon's Infrastructure Finance Authority offers technical assistance grants up to \$20,000 per project; and

**WHEREAS**, the total project cost is estimated at \$254,000. The City will be applying for a \$234,000 loan from the Department of Environmental Quality Clean Water State Revolving Loan Fund (CWSRF) and will be applying for a \$20,000 technical assistance grant from Business Oregon's Infrastructure Finance Authority.

**NOW THEREFORE**, The City of Umatilla Resolves as Follows:

1. The City Manager is authorized to sign and submit a planning technical assistance grant application to Business Oregon's Infrastructure Finance Authority for \$20,000 for the purpose of funding the City's Wastewater Facilities Plan update.
2. The City Manager is authorized to execute a grant agreement, and any subsequent amendments, on behalf of the City with Business Oregon's Infrastructure Financing Authority, for a grant of \$20,000 to be used for the City's Wastewater Facilities Plan update.

Approved by the Council and signed by the Mayor this 7<sup>th</sup> day of July, 2020.

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Mary Dedrick, Mayor

ATTEST:

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Nanci Sandoval, City Recorder

CITY OF UMATILLA, OREGON

# AGENDA BILL

<b>Agenda Title:</b> Resolution No. 03-2021 - A resolution authorizing the City Manager to submit a grant application and execute grant agreement documents with Business Oregon's Infrastructure Financing Authority	<b>Meeting Date:</b> 2020-07-07
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<b>Department:</b> Finance & Administrative Services	<b>Director:</b> Melissa Ince	<b>Contact Person:</b> Melissa Ince	<b>Phone Number:</b> 541-922-3226
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<b>Cost of Proposal:</b> 0	<b>Fund(s) Name and Number(s):</b> Water - 02
<b>Amount Budgeted:</b> 0	

<b>Reviewed by Finance Department:</b> Yes	<b>Previously Presented:</b> 04/21/2020
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**Attachments to Agenda Packet Item:**

[RES 03-2021.docx](#)

<b>Summary Statement:</b> Motion to Approve Resolution No. 03-2021  The City has not updated its Water Master Plan since 2008 and has experienced a significant amount of development and growth throughout the City. The City intends to develop a Water Master Plan to be reviewed and approved by the Oregon Health Authority (OHA). The total project cost is estimated at \$165,500. \$145,500 was allocated throughout the FY2020-21 budget. The City will be applying for a \$20,000 technical assistance planning grant from Business Oregon's Infrastructure Financing Authority to fund the remaining balance of the Water Master Plan updates. This resolution authorizes the City Manager to apply for the grant and execute the grant agreement documents.
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<b>Consistent with Council Goals:</b> Goal 1: Promote a Vibrant and Growing Community by Investing in and Support of Quality of Life Improvements.
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**RESOLUTION NO. 03-2021**

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO SUBMIT A GRANT APPLICATION AND EXECUTE GRANT AGREEMENT DOCUMENTS WITH BUSINESS OREGON'S INFRASTRUCTURE FINANCE AUTHORITY**

**WHEREAS**, the City has not updated its Water Master Plan since 2008 and has experienced a significant amount of development and growth throughout the City; and

**WHEREAS**, the City intends to develop a Water Master Plan to be reviewed and approved by the Oregon Health Authority (OHA); and

**WHEREAS**, the plan will generally include a description of existing water supply, storage, and distribution systems, capacity and compliance analysis, anticipated needs for future facilities, and description of the future facilities including schedule, cost and financing; and

**WHEREAS**, Business Oregon's Infrastructure Finance Authority offers technical assistance grants up to \$20,000 per project; and

**WHEREAS**, the total project cost is estimated at \$165,500. The City has allocated \$145,500 in the FY2020-21 budget and will be applying for a \$20,000 technical assistance grant from Business Oregon's Infrastructure Finance Authority.

**NOW THEREFORE**, The City of Umatilla Resolves as Follows:

1. The City Manager is authorized to sign and submit a planning technical assistance grant application to Business Oregon's Infrastructure Finance Authority for \$20,000 for the purpose of funding the City's Water Master Plan update.
2. The City Manager is authorized to execute a grant agreement, and any subsequent amendments, on behalf of the City with Business Oregon's Infrastructure Financing Authority, for a grant of \$20,000 to be used for the City's Water Master Plan update.

Approved by the Council and signed by the Mayor this 7<sup>th</sup> day of July, 2020.

