

**UMATILLA CITY COUNCIL MEETING
AGENDA
COUNCIL CHAMBERS 700 6TH STREET, UMATILLA, OR 97882
OCTOBER 6, 2020
7:00 PM**

1. **MEETING CALLED TO ORDER**

2. **ROLL CALL**

3. **PLEDGE OF ALLEGIANCE**

4. **APPROVAL OF AGENDA**

5. **CITY MANAGER'S REPORT**

5.1 [8 Can't Wait](#) *Suggested Action: Discussion*

6. **PUBLIC COMMENT** Public Comment is an opportunity for citizens to express opinions, raise issues, and provide information to the City Council. Comments presented during this segment should be on city-related issues and not on items that are scheduled for a Public Hearing on the same evening's agenda. If you wish to speak, please provide the requested information on the Sign-Up Sheet, being sure to note the topic on which you will speak. When called to the podium, begin by stating your name and address. You will have five minutes to speak, unless otherwise instructed.

7. **CONSENT AGENDA**

7.1 Paid Invoices *Suggested Action: Motion to approve.*

8. **PUBLIC HEARING**

8.1 [SDC Public Hearing](#) *Suggested Action: No Action Needed*

FCS Group presented their SDC report to the Council on September 1, 2020. This public hearing provides a second opportunity for public input on the proposed charges.

9. **NEW BUSINESS**

9.1 [Resolution No. 16-2021 General Fee Resolution](#) *Suggested Action: Motion to approve Resolution No. 16-2021.*

This fee resolution updates System Development Charges (SDCs) for water and sewer and establishes the Enterprise Zone Application Fees

9.2 [Resolution No. 13-2021 A resolution adopting an excessive force policy](#) *Suggested Action: Motion to approve Resolution No. 13-2021*

9.3 [Resolution No. 14-2021 A resolution adopting a policy of nondiscrimination on the basis of handicapped status and repealing Resolution No. 01-96](#) *Suggested Action: Motion to approve Resolution No. 14-2021.*

9.4 [Resolution No. 15-2021 A resolution authorizing the City Manager to execute an IGA](#)

between the City of Umatilla and Umatilla School District for the collection and remittance of a Construction Excise Tax *Suggested Action: Motion to approve Resolution No. 15-2021*

10. **DISCUSSION ITEMS**

11. **PUBLIC COMMENT**

12. **EXECUTIVE SESSION**

12.1 Negotiations Involving Matters of Trade or Commerce - ORS 192.660 (2) (g) authorizes Council to consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations.

Suggested Action: n/a

12.2 Potential Real Estate Transaction - ORS 192.660(2)(e) Authorizes council to deliberate with persons designated by council to negotiate real property transactions, including long-term leases. Does not authorize discussion of general leasing policies. *Suggested Action:*

n/a

13. **RECONVENE**

14. **NEW BUSINESS**

14.1 Motion to direct the City Manager to enter into a purchase agreement for the procurement of real property; the terms of which will be made public by formal adopted Resolution no later than January 31, 2021. *Suggested Action: Approve*

15. **MAYOR'S MESSAGE**

16. **COUNCIL INFORMATION & DISCUSSION**

17. **ADJOURN** This institution is an equal opportunity provider. Discrimination is prohibited by Federal law. Special accommodations to attend or participate in a city meeting or other function can be provided by contacting City Hall at (541) 922-3226 or use the TTY Relay Service at 1-800-735-2900 for appropriate assistance.

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CITY OF UMATILLA, OREGON

AGENDA BILL

Agenda Title:

8 Can't Wait

Meeting Date:

2020-10-06

Department:

Police

Director:

Darla Huxel

Contact Person:

Darla Huxel

Phone Number:

5419223789

Cost of Proposal:

NA

Fund(s) Name and Number(s):

N/A

Amount Budgeted:

NA

Reviewed by Finance Department:

No

Previously Presented:

NA

Attachments to Agenda Packet Item:

[8 Can't Wait.docx](#)

Summary Statement:

Discussion

Consistent with Council Goals:

Goal 4: Increase Public Involvement, Create a Culture of Transparency with the Public, and Enhance Cultural Diversity.

8 Can't Wait

This document is provided to make you aware of a national movement called 8 Can't Wait regarding police reform measures. I wanted to inform you on where the Umatilla Police Department policies are currently, compared to the 8 Can't Wait recommendations.

Below, I have listed the 8 reforms mentioned in this movement (in bold and underlined) followed with our current policies (italic font) along with some general comments shown in plain text. The 8 Can't Wait areas are not listed in any particular order or form. More information on this movement can be seen with this link. <https://8cantwait.org/>

1. Duty to intervene.

Policy 300.2.1 Duty to intercede.

300.2.1 DUTY TO INTERCEDE Any officer present and observing another officer using force that is clearly beyond that which is objectively reasonable under the circumstances shall, when in a position to do so, intercede to prevent the use of unreasonable force. An officer who observes another employee use force that exceeds the degree of force permitted by law should promptly report these observations to a supervisor.

Oregon HB 4202 in summary "requires police officer or reserve officer to intervene to prevent or stop another officer engaged in certain misconduct, unless intervening officer cannot intervene safely" and requires them to "report misconduct to supervisor within 72 hours after witnessing misconduct".

This has been part of our policy for several years. With HB 4205, we will be adding to our policy the reporting requirement within 72 hours to be in compliance with the bill.

2. Ban chokeholds & strangleholds.

Policy 300.1 Purpose and scope – Use of Force.

300.1 PURPOSE AND SCOPE This policy provides guidelines on the reasonable use of force. While there is no way to specify the exact amount or type of reasonable force to be applied in any situation, every member of this department is expected to use these guidelines to make such decisions in a professional, impartial and reasonable manner.

Policy 300.3.4 Carotid Control Hold

300.3.4 CAROTID CONTROL HOLD The proper application of the carotid control hold may be effective in restraining a violent or combative individual. However, due to the potential for injury, the use of the carotid control hold is subject to the following:

(a) The officer shall have successfully completed department-approved training in the use and application of the carotid control hold.

(b) The carotid control hold may only be used when circumstances perceived by the officer at the time indicate that such application reasonably appears necessary to control a person in any of the following circumstances:

1. The subject is violent or physically resisting.
2. The subject, by words or actions, has demonstrated an intention to be violent and reasonably appears to have the potential to harm officers, him/herself or others.

(c) The application of a carotid control hold on the following individuals should generally be avoided unless the totality of the circumstances indicates that other available options reasonably appear ineffective, or would present a greater danger to the officer, the subject or others, and the officer reasonably believes that the need to control the individual outweighs the risk of applying a carotid control hold:

1. Females who are known to be pregnant
2. Elderly individuals
3. Obvious juveniles
4. Individuals who appear to have Down syndrome or who appear to have obvious neck deformities or malformations, or visible neck injuries

(d) Any individual who has had the carotid control hold applied, regardless of whether he/ she was rendered unconscious, shall be promptly examined by paramedics or other qualified medical personnel and should be monitored until examined by paramedics or other appropriate medical personnel.

(e) The officer shall inform any person receiving custody, or any person placed in a position of providing care, that the individual has been subjected to the carotid control hold and whether the subject lost consciousness as a result.

(f) Any officer attempting or applying the carotid control hold shall promptly notify a supervisor of the use or attempted use of such hold.

(g) The use or attempted use of the carotid control hold shall be thoroughly documented by the officer in any related reports.

Policy 300.4 Deadly force applications

300.4 DEADLY FORCE APPLICATIONS Use of deadly force is justified in the following circumstances:

(a) An officer may use deadly force to protect him/herself or others from what he/she reasonably believes would be an imminent threat of death or serious bodily injury.

(b) An officer may use deadly force to stop a fleeing subject when the officer has probable cause to believe that the person has committed, or intends to commit, a felony involving the infliction or threatened infliction of serious bodily injury or death, and the officer reasonably believes that there is an imminent risk of serious bodily injury or death to any other person if the subject is not immediately apprehended. Under such circumstances, a verbal warning should precede the use of deadly force, where feasible.

Imminent does not mean immediate or instantaneous. An imminent danger may exist even if the suspect is not at that very moment pointing a weapon at someone. For example, an imminent danger may exist if an officer reasonably believes any of the following:

1. The person has a weapon or is attempting to access one and it is reasonable to believe the person intends to use it against the officer or another.
2. The person is capable of causing serious bodily injury or death without a weapon and it is reasonable to believe the person intends to do so.

Oregon HB 4203 in summary states, an officer "may not use force that impedes normal breathing or circulation of blood of another person by applying pressure on throat or neck, unless peace officer may use deadly physical force".

The Carotid control hold is included in our current policy for the purpose of allowing its' use in conformance in HB 4203 in which the officer may use deadly physical force. As stated at the very beginning of our policy, an officer must be trained to use the hold. We do not, and have not for several years, provided training in this hold which is consistent with current practices of DPSST. The majority of our existing policy will be removed and updated to make it clear, concise and consistent with HB 4203.

** The next three items are discussed jointly as the specific policies listed generally cover all of these instances.

3. Require de-escalation.

4. Required to exhaust all alternatives before shooting.

5. Require warning before shooting.

Policy 300.3 Use of force

300.3 USE OF FORCE Officers shall use only that amount of force that reasonably appears necessary given the facts and circumstances perceived by the officer at the time of the event to accomplish a legitimate law enforcement purpose.

The reasonableness of force will be judged from the perspective of a reasonable officer on the scene at the time of the incident. Any evaluation of reasonableness must allow for the fact that officers are often forced to make split-second decisions about the amount of force that reasonably appears necessary in a particular situation, with limited information and in circumstances that are tense, uncertain and rapidly evolving.

Given that no policy can realistically predict every possible situation an officer might encounter, officers are entrusted to use well-reasoned discretion in determining the appropriate use of force in each incident.

It is also recognized that circumstances may arise in which officers reasonably believe that it would be impractical or ineffective to use any of the tools, weapons or methods provided by the Department. Officers may find it more effective or reasonable to improvise their response to rapidly unfolding conditions that they are confronting. In such circumstances, the use of any improvised device or method must nonetheless be reasonable and utilized only to the degree that reasonably appears necessary to accomplish a legitimate law enforcement purpose.

While the ultimate objective of every law enforcement encounter is to avoid or minimize injury, nothing in this policy requires an officer to retreat or be exposed to possible physical injury before applying reasonable force.

Policy 300.3.2 Factors used to determine use of force

300.3.2 FACTORS USED TO DETERMINE THE REASONABLENESS OF FORCE When determining whether to apply force and evaluating whether an officer has used reasonable force, a number of factors should be taken into consideration, as time and circumstances permit. These factors include, but are not limited to:

- (a) Immediacy and severity of the threat to officers or others.
- (b) The conduct of the individual being confronted, as reasonably perceived by the officer at the time.
- (c) Officer/subject factors (age, size, relative strength, skill level, injuries sustained, level of exhaustion or fatigue, the number of officers available vs. subjects).

- (d) The effects of drugs or alcohol.
- (e) Subject's mental state or capacity.
- (f) Proximity of weapons or dangerous improvised devices.
- (g) The degree to which the subject has been effectively restrained and his/her ability to resist despite being restrained.
- (h) The availability of other options and their possible effectiveness.
- (i) Seriousness of the suspected offense or reason for contact with the individual.
- (j) Training and experience of the officer.
- (k) Potential for injury to officers, suspects and others.
- (l) Whether the person appears to be resisting, attempting to evade arrest by flight or is attacking the officer.
- (m) The risk and reasonably foreseeable consequences of escape.
- (n) The apparent need for immediate control of the subject or a prompt resolution of the situation.
- (o) Whether the conduct of the individual being confronted no longer reasonably appears to pose an imminent threat to the officer or others.
- (p) Prior contacts with the subject or awareness of any propensity for violence.
- (q) Any other exigent circumstances.

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Imminent does not mean immediate or instantaneous. An imminent danger may exist even if the suspect is not at that very moment pointing a weapon at someone. For example, an imminent danger may exist if an officer reasonably believes any of the following:

1. The person has a weapon or is attempting to access one and it is reasonable to believe the person intends to use it against the officer or another.
2. The person is capable of causing serious bodily injury or death without a weapon and it is reasonable to believe the person intends to do so.

Policy 466.7 Use of force – First Amendment Assembly

466.7 USE OF FORCE Use of force is governed by current department policy and applicable law

Individuals refusing to comply with lawful orders (e.g., nonviolent refusal to disperse) should be given a clear verbal warning and a reasonable opportunity to comply. If an individual refuses to comply with lawful orders, the Incident Commander shall evaluate the type of resistance and adopt a reasonable response in order to accomplish the law enforcement mission (such as dispersal or arrest of those acting in violation of the law). Control devices and TASER devices should be considered only when the participants' conduct reasonably appears to present the potential to harm officers, themselves or others, or will result in substantial property loss or damage.

Force or control devices, including oleoresin capsaicin (OC), should be directed toward individuals and not toward groups or crowds, unless specific individuals cannot reasonably be targeted due to extreme circumstances, such as a riotous crowd.

Any use of force by a member of this department shall be documented promptly, completely and accurately in an appropriate report. The type of report required may depend on the nature of the incident.

3. Our training and philosophy is geared toward using the lowest level of force in order to accomplish the task at hand. Officers are encouraged, during every encounter, to first attempt to resolve the situation using verbal de-escalation techniques when the situation allows, not just during use of force events. All patrol officers have completed a forty-hour course in crisis intervention (CIT) training except for the newer officers who will be scheduled for this training when it is re-scheduled.

4. To prohibit officers from using deadly force until all other options have been exhausted would leave the officers and the public in increased danger. If an officer sees someone engaging in deadly, life threatening behavior, the officer must be able to respond immediately to that threat level without running through the lower level techniques. For example, if we

were dealing with an active shooter situation at the school, it would be irresponsible and dangerous to expect officers to use verbal commands, control holds, Tasers, etc., before neutralizing the threat (i.e. using deadly force).

5. Verbal warnings when possible and/or feasible is reflected in several sections of current policy. Additionally, our annual training scenarios that involve use of force require that verbal commands and warnings be used.

6. Ban shooting at moving vehicles.

Policy 300.4.1 Shooting at or from moving vehicles

300.4.1 SHOOTING AT OR FROM MOVING VEHICLES Shots fired at or from a moving vehicle are rarely effective. Officers should move out of the path of an approaching vehicle instead of discharging their firearm at the vehicle or any of its occupants. An officer should only discharge a firearm at a moving vehicle or its occupants when the officer reasonably believes there are no other reasonable means available to avert the threat of the vehicle, or if deadly force other than the vehicle is directed at the officer or others.

Officers should not shoot at any part of a vehicle in an attempt to disable the vehicle.

A prohibition on shooting at or from a moving vehicle should not be put into place as there have been instances in which that was the only viable option for an officer to defend against a potentially deadly attack. This is an option that should only be used when it is the only one available to the officer to defend against a potentially deadly attack.

7. Require use of force continuum.

The force continuum is seen as being outdated. Oregon DPSST no longer trains use of force based on a continuum (discontinued in 2009) but instead trains to factors that are referenced in the U.S. Supreme court case of *Graham v. Conner*. The force continuum concept was seen as requiring an officer to go through lower level options which may not have been appropriate for the force being used against the officer or others. The concepts would suggest a stairstep approach to use of force in which each step would have to be taken before going to the next step. A stairstep approach does not accurately reflect the dynamic nature of force events.

Training now requires that Officers must consider if they are using the proper amount of force necessary to mitigate the threat or if there are less injurious options that would allow them to achieve the same result. This leads to a resolution with the least amount of force used which is consistent with the *Graham v. Conner* "objective reasonableness" standard and best practices.

8. Require comprehensive reporting.

Policy 300.5 Reporting the use of force

300.5 REPORTING THE USE OF FORCE Any use of force by a member of this department shall be documented promptly, completely and accurately in an appropriate report, depending on the nature of the incident. The officer should articulate the factors perceived and why he/she believed the use of force was reasonable under the circumstances.

To collect data for purposes of training, resource allocation, analysis and related purposes, the Department also requires the completion of additional report forms, as specified in department policy, procedure or law.

This has been a part of our policies and practices for several years. All uses of force are reviewed by the Lieutenant and I and are also reviewed in our management meetings. Deadly force would be reported to the FBI and the state via the District Attorney as outlined in SB 111 (Deadly Physical Force Plan).

SUMMARY:

As you can see, the majority of the policies that we currently have in place are equal to and/or in accordance with the recommendations with the exception of the use of force continuum. Oregon has been at the forefront of the most current best practices in training and we have subscribed to the philosophy of providing the very best training available to our officers. In addition to annual training, all officers are required to complete daily training bulletins that specifically address various aspects of our policies. This year, Officers have completed over 30 daily training bulletins that specifically deal with use of force. Our current policy manual will be updated in October to reflect the most recent police reform measures enacted in the legislative special sessions this year including those policies previously mentioned.

Since 2016, active participation with the Oregon Association Chief's of Police and the Oregon Accreditation Alliance has helped us to keep abreast of the most current trends and standards in maintaining our accreditation.

Working with Lexipol in providing up to date policies and daily training bulletins, the Umatilla Police Department takes great pride in knowing that we are in line with the best practices recognized nationally and in the state.

