

**UMATILLA CITY COUNCIL/BUDGET COMMITTEE MEETING
AGENDA
COUNCIL CHAMBERS 700 6TH STREET, UMATILLA, OR 97882
APRIL 21, 2020
6:00 PM**

1. **CALLED TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC HEARING ON CBDG PROJECT**
 - 4.a Public Hearing on CDBG Projects *Suggested Action: No Action Needed*
5. **CITY MANAGER'S REPORT**
 - 5.a [Police Quarterly Report](#) *Suggested Action: Suggested Action: Discussion*
6. **ELECTION OF CHAIRPERSON**
7. **ELECTION OF SECRETARY**
8. **APPROVAL OF MINUTES**
 - 8.a April 16, 2019 Budget Committee Minutes *Suggested Action: Approval*
9. **PUBLIC COMMENT**
10. **PUBLIC HEARING ON STATE REVENUE SHARING**
11. **PRESENTATION OF BUDGET MESSAGE**
 - 11.a FY 2020-21 Budget Message *Suggested Action: No Action Needed.*
12. **DISCUSSION OF PROPOSED BUDGET DOCUMENT**
 - 12.a FY2020-21 Proposed Budget *Suggested Action: No Action Needed.*
13. **BUDGET APPROVAL**
14. **AFFIRMATION OF TAXES - \$2.9191 PER \$1,000 OF TAXABLE VALUE**
15. **ADJOURN**

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CITY OF UMATILLA

Public Notice and Notice of Public Hearing

The City of Umatilla is eligible to apply for a 2020 Community Development Block Grant from the Business Oregon. Community Development Block Grant funds come from the U.S. Department of Housing and Urban Development. The grants can be used for public facilities and housing improvements, primarily for persons with low and moderate incomes.

Approximately \$12 million will be awarded to Oregon non-metropolitan cities and counties in 2019. The maximum grant that a city or county can receive is \$2,500,000.

The City of Umatilla is preparing two applications for a 2020 Community Development Block Grant from the Business Oregon for #1. Final Design of water utility extension to the Power City area and Brownell area behind the ODOT weigh station; and #2. Final Design of sewer utility extension to Power City area and Brownell area behind the ODOT weigh station. It is estimated that the proposed project will benefit at least 152 persons, of whom 51.3 percentage will be low or moderate income. A public hearing will be held by the City Council at 6:00 p.m. on April 21, 2020 at the City Hall 700 6th St. Umatilla, OR 97882. The purpose of this hearing is for the City Council to obtain citizen views and to respond to questions and comments about: community development and housing needs, especially the needs of low- and moderate-income persons, as well as other needs in the community that might be assisted with a Community Development Block Grant project; and the proposed project.

Due to the gathering restrictions of COVID-19, this public hearing will be held electronically via Zoom meeting. Please email Nanci Sandoval, Umatilla City Recorder, at nanci@umatilla-city.org for meeting instructions or to provide written public comment. Meeting information can also be found on the City's website: www.umatilla-city.org. Written comments must be received by April 20, 2020 by email or at City of Umatilla, PO Box 130, Umatilla, OR 97882. Both oral and written comments will be considered by the City Council in deciding whether to apply. The location of the hearing is accessible to persons with disabilities. Please contact Nanci Sandoval, Umatilla City Recorder, by email or at (541) 922-3226 if you will need any special accommodations to attend or participate in the meeting. More information about Oregon Community Development Block Grants, the proposed project, and records about the City of Umatilla's past use of Community Development Block Grant funds is available for public review at City Hall 700 6th St. Umatilla, OR 97882 during regular office hours. Advance notice is requested. If special accommodations are needed, please notify Nanci Sandoval at (541) 922-3226 so that appropriate assistance can be provided. Permanent involuntary displacement of persons or businesses is not anticipated as a result from the proposed project. If displacement becomes necessary, alternatives will be examined to minimize the displacement and provide required/reasonable benefits to those displaced. Any low- and moderate-income housing that is demolished or converted to another use will be replaced.

CIUDAD DE UMATILLA

Aviso Público y Noticia de Audiencia Pública

La ciudad es elegible para aplicar a un Subsidio en 2020 del Community Development Block Grant que a su vez viene del Business Oregon. Los Subsidios del Community Development Block Grant (Bloque Subsidiario para el Desarrollo Comunitario) vienen desde el U.S. Department of Housing and Urban Development (Departamento de Vivienda y Desarrollo Urbano de los Estados Unidos). Los subsidios pueden ser usados para instalaciones públicas y remodelación de casas, primariamente por personas con ingresos moderados o bajos.

Aproximadamente \$12 millones serán otorgados en 2019 a ciudades y condados no-metropolitanos de Oregon. El máximo de subsidios que la ciudad o el condado puede recibir es \$2,500,000.

La ciudad de Umatilla está preparando dos aplicaciones para 2020 Community Development Block Grants de Business Oregon. El Proyecto #1 es para diseño final de la extension de la utilidad de agua a la Power City y Brownell área detrás de la ODOT weigh station. El Proyecto #2 es para diseño final de la extension de la utilidad de alcantarillado a la Power City y Brownell área detrás de la ODOT weigh station. Se estima que el proyecto beneficiará a los menos 152 personas, de las cuales 51.3% o más serán de ingresos bajos y moderados.

Una audiencia pública se llevará a cabo por el consejo de la ciudad a las 6:00 pm del April 21, 2020, en la Umatilla City Council chambers, 700 6th St, Umatilla, OR 97882. El propósito de esta audiencia es para que el consejo de la ciudad obtenga puntos de vista de los ciudadanos y para responder preguntas acerca de: Desarrollo comunitario u necesidades de Vivienda, especialmente las necesidades de personas con ingresos moderados y bajos, así como también otras necesidades en la comunidad que podrían ser asistidas con un subsidio del proyecto Community Development Block Grant; y el proyecto propuesto.