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Mary Dedrick, Mayor

ATTEST:

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Nanci Sandoval, City Recorder

CITY OF UMATILLA, OREGON

# AGENDA BILL

<b>Agenda Title:</b> Resolution 04-2021. A Resolution acknowledging the nullity of an agreement that contemplated the lease of municipal water rights on the Columbia River.	<b>Meeting Date:</b> 2020-07-07
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<b>Department:</b> City Administration	<b>Director:</b> David Stockdale	<b>Contact Person:</b> David Stockdale	<b>Phone Number:</b>
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<b>Cost of Proposal:</b> n/a	<b>Fund(s) Name and Number(s):</b> Water - 02
<b>Amount Budgeted:</b> n/a	

<b>Reviewed by Finance Department:</b> No	<b>Previously Presented:</b> n/a
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**Attachments to Agenda Packet Item:**

[Resolution 04-2021 NOWA Agreement Nullification.docx](#)

<b>Summary Statement:</b> Motion to Approve.  In 2016, the City approved entering into an agreement with Northeast Oregon Water Association (NOWA) to lease some of the City's undeveloped Columbia River water right for use for agricultural purposes. Both parties signed the agreement, however City never received the required \$10,000 payment from NOWA for the Option. This Resolution acknowledges that the agreement is null and void due to never receiving payment from NOWA.
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<b>Consistent with Council Goals:</b> Goal 2: Promote Economic Development and Job Growth.
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**RESOLUTION NO. 04-2021**

**A RESOLUTION ACKNOWLEDGING THE NULLITY OF AN AGREEMENT THAT CONTEMPLATED THE LEASE OF MUNICIPAL WATER RIGHTS ON THE COLUMBIA RIVER**

**WHEREAS**, the City of Umatilla (the “City”) has unperfected rights to 23 cfs of water from the Columbia River (the “City’s Water Rights”); and

**WHEREAS**, the Northeast Oregon Water Association (“NOWA”) developed a program that offers municipalities the opportunity to perfect their water rights by making such water available for irrigated agriculture; and

**WHEREAS**, in January of 2016, NOWA and the City executed an agreement (the “Agreement”) wherein the City would grant NOWA an option for a period of five years (the “Option”) to apply to beneficial use water under the City's Water Rights for irrigated agriculture in exchange for the City’s ability, as a result of such use, to perfect the City’s Water Rights; and

**WHEREAS**, under the Agreement, and in consideration of the City’s willingness to grant NOWA the Option, NOWA agreed to pay the City \$10,000.00 for the Option (the “Option Payment”) to receive water from the City’s Water Rights to apply to beneficial use for agricultural purposes with such payment to be made by January 20, 2016; and

**WHEREAS**, NOWA never tendered the Option Payment to the City within the time period expressly set forth in the Agreement or at any time thereafter.

**NOW THEREFORE BE IT RESOLVED** that, because the Option Payment was never tendered to the City pursuant to the terms and conditions of the Agreement, the Agreement became null and void and, therefore, became and shall remain of no legal force or effect.

**APPROVED** by the City Council and **SIGNED** by the Mayor this 7<sup>th</sup> day of July, 2020.

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Mary Dedrick, Mayor

ATTEST:

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Nanci Sandoval, City Recorder

CITY OF UMATILLA, OREGON

# AGENDA BILL

<b>Agenda Title:</b> Resolution 05-2021. A Resolution to enter into an agreement with the Umatilla Chamber of Commerce to provide support to local businesses, tourism and visitor services, and Umatilla marketing services.	<b>Meeting Date:</b> 2020-07-07
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<b>Department:</b> City Administration	<b>Director:</b> David Stockdale	<b>Contact Person:</b> David Stockdale	<b>Phone Number:</b>
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<b>Cost of Proposal:</b> Approximately \$50,000/year <b>Amount Budgeted:</b> \$50,000	<b>Fund(s) Name and Number(s):</b> Transient Room Tax - 13
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<b>Reviewed by Finance Department:</b> No	<b>Previously Presented:</b> 06/16/2020
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**Attachments to Agenda Packet Item:**

[Resolution 05.2021 Chamber Agreement.docx](#)

[FINAL Chamber Agreement 7.7.20.docx](#)