Report Criteria:
Detail report type printed

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
9							
9	A Plus Connectors	206264	Slip Hooks	08/18/20	7.66	45643	09/24/20
Total 9:					7.66		
55							
55	All American Heating and Coolin	13507	PD AC TROUBLESHOOT	08/18/20	2,805.00	45556	09/10/20
		13526	POLICE DEPT-MAINT.	08/18/20	356.00	45556	09/10/20
		13527	PD AC TROUBLESHOOT	08/18/20	295.00	45556	09/10/20
		13610	Compressor	08/25/20	935.00	45644	09/24/20
Total 55:					4,391.00		
63							
63	Alpine Alarm	MON0644	Service call on library panic button and security panel	06/24/20	90.00	45557	09/10/20
		MON0707	Fire Alarm & Security Alarm	07/24/20	250.00	45557	09/10/20
Total 63:					340.00		
102							
102	Aramark Uniform Services, Inc.	864584894	Mats and Towels	07/30/20	170.12	45559	09/10/20
		864603816	Mats & Towels	08/13/20	170.22	45559	09/10/20
		864622623	Police Mats	08/27/20	252.27	45559	09/10/20
		864622625	Shop Mats and Towels	08/27/20	170.22	45559	09/10/20
		864641651	Police Mats	09/10/20	252.27	45645	09/24/20
		864641653	Mats & Towels	09/10/20	170.22	45645	09/24/20
Total 102:					1,185.32		
114							
114	ARSL	57260	Membership	08/20/20	29.00	45561	09/10/20
Total 114:					29.00		
148							
148	Banner Bank Mastercard	2217SEPT20	TLO Transunion	08/24/20	50.00	45564	09/10/20
		2217SEPT20	NASRO Membership-Wilson	08/24/20	40.00	45564	09/10/20
		2217SEPT20	Ice Bags	08/24/20	24.99	45564	09/10/20
		2217SEPT20	Ice Machine Protection Plan	08/24/20	156.01	45564	09/10/20
		2217SEPT20	Ice Machine	08/24/20	869.99	45564	09/10/20
		2217SEPT20	Mic Mounts	08/24/20	53.94	45564	09/10/20
		2552SEPT20	Flyer COVID-Biz Oregon	08/24/20	2.99	45564	09/10/20
		2552SEPT20	Building Inspector Supplies	08/24/20	112.54	45564	09/10/20
		3132SEPT20	Oil Spill Containment	08/24/20	2,445.75	45564	09/10/20
		3132SEPT20	Auto Zone-Police	08/24/20	73.47	45564	09/10/20
		3132SEPT20	Auto Zone-Police Return	08/24/20	65.48-	45564	09/10/20

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
		3132SEPT20	Leon-Uniform Allowance	08/24/20	15.43	45564	09/10/20
		3132SEPT20	Leon-Uniform Allowance	08/24/20	15.43	45564	09/10/20
		3132SEPT20	Leon-Uniform Allowance	08/24/20	15.43	45564	09/10/20
		3132SEPT20	Leon-Uniform Allowance	08/24/20	15.44	45564	09/10/20
		3132SEPT20	Leon-Uniform Allowance	08/24/20	70.56	45564	09/10/20
		3132SEPT20	Leon-Uniform Allowance	08/24/20	70.55	45564	09/10/20
		3132SEPT20	Leon-Uniform Allowance	08/24/20	70.55	45564	09/10/20
		3132SEPT20	Leon-Uniform Allowance	08/24/20	70.56	45564	09/10/20
		3132SEPT20	Public Works-Drinks	08/24/20	13.67	45564	09/10/20
		3132SEPT20	Public Works-Drinks	08/24/20	13.67	45564	09/10/20
		3132SEPT20	Public Works-Drinks	08/24/20	13.66	45564	09/10/20
		3132SEPT20	Public Works-drinks	08/24/20	13.66	45564	09/10/20
		5571SEPT20	lcc residential building inspections code book	08/24/20	35.95	45564	09/10/20
		5571SEPT20	ADOBE Software-Jacob	08/24/20	155.88	45564	09/10/20
		5571SEPT20	Recording Deed for Powerline Rd. Relinquishment Deed	08/24/20	106.75	45564	09/10/20
		5571SEPT20	Service Fee for Relinquishment Fee for Lind Road	08/24/20	2.66	45564	09/10/20
		5919AUG202	Adobe Renewal	08/24/20	119.88	45564	09/10/20
		5919AUG202	Interview Lunch WW	08/24/20	67.00	45564	09/10/20
		5919AUG202	Indeed Job Postings	08/24/20	346.99	45564	09/10/20
		5919AUG202	Training Lunch	08/24/20	41.15	45564	09/10/20
		5919AUG202	SMARSH Archiving Subscription	08/24/20	135.00	45564	09/10/20
		5919AUG202	Postage Machine Ink	08/24/20	279.46	45564	09/10/20
		5919AUG202	GFOA Training	08/24/20	135.00	45564	09/10/20
		5919AUG202	ORPIN Annual Membership	08/24/20	900.00	45564	09/10/20
		5919AUG202	GFOA Training	08/24/20	85.00	45564	09/10/20
		6777AUG20	CTUIR Meeting	08/24/20	44.47	45564	09/10/20
		7017SEPT20	Blueprint Storage Roll Files -Scott	08/24/20	71.95	45564	09/10/20
		7017SEPT20	Blueprint Storage Role Files for Scott	08/24/20	71.95	45564	09/10/20
		7017SEPT20	Blueprint Storage Role Files for Scott	08/24/20	71.95	45564	09/10/20
		7017SEPT20	Blueprint Storage Role Files for Scott	08/24/20	71.94	45564	09/10/20
		7017SEPT20	Marina Supplies	08/24/20	314.91	45564	09/10/20
		7017SEPT20	Filter for Refrigerator	08/24/20	89.99	45564	09/10/20
		7017SEPT20	Marina Supplies	08/24/20	203.04	45564	09/10/20
		7017SEPT20	Marina Supplies	08/24/20	498.90	45564	09/10/20
		7017SEPT20	Postage Meter Ink	08/24/20	117.00	45564	09/10/20
		7017SEPT20	Flags for Marina	08/24/20	495.26	45564	09/10/20
		7017SEPT20	OAW-Horn	08/24/20	325.00	45564	09/10/20
		7017SEPT20	OAW-Coleman, Dyer	08/24/20	650.00	45564	09/10/20
		7017SEPT20	Thalia's Office Chair	08/24/20	64.99	45564	09/10/20
		7017SEPT20	Thalia's Office Chair	08/24/20	32.50	45564	09/10/20
		7017SEPT20	Thalia's Office Chair	08/24/20	32.50	45564	09/10/20
		7017SEPT20	Marina Supplies	08/24/20	57.80	45564	09/10/20
		7017SEPT20	Marina Supplies	08/24/20	27.99	45564	09/10/20

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
		8328SEPTE	Zoom License	08/24/20	29.98	45564	09/10/20
		8328SEPTE	Amazon-Headset	08/24/20	44.99	45564	09/10/20
		8328SEPTE	Amazon-HDMI Cables	08/24/20	80.72	45564	09/10/20
		8328SEPTE	Amazon-Backpack for Jackie	08/24/20	34.99	45564	09/10/20
		8328SEPTE	Backpack for Jackie	08/24/20	34.99	45564	09/10/20
		8328SEPTE	Adobe License	08/24/20	14.99	45564	09/10/20
		8328SEPTE	Amazon-Privacy Screens for Computers	08/24/20	173.96	45564	09/10/20
		8328SEPTE	Adobe License	08/24/20	14.99	45564	09/10/20
		8328SEPTE	Amazon-Backpack for Jackie	08/24/20	15.01	45564	09/10/20
		8328SEPTE	Amazon-backpack for Jackie	08/24/20	15.00	45564	09/10/20
		8336SEPT20	Amazon-Leatherman & Belt Liner	08/24/20	105.48	45646	09/24/20
		8336SEPT20	Copy Paper & Chargers	08/24/20	81.89	45646	09/24/20
		8336SEPT20	Galls-Mag Pouch	08/24/20	48.19	45646	09/24/20
		8336SEPT20	Amazon-Duty Belt	08/24/20	62.49	45646	09/24/20
		8336SEPT20	Amazon-Belt Liner	08/24/20	19.39	45646	09/24/20
		8336SEPT20	Wireless Pro-Phone Magnets	08/24/20	49.90	45646	09/24/20
		8336SEPT20	Amazon-Ink	08/24/20	57.99	45646	09/24/20
		8336SEPT20	Amazon-Patrol Duty Bag	08/24/20	39.99	45646	09/24/20
		8336SEPT20	Amazon-Duty Flashlight	08/24/20	224.20	45646	09/24/20
		8336SEPT20	Galls-Reserve Gear	08/24/20	103.41	45646	09/24/20
		8336SEPT20	Amazon-File Folders, Markers, Misc,	08/24/20	44.78	45646	09/24/20
		8336SEPT20	Amazon-Patrol Gloves	08/24/20	59.92	45646	09/24/20
		8336SEPT20	Amazon-Batteries Evidence Room	08/24/20	4.56	45646	09/24/20
		8336SEPT20	Amazon-Flashdrives	08/24/20	87.47	45646	09/24/20
		8336SEPT20	Credit-Amazon	08/24/20	15.53-	45646	09/24/20
		8336SEPT20	Credit-Amazon	08/24/20	34.99-	45646	09/24/20
		Total 148:				11,214.43	
155							
155	Barnett & Moro, P.C.	8635	Annual Audit	08/31/20	13,000.00	45647	09/24/20
		Total 155:				13,000.00	
320							
320	Canon Solutions America, Inc	4033776930	COPIER MAINTENANCE	08/24/20	44.94	45567	09/10/20
		4033819733	COPIER MAINTENANCE	08/29/20	132.80	45648	09/24/20
		Total 320:				177.74	
351							
351	Cascade Natural Gas Corp.	1092SEPT20	Natural Gas	08/25/20	3.71	45568	09/10/20
		1092SEPT20	Natural Gas	08/25/20	3.72	45568	09/10/20
		1092SEPT20	Natural Gas	08/25/20	3.71	45568	09/10/20
		3033SEPT20	Natural Gas	08/25/20	10.49	45568	09/10/20
		7846SEPT20	Natural Gas	08/25/20	10.49	45568	09/10/20

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
		7851SEPT20	Natural Gas	08/25/20	10.49	45568	09/10/20
		8476SEPT20	Natural Gas	08/25/20	23.49	45568	09/10/20
Total 351:					66.10		
362							
362	Center Point Large Print	1787466	Large Print Books for Library	09/01/20	140.22	45650	09/24/20
Total 362:					140.22		
367							
367	CenturyLink	678BSEPT20	Police Dept Phones	08/25/20	93.23	45569	09/10/20
Total 367:					93.23		
391							
391	CI INFORMATION MANAGMEN	0105037	SHRED SERVICES POLICE DEPT	08/31/20	45.91	45651	09/24/20
		0105038	SHRED SERVICES CITY HALL	08/31/20	45.91	45651	09/24/20
Total 391:					91.82		
427							
427	Columbia Harvest Foods	01-1222883	Water and Gatorade for Shop	07/02/20	44.38	45572	09/10/20
		02-1650461	lab supplies	07/15/20	4.76	45572	09/10/20
		02-1655366	Drinks for Public Works	07/21/20	9.83	45572	09/10/20
		02-1655366	Drinks for Public Works	07/21/20	9.83	45572	09/10/20
		02-1655366	Drinks for Pubic Works	07/21/20	9.83	45572	09/10/20
		02-1655366	Drinks for Pubic Works	07/21/20	9.83	45572	09/10/20
		02-1662738	Drinks for Pubic Works	07/31/20	5.29	45572	09/10/20
		02-1662738	Drinks for Pubic Works	07/31/20	5.29	45572	09/10/20
		02-1662738	Drinks for Pubic Works	07/31/20	5.29	45572	09/10/20
		02-1662738	Drinks for Pubic Works	07/31/20	5.28	45572	09/10/20
		02-1667184	Public Works Drinks	08/05/20	15.57	45572	09/10/20
		02-1667184	Public Works Drinks	08/05/20	15.57	45572	09/10/20
		02-1667184	Public Works Drinks	08/05/20	15.56	45572	09/10/20
		02-1667184	Public Works Drinks	08/05/20	15.57	45572	09/10/20
		02-1675400	Ice for Diversion Structure	08/17/20	8.97	45653	09/24/20
		02-1675933	Ice for Diversion Structure	08/18/20	35.88	45653	09/24/20
		02-1675933	Drinks for Pubic Works	08/18/20	8.39	45653	09/24/20
		02-1675933	Drinks for Pubic Works	08/18/20	8.39	45653	09/24/20
		02-1675933	Drinks for Pubic Works	08/18/20	8.39	45653	09/24/20
		02-1675933	Drinks for Pubic Works	08/18/20	8.38	45653	09/24/20
		02-1680058	Ice for Diversion Structure	08/24/20	29.90	45653	09/24/20
		03-1132665	Council Meeting	07/07/20	32.93	45572	09/10/20
		03-1146336	Public Works Drinks	07/27/20	15.03	45572	09/10/20
		03-1146336	Public Works Drinks	07/27/20	15.04	45572	09/10/20
		03-1146336	Public Works Drinks	07/27/20	15.03	45572	09/10/20
		03-1146336	Public Works Drinks	07/27/20	15.03	45572	09/10/20
		03-1148395	Drinks for Public Works	07/30/20	18.27	45572	09/10/20

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
		03-1148395	Drinks for Pubic Works	07/30/20	18.27	45572	09/10/20
		03-1148395	Drinks for Pubic Works	07/30/20	18.27	45572	09/10/20
		03-1148395	Drinks for Pubic Works	07/30/20	18.27	45572	09/10/20
		03-1159930	Drinks for Public Works	08/17/20	14.44	45653	09/24/20
		03-1159930	Drinks for Pubic Works	08/17/20	14.44	45653	09/24/20
		03-1159930	Drinks for Pubic Works	08/17/20	14.43	45653	09/24/20
		03-1159930	Drinks for Pubic Works	08/17/20	14.43	45653	09/24/20
		03-1161444	Drinks for Pubic Works	08/19/20	18.87	45653	09/24/20
		03-1161444	Drinks for Pubic Works	08/19/20	18.87	45653	09/24/20
		03-1161444	Drinks for Pubic Works	08/19/20	18.86	45653	09/24/20
		03-1161444	Drinks for Pubic Works	08/19/20	18.87	45653	09/24/20
		04-1165395	lab supplies	07/15/20	15.79	45572	09/10/20
		25-1659784	Supplies for WWTP	07/27/20	17.98	45572	09/10/20
	Total 427:				613.30		
435							
435	Commercial Tire	15-287221	Tires	08/05/20	31.90	45573	09/10/20
		258303	WWTP	08/15/20	155.99	45573	09/10/20
		258692	Oil Change, snow tire change over, rear brakes	08/25/20	1,375.19	45573	09/10/20
		258848	Tires Alignment	08/28/20	89.95	45573	09/10/20
	Total 435:				1,653.03		
484							
484	Crown Paper & Janitorial	287378	Marina - Janitorial Supplies	08/11/20	28.95	45575	09/10/20
	Total 484:				28.95		
487							
487	Crystal Clear Ice, LLC	21-004801	Ice for Marina Resale	08/19/20	78.75	45576	09/10/20
		23-002984	Ice for Marina Resale	08/15/20	105.00	45576	09/10/20
	Total 487:				183.75		
488							
488	Crystal Springs	9262940081	Water for Police Department	08/19/20	37.25	45577	09/10/20
		9262940091	Water for Police Department	09/16/20	37.25	45656	09/24/20
	Total 488:				74.50		
550							
550	DEQ - Dept. of Environmental Q	DYER-W.W.	Certificate Renewal	09/01/20	160.00	45705	09/24/20
		LIND RD 120	1200-C Permit Application Lind Rd Project	09/17/20	1,520.00	45642	09/22/20
		WQ21DOM-0	Annual Compliance Fee	09/11/20	4,156.00	45657	09/24/20
	Total 550:				5,836.00		

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
607							
607	Ducote Consulting	1479	Umatilla: Power City Funding	08/31/20	1,750.00	45578	09/10/20
		1493	Grant Writing TA and CWSRF	08/31/20	127.50	45578	09/10/20
		1493	Grant Writing TA and CWSRF	08/31/20	127.50	45578	09/10/20
Total 607:					2,005.00		
609							
609	Duke's Auto Plus	13137	Oil Change	09/21/20	75.00	45658	09/24/20
Total 609:					75.00		
628							
628	East Oregonian	83161	Planning Commission Notice	08/19/20	200.30	45659	09/24/20
Total 628:					200.30		
635							
635	Eastern Oregon Telecom, LLC	8743SEPT20	Marina Internet	09/01/20	373.67	45579	09/10/20
		8743SEPT20	Internet	09/01/20	48.36	45579	09/10/20
		8743SEPT20	Shop Internet	09/01/20	311.12	45579	09/10/20
		8743SEPT20	WWTP Internet	09/01/20	380.06	45579	09/10/20
		8743SEPT20	City Hall Internet	09/01/20	145.07	45579	09/10/20
		8743SEPT20	Library Internet	09/01/20	198.69	45579	09/10/20
		8743SEPT20	Police Dept. Internet	09/01/20	274.34	45579	09/10/20
Total 635:					1,731.31		
709							
709	Farm City Fence LLC	1414	Temp panel for the fishing shack	08/25/20	200.00	45580	09/10/20
Total 709:					200.00		
720							
720	FERGUSON WATERWORKS #3	906102	Water Dept. Supplies	08/11/20	6,896.64	45582	09/10/20
Total 720:					6,896.64		
854							
854	Gordon's Electric Inc.	J000422	Library Electrical	08/24/20	2,183.34	45661	09/24/20
		W13959	Kiwanis Park	08/18/20	1,615.42	45584	09/10/20
		W13960	Maint. Police Dept.	08/18/20	152.50	45584	09/10/20
		W14065	Port well-Chlorine breaker	09/03/20	712.90	45661	09/24/20
		W14105	Port well	09/11/20	3,327.62	45661	09/24/20
Total 854:					7,991.78		
856							
856	Gotcha Covered	137734	Cleaning Services	09/01/20	443.84	45585	09/10/20