Debido a las restricciones de COVID-19, esta audiencia pública se llevará a cabo electrónicamente a través de Zoom meeting. Por favor dejar Nanci Sandoval, Umatilla City Recorder, en nanci@umatilla-city.org para las instrucciones de la reunión o para proporcionar comentarios públicos por escrito. La información de la reunion también se puede encontrar en el sitio web de la ciudad: www.umatilla-city.org. Los comentarios escritos deben ser recibidos el April 20, 2020, por correo electrónico o en la Umatilla City Hall, PO Box 130, Umatilla, OR 97882. Ambos comentarios, escritos y orales serán considerados por el consejo de la ciudad en decidir si aplican.

La ubicación de la audiencia es accesible para personas con incapacidades. Por favor dejar Nanci Sandoval, Umatilla City Recorder, en nanci@umatilla-city.org o el 541-922-3226 para saber si usted necesitará cualquier tipo de acomodaciones especiales para asistir o participar en la reunion.

Más información sobre el Oregon Community Development Block Grants, el proyecto propuesto y los pasados registros sobre la ciudad en el uso de los subsidios del Community Development Block Grant están disponibles para la revision pública en la Umatilla City Hall durante las horas

regulares de oficina. Se requiere del aviso anticipado. Si las acomodaciones especiales son necesitadas, por favor notifíquelo Nanci Sandoval el (541) 922-3226, de modo que la asistencia apropiada puede proveerse.

La desalojamiento involuntaria permanente de personas o negocios no es esperada como un resultado del proyecto propuesto. Si la desalojamiento llegara a ser necesaria, serán examinadas alternativas para minimizer la desalojamiento y proveer beneficios requeridos/razonables para aquellos removidos. Calquier casa de ingreso moderado y bajo la cual sea demolida o convertida en otro uso será reemplazada.

CITY OF UMATILLA, OREGON

AGENDA BILL

Agenda Title:

Police Quarterly Report

Meeting Date:

2020-04-21

Department:

Police

Director:

Darla Huxel

Contact Person:

Darla Huxel

Phone Number:

541-922-3789

Cost of Proposal:

NA

Fund(s) Name and Number(s):

N/A

Amount Budgeted:

NA

Reviewed by Finance Department:

No

Previously Presented:

NA

Attachments to Agenda Packet Item:

[UPD FY 20 3rd Quarter Report.pdf](#)

Summary Statement:

Suggested Action: Discussion

Consistent with Council Goals:

Goal 4: Increase Public Involvement, Create a Culture of Transparency with the Public, and Enhance Cultural Diversity.

Umatilla Police Department

Quarterly Report

FY2020 – January through March



Presented by Chief Darla Huxel

Umatilla Police Department

QUARTERLY REPORT - January through March FY20

Patrol

During the third quarter of FY20 calls for service/self-initiated activity increased from the third quarter of FY19, from 1651 to 1821.

Response times and average time spent on each call continue to be fairly consistent in providing 24/7 coverage. The increase in response time is actually due to a couple of call being held for the oncoming shift without them being closed out. Unfortunately, the timer continues to run showing a delayed response. We have discussed this with the officers to ensure that dispatch is aware to close the incident out and reopen rather than to keep the timer running.

	FY20	FY19
Total Dispatched Incidents	1821	1651
Average Response Time	10:12	7:29

Police Department Overtime

During the third quarter of FY20, the department was operating with a full staff and we were able to get in some mandatory training prior to the COVID.

FY20	FY19
First Qt. Hours of OT	First Qt. Hours of OT
161	117

Staff Meetings

During the third quarter of FY20, regular staff meetings and Supervisor meetings were conducted on January 6, February 10 and March 9, 2020.

Training

Training hours combined with pre-scheduled training for department personnel was approximately 247.5 hours for patrol officers, support personnel and supervisory personnel. We address different policy refresher training during our regular staff meetings that include high risk/low frequency issues, mandated annual topics such as harassment in the workplace and case reviews or debriefing of officer involved incidents. Additionally, other areas of training included defensive tactics, firearms, and radar/Lidar training. Officer Lemmon was also able to complete and submit his Field Training Manual which allowed him to receive his Basic Police Certification.

Third quarter FY20 training included:

- Executive Leadership Conference – Chief
- Evidence Room management – Sgt. Wright & Kylie
- N.W. Leadership Conference – Lt. & Sgts.
- Taser Instructor Training – Skillman
- Officer Resiliency training – all personnel
- First Aid/CPR/AED – Almost all personnel

Reserves

- Police Reserve Officers contributed approximately 43 hours volunteer time during the third quarter.
- Interviews were done to bring on two new Reserve Officers. Following background investigations and testing, Kieren Carlson begin training in March and the other person did not make it past the background check. We will look at filling the vacant Reserve slot later on in the year.

Community/School

- January Events – Reading at grade school, at Middle School,
- February Events – Reading at grade school, Chief presentation at HS, Guest speaker at the Oregon Girls Sports Leadership Summit
- March Events – None really except COVID

Juvenile

During the third quarter of FY20, calls involving juveniles increased from third quarter FY19 to 25. Cases/incidents involving juveniles include all juvenile complaints/contacts, runaways and minor in possession of alcohol or tobacco. Some of these cases/incidents were referred to our Community Accountability Board which generally will see cases/incidents for first time offenders of violations or misdemeanor classed crimes. There were 11 referrals to the CAB and 14 referrals to the Community Truancy Board during the third quarter of FY20.

On February 25th we hosted a dinner for the CAB Board and also invited Circuit Judges, Juvenile Department, CARES representatives, DA representatives and school district representatives to review and discuss the procedures for our CAB Board and dealing with delinquent referrals and truancy referrals.

Sex Crimes/Registrations

- There were a total of 5 sex crimes and sex offender registrations reported/completed this quarter. Due to the COVID, we stopped doing sex offender registrations and referred them directly to the sex offender registry handled by the Oregon State Police.

Traffic Infractions

- During the third quarter of FY20 the Umatilla PD conducted 536 self-initiated traffic stops/traffic complaints. As a result, 126 traffic citations were issued, which resulted in a traffic infraction citation being issued approximately 24% of the time. This figure includes both criminal and non-criminal traffic infractions.
- There were no special enforcement operations during this quarter.