<b>Summary Statement:</b> Motion to Approve.  For at least the past 18 months the City and Umatilla Chamber of Commerce have discussed our partnership to support local businesses and tourism of Umatilla and the Greater Umatilla area. This new agreement is the summation of those many discussions. This agreement highlight's the Chamber's primary purpose to support businesses while also outlining services for tourism, which includes continued use of the Welcome Center, and reporting requirements to the City. Also, new to the agreement are terms relating to Landing Days and other General Event Coordination.
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<b>Consistent with Council Goals:</b> Goal 3: Enhance and Cultivate Relationships and Partnerships.
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**RESOLUTION NO. 05-2021**

**A RESOLUTION TO ENTER INTO AN AGREEMENT WITH THE UMATILLA CHAMBER OF COMMERCE TO PROVIDE SUPPORT TO LOCAL BUSINESSES, TOURISM AND VISITOR SERVICES, AND UMATILLA MARKETING SERVICES.**

**WHEREAS**, the Umatilla Chamber of Commerce and Visitor Center (“Chamber”) has been a valued partner of the City of Umatilla for many years in providing tourism and visitor services to promote the City of Umatilla and regional area; and

**WHEREAS**, the City of Umatilla is experiencing rapid growth and a successful Chamber of Commerce is crucial in ensuring all efforts are provided to assist current and new businesses to the community; and

**WHEREAS**, the Chamber has unique and customized experience to provide such services; and

**WHEREAS**, it is in the best interest of the City of Umatilla to provide, through partnership with the Chamber, services and resources that support local businesses and tourism services.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF UMATILLA:**

1. The City Manager is authorized to sign the Personal Services Agreement with the Umatilla Chamber of Commerce and Visitor’s Center effective July 1, 2020 through June 30, 2023.

**PASSED** by the City Council and **SIGNED** by the Mayor this 7<sup>th</sup> day of July, 2020.

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Mary Dedrick, Mayor

ATTEST:

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Nanci Sandoval, City Recorder

## PERSONAL SERVICES AGREEMENT

This Agreement is made and entered into this 7<sup>th</sup> day of July 2020 by and between the CITY OF UMATILLA (hereinafter called "CITY", an Oregon municipal corporation, and the UMATILLA CHAMBER OF COMMERCE & VISITOR CENTER (hereinafter called "CHAMBER"), an independent contractor.

Whereas Ordinance No. 758 amended the City's Transient Room Tax Ordinance on July 6, 2010, so that anticipated transient room tax funding may, at the City Council's discretion, be available for distribution by the City according to the guidelines in ORS 320.350.

### RECITALS SECTION

#### SECTION 1. CHAMBER AGREES:

##### 1.1 Purpose.

The CHAMBER shall operate the Umatilla Chamber of Commerce & Visitor Center to provide support to local businesses, visitor services, manage and provide tourism destination promotion services, and provide advertising and marketing services. These services are specifically outlined in Sections 1.4 of this agreement.

##### 1.2 Term.

Beginning July 1, 2020 and continuing through June 30, 2023, unless sooner terminated as provided herein, CHAMBER shall perform the services required by the Agreement.

##### 1.3 General Provisions

- 1.3.1 **Operational and Contractual Obligation.** Issues of concern to CITY and CHAMBER will be regularly discussed as they arise. The issue will not be considered resolved until it is mutually agreed that a reasonable conclusion has been obtained. Customer Service issues shall be considered of the highest priority and shall be addressed immediately once expressed by either party.
- 1.3.2 **General Tourism Industry Standards.** CHAMBER's services under this Agreement shall at all times align with general tourism industry standards and state tourism guidelines established by Travel Oregon. The CHAMBER shall comply with state statutes and the CITY's municipal codes regarding the use of any tax dollars. Visitor services provided by the CHAMBER under this Agreement shall: First, fulfill the mission to market and promote the City of Umatilla and its immediately surrounding areas; and Second, market and promote other nearby or surrounding areas. All tourism related promotional services shall focus on drawing visitors to our community with a primary focus on increasing lodging tax revenues.
- 1.3.3 **Staffing Obligation.** CHAMBER shall designate at least one employed staff member for the fulfillment of this Agreement. The designated staff member shall attend all meetings of the Transient Room Tax Committee and shall attend all City Council meetings as requested by CITY.
- 1.3.4 **Use of City Name, Logos, and Brand.** CHAMBER may, with written approval by CITY, use the City of Umatilla name, logos, and other branding. CHAMBER shall at all times ensure the name "Umatilla" is prominent in all print, broadcast, digital and social media, website, brochures and other printed publications and collateral material created in the performance of this Agreement. CHAMBER may add its name to said advertising, branding and promotional pieces

to reflect joint endeavor.