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
		137734	Cleaning Services	09/01/20	383.98	45585	09/10/20
		137734	Cleaning Services	09/01/20	383.98	45585	09/10/20
		137734	Cleaning Services	09/01/20	248.20	45585	09/10/20
Total 856:					1,460.00		
864							
864	Granite Construction Company	1874150	Paving & Supplies-Sunset Parkinglot	09/01/20	1,195.73	45662	09/24/20
		1874151	Paving & Supplies	09/02/20	926.65	45662	09/24/20
		1879578	Paving & Supplies-WWTP	09/11/20	640.97	45662	09/24/20
		60023982	Paving & Supplies-Asphalt repair at Kiwanis BBall Court	08/13/20	171.20	45586	09/10/20
		63017926	Paving & Supplies-Sunset Parkinglot	08/14/20	134.84	45586	09/10/20
		63017933	Paving & Supplies-Sunset Parkinglot	08/14/20	133.67	45586	09/10/20
		63017972	Paving & Supplies-Sunset Parkinglot	08/17/20	109.30	45586	09/10/20
		63017978	Paving & Supplies-Sunset Parkinglot	09/17/20	120.61	45586	09/10/20
		63017986	Paving & Supplies-Sunset Parkinglot	08/17/20	126.26	45586	09/10/20
		63017990	Paving & Supplies	08/17/20	123.05	45586	09/10/20
Total 864:					3,682.28		
905							
905	H.D. Fowler Company	I5559104	Parks Supplies	08/18/20	172.10	45587	09/10/20
		I5561017	Meter box and covers	08/20/20	314.73	45587	09/10/20
		I5568336	Water Dept Supplies Meters etc	08/27/20	354.81	45587	09/10/20
		I5575651	Fire Hydrants for 6th Street	09/03/20	7,007.16	45664	09/24/20
Total 905:					7,848.80		
960							
960	Heller & Sons Dist., Inc.	110240	Gas for Public Works Vehicles	09/10/20	212.44	45665	09/24/20
		110240	Gas for Public Works Vehicles	09/10/20	346.77	45665	09/24/20
		110240	Gas for Public Works Vehicles	09/10/20	137.46	45665	09/24/20
		110240	Gas for Public Works Vehicles	09/10/20	344.68	45665	09/24/20
		110827	Marina Fuel	08/04/20	572.88	45665	09/24/20
		110828	Fuel for Resale-Marina	08/06/20	5,243.12	45665	09/24/20
		16880SEPT2	Police Dept Fuel	09/01/20	2,225.19	45665	09/24/20
		30282	Gas for Public Works Vehicles	08/31/20	380.09	45665	09/24/20
		30282	Gas for Public Works Vehicles	08/31/20	620.45	45665	09/24/20
		30282	Gas for Public Works Vehicles	08/31/20	245.94	45665	09/24/20

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
		30282	Gas for Public Works Vehicles	08/31/20	616.73	45665	09/24/20
		4211	Gas for Public Works Vehicles	08/27/20	3.75	45665	09/24/20
		4211	Gas for Public Works Vehicles	08/27/20	6.13	45665	09/24/20
		4211	Gas for Public Works Vehicles	08/27/20	2.43	45665	09/24/20
		4211	Gas for Public Works Vehicles	08/27/20	6.09	45665	09/24/20
Total 960:					10,964.15		
966							
966	Hermiston Auto Parts, Inc.	604431	skid Steer	08/11/20	17.98	45588	09/10/20
		604600	Gloves for WWTP lab	08/14/20	43.48	45588	09/10/20
		605102	Vehicle Maintenance	08/26/20	1.96	45588	09/10/20
		605102	Vehicle Maintenance	08/26/20	3.43	45588	09/10/20
		605102	Vehicle Maintenance	08/26/20	9.80	45588	09/10/20
		605102	Vehicle Maintenance	08/26/20	3.67	45588	09/10/20
		605102	Vehicle Maintenance	08/26/20	5.63	45588	09/10/20
		605164	Vehicle Maintenance	08/28/20	2.94	45588	09/10/20
		605164	Vehicle Maintenance	08/28/20	5.14	45588	09/10/20
		605164	Vehicle Maintenance	08/28/20	14.69	45588	09/10/20
		605164	Vehicle Maintenance	08/28/20	5.51	45588	09/10/20
		605164	Vehicle Maintenance	08/28/20	8.45	45588	09/10/20
		605530	Water supplies	09/08/20	13.99	45666	09/24/20
		605631	Air Filter	09/10/20	221.04	45666	09/24/20
		605632	Hub Plug	09/10/20	9.19	45666	09/24/20
		605652	Power Service-Diesel	09/10/20	19.99	45666	09/24/20
		605699	Water Dept. Supplies	09/11/20	48.53	45666	09/24/20
		836710	Abs Sensor W/ Harness	09/01/20	31.61	45588	09/10/20
Total 966:					467.03		
994							
994	High Performance Signs	24629	Code Enforcement Vehicle Decal	09/17/20	375.00	45667	09/24/20
Total 994:					375.00		
1012							
1012	Home Depot Credit Services	4622358	Sprinkler Repair	08/11/20	112.89	45590	09/10/20
		9042234	Marina Dock Repair	07/27/20	138.30	45590	09/10/20
		942993	Marina Painting Supplies	08/06/20	25.34	45590	09/10/20
Total 1012:					276.53		
1053							
1053	Ince, Melissa	09082020	Reimbursal - Stockdale Memorial Flowers	09/08/20	151.21	45591	09/10/20
Total 1053:					151.21		

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
1060							
1060	Ingram	47741807	Library Books	08/18/20	17.39	45592	09/10/20
		47741808	Library Books	08/18/20	16.17	45592	09/10/20
		47797187	Library Books	08/20/20	29.63	45592	09/10/20
		47912765	Library Books	08/25/20	17.37	45592	09/10/20
		47912766	Library Books	08/25/20	16.80	45592	09/10/20
		48090238	Library Books	09/01/20	16.80	45668	09/24/20
		48090239	Library Books	09/01/20	9.75	45668	09/24/20
		48090240	Library Books	09/01/20	17.39	45668	09/24/20
		48253897	Library Books	09/09/20	16.20	45668	09/24/20
		48253898	Library Books	09/09/20	32.99	45668	09/24/20
		48253899	Library Books	09/09/20	18.00	45668	09/24/20
		48253900	Library Books	09/09/20	17.39	45668	09/24/20
		48305194	Library Books	09/11/20	70.13	45668	09/24/20
		48373104	Library Books	09/15/20	21.60	45668	09/24/20
		48373105	Library Books	09/15/20	43.79	45668	09/24/20
		48373106	Library Books	09/15/20	35.38	45668	09/24/20
Total 1060:					396.78		
1068							
1068	Intermountain ESD	525P020309	Maps-Marina	08/28/20	577.83	45593	09/10/20
		598T068723	Covid-19 IT purchase	08/26/20	1,237.62	45593	09/10/20
		598T068731	Covid 19-IT Purchase	08/27/20	278.72	45593	09/10/20
		598T068809	Surface Docks-COVID	08/31/20	1,933.14	45593	09/10/20
		598T068814	Opti-Plex 7080-CDD New Hire	08/31/20	929.62	45593	09/10/20
		598T068847	CDD Newhire-COVID	08/23/20	1,322.97	45593	09/10/20
		598T068985	Microsoft Surface Go-Planning Commission	09/09/20	3,058.93	45669	09/24/20
		598T068998	Case for Surface Pro	09/09/20	51.19	45669	09/24/20
		698T068732	Planning Commission-Go Type Cover	08/26/20	762.30	45593	09/10/20
Total 1068:					10,152.32		
1089							
1089	J U B Engineers, Inc.	136631	Lind Road Improvements	09/08/20	9,840.43	45594	09/10/20
Total 1089:					9,840.43		
1108							
1108	JESSE RODRIGUEZ CONSTR	FINAL LEE R	Final Less Retainage	09/01/20	9,177.00	45596	09/10/20
		RETAINAGE.	Retainage Release	09/21/20	124,144.52	45670	09/24/20
Total 1108:					133,321.52		
1112							
1112	Jimmy's Johns Portable Toilets L	12255	Marina & RV Park - 2 Units	09/01/20	185.00	45671	09/24/20
Total 1112:					185.00		

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
1116							
1116	John Baxter	101	Property Clean Up 206 Yakima Street	09/15/20	135.00	45672	09/24/20
Total 1116:					135.00		
1142							
1142	Jordan Ramis PC	171117	UBG Expansion	08/26/20	525.00	45598	09/10/20
Total 1142:					525.00		
1187							
1187	Kids Reference Co.	KRC06-9140	Books for Library	06/17/20	67.95	45673	09/24/20
Total 1187:					67.95		
1189							
1189	KIE Supply Corp	2029595	Irrigation repair at Sunset	08/17/20	112.44	45599	09/10/20
		2030354	Sprinkler Parts	08/28/20	78.79	45674	09/24/20
		2030421	Hunter Battery Op Controller	08/31/20	185.37	45674	09/24/20
		2030568	Supplies	09/02/20	11.10	45674	09/24/20
		2030844	Water Supplies	09/09/20	36.79	45674	09/24/20
		2031100	Water Department	09/14/20	29.48	45674	09/24/20
		2031105	Sprinkler Parts	09/14/20	3.96	45674	09/24/20
		2031106	Water Department	09/14/20	10.03	45674	09/24/20
		2031153	Sprinkler Parts	09/15/20	46.72	45674	09/24/20
		2031178	Sprinkler Parts-Marina	09/15/20	10.26	45674	09/24/20
		2031178-01	Sprinkler Parts	09/15/20	191.53	45674	09/24/20
Total 1189:					716.47		
1197							
1197	Knerr Construction, Inc.	20-97-1	Install doors for Marina Bathrooms	08/25/20	3,308.00	45600	09/10/20
Total 1197:					3,308.00		
1211							
1211	Krogh, Theresa	AUGUST202	Weddings	09/01/20	100.00	45601	09/10/20
Total 1211:					100.00		
1219							
1219	Kuhn Law Offices	11429-27	Legal Services - General	05/06/20	70.00	45068	05/21/20
		11429-27	Legal Services - General	05/06/20	805.00	45675	09/24/20
		11429-28	Legal Services - Jesse Rodriguez	05/06/20	402.50	45068	05/21/20
		11429-28	Legal Services - Corps Lease	05/06/20	1,032.50	45675	09/24/20
		11429-29	Legal Services-Boundry Dispute	09/04/20	60.00	45675	09/24/20
		11429-31	Legal Services -Lind Rd.	09/04/20	245.00	45675	09/24/20

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total 1219:					2,615.00		
1221							
1221	Kuo Testing Labs, Inc.	20H0094	TRCI Lab Tests TBR	08/10/20	85.10	45602	09/10/20
		20H0096	Diversion-Canal Grab	08/10/20	153.85	45602	09/10/20
		20H0376	TRCI Lab Tests TBR	08/31/20	85.10	45676	09/24/20
		20H0379	TRCI Lab Tests TBR	08/31/20	85.10	45676	09/24/20
		20H0391	TRCI Lab Tests TBR	08/31/20	85.10	45676	09/24/20
		20H0394	Diversion-Canal Grab	08/31/20	135.15	45676	09/24/20
		20I0114	TRCI Lab Tests TBR	09/09/20	85.10	45676	09/24/20
Total 1221:					714.50		
1226							
1226	L.N. Curtis and Sons	INV415068	Pink Patch Shirts	08/19/20	122.00	45677	09/24/20
		INV415250	PD Uniform	08/19/20	112.25	45677	09/24/20
		INV415415	Pink Patch Shirts	08/20/20	511.00	45677	09/24/20
		INV415525	Uniform	08/20/20	36.50	45677	09/24/20
		INV415883	PD Uniform	08/21/20	213.60	45677	09/24/20
		INV415898	PD Uniform	08/21/20	306.75	45677	09/24/20
Total 1226:					1,302.10		
1250							
1250	League of Oregon Cities	8481	LOC 95th Annual Conference-Stockdale	07/15/20	110.00	45679	09/24/20
		8482	LOC 95th Annual Conference-Melissa Ince	07/15/20	85.00	45679	09/24/20
Total 1250:					195.00		
1268							
1268	Lexipol LLC	INV5699	Law Enf Policy Manual Updates	09/01/20	4,512.00	45680	09/24/20
Total 1268:					4,512.00		
1418							
1418	Mechanix, Inc.	962	Moving Water Meters on 6th St.	09/14/20	600.00	45682	09/24/20
Total 1418:					600.00		
1494							
1494	Moore, Mark	08.15.2020	Moorage Refund-4.5 months	08/15/20	453.75	45605	09/10/20
		08.15.2020	Dry Storage-4.5 Months	08/15/20	123.75	45605	09/10/20
		08.15.2020	Key Deposit Refund	08/15/20	20.00	45605	09/10/20
Total 1494:					597.50		
1509							
1509	MPH Industries	6012245	Radar Unit Police Dept.	08/31/20	1,256.75	45683	09/24/20

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
		6012245	Radar Unit Police Dept.	08/31/20	1,256.75	45683	09/24/20
		6012245	Radar Unit Police Dept.	08/31/20	1,256.70	45683	09/24/20
	Total 1509:				3,770.20		
1561							
1561	Norco Inc.	30098429	Cylinder Rental	08/31/20	44.33	45607	09/10/20
		30098429	Cylinder Rental	08/31/20	44.33	45607	09/10/20
		C0353	Water Dept. Supplies	08/05/20	67.31	45607	09/10/20
	Total 1561:				155.97		
1580							
1580	NW Farm Supply Inc.	A226632	Gloves	09/15/20	31.98	45684	09/24/20
		B220448	Grass seed and work gloves for Kiwanis	08/13/20	161.53	45608	09/10/20
	Total 1580:				193.51		
1631							
1631	Oregon Corrections Enterprises	0142144-IN	Furniture	08/31/20	557.00	45609	09/10/20
		0142145-IN	Furniture	08/31/20	1,845.00	45609	09/10/20
	Total 1631:				2,402.00		
1636							
1636	Oregon Dept of Revenue	SEPT2020	State Court Assessments	09/01/20	24,240.80	45610	09/10/20
	Total 1636:				24,240.80		
1645							
1645	Oregon Municipal Judges Assn.	2020ANNUA	Annual Dues Judge Krogh - 2020	09/01/20	200.00	45611	09/10/20
	Total 1645:				200.00		
1676							
1676	OXARC Inc.	31059146	Chlorine Cylinders	09/09/20	480.00	45685	09/24/20
		31059147	Chlorine Cylinders	09/09/20	455.00	45685	09/24/20
		31059148	Chlorine Cylinders	09/02/20	910.00	45685	09/24/20
		31059149	Chlorine Cylinders	09/02/20	910.00	45685	09/24/20
	Total 1676:				2,755.00		
1684							
1684	Pacific Power	0010.09.202	820 6th St.	08/31/20	65.19	45686	09/24/20
		0013.09.202	Highway 395 & 730 Interti Well	09/14/20	4,717.66	45686	09/24/20
		0021SEPT20	Disposal Plant	08/25/20	8,234.33	45612	09/10/20
		0039SEPT20	McFarland Well	08/25/20	2,731.68	45612	09/10/20
		0054SEPT20	City Pk Rest Room	08/21/20	209.58	45612	09/10/20
		0062.09.202	Shop Complex	09/14/20	26.79	45686	09/24/20
		0070.09.202	8th & FSE Corner	09/14/20	51.96	45686	09/24/20