Traffic Citations – During the third quarter of FY20, there were 126 citations issued compared to 145 citations in the third quarter of FY19. Offenses that are tracked include:

- Speed
- Traffic Control Devices
- Insurance/Registration
- No Operators License
- Driving While Suspended
- Equipment violations

Traffic Crashes – Third quarter of FY20 indicates a decrease from third quarter of FY19 from 34 to 32.

Summary

As stated earlier, during the third quarter of FY20, calls for service have increased from the third quarter of FY19, 1821 to 1651. Our numbers from last year have not fluctuated much as you can see from the table below.

There was a slight increase in warrant arrests from 56 to 60 from FY19 to FY20.

- **Person Crimes/Incidents, - First Quarter FY20/FY19.**

FY20	FY19
44	43

Person Crimes/Incidents include the following:

- Abuse – both elder abuse and child abuse
- Assaults – all types and severities
- Domestic Disturbances

- Harassment and stalking complaints
- Robberies – all types and severities
- Kidnapping
- Menacing

• **Property Crimes/Incidents, - First Quarter FY20/FY19.**

FY20	FY19
92	96

Property Crimes/Incidents include the following:

- Burglary
- Fraud/Forgery
- Criminal Mischief
- Drug Activity
- DUII – Driving under the influence of intoxicants
- Thefts – all types and severities
- Trespass
- UUMV/UEMV (Unlawful Use Motor Vehicle/Unlawful Entry Motor Vehicle)

Snapshot All Offenses – FY20		Snapshot All Offenses - FY19	
Offense	Amount	Offense	Amount
Abuse	2	Abuse	4
Assaults	2	Assaults	5
Burglary	8	Burglary	8
Criminal Mischief	8	Criminal Mischief	13
Domestic Disturbance/VRO	27	Domestic Disturbance/VRO	20
Drug Activity	2	Drug Activity	4
DUII	10	DUII	7
Fraud/Forgery	6	Fraud/Forgery	9
Harassment/Stalking	13	Harassment/Stalking	13
Kidnapping	0	Kidnapping	1
Menacing	0	Menacing	0
Robbery	0	Robbery	0
Thefts	30	Thefts	24
Trespassing	19	Trespassing	21
UUMV/UEMV	9	UUMV/UEMV	10
Warrants	22	Warrants	31
TOTAL	158	TOTAL	170
Assists	67	Assists	53

Arrests- Third quarter of FY20 indicates a slight increase from third quarter of FY19.

FY20	FY19
60	56

Other Notable Items of Interest

Office Administrator workload – In addition to the daily dispatching duties, our office personnel completed 98 records requests and recorded 7 fingerprint requests this last quarter. In March, due to the COVID, we stopped providing fingerprinting services for the public.

Mental health – Officers continue to have contact with persons who are having mental health issues or are in crisis. Our FY20 number for calls dealing with mental/suicidal subjects have increased from FY19 from 8 to 9.

Personnel update – Nicholas Lemmon, a full time Police Officer who graduated the first part of September from the DPSST academy and completed an extensive Field Training Evaluation, received his Basic Police Officer Certification from DPSST. Officer Hernandez began attending the 16-week DPSST academy in November and graduated in March. Officer Butler is still attending the academy and was set to graduate in April, however, that time has been pushed out until at least June due to the COVID.

Grant award status – A grant was awarded to us from Susteen for a DataPilot 10 mobile forensic unit. This piece of equipment will allow us to do downloads from digital devices in house and not have to rely on outside agencies to provide this service. The total cost of the unit was \$4,985.00 and the grant paid \$2,140 (43%) of the cost.

Umatilla Police Officer's Association activities –

Memorial donation in honor of Brett Jewett to Echo Fire Department (100)

Knights Pride Booster Club (100)

Umatilla Booster Club (250)

Eastern Oregon Mission (100)

**CITY OF UMATILLA
BUDGET COMMITTEE MEETING
April 16, 2019**

1. CALLED TO ORDER: Recorder Sandoval called the budget meeting to order at 6:02pm.

2. ROLL CALL

Present: Christine Harding, Bruce McLane, Judy Simmons, Ramona Anderson, Becky Finck, Councilor Funderburk, Councilor Smith, Councilor Chavez, Councilor TenEyck, and Mayor Dedrick. Councilor Wheeler showed up at 6:03 p.m.

Absent: Arnell Eynon and Councilor Roxbury.

Staff Present: Manager Stockdale, Finance and Administration Director Ince, Community Development Director Mabbott, Community Development Coordinator Horn, Chief Huxel, Public Works Director Coleman, and Recorder Sandoval.

3. PLEDGE OF ALLEGIANCE Recited at 6:03 p.m.

4. ELECTION OF CHAIRPERSON:

Councilor TenEyck moved to appoint Bruce McLane as the committee chair. Seconded by Councilor Funderburk. Motion carried. Chairperson McLane would chair the meeting moving forward.

5. ELECTION OF SECRETARY Mayor Dedrick nominated Ramona Anderson to be the secretary for the committee. Councilor TenEyck seconded the motion. Motion carried unanimously

6. APPROVAL OF MINUTES Moved by Councilor TenEyck to approve minutes from April 16, 2018. Seconded by Ramona Anderson. Motion carried.

7. PUBLIC COMMENT No public comment was presented by the audience.

8. PUBLIC HEARING ON STATE REVNUUE SHARING

Public hearing was opened at 6:10 by Chairperson Bruce McLane.

Finance Director Ince gave the Budget Committee and Council updates from the previous year. She reviewed the projected revenues from various State revenue sharing programs and the impact they had on the General Fund budget.

No public testimony was presented. Public Hearing closed at 6:14 p.m.

9. PRESENTATION OF BUDGET MESSAGE Manager Stockdale explained the overall pictures of the City's finances and what staff was proposing for the upcoming year. The City continues to grow and is doing a great job at adequately managing that growth and preparing for more growth.

10. DISCUSSION OF PROPOSED BUDGET DOCUMENT

The presentation of the budget message and discussion merged into one long discussion. Manager Stockdale summarized each item for Council. He asked the committee to interrupt at any time as he was going through each item.