- 1.3.5 Charges for Services. CITY desires that all publications and services paid for with visitor/transient lodging tax dollars be provided at no charge to visitors and the general public, however, CHAMBER may charge a reasonable fee for such materials at their discretion.

#### 1.4 Services Provided

CHAMBER shall focus its efforts on the following primary areas of performance of this Agreement (in no particular order of importance). These include, but are not limited to:

- 1.4.1 Outreach Marketing. Communicate with potential visitors the reasons to visit the local and regional areas. CHAMBER shall provide a draft Umatilla Marketing Plan ("MARKETING PLAN") to CITY no later than November 5<sup>th</sup> of each year. The MARKETING PLAN shall be reviewed jointly by CHAMBER and CITY staff and shall be ready for CITY Council co-adoption in January of each year. The MARKETING PLAN shall include, but not be limited to: creation of updated print materials, broadcast media advertising, online strategies that include specifically targeted websites, distribution strategies of printed promotional materials, social media strategies, trade shows attendance, and an implementation plan and timeline of such strategies.

CHAMBER shall also create, with the assistance from CITY, an all-new "Umatilla Visitor's Guide" no later than June 1, 2021. This provision does not exclude the CHAMBER from creating any other guides they may wish to create.

- 1.4.2 Visitor Services. Provide information to visitors while they are in the local and regional areas. This may include but is not limited to: maintaining attractive exhibits and displays at CHAMBER offices, providing informational brochures on local lodging information, dining, attractions, events, experiences, and activities. This shall also include providing active and current social media activities.
- 1.4.3 Group Travel Service & Support. Increase the number of group travel activities and opportunities. Focus shall include significant sporting/outdoor events, meetings and conferences, river focused events (like fishing derbies, tournaments, swimming events, boating, kayaking, etc.), major outdoor concerts and festivals, through local outreach and promotion. Maintain a meeting planner and supporting informational materials specific to group travel, provide support and facilitation and disseminate leads.
- 1.4.4 Tourism Industry Support. Work with local hospitality industry partners to ensure unified and cooperative effort for above three focus areas and, to ensure a collaborative sharing of materials and information between Visitors Center and local hospitality industry. This also, includes maintaining affiliations and participation with regional and statewide visitor industry members.
- 1.4.5 Umatilla Businesses Support. Provide services to Umatilla businesses that both promote a positive image of the community and assist businesses with networking, education, and increased exposure. Provide a welcoming physical and online space to both visitors and businesses. Maintain standard business hours. Assist businesses and CITY with special events. Participate and be available to lead Grand Openings, Ribbon Cuttings, and other similar business celebration ceremonies.
- 1.4.6 Affiliations. CHAMBER staff hired specifically to fulfill the obligations and duties of this Agreement shall have memberships in and affiliations with relevant regional and statewide industry organizations. Staff shall participate in said organizations and attend industry conferences

and events as deemed appropriate for the advancement of the visitor services program.

1.4.7 Promotions/Advertising/Marketing. The CHAMBER shall:

- A. Develop and maintain mutually-beneficial working relationships with local hospitality industry members.
- B. Between February 1<sup>st</sup> and April of each year, provide annual hospitality/customer service training for area businesses and citizens. This training may occur in-person or online.
- C. Continue Familiarization (FAM) Tours for Visitors Center staff and volunteers.
- D. Develop promotional articles suitable for printing in out-of-the-area newspapers and magazines which promote the Umatilla area as a destination.
- E. Develop cooperative working relationships with other groups and organizations in Umatilla County to attract visitors to county areas and beyond. The primary emphasis of this program shall remain to bring visitors to the immediate area.
- F. Maintain and regularly update a website serving the local hospitality industry and targeting visitors. Information on the website shall include, but not be limited to lodging, meeting accommodations, dining, attractions, and events. Such website will be linked to the CITY website and other relevant local websites. The CHAMBER may use such social media as Facebook and Twitter to promote Umatilla as a tourist destination and to promote local events and activities.

1.4.8 Visitor-Related Attractions/Events. The CHAMBER shall provide:

- A. Assistance and support for local institutions and organizations, including outreach marketing for special events and attractions for visitors in and around Umatilla that attract overnight visitors to Umatilla area motels.
- B. Provide local and community event planning assistance.