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
		10145747	Office Supplies	09/02/20	22.26	45689	09/24/20
		10145747	Office Supplies	09/02/20	14.88	45689	09/24/20
		10145747	Office Supplies	09/02/20	2.17	45689	09/24/20
		10148372	Office Supplies	09/02/20	111.43	45689	09/24/20
		10148372	Office Supplies	09/02/20	22.14	45689	09/24/20
		10148372	Office Supplies	09/02/20	44.64	45689	09/24/20
		10148372	Office Supplies	09/02/20	66.78	45689	09/24/20
		10148372	Office Supplies	09/02/20	66.78	45689	09/24/20
		10148372	Office Supplies	09/02/20	44.64	45689	09/24/20
		10148372	Office Supplies	09/02/20	6.55	45689	09/24/20
		10349304	Office Supplies	09/10/20	49.07	45689	09/24/20
		10349304	Office Supplies	09/10/20	9.75	45689	09/24/20
		10349304	Office Supplies	09/10/20	19.66	45689	09/24/20
		10349304	Office Supplies	09/10/20	29.41	45689	09/24/20
		10349304	Office Supplies	09/10/20	29.41	45689	09/24/20
		10349304	Office Supplies	09/10/20	19.66	45689	09/24/20
		10349304	Office Supplies	09/10/20	2.87	45689	09/24/20
		10440734	Office Supplies	09/14/20	7.15	45689	09/24/20
		10440734	Office Supplies	09/14/20	1.42	45689	09/24/20
		10440734	Office Supplies	09/14/20	2.86	45689	09/24/20
		10440734	Office Supplies	09/14/20	4.29	45689	09/24/20
		10440734	Office Supplies	09/14/20	4.29	45689	09/24/20
		10440734	Office Supplies	09/14/20	2.86	45689	09/24/20
		10440734	Office Supplies	09/14/20	.42	45689	09/24/20
		10584818	Office Supplies	09/17/20	16.88	45689	09/24/20
		10584818	Office Supplies	09/17/20	3.35	45689	09/24/20
		10584818	Office Supplies	09/17/20	6.76	45689	09/24/20
		10584818	Office Supplies	09/17/20	10.11	45689	09/24/20
		10584818	Office Supplies	09/17/20	10.11	45689	09/24/20
		10584818	Office Supplies	09/17/20	6.76	45689	09/24/20
		10584818	Office Supplies	09/17/20	1.00	45689	09/24/20
		10585018	Office Supplies	09/17/20	4.18	45689	09/24/20
		10585018	Office Supplies	09/17/20	.83	45689	09/24/20
		10585018	Office Supplies	09/17/20	1.68	45689	09/24/20
		10585018	Office Supplies	09/17/20	2.51	45689	09/24/20
		10585018	Office Supplies	09/17/20	2.51	45689	09/24/20
		10585018	Office Supplies	09/17/20	1.68	45689	09/24/20
		10585018	Office Supplies	09/17/20	.23	45689	09/24/20
		9697909	Marina Supplies	08/18/20	21.44	45615	09/10/20
		9947822	Office Supplies	08/26/20	141.99	45689	09/24/20
		9947822	Office Supplies	08/26/20	28.21	45689	09/24/20
		9947822	Office Supplies	08/26/20	56.89	45689	09/24/20
		9947822	Office Supplies	08/26/20	85.10	45689	09/24/20
		9947822	Office Supplies	08/26/20	85.10	45689	09/24/20
		9947822	Office Supplies	08/26/20	56.89	45689	09/24/20
		9947822	Office Supplies	08/26/20	8.32	45689	09/24/20
		9947874	Office Supplies	08/26/20	3.68	45615	09/10/20
		9947874	Office Supplies	08/26/20	.73	45615	09/10/20
		9947874	Office Supplies	08/26/20	1.47	45615	09/10/20
		9947874	Office Supplies	08/26/20	2.21	45615	09/10/20
		9947874	Office Supplies	08/26/20	2.21	45615	09/10/20
		9947874	Office Supplies	08/26/20	1.47	45615	09/10/20
		9947874	Office Supplies	08/26/20	.22	45615	09/10/20

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total 1818:					1,746.50		
1846							
1846	RDO Equipment Co.	P0423165	John Deere Mower Parts	09/09/20	360.98	45690	09/24/20
Total 1846:					360.98		
1849							
1849	Recorded Books, LLC	76691066	Books on Tape for Library	08/12/20	157.41	45616	09/10/20
		76696419	Books on Tape for Library	08/21/20	152.99	45616	09/10/20
Total 1849:					310.40		
1943							
1943	Sanitary Disposal, Inc.	AUGUST20	Refuse Collection	08/30/20	70,183.63	45618	09/10/20
		AUGUST20	City Clean Up Project	08/30/20	1,888.24	45618	09/10/20
		AUGUST20	Refuse Collection	08/30/20	11,531.50-	45618	09/10/20
		JULY20	Refuse Collection	08/01/20	82,332.52	45618	09/10/20
		JULY20	Marina Refuse	08/01/20	850.72	45618	09/10/20
		JULY20	City Clean Up Project	08/01/20	3,352.45	45618	09/10/20
		JULY20	Refuse Collection	08/01/20	13,845.71-	45618	09/10/20
Total 1943:					133,230.35		
1944							
1944	Sanitary Disposal, Transfer St	662511	CITY CLEAN UP	07/07/20	4.58	45691	09/24/20
Total 1944:					4.58		
1977							
1977	Seder Architecture + Urban Des,	13	Umatilla Business Center	09/09/20	5,251.25	45620	09/10/20
		13	Business Center	09/09/20	5,251.25	45620	09/10/20
Total 1977:					10,502.50		
2059							
2059	Smitty's Ace Hardware	635507	Supplies	08/17/20	27.63	45623	09/10/20
		636250	Supplies	08/28/20	37.56	45623	09/10/20
		636251	Employee Clothing Allowance	08/28/20	19.99	45623	09/10/20
		636417	Graffiti Clean up	09/01/20	34.15	45623	09/10/20
		636628	Parks Supplies	09/03/20	43.28	45693	09/24/20
		636629	Park Supplies	09/03/20	17.18	45693	09/24/20
		636927	Police dept. supplies	09/09/20	68.15	45693	09/24/20
		636987	Supplies	09/10/20	17.56	45693	09/24/20
		636999	Code Enforcement Supplies	09/10/20	2.00	45693	09/24/20
		637075	Supplies	09/11/20	168.38	45693	09/24/20
		637076	Supplies	09/11/20	144.00	45693	09/24/20
		637490	Supplies	09/17/20	28.98	45693	09/24/20

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total 2059:					608.86		
2076							
2076	Specks Printing	8179	Court Envelopes	09/11/20	243.00	45694	09/24/20
		8186	Business Cards-Butler	09/18/20	65.00	45694	09/24/20
Total 2076:					308.00		
2138							
2138	SYNCHRONY BANK/AMAZON	3142SEPT20	Library	09/22/20	29.99	45696	09/24/20
		4596483769	Program Supplies	07/20/20	79.51	45624	09/10/20
Total 2138:					109.50		
2148							
2148	Talos Engineering, Inc.	1571	Golf Booster	08/25/20	3,619.38	45626	09/10/20
		1572	Integrating Amazon Lift Station	08/25/20	2,098.50	45626	09/10/20
		1573	Integrating Amazon Lift Station	08/25/20	2,696.05	45626	09/10/20
		1574	Integrating Amazon Lift Station	08/25/20	591.00	45626	09/10/20
		1575	Integrating Amazon Lift Station	08/25/20	3,079.00	45626	09/10/20
		1576	Integrating Amazon Lift Station	08/25/20	1,476.30	45626	09/10/20
Total 2148:					13,560.23		
2180							
2180	The Library Store, Inc.	460156	Bistro Chairs	08/07/20	213.40	45628	09/10/20
		461905	Chairs	08/17/20	161.06	45628	09/10/20
Total 2180:					374.46		
2185							
2185	The Police and Sheriffs Press	137059	Holoview Secure ID Cards-Marlow	08/20/20	17.55	45629	09/10/20
Total 2185:					17.55		
2227							
2227	Traffic Safety Supply Co.	INV030134	Street Signs	08/28/20	319.47	45698	09/24/20
Total 2227:					319.47		
2240							
2240	Tri-City Herald	07192020	Recruiting for Street Dept	07/19/20	625.12	45630	09/10/20
		I04716410-0	Invitation to Bid-Lind Rd.	08/05/20	371.90	45699	09/24/20
Total 2240:					997.02		

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
2273							
2273	Umatilla County Finance Dept	SEPTEMBE	County Assessment	09/01/20	3,060.70	45632	09/10/20
Total 2273:					3,060.70		
2277							
2277	Umatilla County Records	PARTITION	Register Survey	09/01/20	75.00	45633	09/10/20
		PARTITION	Recording Fees	09/01/20	120.00	45641	09/10/20
Total 2277:					195.00		
2281							
2281	Umatilla Elect. Coop. Assoc.	4907SEPT20	Lights for Waterfall	09/01/20	37.22	45700	09/24/20
		6190SEPT20	60 HP Sewer Pump	09/01/20	80.92	45700	09/24/20
		6190SEPT20	Street Lights	09/01/20	70.00	45700	09/24/20
		7216SEPT20	5 HP Sewer Pump	09/01/20	45.79	45700	09/24/20
		7216SEPT20	Street Lights	09/01/20	64.86	45700	09/24/20
Total 2281:					298.79		
2289							
2289	Umatilla Ready-Mix, Inc.	10954	Eco Blocks	08/10/20	900.00	45701	09/24/20
		10955	Eco Blocks	08/11/20	675.00	45701	09/24/20
		10959	Eco Blocks	08/17/20	465.00	45701	09/24/20
		10962	Eco Blocks	08/18/20	1,125.00	45701	09/24/20
		10964	Eco Blocks	08/19/20	1,200.00	45701	09/24/20
		10966	Eco Blocks	08/20/20	1,200.00	45701	09/24/20
		10972	Eco Blocks	08/31/20	900.00	45701	09/24/20
Total 2289:					6,465.00		
2295							
2295	Uni-Tech Communications Inc.	14064	phone support-Forwarding Calls to Cell Phones	08/25/20	130.50	45634	09/10/20
Total 2295:					130.50		
2299							
2299	UNITED RENTALS INC	158024403-0	Equipment Rental	08/19/20	80.58	45635	09/10/20
		184790351-0	Cemetery	08/13/20	587.64	45635	09/10/20
		184790351-0	Equipment Rental	08/18/20	302.94	45635	09/10/20
		184888287-0	Equipment Rental	08/18/20	841.36	45635	09/10/20
Total 2299:					1,812.52		
2307							
2307	UPS	0000084WV8	Fee on Postage for PD	09/01/20	19.71	45703	09/24/20
		84WV8340	Police Postage	08/22/20	18.11	45636	09/10/20
Total 2307:					37.82		
2314							
2314	USA Bluebook Inc.	318367	Public Works Equip	08/05/20	47.26-	45637	09/10/20

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
		331655	Water Department Supplies	08/18/20	174.87	45637	09/10/20
Total 2314:					127.61		
2337							
2337	Verizon Wireless	9860864899	Cell Phone Administrator	09/07/20	84.84	45638	09/10/20
		9861988885	Public Works Phones	09/02/20	171.50	45704	09/24/20
		9861988885	Public Works Phones	09/02/20	171.50	45704	09/24/20
		9861988885	Police Department Cell Phones	09/02/20	1,184.42	45704	09/24/20
Total 2337:					1,612.26		
2374							
2374	Watch Guard Video	ACCINV0026	Transmitter, Hi-Fi Microphone	09/12/20	705.00	45639	09/10/20
Total 2374:					705.00		
2541							
2541	FCS Group	3033-220080	Water Rates Study	08/21/20	535.37	45581	09/10/20
		3033-220080	Wastewater Rate Study	08/21/20	469.63	45581	09/10/20
		3033-220080	Construction Excise Tax	08/21/20	43.75	45581	09/10/20
Total 2541:					1,048.75		
2612							
2612	Hermiston Transportation	1206	Taxi Ticket Redemption	09/01/20	323.00	45589	09/10/20
Total 2612:					323.00		
2615							
2615	Shilhanek, Carol	SUMMER20	Tuition Reimbursement	09/01/20	350.00	45622	09/10/20
Total 2615:					350.00		
2647							
2647	Pinnock, David Wayne	121	Park Concessionaire Services	09/15/20	6,500.00	45687	09/24/20
Total 2647:					6,500.00		
2695							
2695	Umpqua Research Company	T002837	Coliforms	09/03/20	30.00	45702	09/24/20
		T002839	Coliforms	09/03/20	240.00	45702	09/24/20
Total 2695:					270.00		
2723							
2723	T Mobile	8369SEPT20	Library hotspots	08/21/20	123.64	45625	09/10/20

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total 2723:					123.64		
2747							
2747	Baker, Harry	FAULKNER2	David D. Faulkner Overpayment	09/01/20	50.00	45563	09/10/20
Total 2747:					50.00		
2750							
2750	T.M. Consulting	JULY/AUGU	Water Development	09/01/20	270.00	45697	09/24/20
		JULY/AUGU	Misc. Economic Development	09/01/20	180.00	45697	09/24/20
		JULY/AUGU	Grant Application	09/01/20	90.00	45697	09/24/20
Total 2750:					540.00		
2751							
2751	Carla McLane Consulting, LLC.	UMA-2020-0	Consulting Services	08/28/20	302.50	45649	09/24/20
Total 2751:					302.50		
2752							
2752	Pape Machinery	8231000	Cemetery	08/27/20	2,320.00	45613	09/10/20
Total 2752:					2,320.00		
2754							
2754	GreenPlay LLC	7068	Consulting Services-Master Park Plan	09/10/20	14,253.75	45663	09/24/20
Total 2754:					14,253.75		
2761							
2761	Margarito Corcuera	INV2020810	Overpayment for Business License	09/15/20	20.00	45681	09/24/20
Total 2761:					20.00		
2777							
2777	Law Offices of Peter D. Mohr	52	Water Rights	08/15/20	4,162.50	45603	09/10/20
		53	IWW Legal	08/15/20	1,875.00	45603	09/10/20
		54	UGB Expansion Legal	08/15/20	150.00	45603	09/10/20
		59	Legal Services	09/10/20	2,100.00	45678	09/24/20
		60	UGB Expansion Legal	09/10/20	225.00	45678	09/24/20
Total 2777:					8,512.50		
2801							
2801	Job Tumbler, LLC	2010-280	Job Posting-WWTP Supervisor	09/01/20	2,500.00	45597	09/10/20
Total 2801:					2,500.00		

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
2835							
2835	Collaborative Summer Library Pr	9782	Summer Reading Program	09/15/20	268.95	45652	09/24/20
Total 2835:					268.95		
2852							
2852	City of Umatilla	6002SEPT20	1810 Quincy Ave.	09/01/20	25.50	45570	09/10/20
Total 2852:					25.50		
2857							
2857	Jeffrey A. Voight JR	VOIGHT2013	Court Overpayment	09/01/20	200.00	45595	09/10/20
Total 2857:					200.00		
2858							
2858	Craig S. Upshaw	UPSHAW201	Craig S. Upshaw Overpayment	09/01/20	215.00	45574	09/10/20
Total 2858:					215.00		
2859							
2859	Anthony E. Potter	POTTER201	Overpayment-Anthony E Potter	09/01/20	50.00	45558	09/10/20
Total 2859:					50.00		
2860							
2860	Sergio Cruz Coronado	CRUZ-CORO	Sergio Cruz Coronado Overpayment	09/01/20	15.00	45621	09/10/20
Total 2860:					15.00		
2861							
2861	Sara Loverde	LOVERDE20	Sara Loverde Overpayment	09/01/20	165.00	45619	09/10/20
Total 2861:					165.00		
2862							
2862	ACS Trucking Inc.	COLLINS201	David Collins Overpayment	09/01/20	38.00	45555	09/10/20
Total 2862:					38.00		
2863							
2863	Global Permits Solutions LLC.	PIJ201504	Overpayment-Gungor Pigi	09/01/20	215.00	45583	09/10/20
Total 2863:					215.00		
2864							
2864	Nameer R. Alkareemawi	ALKAREEM	Nameer R. Alkareemawi Overpayment	09/01/20	38.00	45606	09/10/20

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
Total 2864:					38.00		
2865							
2865	Big Black Eagle LLC.	ORLENCO20	Alexandr Orlenco Overpayment	09/01/20	215.00	45565	09/10/20
Total 2865:					215.00		
2866							
2866	Bob Transportation Inc.	CHANG2013	Ray Chang Overpayment	09/01/20	215.00	45566	09/10/20
Total 2866:					215.00		
2867							
2867	Yevgeniy S. Kazantsev	KAZANTSEV	Yevgeniy S. Kazantsev Overpyament	09/01/20	215.00	45640	09/10/20
Total 2867:					215.00		
2868							
2868	Arminster Singh	SINGH20139	Arminster Singh Overpayment	09/01/20	1,060.00	45560	09/10/20
Total 2868:					1,060.00		
2869							
2869	Michael L. Wadsworth	WADSWORT	Michael L. Wadsworth Overpayment	09/01/20	75.00	45604	09/10/20
Total 2869:					75.00		
2870							
2870	Roman Sula	SULA201509	Roman Sula Overpayment	09/01/20	215.00	45617	09/10/20
Total 2870:					215.00		
2871							
2871	Tammy S. Soiseth	SOISETH201	Tammy S. Soiseth Overpayment	09/01/20	265.00	45627	09/10/20
Total 2871:					265.00		
2872							
2872	Achilles Ferreiras	FERREIRAS	Achilles Ferreiras 201499	09/01/20	200.00	45554	09/10/20
Total 2872:					200.00		
2874							
2874	Tyler Picard	WITNESSFE	Witness Fee	09/01/20	10.00	45631	09/10/20
Total 2874:					10.00		

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Check Number	Check Issue Date
2875							
2875	AWE Acquisition Inc.	UPLOR2000	Computer Stands	07/17/20	5,772.00	45562	09/10/20
Total 2875:					5,772.00		
2876							
2876	Paulino Arredondo	2COLUMBIIA	Refund Utilities	09/01/20	87.13	45614	09/10/20
Total 2876:					87.13		
2877							
2877	Clear Alliance	10021	TMEC Instructor Training	08/25/20	400.00	45571	09/10/20
Total 2877:					400.00		
2878							
2878	Speedy J Cleaning Service	001	Pressure Washing City Hall	08/26/20	495.00	45695	09/24/20
Total 2878:					495.00		
2879							
2879	Freddie's Trading Post	11090	Code Enforcement Canopy	09/15/20	3,233.00	45660	09/24/20
Total 2879:					3,233.00		
2880							
2880	Cross Match Technologies, Inc.	1340200107	fingerprinting system	09/17/20	8,670.92	45654	09/24/20
Total 2880:					8,670.92		
2881							
2881	Scott Hookland LLP	MJSADR241	Mediation	09/01/20	1,424.67	45692	09/24/20
Total 2881:					1,424.67		
2882							
2882	Crystal Hernandez	320 COLUM	Refund-Paid account set up for Boardman property	09/23/20	110.00	45655	09/24/20
Total 2882:					110.00		
Grand Totals:					568,253.11		

Report Criteria:
Detail report type printed

CITY OF UMATILLA, OREGON

AGENDA BILL

Agenda Title: SDC Public Hearing	Meeting Date: 2020-10-06
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Department: Finance & Administrative Services	Director: Melissa Ince	Contact Person: Melissa Ince	Phone Number:
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Cost of Proposal: N/A	Fund(s) Name and Number(s): N/A
Amount Budgeted: N/A	

Reviewed by Finance Department: Yes	Previously Presented: N/A
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Attachments to Agenda Packet Item:

Summary Statement:

No Action Needed

FCS Group presented their SDC report to the Council on September 1, 2020. This public hearing provides a second opportunity for public input on the proposed charges.