He wanted to emphasize that the budget was one of the most important roles for any elected body and thanked everyone for their time and effort. It was a lot of discussion and conversation. Umatilla was growing and will continue to grow. There had been a 300 percent growth in the total budget in 7 years. That kind of growth is unheard of and is a testament of what was happening in Umatilla. It is not slowing down. Investors are not slowing down and will continue to invest in the community and we need to be prepared for that with infrastructure updates.

The proposal continued to invest in public safety. There was no reduction at all in the Police Department. There was 12 sworn officer including the Police Chief, plus one part-time officer. Councilor TenEyck asked which officer. Finance Director Ince stated officer Robeson was part-time. He had been a previously full-time officer.

Community Development will have significant increases to adequately support our developers, reduce confusion, reduce wait times, better support our own interest, and potentially save the City over \$100,000 a year each year in inspection costs. We are investing in our staff. We promoted Brandon Seitz from Planner to Senior Planner with the goal of him ultimately becoming our Building Official/Inspector. There are 2 certificates he will not be able to get, and those were for plumbing and electrical. It's a temporary increase in personnel cost this year, but it will reduce over the next few years.

Mayor Detric asked when the City would plan for the new planner position. Manager Stockdale stated he was the hold up and it would be about a month out.

We proposed a strategic investment to the Parks & Recreation budget from \$242,600 to \$510,500, which also included a new position known as the Development and Recreation Manager position. This was an intentional investment into our community and included the increase of staff, maintenance, recreational programming, and capital improvements.

Finance and Administrative Services Department was growing. They added a new position known as the Administrative Services Manager position to the department. There was a terrific outcome for applicants. There were over 60 applicants. They interviewed over 10 applicants. There would be an increase to the budget for the Library due to increased programming. The Library was moved under the Finance and Administrative Services Department. Libraries are directly and immediately involved in the conflict which divides the world, and for two reasons: first, because they are essential to the function of a democratic society; second, because the contemporary conflict touches the integrity of scholarship, the freedom of the mind, and even the survival of

culture, and libraries are the great symbols of the freedom of mind. The Library needs to provide more services to our community.

It's going to be the 6th Street Project show for this fiscal year. We have been building our reserves for many years. It has been more than 8 years in the making and we go out for bid in July with construction starting at the end of the year. It will run from Yerxa Ave to the Umatilla Bridge and will feature decorative sidewalk, lighting, safety enhancement, illuminated crossing, ADA accessibility improvements, and increased beautification. It will also include trees, shrubs, and flowers. They hope to make significant changes to the curb appeal of downtown.

Councilor TenEyck asked if we had drawings ready that we can start to post on the website or newsletter. When you tell people that we have this huge project coming up and then to try to describe what it is, the vision gets washed out depending on the description. Manager Stockdale stated they had construction drawing but not artistic renderings of what it will look like, but we should have them. Finance Director Ince stated staff had discussed the idea of having an open house once they had a more solidified timeline on construction. Councilor TenEyck stated it would get people excited and behind the project.

Mayor Dedrick stated the lighting on the crossing into the school is not lit up well. Manager Stockdale stated there will be an additional 6 or 8 lights to help with that issue.

Manager Stockdale explained that the Water Fund was the one that was at the biggest risk to the City's otherwise strong and stable finances. We have some reserves that are insufficient, they would not support us through a catastrophe or major failure. Our water infrastructure is old and it is starting to show its age. We need to shift from a reactive culture to preventative culture and start putting money away into the reserves. This year's budget proposed a twelve percent increase to water rates and include a transfer of \$185,00 to reserves and an operational unappropriated transfer of \$150,00. The reserves were still \$500,00 lower in this fiscal year than in the last year due to the 6th Street Water Replacement Project. Councilor Smith stated it was important to explain to the community why they were seeing such a huge increase in their water bills. Our water fund is in hurt/emergency mode right now. Staff had shifted personnel cost from the water fund to the general fund to help alleviate some of the pressure from the Water Fund.

The Sewer Fund has been stable with minimal-to-moderate increases each year over the past six years. The budget proposed a three-and-a-half percent increase to sewer rates to keep up with general cost increases. There will be construction for a \$2.3 million Industrial Waste Water Line that will support the necessary industrial waste water services to the newly constructed data centers. The City hired a consultant to assist in the creation of a new industrial waste water rate and review or propose any necessary changes the water and sewer rates as well as the System Development Charges. When it comes to expand the capacity of the current waste water treatment plant it will be at least

an \$8 million-dollar project. We are taking an environmentally friendly approach with this industrial wastewater project.

There will be a lot of investment in technology in this budget. City council meetings will be using a cloud-based program to create, develop, and publish Council packets in a far more efficient way that will allow staff to simultaneously work on documents and materials for Council meetings, manage calendars, publish materials, concurrently create minutes during a meeting, and integrate audio/video links online for view convenience. Anyone who wants to participate in Council meetings should be able to do however they want. The goal is to be able to hear from every demographic in our community. We are switching over to licenses instead of individual packets. The proposed budget also includes many updates to our software, computers, and purchasing Surfaces for staff. The Police Department will also be purchasing new forensic software and digital fingerprinting technology.

This budget focused on increasing training for staff. It is important to get out to see what is working locally and nationally. These are things that keep employees working for you. The City can use this to demonstrate our staff is well trained, but can also be used to show our staff that we are investing in them and we care about them.

City Hall Annex was something Manager Stockdale was excited about. This budget proposed a \$700,000 remodel of the old post office building located across the library. They had hired a consultant to aggressively go after a grant from the Community Development Block Grant program to help find the funding for the project. The annex would house the Community Development Department staff and would become available for the Umatilla Chamber or other business partners. It would include a business incubator program. The building would feature a community room and have a full commercial kitchen and storage. Manager Stockdale expressed the facility the Chamber currently uses is not being used to its full potential. It is a delicate balance and the message is clear. We want to support Chamber, and we will continue to do that, but what are we doing with the current building will not work long term.

The City and County had different opinions on the status of the Strategic Investment Program (SIP) Agreement additional annual improvement payment. We have budgeted for the worst-case scenario, which is what the County says we should receive, or \$1 million. The \$1 million is allocated in the budget but is not earmarked in to specific projects. This will allow the City to access the funds, if needed during the fiscal year, but also limits our ability to spend it if they are not received.