1.4.9 Group Travel Prospecting & Assistance. The CHAMBER shall, whenever reasonably possible, solicit group travel relating to athletic events, meetings, conferences, and seminars of size and type that can be accommodated in Umatilla. Visitors Center staff shall work directly with group, meeting and event planners by providing information on meeting places, lodging, banquets, entertainment and recreational opportunities.

1.4.10 Staffing. The CHAMBER shall have sole authority to hire full-time and part-time staff dedicated to the Umatilla Chamber of Commerce & Visitors Center operation and to providing visitor services, promotion, and destination marketing activities required under this Agreement.

1.5 Reporting

1.5.1 Quarterly Report. The CHAMBER shall provide a quarterly report to the CITY regarding Umatilla Chamber of Commerce & Visitors Center operations. At a minimum, the report shall include: general financials, social media activity, general operations, media coverage, materials distribution, business trainings or networking opportunities provided by CHAMBER, and business support services.

1.5.2 Annual Report. The CHAMBER shall provide an annual written report to the CITY which will include, at a minimum:

1. Previous year's goals and objectives;
2. Affiliations and participation with state and regional industry organizations;
3. List and fulfillment status of specific requirements identified under this Agreement;
4. Visitor services statistics-print materials distributed, visitor counts, website activity, social and digital media, phone and email contacts;
5. Annual budget versus actual;
6. Promotion and print materials produced in previous year;
7. Service and support provided to local hospitality industry members, organization and visitor events and activities;
8. Specifics relating to out-of-area destination marketing and advertising campaign, including niche marketing;
9. The CHAMBER shall present the annual report to the City Council/Staff on a date and time agreed to by the CITY and the CHAMBER, but no later than March 31 of each year.

## 1.6 Finances

1.6.1 A copy of the annual audit report of the CHAMBER's accounting and business records shall be provided to the CITY upon completion.

1.6.2 The CHAMBER shall maintain the Umatilla Chamber of Commerce operations funds- checking and savings accounts-separate from project accounts. The CHAMBER requires two signatures on all checking accounts. The primary signatories are the CHAMBER president and vice president. The other designated signatory is the CHAMBER secretary/treasurer.

1.7 Expenditures and Conditions. CHAMBER shall promptly pay all expenses it incurs as a result of this Agreement and shall comply with all provisions of federal and state law applicable to this Agreement.

1.8 Workers Compensation Insurance. CHAMBER, its subcontractors, if any, and all employees working under this Agreement are subject employers under the Oregon Workers' Compensation Law and shall comply with ORS 656.017, which requires them to provide workers' compensation coverage for all their subject workers.

1.9 Insurance Requirements. CHAMBER shall provide and maintain commercial general liability insurance, occurrence form, with a limit of not less than \$1,000,000 for each occurrence.

1.10 Books and Records. CHAMBER shall keep complete and proper books, records and accounts of all transactions performed as part of this Agreement and the approved invoices and work program. The books, records, and accounts shall be open to inspection by CITY or its designee during normal business hours, and shall remain open to CITY for such inspection for three months following termination of this Agreement.

1.11 Availability. CHAMBER shall be available for meetings, discussions and program reviews with sufficient notice.

1.12 Assignment. Both parties recognize that this Agreement cannot be transferred, assigned or subcontracted by CHAMBER without prior written consent of CITY.

## SECTION 2. CITY AGREES:

2.1 Payment. CITY shall pay CHAMBER an annual amount equal to 50 percent of the annual transient room tax receipts. This amount shall be paid in quarterly installments.

2.2 Payment Frequency. During the length of the Agreement, CITY agrees to pay CHAMBER quarterly within fifteen days of the receipt of funds. (These dates coincide with the tax payment schedule.) In the event of termination, as provided herein, such payment(s) shall be pro-rated through the date of termination and paid on or before the date of termination.

2.3 Discretionary Payment. CITY, at its sole discretion, may pay CHAMBER an additional amount as reflected in the City Budget document. This amount will be evaluated annually through the CITY's Budget process. This payment will be divided into four installments and made in conjunction with the Transient Room Tax payments. Should the CITY's Proposed Budget include a reduction of 10% or more from the previous year, CITY shall notify CHAMBER at least ten (10) days prior to presentation to the CITY's Budget Committee.