Consistent with Council Goals:

Goal 2: Promote Economic Development and Job Growth.

CITY OF UMATILLA, OREGON

AGENDA BILL

Agenda Title: Resolution No. 16-2021 General Fee Resolution	Meeting Date: 2020-10-06
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Department: Finance & Administrative Services	Director: Melissa Ince	Contact Person: Melissa Ince	Phone Number:
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Cost of Proposal: N/A	Fund(s) Name and Number(s): N/A
Amount Budgeted: N/A	

Reviewed by Finance Department: Yes	Previously Presented: 09/01/2020
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Attachments to Agenda Packet Item:

[RES_16-2021 Fee Schedule 10.6.2020.docx](#)

[Res 16-2021 Fee Schedule.pdf](#)

Summary Statement: Motion to approve Resolution No. 16-2021. This fee resolution updates System Development Charges (SDCs) for water and sewer and establishes the Enterprise Zone Application Fees
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Consistent with Council Goals: Goal 5 : Perform at the Highest Levels of Operational Excellence

RESOLUTION NO. 16-2021

GENERAL FEE RESOLUTION

WHEREAS, Ordinance No. 518, entitled "An Ordinance Establishing a Procedure to Annually Review City fees, License, Permits and to adjust the Charges Therefore by Resolution of the City Council" was passed by the City Council and approved by the mayor on October 21, 1985; and

WHEREAS, a study of all licenses, permits, fees and charges for services has been completed and reviewed by the City Council; and

WHEREAS, the City Council desires to set licenses, permits, fees and charges for services at levels that are fair and equitable to both the beneficiary of the services and to the City; and

WHEREAS, fees for services should defray the actual costs for providing the services; and

WHEREAS, it is the policy of the City Council that charges and fees for license, permits and services shall be adopted by resolution; now therefore,

IT IS HEREBY RESOLVED AS FOLLOWS:

- (1) Resolution 52-2020 is hereby repealed.
- (2) The attached fee schedule shall be adopted as the Fee Schedule for the City of Umatilla effective November 2, 2020 and continuing indefinitely unless amended or repealed.
- (3) The City Council delegates to the City Manager and the Finance & Administrative Services Director the authority as the Council's duly-authorized agent(s) to negotiate with individuals, groups, or organizations a reduced payment of the fees in lieu of the established fee schedule if they so deem it to be in the best interest of the City.

PASSED by the Council and **SIGNED** by the Mayor this 6th day of October, 2020.

MARY DEDRICK, MAYOR

ATTEST:

NANCI SANDOVAL, CITY RECORDER

Umatilla Fee Schedule
Adopted by Resolution 16-2021

Section	Details	Cost
1	Abandoned and Impounded Vehicle Fees (ORD. #584 &615)	
1.1	Storage	\$ 30.00 per day
1.2	Impound for Vehicles under city Code 6-2-10A	\$ 50.00
1.3	Hearing	\$ 20.00
1.4	Towing	\$ 100.00
2	Building	
2.1	For all building, mechanical, plumbing and electrical fees: refer to the City's Building Fee Schedule	**
2.2	Moving Buildings Inspection (ORD. #485)	\$ 40.00
2.3	Excavation of public places (Ord. #423, S. 5 & 7) Application fee of \$1.00 per square foot. In no event to be less than \$15.00 plus penalty for excavating new surfaced streets surety bond and insurance.	**
2.4	Sign Permit	\$ 25.00
2.5	Building department penalties will be assessed when work is initiated without necessary permits. The penalty shall not exceed the cost of the basic permit fee, excluding state surcharge.	**
3	Business	
3.1	Business License Fee (Due July 1st each year) (ORD. #486)	\$ 40.00
3.2	Business License Late Fee (If paid after July 15th of each year)	\$ 20.00
3.3	Solicitors-Canvassers Fee (ORD. #212)	\$ 30.00
	Plus investigation fee per each solicitor.	\$ 5.00
	<p>Note: Any and all persons claiming to have the right under State or Federal law to solicit or canvass in the City of Umatilla without payment of license fee, shall nevertheless, apply for and secure a solicitors or canvassers license and it shall be the duty and responsibility of such person to establish their right to receive such license without payment of fees to the satisfaction of the Chief of Police of City of Umatilla. Solicitors-canvassers licenses expire on June 30 of each year.</p>	
	<p>Exceptions:</p>	
	a No fee shall be required of one selling products of garden or orchard actually produced by seller.	-
	b No fee shall be required of one soliciting any regularly and permanently established merchant of the City of Umatilla.	-
	c No fee shall be required of one selling goods or merchandise or performing services on a purely non-profit basis for charitable, educational or religious benefit, provided such facts are established by the applicant to the satisfaction of the City Recorder.	-
4	Cemetery	
4.1	Cemetery Plot:	
	a Adult	\$ 150.00
	b Infant	\$ 40.00
	c Cremation	\$ 40.00
4.2	Opening and closing (except weekends & holidays)	\$ 290.00
	Opening and closing for weekends & holidays	\$ 430.00
	Opening and closing an existing plot (to add cremation)	\$ 50.00
4.3	Miscellaneous Work:	
	a City Equipment	FEMA Equipment Rental Rates
	b Public Works crew (per hour per employee)	\$ 30.00
	c Clerical Fee for transfer of a deed, to buy back a plot or rewrite a lost deed (Proof of ownership required)	\$ 20.00
5	Copies of Public Records and Related Services	
5.1	An accounting fee will be charged when the department bills the requester. For any transaction regarding record there will be a minimum charge of ...	\$ 2.50
5.2	Certification of copy. This is in addition to fee established in paragraph 6.1 and 6.6.	\$ 3.75

5.3	Computer processing charges will be:		
	a Actual executive department charge for the job		
	b Programmer/Analyst and secretarial support time		
	c Video terminal look up cost including staff time		
	d Supplies at actual cost		\$1.00 per screen
5.4	Copies of existing mailing lists may be provided at a fee of ten dollars per 100 names, with no additional charge for staff time.	\$	10.00 per 100
5.5	Documents published by the City will be:		
	a Budget Document	\$	10.00
	b Comprehensive Plan	\$	20.00
	c Sign Code	\$	5.00
	d Subdivision Code	\$	5.00
	e Zoning Code	\$	10.00
	f Public Works Standards	\$	50.00
	^g All other documents will have a fee established at the time of publication.	**	
5.6	Fees for copies of records (including staff time)		
	a Image for copies made on a standard office copy machine by the City administrative staff or police department staff	\$	0.50 per page
	b Color photographs	\$	1.00 per print
	c Large Format Copier Fees (up to 36")		
	i. Black and White	\$	6.00 per page
	ii. Color	\$	10.00 per page
	d Print-outs or copies of utility histories	\$	5.00 each
	e Full Case Report Copy (text only)	\$	8.00 each
	f Incident Only Copy	\$	4.00 first page
		+ \$	0.50 each additional page
5.7	Staff time required to locate, produce, summarize, and otherwise provide records for review and/or copying may be charged at the following rates in increments of 1/4 hours: (A fee may be charged even if a record is not located.)		
	a Staff time (calculate by hourly rate, plus 2.5%) to be calculated in 15 minute increments	**	
	b Police Research Fee	\$	25.00 per hour
		\$	6.25 per quarter hour
5.8	Fees for use of facsimile machine (including staff time.)		
	a First Page	\$	4.00
	b Additional copies up to 10 pages	\$	2.00 per page
	c Over 10 pages	\$	1.50 per page
	d Receive	\$	1.00 per page
5.9	Re-Billing Charge on Miscellaneous Statements	\$	2.50
5.10	Fee for Public Notary Services	\$	5.00 per document
5.11	GIS Data Requests		
	a Parcel Data		
	i. Water/Sewer	\$	150.00
	ii. Zoning	\$	150.00
	b Smaller GIS Layers (City Limits, UGB, etc.)	\$	75.00 per layer

6 Deposits and Set-Up Fee for Water/Sewer Account

6.1	All customers will pay a non-refundable set-up fee	\$	10.00
6.2	Refundable deposit for water and sewer services:		
	a Residential Customers (including tenants of rental property)	\$	100.00
	b Commercial and Industrial Customers (\$100 or an amount equal to two months average water and sewer bill, whichever is greater.	**	

Note: Landlords must pay the \$100 deposit the first time the utilities are placed in their name. In the event a tenant moves in, the landlord's deposit will remain on the account until the rental property is sold. The tenant must also pay a deposit which is separate from the landlord's deposit. This will be refunded after three years or when the tenant moves out, whichever is earlier.

Note: All customers shall pay the deposit and set-up fee within three working days after starting service with the City, except for extenuating circumstances which will be reviewed by the City Manager or Finance Director.

7 Dog Licensing, Control and Impounding

Note: Only dogs six months old or having permanent teeth must be licensed.

Note: Verified Service Dogs are exempt.

7.1	For each spayed female or neutered male	\$	5.00
7.2	For each unspayed female or unneutered male	\$	12.00
7.3	To redeem impounded dog	\$	75.00
7.4	Unclaimed impounded dog may be released to responsible person upon payment of fees and costs accrued		

8 Fingerprint Cards

8	Fingerprint Cards	\$	15.00 per card
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9 Lien Search of City Liens for NonOwners

9	Lien Search of City Liens for NonOwners	\$	10.00 per lot
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10 Liquor License Permit Recommendations

10	Liquor License Permit Recommendations (Original Applications Only)	\$	10.00
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11 Mailing or Shipping

11	Mailing or Shipping, actual cost will be charged	**	
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12 NSF Check Charge

12	NSF Check Charge	\$	25.00
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13 RV Use as Living Quarters Fee

13.1	First 14 Days	Free	
13.2	Additional 14 day extension	\$	10.00
13.3	Construction Site Use	Free	

14 Sewer

14.1	Single family dwelling unit	\$	46.07
	a Unoccupied Residence [Amended by Res #15-2011]	\$	14.39
	b Hardship Rate	\$	41.46
14.2	Apartment/duplex unit without separate water meter	\$	40.64
14.3	Commercial and Hotel/Motel		
	a Minimum charge (1st 7,000 gallons)	\$	46.18
	b Successive units of 7,000 gallons each or 3,500 or more of such unit	\$	46.18
14.4	Industrial: Minimum charge (1st 7,000 gallons)	\$	51.71
	Industrial: Successive units of 7,000 gallons each or 3,500 gallons or more of such unit	\$	51.71

Note: Each industrial user fee is to be negotiated as a separate contract with the City to recover the costs of any sewer treatment expansion that may be required to accommodate the industrial user. These separately negotiated contracts also apply to industrial wastewater fees.

14.5	Surcharge. For those users whose wastewater has a greater strength than normal domestic sewage, a surcharge in addition to the normal user charge, will be collected. The surcharge for operation and maintenance including		
	Flow		50% of the O&M cost
	Biochemical Oxygen Demand		30% of the O&M cost
	Total Suspended Solids		20% of the O&M cost

14.6	Outside the corporate limits of the City of Umatilla, the sewer use charge shall be two times the rate for the same sewer use inside the City limits, except for industrial customers who will be charged as defined under Industrial Sewer Service Charge.	**	
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15 Sewer Misc. Charges

15.1	Sewer hook-ons to City sewer (Ord. 534 & 560)		
	a Residential unit or its equivalent	\$	300.00
	b Industrial units are subject to contract	**	
	c New Service Set-up Fee	\$	10.00
15.2	Public Works Crew Labor Charge	\$	30.00 per hour

15.3 City equipment ODOT Equipment Rental Rates
 15.4 Sewer System Development Charges (SDC's) **

Meter Size	Reimbursement Fee	Improvement Fee	Total SDC
5/8" - 3/4"	\$ 713	\$ 1,145	\$ 1,858
1"	\$ 1,191	\$ 1,279	\$ 2,470
1 1/2"	\$ 2,374	\$ 1,341	\$ 3,715
2"	\$ 3,715	\$ 1,238	\$ 4,953
3"	\$ 5,572	\$ 1,858	\$ 7,430
4"	\$ 7,431	\$ 2,477	\$ 9,908
6"	\$ 11,145	\$ 3,715	\$ 14,860
8"	\$ 14,859	\$ 4,954	\$ 19,813

16 Solid Waste Disposal

- 16.1 Residential and commercial manually emptied containers
 - a Commercial
 - 35 gallon cart served weekly \$ 11.55 per month
 - 90 gallon cart served weekly \$ 23.68 per month
 - b Residential
 - 35 gallon cart served weekly \$ 11.55 per month
 - 90 gallon cart served weekly \$ 19.35 per month
 - Senior Citizens on Limited Income \$ 9.25 per month
 - c Commercial loose solid waste
 - 1 1/2 yard container one time per week \$ 79.80 per month
 - Each additional weekly pickup \$ 71.40 per month
 - 2 yard container one time per week \$ 103.80 per month
 - Each additional weekly pick-up \$ 93.70 per month
 - d Commercial compacted solid waste 1 1/2 times loose container rate pick-up **
 - e Cardboard recycling container \$ 11.00 per month
- 16.2 Manually Emptied Containers at curb or roadside
 - a Extra charges per pick-up on route for solid waste not on regular basis \$ 2.75 per month
 - b Containers are priced at level full with lid closed and extra charges will be made for "over-the-top-bulk" \$ 1.50 minimum
 - c Minimum special pick-up charges to be arranged between customer and collector **

Note: 32 gallon maximum size not to exceed 60 pounds weight when filled and 18 pounds when empty.

Note: Senior citizens requesting the reduced rate must make application to the City and meet the Oregon State poverty income guidelines.
- 16.3 Drop box rate delivery fee \$ 40.00 first box
 - a Drop boxes weighing up to 5 tons
 - \$ 58.00 haul fee
 - + \$ 6.20 per cubic yard
 - or \$ 68.20 per ton (whichever is greater)
 - b Drop-boxes weighing 5 tons and greater
 - \$ 211.20 haul fee
 - + \$ 37.60 per ton
 - c Demurrage charge per box after 7th day \$ 4.35 per day
- 16.4 Compacted drop-boxes weighing up to 5 tons \$ 76.45 per hour
 - a compactor on call (haul fee) **
 - + \$ 6.20 per compacted cubic yard
 - or \$ 68.20 per ton (whichever is greater)
 - b Compacted drop-boxes weighing 5 tons
 - \$ 228.35 haul fee
 - + \$ 37.60 per ton

- 16.5 Transfer station permit for yard trimmings: Residential refuse customers whose bills are current may, by securing a permit from City Hall, take yard trimmings to the transfer station, and deposit them in a place designated by the attendant free of charge. All other items so taken will be charged at the regular transfer station rate. **

17 Water Rates

- 17.1 Each customer will pay a base rate and consumption rate based upon chart below.

a

Base Monthly Fee	
3/4" & smaller	\$ 19.14
1"	\$ 22.45
1 1/2"	\$ 63.32
2"	\$ 98.85
3"	\$ 193.59
4"	\$ 300.18
6"	\$ 596.25
3/4" Senior	\$ 17.23
3/4" Hardship	\$ 14.36

Port Industrial Park Base Monthly Fee	
3/4" & smaller	\$ 48.79
1"	\$ 76.16
1 1/2"	\$ 144.57
2"	\$ 226.67
3"	\$ 445.60
4"	\$ 691.89
6"	\$ 1,376.04

Consumption Rate - Per 1,000 Gallons	
Single Family	\$ 1.68
Single Family Senior	\$ 1.51
Single Family Hardship	\$ 1.26
Multi Family	\$ 1.91
Commercial	\$ 1.60
Industrial	\$ 2.20
Port Industrial Park	\$ 1.93
Large Community Services	\$ 2.31

- b Senior Citizen Discount (3/4" meter only) – A 10% discount on base and additional usage water rates will be applied to senior citizens over the age of 65

* See rates in table above

- c Outside city limits: double the water rates as charged in 17.1(a), unless exempted by the City Council.