Our staff met with County Commissioners and voiced that the parties have not reached an agreement. Then we received a letter from the County's attorney stated it had been resolved. We have sent them a letter in response and have not heard anything.

The contract for managing the Marina & RV Park came up as a discussion item when Councilor TenEyck asked if there were opportunities to expand the RV Park.

Chairperson McLane stated Finance Director Ince had done a great job of explaining how the budget process works. This looked like unbelievable fiscal management and wanted to make sure we were really sure we could deliver the services we are supposed to deliver with the budget. It was a pretty minimal increase for what we were trying to accomplish.

Mayor Dedrick stated we have the best finance officer the City had ever seen. She looks at things now in comparison to how things were never explained in the past.

Finance Director Ince stated they trimmed down requests. They didn't really out right deny any request, but they were cognizant of what the ending balances for the fiscal year would look like.

Manager Stockdale closed his discussion by stating that Umatilla was growing and would continue to grow. We were developing new and innovate ways to open up our services and be as transparent as possible with the community. We were trying to change from reactive culture to a preventative culture.

- 11. BUDGET APPROVAL** Moved by Becky Finck to approve the budget. Arnell Eynon seconded. Motion carried.
- 12. AFFIRMATION OF TAXES - \$2.9191 PER \$1,000 OF TAXABLE VALUE** Moved by Councilor TenEyck to affirm the taxes at \$2.9191 per \$1,000. Seconded by Becky Fink. Motion carried.
- 13. ADJOURN** Moved by Councilor TenEyck to adjourn the meeting. Seconded by Councilor Wheeler. Motion carried. Meeting adjourned at 7:57 p.m.

Bruce McLane, Budget Committee Chair

ATTEST:

Nanci Sandoval, City Recorder



City of Umatilla

700 6th Street, PO Box 130, Umatilla, OR 97882
City Hall (541) 922-3226 Fax (541) 922-5758

TO: Citizens, City Council, and Mayor
From: City Manager Dave Stockdale
Subject: Fiscal Year 2020-2021 Proposed Budget Message

We are pleased to provide you with the Fiscal Year 2020-2021 Proposed Budget for the City of Umatilla. Once again it is our privilege to have been led by the experience of our Finance Director, Melissa Ince, who has compiled each request from Department Directors under the direction of the City Manager, being guided by the City Council's adopted goals, general discussions and direction from City Council, from direction from the Budget Committee from their March workshop, and from our various adopted planning documents.

We thank each of you for your significant role in this process. Budget development is one of the most important roles of any elected body as these decisions provide our course map for the City during the next year and for many years to come.

I share, then, with you this message that highlights some key elements of this proposed budget as well as some of the prudent and forward-thinking steps we are taking to ensure a healthy and sustainable City budget.

Continued Historical Growth

I said it in my message last year and I will continue to likely say it for many more messages to come... Umatilla is and will continue to grow at a blazing historical pace. Beginning this fiscal year and likely for the next five years, based upon what we already know from home builders and employers, it is a safe bet to estimate approximately 100 new households (200-300 people) a year will be built in the City. The result of growth from just last year to this year is an increase of 42% to the City's total taxable assessed value from the prior year and an overall General Fund increase of more than 46%, or more than \$4.1 million. To really hammer home this notion of growth, consider that the City's total budget just eight years ago was just over \$9 million and now our General Fund alone is nearly \$13 million and our overall proposed budget is nearly \$39.5 million! Planning for and providing services to our community, including our new residents, at the level they deserve and expect becomes ever more complicated and diverse each year. We are confident that this proposed budget meets or exceeds those expectations and also continues to responsibly build reserves to strategically plan for a financially sustainable future.

Temporary Uncertain and Unprecedented Times

This upcoming fiscal year will be one of particular historical significance. COVID-19 is a worldwide pandemic, the likes of which the world has not seen in nearly 200 years, if ever before! Nations across the globe are scrambling to keep their people safe while also trying to determine the best ways to keep



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their economies from total devastation. As we all already know, local government is often where many individuals interact with their government services, and Umatilla certainly is no different. The City is committed, completely, in doing all we can to support and assist our residents however we can. This proposed budget has a new line item of \$75,000 designated to yet-to-be determined COVID-19 relief. Additionally, we continue to invest in many technological advancements that will make it possible for people to participate in civic activities, including Council Meetings and others, electronically. Soon, anyone will be able to go to our website and easily receive up-to-date reports, project updates, and live broadcasts. We're updating to a more user-friendly billing system, we're removing cost prohibitive credit card processing and convenience fees, and we will be providing more free or low-cost services to our community than ever before! And, we will be bringing free WiFi services to some of our main parks and into the downtown areas. No one can accurately estimate the impacts of COVID-19 and the changes it will make on our daily lives, but we should all be proud of our City for taking extraordinary steps to help keep people safe and to help, however we can, in their personal and communal economic recovery.

This pandemic will pass and the City is well prepared to help get our community through it and is equally as prepared to help us thrive afterward.

Projects and Land Acquisitions

We are happy to propose the inclusion of several long-time coming projects:

- Kiwanis Falls. We have included \$275,000 to update/replace Kiwanis Falls. This will be a great artistic and beautiful gateway project for the City. The new project, though the design has not been started or completed, will feature ornamental hardscapes and landscapes that put our local arid beauty on display, water features that will enhance the design and represent our historical two rivers, artist created pieces that highlight our rivers and our history, and light features to create a beautiful and urbane evening display.
- Marina & RV Park Improvements. We will install a new marina host site to provide for additional on-site security and contractors that are closer to provide fueling and maintenance services of the marina. We will also be replacing the roof in the RV Park and installing a pedestrian sidewalk from 3rd St. all the way into the park. The park will also receive an all-new entrance sign welcoming patrons into the park.
- Land Acquisition. In order to keep up with the demands for services the City needs to take a proactive approach in ensuring that we have adequate land and facilities to provide such services now and into the future. This proposed budget includes the early payoff of the acquisition of the old post office and the purchase of lands likely to be used as an all-new future industrial park.
- Downtown Revitalization. The beautification and revitalization of our downtown is one of the highest priorities of the City. This budget increases the Downtown Revitalization Grant Program to \$80,000 and does so at a time where business owners need help the most. This budget also



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includes funds to replace aging light fixtures with new and ornamental lights and poles that can accommodate banners and hanging flower baskets. We will also plant many more trees with irrigation to help complete the "urban park" downtown look and feel and to enhance walkability and provide shaded benches.