## SECTION 3. BOTH PARTIES AGREE:

3.1 Independent Contractor. CHAMBER is an independent contractor. The manner in which it performs the services herein shall be controlled by CHAMBER. CHAMBER is not deemed an employee or agent of CITY and has no authority to make any binding commitments on behalf of CITY except as expressly approved in writing by CITY'S City Manager.

3.2 CITY Representative on CHAMBER Board. CHAMBER recognizes that CITY is making a significant investment in the business and tourism industries of Umatilla through CITY's financial and other support of CHAMBER. In recognition of this significant investment, both parties desire to have a CITY representative as a voting at-large member of the CHAMBER board. This representative shall not hold any officer positions. In January of odd-numbered years beginning January 2021 this representative shall be recommended by the City Manager to the City Council, confirmed by the City Council for recommendation to CHAMBER, and then confirmed by CHAMBER Board. Both the City Council and the CHAMBER board have the discretion to request the City Manager to provide an alternative representative if the recommended candidate is not confirmed by either the City Council or CHAMBER board.

3.3 Indemnification. Each party shall indemnify, hold harmless and defend the other, its officials, agents, and employees, from and against any and all claims, damages, losses and expenses, including attorney fees, arising in or from its performance of, or failure to perform, this Agreement. The extent of CITY's obligation under this subsection is limited to CITY's obligation under the Oregon Constitution and ORS 30.260 through 30.300.

### 3.4 Special Event Coordination.

- 3.4.1 Umatilla Landing Days. CHAMBER and CITY agree that it is in the community's best interest to have CITY sponsor and host Umatilla Landing Days each year. Should CITY determine that they can no longer sponsor and host this event, all rights and responsibilities of the event shall transfer over to CHAMBER



CITY OF UMATILLA, OREGON

# AGENDA BILL

<b>Agenda Title:</b> Hydraulically Connected Wells Feasibility Project loan modification	<b>Meeting Date:</b> 2020-07-07
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<b>Department:</b> Public Works	<b>Director:</b> Scott Coleman	<b>Contact Person:</b> Dave Stockdale	<b>Phone Number:</b>
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<b>Cost of Proposal:</b> 50,000	<b>Fund(s) Name and Number(s):</b> Water - 02
<b>Amount Budgeted:</b> n/a	

<b>Reviewed by Finance Department:</b> Yes	<b>Previously Presented:</b> 03/03/2020
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**Attachments to Agenda Packet Item:**

<p><b><u>Summary Statement:</u></b></p> <p>In March, Council approved Resolution 49-2020 to enter into a loan agreement with Business Oregon's Infrastructure Finance Authority for our Hydraulically Connected Wells Feasibility Study. Now that project has been awarded a corresponding grant and after review of total funds available for the entire scope of the project, there is a likelihood that the City's grant match (which is being paid for utilizing this loan) requirement may increase due to increased costs associated with environmental and cultural resources requirements.</p> <p>This item is intended for informational purposes and further discussion only. At the completion of the project, staff anticipates bringing an updated amendment to Council requesting an increase to the loan of an estimated \$50,000.</p>
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<p><b><u>Consistent with Council Goals:</u></b></p> <p>Goal 4: Increase Public Involvement, Create a Culture of Transparency with the Public, and Enhance Cultural Diversity.</p>
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CITY OF UMATILLA, OREGON

# AGENDA BILL

<b>Agenda Title:</b> Inter-governmental Agreement with the City of Echo to provide Planning and Building assistance	<b>Meeting Date:</b> 2020-07-07
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<b>Department:</b> City Administration	<b>Director:</b> Brandon Seitz	<b>Contact Person:</b> David Stockdale	<b>Phone Number:</b>
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<b>Cost of Proposal:</b> n/a	<b>Fund(s) Name and Number(s):</b> General Fund - 01
<b>Amount Budgeted:</b> n/a	

<b>Reviewed by Finance Department:</b> No	<b>Previously Presented:</b> n/a
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**Attachments to Agenda Packet Item:**

**Summary Statement:**

The City of Echo is working with potential developers of both commercial and residential development. Echo currently does not have internal staff to meet their Planning and Building needs to adequately assist the developer. Additionally, their municipal code needs updating.

Umatilla has staffing available that could assist them with their Planning and Building needs.

**Consistent with Council Goals:**

Goal 3: Enhance and Cultivate Relationships and Partnerships.