18 Water Misc Charges

- 18.1 Miscellaneous charges
- | | |
|--|---|
| a Delinquency charges | \$ 20.00 minimum |
| | or 10% balance due |
| b Reconnect Fee for non-payment if water service is suspended 5 days after delinquency notice. | \$ 20.00 |
| c Extra charge for having water reconnected outside regular hours for public works department (7:00 a.m. to 5:00 p.m.) | \$ 45.00 |
| d Service Connections | |
| 3/4" connection | \$ 740.00 |
| Over 3/4" connection | \$ 200.00 + actual cost of installation |

- e New Accounts - (See #6 Deposits and Set-up Fee for Water/Sewer Acct.) **
- f Water meter accuracy test (If meter is found to be defective, the \$30 charge will be waived.) \$ 30.00 + cost of test & shipping
- g New Service Set-up Fee \$ 10.00
- h Public Works Crew Labor Fee \$ 30.00 per hour
- i City equipment FEMA Equipment Rental Rates
- j Portable Meter Rental (Available at City Hall during regular business hours only)
 - i. Deposit, which is refundable if meter is returned in original working condition \$ 1,400.00
 - ii. Daily Rental (Plus 2x cost of water used) \$ 10.00
 - iii. Monthly Rental (Plus 2x cost of water used) \$ 60.00
- 18.2 Fire flow protection
 - a Monthly charge to provide service \$ 9.00
 - b Application Charge \$ 5.00
- c Deposit on Account. Exempt: Established accounts with good payment history \$ 50.00
- d Inspection Service Actual Cost
- 18.3 Water system Development Charges (SDC's) **

Meter Size	Reimbursement Fee	Improvement Fee	Total SDC
5/8" - 3/4"	\$ 242	\$ 1,302	\$ 1,544
1"	\$ 404	\$ 1,650	\$ 2,054
1 1/2"	\$ 806	\$ 2,281	\$ 3,087
2"	\$ 1,290	\$ 2,826	\$ 4,116
3"	\$ 2,582	\$ 3,592	\$ 6,174
4"	\$ 4,034	\$ 4,198	\$ 8,232
6"	\$ 8,066	\$ 4,282	\$ 12,348
8"	\$ 12,100	\$ 4,364	\$ 16,464

19 Social Gambling License Fee

- 19.1 License fee \$ 300.00 annually
 - a All licenses shall obey the regulations of Ordinance 551 of the City of Umatilla.
 - b All premises where social gambling is conducted shall have "house" rules.
 - c All "house rules" and the license must be posted in a conspicuous place where the social gambling is conducted and must be plainly visible.
 - d All "house rules" must be approved by the City before a license will be issued.

20 Land Use Applications

- 20.1 Non-Refundable filing fee for land use applications plus actual costs for planner attorney and/or engineer, over costs covered by basic fee.
 - a Administrative Review \$ 100.00
 - b Variance \$ 500.00
 - c Partitions \$ 300.00
 - d Planned Unit Development or Subdivision \$ 800.00
 - e Lot Line Adjustment \$ 150.00
 - f Conditional Use \$ 500.00
 - g Site Plan Review \$ 250.00
 - h Zone Change \$ 500.00
 - i Comprehensive Plan Amendment
 - (1) Plan Amendment Map – No Exception \$ 800.00
 - (2) Plan Amendment Map – Includes Exception \$ 1,000.00
 - (3) Plan Amendment Text \$ 800.00
 - j Vacation \$ 500.00
 - k Annexation \$ 500.00
 - l Amendment to Urban Growth Boundary \$ 500.00

m Replat	\$ 500.00
n Address Assignment	\$ 25.00
o Pre-application Conference (applied to application)	\$ 50.00
p Miscellaneous planner time/research per hour	\$ 75.00
q Land Use Compatibility Statement	\$ 25.00
r Grading & Excavation Permit	\$ 100.00
s Zoning Review for Building Permit	\$ 25.00
t Zoning Permit	\$ 100.00
u Custom GIS Mapping	\$ 75.00 per hour prorated quarterly
	\$ 15.00 minimum
v Residential Development Reviews	\$110.00 per lot

Note: Review includes: submittal of final plat/construction drawings, one iteration of engineer comments, developer incorporation of comments and resubmittal, engineer verification and approval issuance. Any more than one iteration of comments will be billed on a time and materials basis.

w Traffic Impact Analysis (TIA) Reviews	
(1) Small TIA Review (One land use and less than 3 intersections)	\$ 1,500.00
(2) Large TIA Review (More than one land use and 3 intersections or more)	\$ 3,000.00

20.2 Enterprise Zone Application Fees - Based on the value of the investment

Note: All fees are due within 90 days from when the application is submitted. These fees are reimbursable should a project not move forward. When the Enterprise Zone application is submitted post construction any increased difference in value stated on it versus the original application will be billed and is considered due upon receipt.

Value of Investment	Application Fee
\$ 0 - \$ 5,000,000	\$ 250.00
\$ 5,000,001 - \$ 10,000,000	\$ 500.00
\$ 10,000,001 - \$ 15,000,000	\$ 750.00
\$ 15,000,001 - \$ 20,000,000	\$ 1,000.00
\$ 20,000,001 - \$ 30,000,000	\$ 1,500.00
\$ 30,000,001 - \$ 40,000,000	\$ 2,000.00
\$ 40,000,001 - \$ 50,000,000	\$ 2,500.00
\$ 50,000,001 - \$ 60,000,000	\$ 3,000.00
\$ 60,000,001 - \$ 70,000,000	\$ 3,500.00
\$ 70,000,001 - \$ 80,000,000	\$ 4,000.00
\$ 80,000,001 - \$ 90,000,000	\$ 4,500.00
\$ 90,000,001 - \$ 100,000,000	\$ 5,000.00
Over \$100,000,000	Determined by Formula

Formula: When projects are presented with a value of investment over \$100,000,000 the fee will be determined by an additive calculation. An example being for a project with an application value of \$380,585,000. The fee would be \$19,250 calculated as follows:

$$100,000,000 \times 3 = 5000 \times 3 \text{ or } 15,000$$

$$80,000,000 = 4,000$$

$$585,000 = 250$$

$$380,585,000 = 19,250$$

Note: Applications with assets assed in multiple years will be responsible for additional application fees for the additional investment in those subsequent years.

20.3 Appeals to City Council

a	Filing fee plus actual costs for materials, consultants, publications and other related costs		
(1)	Appeal of Planning Commission or City Council Decision	\$	400.00
(2)	Appeal of Administration Decision	\$	250.00
b	Preparation of transcripts; actual cost not to exceed (If appellant prevails at a hearing or an appeal, the transcript fee shall be refunded)	\$	250.00
20.4	Review of Plans on commercial properties	\$	100.00
21	Security Alarms		
21.1	Alarm Permit Fee		
a	Homeowners (one-time fee)	\$	5.00
b	Business charge included with business license	**	
21.2	Excessive False Alarms: To be compounded by the number of responses		
a	Fourth False Alarm Response	\$	50.00
b	Fifth False Alarm Response	\$	100.00
c	Sixth False Alarm Response	\$	150.00
d	Seventh False Alarm Response	\$	200.00
e	Eighth False Alarm Response	\$	250.00
f	Ninth False Alarm Response	\$	300.00
g	Ten or more responses - Ref. Ordinance #593	**	
22	Marriage Ceremony and Witness Fees		
22.1	Marriage Ceremonies	\$	50.00
22.2	Witness Fee - one fee per requested witness	\$	10.00
22.3	Marriage license processing fee	\$	20.00
22.4	Mileage for ceremonies performed over 20 miles from City Hall		IRS Mileage Rate
23	Library		
23.1	Past due book charges (up to the price of book)	\$	0.20 per day per item up to price of book
23.2	Past due movie return charge (up to price of movie)	\$	0.50 per day per item up to price of movie
23.3	Printing (black and white) - school and work documents	\$	0.05 per page
23.4	Printing (black and white) - all other documents	\$	0.10 per page
23.5	Copies (black and white)	\$	0.25 per page
23.6	Fees for use of facsimile machine (including staff time.)		
First Page		\$	2.00
Additional copies up to 10 pages		\$	1.00 per page
24	Nuisance Abatement		
24.1	City Equipment		FEMA Equipment Rental Rates
24.2	Public Works Crew Labor charge	\$	40.00 per hour
24.3	Any other expenses incurred		Actual Cost
24.4	Administrative Costs		10% of total expenses occurred
		\$	100.00 minimum
25	Building Use Charge		
25.1	Community Room		
a	Locally Supported Groups (City of Umatilla, Justice Court& Political Government Groups, Schools, Districts Scouts,VFW, Lions, Chamber of Commerce, PTO/PTA, Friends of the Library,)		No Charge
b	Non-Locally Supported Groups (ODOT, Sheriff's Dept., Red Cross. Etc.)		No Charge
c	Businesses (Realtors, and all Commercial & Industrial Businesses. Etc.)	\$	25.00 per hour
		\$	250.00 per day
d	Special Occasions (weddings, birthdays, receptions, anniversaries, memorial services, reunions, graduation parties, & for-profit fundraisers - 2 hour minimum)	\$	25.00 per hour
		\$	250.00 per day
	Payments are to be made at the time of scheduling. 50% is non-refundable for cancellations.		
25.2	Cleaning Deposit	\$	50.00

Note: All users of the community room shall pay a deposit and provide clean up. The deposit will be returned after areas have been inspected and reviewed. Any group or individual using the building will be responsible for leaving it in good order. Failure to do so will forfeit the deposit. Deposits will only be refunded during regular business hours of City Hall.

25.3	After hours fee to unlock/lock building	\$	25.00	
26	Facility Use Charges			
26.1	City Facility Use Permit Fee	\$	25.00	per day
26.2	Special Use Permit (General)	\$	150.00	
	a. Inflatables or dunk tanks	\$	125.00	
	b. Sale of alcoholic beverages	\$	125.00	
	c. Tents or RVs for overnight use	\$	125.00	
	d. Charging admission for event	\$	100.00	
	e. Early access to facility prior to 10am	\$	100.00	
	f. Sale of goods/services	\$	100.00	
	g. Vehicles on lawn parking (ex. Catering)	\$	125.00	
	h. Stage	\$	75.00	
	i. Use of amplified equipment	\$	75.00	
	j. Overnight use of park	\$	50.00	
	k. Use of home stereo equipment	\$	50.00	
	l. Open flame fire pit	\$	50.00	
	m. Vehicles on lawn (loading/unloading)	\$	50.00	
	n. Providing portable services	\$	25.00	
	o. Solicitation, marketing or advertising at location	\$	25.00	
	p. Volleyball/badminton poles	\$	25.00	
26.3	Parks Cleaning Deposit	\$25 - \$5,000		depending on event

27 Marina & RV Park**27.1 Moorage Rates (Pay for 11 months in full, get the 12th month free)**

**

Dock	Slips	Height	Max Length	Deposit	Monthly Rate	Yearly Rate	Comments
B		14	30	\$110.00	\$110.00	\$1,210.00	Plus Metered Power
B	15, 16, 21, 22, 27, 28	14	30	\$100.00	\$100.00	\$1,100.00	Plus Metered Power
B		20	45	\$160.00	\$160.00	\$1,760.00	Plus Metered Power
B		20	50	\$180.00	\$180.00	\$1,980.00	Plus Metered Power
E		8.5	27	\$75.00	\$75.00	\$825.00	Plus Metered Power
H East	Even #'s	N/A	to 40	\$100.00	\$100.00	\$1,100.00	Plus Metered Power
H West	Odd #'s	N/A	40+	\$120.00	\$120.00	\$1,320.00	Plus Metered Power

27.2 Transient Moorage Rates

**

Dock	Daily Rate	Weekly Rate
B	N/A	N/A
E	\$10.00	\$20.00
H	\$20.00	\$40.00

27.3 Cruise Ship Rates

a Moorage	\$ 100.00 per day
b Garbage	\$ 3.00 per bag

27.4 Dry Storage Rates (Amended by Res #01-2017)

a Moorage Customers	\$ 30.00 per month
	\$ 330.00 per year
b Other Customers	\$ 50.00 per month
	\$ 550.00 per year

27.5 RV Park Rates (Amended by Res #01-2017)

a Tents (including tax)	\$ 20.00 per night
b Full Utility Spaces (including tax)	\$ 40.00 per night
c Extra Tents	\$ 5.00 per night
d Extra Vehicles	\$ 5.00 per night
e RV Dump	\$ 5.00 each
f Weekly Winter Rate	\$ 125.00 per week
g Ice	\$ 3.00 per bag

28 Miscellaneous Public Works Fees

28.1 Right-of-Way Permit Fee	\$ 50.00
28.2 Civil Public Works Construction Review	\$ 150.00
28.3 Grading and Excavation Permit	\$ 100.00
28.4 Street Closure Permit	\$0 - \$100

CITY OF UMATILLA, OREGON

AGENDA BILL

Agenda Title: Resolution No. 13-2021 A resolution adopting an excessive force policy	Meeting Date: 2020-10-06
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Department: Finance & Administrative Services	Director: Melissa Ince	Contact Person: Melissa Ince	Phone Number:
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Cost of Proposal: N/A	Fund(s) Name and Number(s): N/A
Amount Budgeted: N/A	

Reviewed by Finance Department: Yes	Previously Presented: N/A
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Attachments to Agenda Packet Item:

[RES 13-2021.docx](#)

[CDBG Excessive Force Policy.docx](#)

Summary Statement: Motion to approve Resolution No. 13-2021

Consistent with Council Goals: Goal 1: Promote a Vibrant and Growing Community by Investing in and Support of Quality of Life Improvements.

RESOLUTION NO. 13-2021

A RESOLUTION ADOPTING AN EXCESSIVE FORCE POLICY

WHEREAS, the City of Umatilla has been awarded federal HUD grant funding through the Community Development Block Grant (CDBG) program in the amount of \$593,500 for final design of water utility extension to the Power City and Brownell areas and will be applying for several more CDBG grants in the upcoming years; and

WHEREAS, in order to meet CDBG grant requirements it is necessary that the City of Umatilla adopt a policy which prohibits law enforcement personnel from excessive force during nonviolent civil rights demonstrations within the City of Umatilla; and

WHEREAS, this policy has been reviewed by the Umatilla Police Chief to ensure consistency with the policies of the Umatilla Police Department.

NOW, THEREFORE, City resolves as follows:

1. The City of Umatilla has prepared and is adopting its Excessive Force policy related to the CDBG applications for water and sewer utility extension to the Power City area and Brownell area located behind the ODOT weigh station.

PASSED BY THE CITY COUNCIL AND SIGNED ON THIS 6th DAY OF OCTOBER, 2020.

MARY DEDRICK, MAYOR

ATTEST:

NANCI SANDOVAL, CITY RECORDER



Administrative Policy and Procedure City of Umatilla, Oregon

SUBJECT: Excessive Force Policy		
Effective Date: 10/6/2020	Policy No. 001	Pages: 1
Developed By: Melissa Ince, Finance & Administrative Services Director	Department Head Approval: Dave Stockdale, City Manager	Approval: Resolution No. 13-2021

1. POLICY

- 1.1 City law enforcement personnel shall not use excessive force against any individual(s) engaged in nonviolent civil rights demonstrations in accordance with the Umatilla Police Department Policy 466, and
- 1.2 Applicable state and local laws that prohibit physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstrations within its jurisdiction shall be enforced.

CITY OF UMATILLA, OREGON

AGENDA BILL

Agenda Title: Resolution No. 14-2021 A resolution adopting a policy of nondiscrimination on the basis of handicapped status and repealing Resolution No. 01-96	Meeting Date: 2020-10-06
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Department: Finance & Administrative Services	Director: Melissa Ince	Contact Person: Melissa Ince	Phone Number:
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Cost of Proposal: N/A	Fund(s) Name and Number(s): N/A
Amount Budgeted: N/A	

Reviewed by Finance Department: Yes	Previously Presented: 07/18/1995
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Attachments to Agenda Packet Item:

[RES 14-2021.docx](#)

[Policy on nondiscrimination on basis of handicapped status.docx](#)

Summary Statement: Motion to approve Resolution No. 14-2021.
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Consistent with Council Goals: Goal 1: Promote a Vibrant and Growing Community by Investing in and Support of Quality of Life Improvements.

RESOLUTION NO. 14-2021

A RESOLUTION ADOPTING A POLICY OF NONDISCRIMINATION ON THE BASIS OF HANDICAPPED STATUS AND REPEALING RESOLUTION NO. 01-96

WHEREAS, the City of Umatilla has been awarded federal HUD grant funding through the Community Development Block Grant (CDBG) program in the amount of \$593,500 for final design of water utility extension to the Power City and Brownell areas and will be applying for several more CDBG grants in the upcoming years; and

WHEREAS, in order to meet CDBG grant requirements it is necessary that the City of Umatilla adopt a policy which prohibits discrimination on the basis of handicapped status.