- Umatilla Business Center. This budget builds upon the now three years of planning for the construction and refurbishment of the old post office to create the all-new Umatilla Business Center. Some experts are predicting that up to 50% of small businesses may fail due to the impact of COVID-19. Our Business Center couldn't come at a better time than now to invest in our downtown and the future businesses there. This facility will house the Community Development Department staff as well as provide a multi-purpose room that can host education sessions, recreation programs, and trainings. It will also feature a full commercial kitchen that can be used for events or rented out for private purposes. There will be conference rooms and public computers. But, best of all, we will provide brand new downtown office space at highly discounted rental rates so that new and upcoming businesses can focus their efforts on investing in and growing their business, rather than on paying rent. We have great hopes and expectations that this will be a highly used and highly successful facility and will be a cherished community asset.
- Hydraulically Connected Wells. This \$778,000 project (\$400,000 City, \$378,000 grant) will build off a report from the 1970's the showed that Umatilla has hydraulically connected wells close to the Columbia River. If the study proves positive, it could mean that the water we provide to our main industrial partners would be of a significantly more preferred quality and that they would be able to reduce both up-front improvement costs and operational costs. It would also provide a great opportunity to continue to develop our 23 undeveloped CFS. This investment serves as a 2-for-1 investment. If we are able to transition data centers to use this water supply, it would then free up upwards to 1,000,000 gallons of domestic drinking water per day for use by our residential and commercial customers. This project also meets regional environmental and sustainability goals by protecting our critical groundwater resources.
- Community Development Block Grants. We have identified two "donut holes" in the City that we would like to close out. These areas do not receive City utility services, but are usually surrounded by City utility services. We are applying for CDBG funds to develop the plans necessary to install water and sewer services to the Power City area and the area north of the Port of Entry of Brownell. If we are successful in receiving these grants, nearly 100% of the approximately \$5 million projects will be paid for through grant funds.

Public Safety

A safe community is a thriving one! We continue to invest in the public safety of our community. For the second time in three years, we will be adding an additional officer to our ranks. This time, though, we will



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be adding a School Resource Officer (SRO). In addition to regular patrol duties, this person will have an emphasis in keeping one of the most vulnerable in our community safe, our students. We will work even more closely with the Umatilla School District and others as we develop this position and corresponding programs. In addition to microscopic viral predators, our young people face drugs, violence, abuse, and other outside threats. It is our honor and privilege to help keep them safe, especially while they are learning. This proposed budget adds this new position and all that is necessary to support it: uniforms, vehicle, materials and equipment, etc. All other police positions continue to be fully funded with no plans of reducing services now or in the foreseeable future.

In addition to our young residents, our "fur babies" are in need of a little more safety and even comfort when they are lost. Our Code Enforcement vehicle is more than ten years old and becoming increasingly unreliable. This proposed budget purchases a new vehicle with a modern animal transport box installed that will be climate controlled and have features to keep the animals safer and cleaner as well as providing safer handling features for our code enforcement officer. Keep our animals safe and reducing the risks associated with animals-at-large has a tremendous overall public safety affect and also helps keep our entire population healthy.

Community Development

The Community Development Department saw the departure of our Department Director to go and work as our, and 55 others, advocate for the State's Department of Land Conservation and Development. This led to an opportunity to reassess the department and adjust to current and anticipated future needs of the community. Brandon Seitz was promoted to become the new Department Director. Brandon has been working on obtaining all the necessary certifications and licenses to perform our building inspections in-house. He will start doing these inspections this summer and will continue to serve as the Building Official. However, it is not a long-term solution for a department director to be performing such duties and, since he is not a journeyman level electrician or plumber, he cannot perform the most complex industrial inspections. With the transition in positions, the City will now add an all-new Electrical Inspector this summer with the requirement that the new hire also be able to obtain all other (except plumbing) inspector certifications within 21 months of being hired. During that time, Brandon will be able to perform all those other inspections. This new hire actually brings the potential to save the City over \$100,00/year due to the significant reduction in contracted costs with the City of Hermiston that has been performing these services on our behalf. It also provides us the opportunity to retain more building fees. For a community that is growing such as ours, it becomes ever more important that we retain the in-house knowledge and expertise to be able to perform these services ourselves, rather than contracting them out. This fiscal year will see a temporary overall net increase in cost since it will be a transition year where we do both our own inspections and continue to contract many of them out, but the long term benefit should yield these significant savings and increases in operational efficiency.



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The position that Brandon left vacant will be replaced with a Community Development Coordinator position. This person will support Parks and Recreation, help process building permits and applications, and assist with general and overall economic development services.

We continue to increase our investment into quality of life improvements... especially as we all look forward to trying to return to life without social distancing. This proposed budget looks to immediately begin implementing our newly adopted Trails Master Plan and includes more than \$1.1 million in trails/bike path improvements, which anticipates nearly 60% of these costs being paid for from state and federal grant programs. The City has two grant applications pending and is hopeful that we will be successful in our applications. These improvements will create all-new and refurbished trails in the south hill area that will connect to the downtown and will be able to be used by persons of all physical abilities.

We will see other investments into our Parks and Recreation programs. The implementation of new reservation software will make it easier for community members to reserve pavilions and register for recreation programs. We are working to establish new recreational programming that includes youth leagues, adult exercise programs, sports camps, a new Saturday Market, movie nights in the park, and a new festival. The healthiest and strongest and safest communities engage in community events and we are excited to be continuing to add to what we have to offer our community and our visitors.