NOW, THEREFORE, City resolves as follows:

1. The City of Umatilla has prepared and is adopting its policy on non-discrimination on the basis of handicapped status related to the CDBG applications for water and sewer utility extension to the Power City area and Brownell area located behind the ODOT weigh station.
2. Resolution No. 01-96 is repealed.

PASSED BY THE CITY COUNCIL AND SIGNED ON THIS 6th DAY OF OCTOBER, 2020.

MARY DEDRICK, MAYOR

ATTEST:

NANCI SANDOVAL, CITY RECORDER



Administrative Policy and Procedure City of Umatilla, Oregon

SUBJECT: Non-discrimination on the Basis of Handicapped Status		
Effective Date: 10/6/2020	Policy No. 002	Pages: 1
Developed By: Melissa Ince, Finance & Administrative Services Director	Department Head Approval: Dave Stockdale, City Manager	Approval: Resolution No. 14-2021

1. POLICY

- 1.1 The City of Umatilla does not discriminate on the basis of handicapped status in the admission or access to, or treatment or employment in, its federally assisted programs or activities, and
- 1.2 The person named below has been designated to coordinate compliance with the nondiscrimination requirements contained in the Department of Housing and Urban Development's (HUD) regulations implementing Section 504 (24 CFR Part 8. Dated June 2, 1988).

Melissa Ince, Finance & Administrative Services Director (or her designee)
 PO Box 130, Umatilla, OR 97882
 Telephone Number (541) 922-3226

CITY OF UMATILLA, OREGON

AGENDA BILL

Agenda Title: Resolution No. 15-2021 A resolution authorizing the City Manager to execute an IGA between the City of Umatilla and Umatilla School District for the collection and remittance of a Construction Excise Tax	Meeting Date: 2020-10-06
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Department: Finance & Administrative Services	Director: Melissa Ince	Contact Person: Melissa Ince	Phone Number:
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Cost of Proposal: N/A	Fund(s) Name and Number(s): Building - 09
Amount Budgeted: N/A	

Reviewed by Finance Department: Yes	Previously Presented: N/A
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Attachments to Agenda Packet Item:

[RES_15-2021 Construction Excise Tax.docx](#)

[Construction Excise Tax IGA.docx](#)

[Umatilla CET Memo v4.pdf](#)

Summary Statement: Motion to approve Resolution No. 15-2021

Consistent with Council Goals: Goal 3: Enhance and Cultivate Relationships and Partnerships.
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RESOLUTION NO. 15-2021

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN IGA BETWEEN THE CITY OF UMATILLA AND UMATILLA SCHOOL DISTRICT FOR THE COLLECTION AND REMITTANCE OF A CONSTRUCTION EXCISE TAX

WHEREAS, the Umatilla School District has a critical need to build new facilities and improve existing school facilities; and

WHEREAS, the Oregon Legislative Assembly passed Senate Bill 1036 in 2007, codified as ORS 320.170 et seq, authorizing school districts to impose construction excise taxes to fund capital improvements to school facilities; and

WHEREAS, pursuant to ORS 320.179(2), the District is required to enter into an intergovernmental agreement with the City of Umatilla for the collection of the tax; and

WHEREAS, this agreement establishes specific responsibilities on the City to collect and deposit the funds and allows for a small administrative fee for the City to collect the construction excise tax and remit to the School District.

NOW THEREFORE BE IT RESOLVED by the City Council of Umatilla:

1. The City Manager is authorized to execute an intergovernmental agreement (IGA) between Umatilla School District, in Umatilla County, in the State of Oregon and the City of Umatilla, Oregon, to collect and remit a Construction Excise Tax.
2. A Construction Excise Tax will be collected on new structures or additional square footage on existing structures as outlined in the agreement.
3. The rates of tax, imposed only on improvements to real property that result in a new structure or additional square footage in an existing structure, with the exemptions outlined in ORS 320.173, may not exceed:
 - a. \$1.39 per square foot on structures or portion of structures intended for residential use, including, but not limited to, single unit or multiple unit housing; and
 - b. \$0.69 per square foot on structures or portions of structures intended for nonresidential use, not including multiple unit housing of any kind.
 - c. In addition, a construction tax imposed on structures intended for nonresidential use will not exceed \$34,600 per building permit or structure, whichever is less.

4. For the years beginning on or after June 30, 2021 the tax rates slated in this resolution shall be adjusted for changes in construction costs. The Oregon Department of Revenue will determine the adjusted rate limitations, and report to the District.
5. The construction excise tax shall be assessed and collected, pursuant to the provisions of ORS 320.170 et seq.

PASSED BY THE CITY COUNCIL AND SIGNED ON THIS 6th DAY OF OCTOBER, 2020.

MARY DEDRICK, MAYOR

ATTEST:

NANCI SANDOVAL, CITY

**INTERGOVERNMENTAL AGREEMENT BETWEEN UMATILLA SCHOOL DISTRICT
AND CITY OF UMATILLA TO COLLECT AND REMIT CONSTRUCTION EXCISE
TAX**

This Intergovernmental Agreement (IGA) is effective on the last date of signature below, and is between the Umatilla School District, a school district organized under the laws of the state of Oregon ORS 330.005 ("School District") and the City of Umatilla, an Oregon municipal corporation, ("City"), collectively referred to as "Parties."

WHEREAS, ORS 190.010 allows units of local government to enter into agreements for performance of any or all functions and activities which such units have authority to perform; and

WHEREAS, ORS 320.170, allows School District to impose construction excise taxes to fund capital improvements to school facilities; and

WHEREAS, School District represents that it has prepared and adopted a long-term facilities plan for capital improvements, as required by ORS 320.183, and

WHEREAS, School District is contemplating imposing a construction excise tax within School District's boundaries and desires to enter into an intergovernmental agreement with City to collect the tax.

NOW THEREFORE, the Parties hereto agree as follows:

1. **Information and Forms.** School District shall create and provide to City before the start of collection date: Information, forms, and assistance explaining the School District Construction Excise Tax ("CET"); information and forms for CET exemptions; and any other forms or information necessary for implementation of the CET.
2. **Staffing.** City shall provide sufficient staff to calculate and collect the CET as prescribed in this IGA along with its collection of other construction permit fees. School District shall provide sufficient staff to implement the CET program.
3. **Collection: Start date.** City agrees to assess and collect the CET on behalf of the School District for those properties within School District's boundaries and within the city limits of City.
 - a. City shall begin collecting the District CET on November 2, 2020, provided the City has received a certified copy of School District's resolution establishing the CET, a certified copy of the resolution adopting District's long-term facilities plan, and a fully executed original copy of

this IGA.

- b. City shall continue collection until the CET expires, the underlying statutory authority is repealed, the program is terminated by School District, or this IGA is terminated by either School District or City.
4. Refunds. School District agrees to process and issue any required refunds of CET.
5. Exemptions. School District shall provide the City with all forms necessary for CET exemptions, rebates, and refunds, and any other forms or information necessary for implementation of the CET. If a person or entity asserts that it is exempt from the CET and files a School District CET Exemption Form at the time the CET would otherwise be due, City shall grant the exemption. It shall be School District's responsibility to determine the validity of the exemption and to institute collection procedures to obtain payment of the CET, as well as any other remedy School District may have under law, if the person was not entitled to the exemption.
6. Remittance. Following the effective date of this IGA, the City shall remit the collected CET to School District on a yearly basis, by July 30th of each year. The CET remittance and the CET Report shall be sent to Umatilla School District Business Office 1001 6th Street, Umatilla, OR 97882.
7. CET Reports. Along with the CET remittance, City shall prepare and submit to School District a report of the CET and building permits issued for the previous fiscal years' construction activities. The report shall include: the number of building permits issued that year; the aggregate square footage of residential construction; the aggregate square footage of non-residential construction; the number of building permits for which CET exemptions were given; the aggregate square footage of construction for the exempted construction; the aggregate amount of CET paid; and the amount of CET administrative fee retained by City pursuant to this IGA.
8. Failure to Pay CET. Upon a person's refusal to or failure to pay the CET when due, City shall notify School District in writing within five (5) business days of such failure, with information adequate for School District to begin collection procedures against that person, including the person's name, address, phone number(s), construction project, square footage of new construction, and building permit number. Upon a person's refusal or failure to pay the CET, it shall be School District's responsibility to institute collection procedures to obtain payment of the CET as well as any other remedy School District may have under law. Upon refusal or failure to pay the CET when due, or failure to provide proof of filing the

School District CET Exemption Form, City will not issue the building permit. In no event is City liable for failure to collect the CET when due.

9. Records. City shall make all records related to building permit activity, CET collections, and CET exemptions available to School District, or its designated auditors, as necessary for School District to audit CET collections.

10. Administrative Fee. As consideration for the above described services, City shall retain 4% of the CET collected by City as authorized by ORS 320.179(2)(c). Prior to remitting the CET to School District, City shall deduct this administrative fee directly from the CET collected, and the amounts deducted and retained shall be identified on the report submitted to School District. The administrative fee is based on gross CET collection and shall not be reduced by CET refunds, checks returned for insufficient funds, or any other fees or charges levied against City. Such additional fees or charges levied against City shall be paid to City from collected CET revenues in addition to the 4% administrative fee. The City shall establish an account within the general ledger for School District CET revenue, and shall deposit all revenues collected, minus the administrative fee, into such general ledger account.

11. Amendment. This IGA may be amended only by mutual written agreement of the Parties.

12. Other Agreements. This IGA does not affect or alter any other agreements between School District and City.

13. Defense and Indemnification. School District agrees to defend, indemnify and hold harmless the City, and its officers, agents and employees, against all claims and actions, and all damages and expenses related thereto, arising from the performance of this agreement, or relating to the subject of this agreement, except for those caused by the sole negligence of the City or its officers and employees. The obligation of this paragraph shall include, but not limited to:
 - a) Challenge to City's collection or calculation of the CET on behalf of School District;
 - b) For any and all injury to any and all person property caused directly or indirectly by reason of any and all acts or omission of School District in the performance of this IGA or adoption of the CET;
 - c) Decisions of City staff concerning the amount of any CET, including calculation of such tax and/or any exemptions(s); or

d) Refusal or denial of any permit for failure to pay School District CET.

14. Termination. Either Party may terminate this IGA for any reason upon 60 days' written notice to the other Party.

15. School District and City Contact Persons. School District and City hereby designate the following persons as the individuals having primary responsibility for administration of this IGA, and the persons designated to receive notice provided for herein. Either Party may change its designated contact person by written notice to the other Party.

School District: Umatilla School District

Name: Heidi Sipe

Title: Superintendent

Address: 1001 6th Street, Umatilla, OR 97882

Telephone: 541-922-6500

Email: sipeh@umatillasd.org

City: City of Umatilla

Name: David Stockdale

Title: City Manager

Address: 700 6th Street, Umatilla, OR 97882

Telephone: 541-922-3226

Email: david@umatilla-city.org

16. Notice. Whenever notice is required to be given under this IGA, the notice shall be given in writing to the other party's contact person by US Mail, first class, postage prepaid. In addition, notice may be given by email or personal delivery.

17. General Provisions. This IGA is binding on and inures to the benefit of the Parties and their successors and assigns. Except with the other Party's prior written consent, a Party may not assign any rights or delegate any duties under this IGA. The headings used in this IGA are solely for convenience of reference, are not part of this IGA, and are not to be considered in construing or interpreting this IGA. This IGA sets forth the entire understanding of the Parties with respect to the subject matter of this IGA and supersedes any and all prior understanding and agreements, whether written oral, between the parties with respect to such subject matter. A provision of this IGA may be waived only by written instrument executed by the Party waiving compliance. No waiver of any provision of this IGA shall constitute a waiver of any other provision, whether or not similar, nor shall any waiver constitute a continuing waiver. Failure to enforce any provision

of this IGA shall not operate as a waiver of such provision or any other provision. Time is of the essence for each and every provision of this IGA. Nothing in this IGA, express or implied, is intended or confer on any person, other than the Parties to this IGA, any right or remedy of any nature whatsoever. Each Party shall bear its own expense on connection with this IGA and the transactions contemplated by this IGA.

Umatilla School District

City of Umatilla

By: Heidi Sipe

By: David Stockdale

Title: Superintendent

Title: City Manager

Date: _____

Date: _____

To: David Stockdale, City of Umatilla
Melissa Ince, City of Umatilla

Date: July 1, 2020

From: Doug Gabbard, FCS GROUP

RE: Construction Tax

BACKGROUND

Umatilla School District #6R (District) is considering the imposition of a construction tax to provide partial funding of capital improvements. This tax is governed by Oregon Revised Statutes (ORS) 320.170 to 320.195, which is reproduced in its entirety in Appendix A.

If the District imposes such a tax, the City of Umatilla (City) would likely serve as the collecting agent. The City therefore engaged FCS GROUP to calculate the potential yield of a construction tax and to provide guidance (for both the City and the District) on the implementation of the tax.

TAX YIELD

A construction tax is imposed by multiplying the eligible square footage of residential and non-residential development by a tax rate that does not exceed the maximum rate permitted by law. Therefore, the key variables in determining tax yield are the expected square footage of future development and the maximum tax rate.

DEVELOPMENT FORECAST

The City provided data on residential and non-residential development from calendar year (CY) 2014 through CY 2019. Because of the tax limit described in ORS 320.176, only the first 50,000 square feet of a non-residential development may be taxed. After adjusting for this limitation, the City's data on development can be summarized as shown in Exhibit 1:

Exhibit 1

Taxable Area by Calendar Year	Residential Square Feet	Non-Residential Square Feet
2014	30,686	960
2015	18,844	2,500
2016	32,020	50,285
2017	42,539	320
2018	123,289	25,998
2019	96,513	156,289

Source: "Square Footage" spreadsheet provided by City staff on 01/10/2020. **Note:** Non-residential square feet are adjusted to reflect the statutory limit on taxable square footage.

We converted the City's data to fiscal years (FYs) and then extrapolated the data under three scenarios that reflect the annual variability of development. These scenarios are summarized for residential development in Exhibit 2 and for non-residential development in Exhibit 3:

Exhibit 2

Residential Forecast by Year	25th Percentile (Low)	50th Percentile (Baseline)	75th Percentile (High)
2019-20	118,039	131,185	144,331
2020-21	126,177	152,469	178,761
2021-22	134,316	173,753	213,190
2022-23	142,454	195,037	247,620
2023-24	150,592	216,321	282,050

Source: FCS GROUP and previous table.

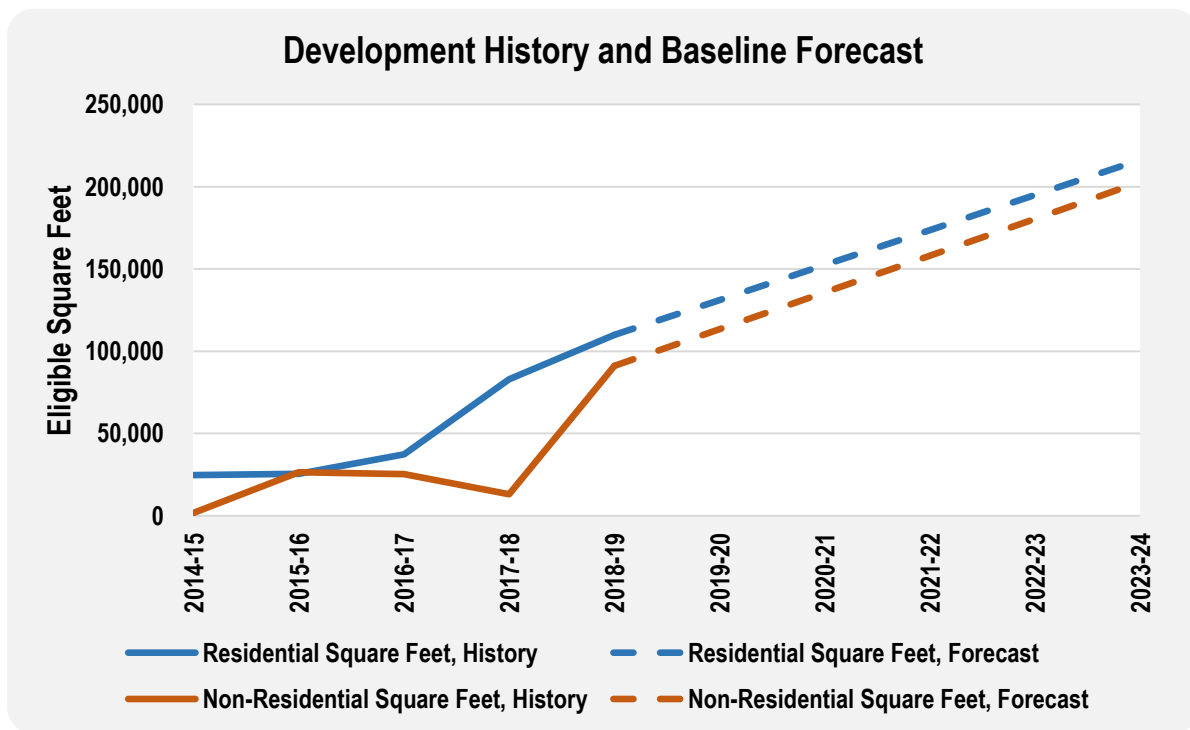
Exhibit 3

Non-Residential Forecast by Year	25th Percentile (Low)	50th Percentile (Baseline)	75th Percentile (High)
2019-20	86,406	113,497	140,588
2020-21	81,668	135,850	190,033
2021-22	76,930	158,204	239,477
2022-23	72,192	180,557	288,922
2023-24	67,455	202,910	338,366

Source: FCS GROUP and previous table.

The history and baseline forecast of eligible square footage are summarized graphically in Exhibit 4:

Exhibit 4



The revenue projections below will be based on the baseline forecasts.

Although the development history has been adjusted to reflect maximum eligible size for non-residential developments, it is not been adjusted for the development types listed in ORS 320.173 that are exempt from construction taxes.

TAX RATE

The maximum tax rate is governed by ORS 320.176 and is indexed to inflation each year by the Department of Revenue (Department). The Department’s most recent guidance is reproduced in its

entirety in Appendix B. Maximum tax rates for FY 2019-20 and FY 2020-21 are summarized in Exhibit 5:

Exhibit 5

Maximum Tax Rates	Fiscal Year	Fiscal Year
	2019-20	2020-21
Per residential square foot	\$1.35	\$1.39
Per non-residential square foot	\$0.67	\$0.69
Maximum taxable square feet per non-residential building	50,299	50,145

Source: Oregon Department of Revenue, "Indexing of School Construction Tax Limits," 07/12/2019.

Although the District is not required to impose the maximum tax rates each year, the revenue projections below will be based on the maximum rates.

REVENUE PROJECTIONS

In addition to the baseline development forecast and the maximum tax rates, a third assumption is the imposition of an administrative fee by the collecting agency, which we expect will be the City. ORS 320.179(2)(c) limits such a fee to four percent of revenues collected. While the City and District are free to negotiate any fee between zero and four percent, the revenue projections below will be based on the maximum fee.

As summarized in Exhibit 6 below, we project annual net tax revenue of \$293,442 in FY 2020-21:

Exhibit 6

Baseline Forecast at Maximum Tax Rates	Fiscal Year	Fiscal Year
	2019-20	2020-21
Taxable square feet:		
Residential	131,185	152,469
Non-residential	113,497	135,850
Tax revenue:		
Residential	\$ 177,100	\$ 211,932
Non-residential	76,043	93,737
Gross tax revenue	253,143	305,669
Less 4% administrative fee	(10,126)	(12,227)
Net tax revenue	<u>\$ 243,017</u>	<u>\$ 293,442</u>

Source: Previous tables.

After payment of the administrative fee, net tax revenue must be expended only for capital improvements as required by ORS 320.183.

IMPLEMENTATION GUIDANCE

This section provides the District with practical guidance on implementing a construction tax.

ADOPT A LONG-TERM FACILITIES PLAN

ORS 320.183 requires school districts to adopt a long-term facilities plan by resolution before imposing a construction tax. Although the statute includes a detailed definition of “capital improvement,” it does not define “long-term.” We suggest that such a plan cover at least ten years to be consistent with the requirements of ORS 195.110, even though these requirements may not be binding on the District.

IMPOSE THE CONSTRUCTION TAX

ORS 320.179(1) provides that a construction tax must be adopted by resolution of “the district board of the school district.” The adopted resolution must include the tax rates being imposed, and those rates must not exceed the maximum rates set each year by the Department.

REACH AGREEMENT WITH COLLECTING AGENCY

ORS 320.179(2) requires a school district imposing a construction tax to enter into an intergovernmental agreement with the local government that will collect the tax. Among the required provisions of the agreement is the specification of an administrative fee that will be retained by the collecting agency. This fee cannot exceed four percent of tax revenues collected. Because the administrative fee must be included in the intergovernmental agreement, it need not be included in the resolution imposing the tax.

In addition to the required provisions, we suggest that the intergovernmental agreement specify the development types that are exempt from the construction tax as listed in ORS 320.173. Such a provision may prevent the need to refund a tax payment that should never have been collected.

UPDATE TAX RATES

If the District wishes to update its tax rates to take advantage of the annual indexing of the maximum tax rates, it must adopt a new resolution imposing the tax.

SPEND THE MONEY

After payment of the administrative fee, net tax revenues must be spent only on capital improvements as defined in ORS 320.183(3). If a capital improvement was originally financed with debt, net tax revenues can be used to repay that debt. In fact, ORS 320.186 allows the District to pledge construction tax revenue for the repayment of debt.

Although the adoption of a “long-term facilities plan for making capital improvements” is required for the imposition of a construction tax, expenditures need not be made in accordance with that plan. In other words, a capital improvement need not be included in the long-term facilities plan before financing that capital improvement with construction tax revenue.

APPENDIX A: GOVERNING LAW

LOCAL CONSTRUCTION TAXES

320.170 Restriction on construction tax imposed by school district. (1) A school district, as defined in ORS 330.005, may impose a construction tax only in accordance with ORS 320.170 to 320.195.

(2) Construction taxes imposed by a school district must be collected, subject to ORS 320.179, by a local government, local service district, special government body, state agency or state official that issues a permit for structural improvements regulated by the state building code. [2007 c.829 §2; 2009 c.534 §1; 2016 c.59 §2]

320.171 Restriction on construction tax imposed by local government, local service district or special government body. (1) A local government or local service district, as defined in ORS 174.116, or a special government body, as defined in ORS 174.117, may not impose a tax on the privilege of constructing improvements to real property except as provided in ORS 320.170 to 320.195.

(2) Subsection (1) of this section does not apply to:

(a) A tax that is in effect as of May 1, 2007, or to the extension or continuation of such a tax, provided that the rate of tax does not increase from the rate in effect as of May 1, 2007;

(b) A tax on which a public hearing was held before May 1, 2007; or

(c) The amendment or increase of a tax adopted by a county for transportation purposes prior to May 1, 2007, provided that the proceeds of such a tax continue to be used for those purposes.

(3) For purposes of ORS 320.170 to 320.195, construction taxes are limited to privilege taxes imposed under ORS 320.170 to 320.195 and do not include any other financial obligations such as building permit fees, financial obligations that qualify as system development charges under ORS 223.297 to 223.314 or financial obligations imposed on the basis of factors such as income. [2007 c.829 §1; 2016 c.59 §4]

320.173 Exemptions. Construction taxes may not be imposed on the following:

(1) Private school improvements.

(2) Public improvements as defined in ORS 279A.010.

(3) Residential housing that is guaranteed to be affordable, under guidelines established by the United States Department of Housing and Urban Development, to households that earn no more than 80 percent of the median household income for the area in which the construction tax is imposed, for a period of at least 60 years following the date of construction of the residential housing.

(4) Public or private hospital improvements.

(5) Improvements to religious facilities primarily used for worship or education associated with worship.

(6) Agricultural buildings, as defined in ORS 455.315 (2)(a).

(7) Facilities that are operated by a not-for-profit corporation and that are:

(a) Long term care facilities, as defined in ORS 442.015;

(b) Residential care facilities, as defined in ORS 443.400; or

(c) Continuing care retirement communities, as defined in ORS 101.020. [2007 c.829 §3; 2009 c.534 §2]

320.176 Limitations; rates; adjustment by Department of Revenue. (1) Construction taxes imposed by a school district pursuant to ORS 320.170 may be imposed only on improvements to real property that result in a new structure or additional square footage in an existing structure and may not exceed:

(a) \$1 per square foot on structures or portions of structures intended for residential use, including but not limited to single-unit or multiple-unit housing; and

(b) \$0.50 per square foot on structures or portions of structures intended for nonresidential use, not including multiple-unit housing of any kind.

(2) In addition to the limitations under subsection (1) of this section, a construction tax imposed on structures intended for nonresidential use may not exceed \$25,000 per building permit or \$25,000 per structure, whichever is less.

(3)(a) For years beginning on or after June 30, 2009, the limitations under subsections (1) and (2) of this section shall be adjusted for changes in construction costs by multiplying the limitations set forth in subsections (1) and (2) of this section by the ratio of the averaged monthly construction cost index for the 12-month period ending June 30 of the preceding calendar year over the averaged monthly construction cost index for the 12-month period ending June 30, 2008.

(b) The Department of Revenue shall determine the adjusted limitations under this section and shall report those limitations to entities imposing construction taxes. The department shall round the adjusted limitation under subsection (2) of this section to the nearest multiple of \$100.

(c) As used in this subsection, “construction cost index” means the Engineering News-Record Construction Cost Index, or a similar nationally recognized index of construction costs as identified by the department by rule. [2007 c.829 §4; 2016 c.59 §5]

320.179 School district resolutions; collections; requirements. (1) A school district imposing a construction tax shall impose the tax by a resolution adopted by the district board of the school district. The resolution shall state the rates of tax, subject to ORS 320.176.

(2) Prior to collecting a construction tax, a school district shall enter into an intergovernmental agreement with each local government, local service district, special government body, state agency or state official collecting the tax that includes:

(a) Collection duties and responsibilities;

(b) The specific school district accounts into which construction tax revenues are to be deposited and the frequency of such deposits; and

(c) The amount of the administrative fee that the entity or official collecting the tax may use to recoup expenses incurred in collecting the construction tax, either through retention or reimbursement. An administrative fee under this paragraph may not exceed four percent of tax revenues. [2007 c.829 §5; 2009 c.534 §§3,4]

320.183 Long-term facilities plan for capital improvements. (1) After deducting the costs of administering a construction tax and payment of refunds of such taxes, a school district shall use net revenues only for capital improvements.

(2) A construction tax may not be imposed under ORS 320.170 to 320.195 unless the school district imposing the tax develops a long-term facilities plan for making capital improvements. The plan shall be adopted by resolution of the district board of the school district.

(3) As used in this section, “capital improvements”:

(a) Means:

(A) The acquisition of land;

(B) The construction, reconstruction or improvement of school facilities;

(C) The acquisition or installation of equipment, furnishings or other tangible property;

(D) The expenditure of funds for architectural, engineering, legal or similar costs related to capital improvements and any other expenditures for assets that have a useful life of more than one year; or

(E) The payment of obligations and related costs of issuance that are issued to finance or refinance capital improvements.

(b) Does not include operating costs or costs of routine maintenance. [2007 c.829 §6]

320.186 Payment of obligations. A school district may pledge construction taxes imposed pursuant to ORS 320.170 to the payment of obligations issued to finance or refinance capital improvements as defined in ORS 320.183. [2007 c.829 §7; 2016 c.59 §6]

320.189 Payment of taxes. Construction taxes must be paid by the person undertaking the construction at the time that a permit authorizing the construction or the expansion of square footage of a facility or building is issued. [2007 c.829 §8; 2009 c.534 §5]

320.192 City or county ordinance or resolution to impose tax; requirements; payment of taxes. (1) The governing body of a city or county may impose a construction tax by adoption of an ordinance or resolution that conforms to the requirements of this section and ORS 320.195.

(2)(a) A tax may be imposed on improvements to residential real property that result in a new residential structure or additional square footage in an existing residential structure, including remodeling that adds living space.

(b) An ordinance or resolution imposing the tax described in paragraph (a) of this subsection must state the rate of the tax. The tax may not exceed one percent of the permit valuation for residential construction permits issued by the city or county either directly or through the Building Codes Division of the Department of Consumer and Business Services.

(3)(a) A tax may be imposed on improvements to commercial and industrial real property, including the commercial and industrial portions of mixed-use property, that result in a new structure or additional square footage in an existing structure, including remodeling that adds living space.

(b) An ordinance or resolution imposing the tax described in paragraph (a) of this subsection must state the rate and base of the tax.

(4) Taxes imposed pursuant to this section shall be paid at the time specified in ORS 320.189 to the city or county that imposed the tax.

(5)(a) This section and ORS 320.195 do not apply to a tax described in ORS 320.171 (2).

(b) Conformity of a tax imposed pursuant to this section by a city or county to the requirements of this section and ORS 320.195 shall be determined without regard to any tax described in ORS 320.171 (2) that is imposed by the city or county. [2016 c.59 §8]

320.195 Deposit of revenues; required uses. (1) As soon as practicable after the end of each fiscal quarter, a city or county that imposes a construction tax pursuant to ORS 320.192 shall deposit the construction tax revenues collected in the fiscal quarter just ended in the general fund of the city or county.

(2) Of the revenues deposited pursuant to subsection (1) of this section, the city or county may retain an amount not to exceed four percent as an administrative fee to recoup the expenses of the city or county incurred in complying with this section.

(3) After deducting the administrative fee authorized under subsection (2) of this section and paying any refunds, the city or county shall use the remaining revenues received under ORS 320.192 (2) as follows:

(a) Fifty percent to fund developer incentives allowed or offered pursuant to ORS 197.309 (5)(c) and (d) and (7);

(b) Fifteen percent to be distributed to the Housing and Community Services Department to fund home ownership programs that provide down payment assistance; and

(c) Thirty-five percent for programs and incentives of the city or county related to affordable housing as defined by the city or county, respectively, for purposes of this section and ORS 320.192.

(4) After deducting the administrative fee authorized under subsection (2) of this section and paying any refunds, the city or county shall use 50 percent of the remaining revenues received under ORS 320.192 (3) to fund programs of the city or county related to housing. [2016 c.59 §9]

APPENDIX B: TAX LIMITS



Oregon

Kate Brown, Governor

Department of Revenue
 955 Center St NE
 Salem, OR 97301-2555
www.oregon.gov/dor

Issue: Indexing of School Construction Tax Limits
Statute Reference: ORS 320.170
Last Updated: July 12, 2019

Background:

Passed in 2007, SB 1036 allowed school districts to impose a tax on new construction measured by the square footage of improvements (affordable housing, public buildings, agricultural buildings, hospitals, private schools, and religious facilities are exempt). SB 1036 defined and required revenues to be used for capital improvements. Construction taxes imposed by a school district must be collected by a local government, local service district, special government body, state agency or state official that issues a permit for structural improvements regulated by the state building code. An intergovernmental agreement with local governments collecting the tax is required and collection expenses are limited to 4 percent of tax revenue. DCBS is allowed to establish an administration fee of .25 percent of tax revenue. School districts with construction tax revenue are required to develop long-term facility plans. Construction taxes may be used for repayment of capital improvement debt.

Tax Limit Calculations:

SB 1036 set tax rate limits of \$1 per square foot for residential use and \$0.50 for nonresidential use, along with a \$25,000 tax limit on nonresidential properties. Beginning in 2009, tax rates were indexed to inflation using the Engineering News-Record Construction Cost Index. As prescribed in statute, DOR is responsible for updating tax rate limits and notifying affected districts. To notify affected districts, DOR partners with the Department of Education, which receives updated limit calculations from DOR and notifies the affected districts.

Tax rate limits by fiscal year:

Fiscal Year	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
Residential*	1.17	1.20	1.23	1.26	1.30	1.35	1.39
Non-Residential*	0.58	0.60	0.61	0.63	0.65	0.67	0.69
Non-Residential Max	29,200	29,900	30,700	31,400	32,600	33,700	34,600

* Dollars per square foot

School Construction Tax FY 2020 Release
 July 12, 2019

CITY OF UMATILLA, OREGON

AGENDA BILL

Agenda Title: Negotiations Involving Matters of Trade or Commerce - ORS 192.660 (2) (g) authorizes Council to consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations.	Meeting Date: 2020-10-06
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Department: City Administration	Director: David Stockdale	Contact Person: Dave Stockdale	Phone Number:
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Cost of Proposal: n/a	Fund(s) Name and Number(s): General Fund - 01
Amount Budgeted: n/a	

Reviewed by Finance Department: Yes	Previously Presented: n/a
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Attachments to Agenda Packet Item:

Summary Statement: n/a

Consistent with Council Goals: Goal 2: Promote Economic Development and Job Growth.

CITY OF UMATILLA, OREGON

AGENDA BILL

Agenda Title: Potential Real Estate Transaction - ORS 192.660(2)(e) Authorizes council to deliberate with persons designated by council to negotiate real property transactions, including long-term leases. Does not authorize discussion of general leasing policies.	Meeting Date: 2020-10-06
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Department: City Administration	Director: David Stockdale	Contact Person: Dave Stockdale	Phone Number:
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Cost of Proposal: n/a	Fund(s) Name and Number(s): General Fund - 01
Amount Budgeted: n/a	

Reviewed by Finance Department: Yes	Previously Presented: n/a
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Attachments to Agenda Packet Item:

Summary Statement: n/a

Consistent with Council Goals: Goal 1: Promote a Vibrant and Growing Community by Investing in and Support of Quality of Life Improvements.

CITY OF UMATILLA, OREGON

AGENDA BILL

Agenda Title:

Motion to direct the City Manager to enter into a purchase agreement for the procurement of real property; the terms of which will be made public by formal adopted Resolution no later than January 31, 2021.

Meeting Date:

2020-10-06

Department:

City Administration

Director:

David Stockdale

Contact Person:

Dave Stockdale

Phone Number:

Cost of Proposal:

n/a

Amount Budgeted:

n/a

Fund(s) Name and Number(s):

General Fund - 01

Reviewed by Finance Department:

Yes

Previously Presented:

n/a

Attachments to Agenda Packet Item:

Summary Statement:

Approve

Consistent with Council Goals:

Goal 1: Promote a Vibrant and Growing Community by Investing in and Support of Quality of Life Improvements.