Finance

With a growing community comes the growth in payables and receivables and government accounting. Earlier in the year we were happy to, once again, receive a clean audit. We continue to adjust and improve our internal controls and operations. In March, we purchased the software OpenGov. This new software solution will assist the City in budget development and monitoring, research and analysis, and significantly increase our transparency with the public, to name a few features.

We have provided a significant increase in programming at the library and this proposed budget looks to continue to build off of this recent increase and successes. This budget includes investments into other technologies that also incorporate access in at least English and Spanish. Though the library is temporarily closed to the public, we are investing in modest remodeling efforts to better efficiently use the space to create improved teen and kids' rooms. These new areas will feature a fun and modern environment for all ages to promote excitement in learning and include café tables, bean bag chairs, computer stations, murals, desks, interactive boards, and safer flooring for the pre-k kids... all with some fresh and updated and lively paint. And, when the community can't make it to us, we will make our way to them with our continued and further investment into our mobile ("pop-up") library. This budget includes a new van dedicated to support our mobile library to transport books and materials out into our community. As I



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mentioned last year, we are continuing to follow the advocacy of Franklin Roosevelt by investing into our library to enhance "the freedom of the mind," to celebrate the "survival of [our local] culture" and to promote an educated and intellectually and otherwise healthy community.

Streets

This proposed budget carries over the remaining funds needed to complete the \$8 million 6th St. project. It also includes sidewalk improvements at the Marina & RV Park as well as some other small sidewalk improvements. This budget also includes the construction of a portion of Lind Road and all of Union Street from Hwy 395 to Lind Road. This \$2 million project is paid for mostly by private funds and through a state grant from the Immediate Opportunity Fund.

Now that the 6th St. Project will be completed the focus this year is begin rebuilding the street and capital funds for future major and moderate street repairs and enhancement projects.

Water & Sewer

Staff and FCS Group completed our water and sewer utility rate and system development charge (SDC) study in April. Rates have not been able to keep up with rising costs and the Water Fund will see increased debt service requirements resulting from the 6th Street waterline improvement project loan and the hydraulic connectivity feasibility study loan. FCS is recommending an overall increase of 25% in the next fiscal year, followed by three 6% increases, and then 2% future increases. The rate increases for each customer class depend on factors such as customer costs, base capacity, peak capacity, meters & services and fire flow. The good news is that we will be able to create adequate reserves for planned future capacity increasing improvements and settle into very low rate increases in just 4 years.

This budget also provides funding to update both our water and sewer master plans. We will be pursuing two technical assistance grants through Business Oregon's Infrastructure Financing Authority Water/Wastewater program and have identified an extremely low interest loan through DEQ's Clean Water State Revolving Loan Fund to fund the remaining balance on the wastewater plan update.

Continued Investments into Training, Technology, Vehicles, and Equipment

This proposed budget makes several investments into new technology. The likely most significant this year will be the use of Xpress Bill Pay. This system integrates well with all of our existing purchasing systems. More importantly, will be the removal of convenience fees to the customer associated with making payments online.



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This budget includes ample funds to cover basic to highly technical training of all staff and even for elected officials. Investment into training has proven to be far more cost efficient by increasing longevity and reduction in turnover of staff. It also increases morale and meets the Council's goals of providing services at a level that meets or exceeds the public's expectations.

Both City Hall vehicles have reached the end of their useful lives and need to be replaced. We are proposing to replace the SUV with a crew cab pickup and replace the sedan with an all-electric vehicle. Public Works, Police, and Community Development departments are all also replacing old vehicles and equipment for new vehicles. Many of these purchases have been planned for a number of years with reserves slowing being built up over time.

Reserves

A healthy operational budget must make plans or have funds available to be opportunistic or to leverage one-time funds that might become available unexpectedly. We are proud to propose this budget with Total Reserves of nearly \$12.9 million, or nearly \$4 million more than our current modified budget. This equates to an overall City-wide reserve of 33%. Our General Fund is increasing from 8% operational reserves to 10%, or an increase of nearly \$500,000. Sewer Reserve is doubling just under \$1 million to just over \$2 million while Water Reserve is nearly tripling from \$270,000 to \$679,000. Our Capital Reserve is nearly four times larger from \$700,000 to nearly \$2.7 million. This surpasses our goal of at least 25% reserves. Though our overall operational budget and one-time purchases are seeing a significant increase, this proposed budget continues to exercise prudent and sound stewardship of the public's resources by continuing to strengthen our reserves and positions the city well to make more strategic and affordable investments in the future.

Summary

It is very exciting time to for Umatilla! The City continues to grow at historical rates. This proposed budget does a great job of incorporating increases to services while also continuing to build reserves and plan for future needs. This budget invests in keeping our community safe, making revitalizing enhancements and beautifications, updating equipment to help provide higher quality services, invests in staff, and promotes quality of life and economic development improvements... all while increasing transparency to the public and making it easier to interact with us. Once again, I am proud to provide you with this proposed budget.

Sincerely,

Dave Stockdale – City Manager

Account Number	Account Title	2017-18 Pri Year 2 Actual	2018-19 Pri Year Actual	2019-20 Cur Year Budget	07/19-03/20 Cur YTD Actual	2020-21 Recommended Budget	Budget Committee Notes
GENERAL FUND							
REVENUES							
01-6100	Beginning Fund Balance	1,172,294	1,594,422	1,906,136	1,906,137	4,780,033	
01-6101	Property Tax - Current	918,600	1,250,905	1,741,643	1,703,693	2,262,881	
01-6102	Property Tax - Prior	17,049	19,517	34,789	17,502	45,619	
01-6103	Franchise Tax - Refuse	38,790	41,363	39,500	31,267	42,750	
01-6104	Franchise Tax - Natural Ga	21,330	22,391	23,500	13,805	23,500	
01-6105	Franchise - Telecommunic	16,064	14,144	16,530	15,221	17,500	
01-6106	Franchise Tax - Electricity	691,923	745,425	700,000	407,296	1,190,000	
01-6108	Franchise Tax - Water	.00	.00	10,000	.00	10,000	
01-6109	Benton PUD Lease Pmt	3,369	3,353	3,300	.00	3,300	
01-6112	Business Licenses	5,520	6,540	6,500	7,710	9,000	
01-6113	Sign & Fence Permits	425	925	750	50	.00	
01-6115	Refuse Bill & Collection Fe	85,337	90,998	86,900	68,788	94,050	
01-6116	Dog Licenses	251	334	300	139	300	
01-6117	Dog Releases	625	480	500	970	1,125	
01-6120	Marina - Fuel	10,976	9,770	14,000	16,604	17,000	
01-6121	Marina - Diesel	3,756	1,162	.00	.00	.00	
01-6122	Marina - Ice	2,866	2,522	3,000	1,515	2,500	
01-6123	Marina - Sani Station	1,513	11,230	2,600	2,011	2,200	
01-6124	Marina - RV Park	164,592	159,343	165,000	117,467	165,000	
01-6125	Marina - Moorage	81,309	74,043	83,000	59,854	80,000	
01-6126	Marina - Keys	1,740	540	1,500	191	250	
01-6127	Marina - Electricity	7,721	4,951	9,500	1,561	4,500	
01-6128	Marina - Room Tax	14,308	14,869	13,500	10,671	13,500	
01-6129	Marina - Dry Storage	6,575	4,590	6,500	5,022	6,500	
01-6130	Marina - Miscellaneous Inc	8,315	15,079	8,250	10,352	9,500	
01-6135	State Liquor Apportionment	105,535	117,821	135,860	98,582	148,000	
01-6136	State Cigarette Apportionm	20,373	8,354	8,710	6,388	8,450	
01-6138	State Revenue Sharing	108,160	115,354	128,000	97,980	138,000	
01-6140	Lien Search Fees	430	1,630	1,200	645	1,300	
01-6141	Annex/Planning	20,024	5,060	5,000	9,275	8,000	
01-6142	Abatement Collections	.00	1,339	2,500	.00	2,500	
01-6143	Powerline Mitigation	7,500	10,000	.00	.00	.00	
01-6145	Facility Rental	.00	.00	.00	.00	1,000	
01-6146	Recreation Programming	.00	.00	.00	.00	6,000	
01-6150	City Merchandise	.00	.00	.00	.00	10,500	
01-6151	Cemetery Charges	1,470	4,695	4,000	1,550	2,500	
01-6155	Police Training Assessmen	32	84	50	23	50	
01-6156	Witness Fees	142	104	100	110	100	
01-6160	Marriage Licenses & Fees	2,240	1,610	2,000	915	1,500	
01-6161	Fines, Forfeitures & Bail	760,691	767,716	750,000	509,684	637,500	
01-6162	Interest Earnings	21,300	47,958	50,000	45,007	70,000	
01-6164	Sale of City Property	500	.00	1,000	.00	1,000	
01-6169	Abandoned Vehicles	2,430	4,900	5,000	2,180	3,000	
01-6171	NSF Check Charge	.00	50	200	.00	200	
01-6174	Cell Tower Land Lease Pmt	29,065	28,740	29,250	19,582	26,000	
01-6175	Other Revenue	281,351	417,984	69,000	36,249	60,000	
01-6180	Police Dept Grants & Misc	27,242	14,916	10,000	5,601	10,000	
01-6181	Other Grants / Donations	5,000	4,169	133,000	1,000	47,000	
01-6182	STF Program Funds	.00	4,000	4,000	.00	3,300	

Account Number	Account Title	2017-18 Pri Year 2 Actual	2018-19 Pri Year Actual	2019-20 Cur Year Budget	07/19-03/20 Cur YTD Actual	2020-21 Recommended Budget	Budget Committee Notes
01-6183	Taxi Ticket Sales	.00	224	3,000	368	460	
01-6190	Enterprise Zone CSF	.00	.00	404,192	532,919	770,000	
01-6191	SIP CSF	.00	.00	25,000	91,197	91,197	
01-6195	SIP Annual Improvement P	.00	.00	2,000,000	2,000,000	2,000,000	
01-6622	Transfers	11,500	1,500	162,007	139,866	88,300	
Total REVENUES:		4,680,231	5,647,104	8,810,267	7,996,945	12,916,865	

Account Number	Account Title	2017-18 Pri Year 2 Actual	2018-19 Pri Year Actual	2019-20 Cur Year Budget	07/19-03/20 Cur YTD Actual	2020-21 Recommended Budget	Budget Committee Notes
ADMINISTRATION							
01-71-2-10	Regular Earnings	29,716	54,302	162,004	115,690	217,978	
01-71-2-20	Overtime Earnings	326	803	2,500	1,548	7,500	
01-71-2-31	FICA	2,261	4,117	12,585	8,546	17,249	
01-71-2-32	Health Insurance	6,977	12,013	30,435	21,256	41,059	
01-71-2-33	Retirement	2,652	5,866	23,979	18,070	33,738	
01-71-2-34	Workers Compensation	218	438	859	886	801	
01-71-2-35	Life Insurance	9	14	37	28	50	
01-71-2-36	Unemployment Tax	30	54	165	112	225	
01-71-2-37	Disability Insurance	87	98	211	160	285	
Total PERSONNEL SERVICES:		42,276	77,704	232,775	166,296	318,885	
01-71-3-20	City Attorney	21,868	83,239	85,000	34,852	50,000	
01-71-3-41	Engineering	.00	3,802	.00	.00	.00	
01-71-3-50	Minor Computer Equipmen	.00	.00	.00	.00	12,500	
01-71-3-51	Supplies	4,102	5,983	6,000	6,421	8,000	
01-71-3-52	Postage	1,816	1,816	2,100	2,148	2,100	
01-71-3-54	Heat/Light	.00	.00	.00	.00	5,200	
01-71-3-55	Telephone	2,363	1,586	1,800	1,978	2,000	
01-71-3-56	Printing/Advertising	7,743	9,820	9,000	3,099	6,000	
01-71-3-57	Training/Travel	6,429	13,275	32,300	14,820	32,000	
01-71-3-58	Insurance	2,304	2,356	2,600	2,581	2,850	
01-71-3-59	Audit	16,100	16,250	16,250	16,505	29,200	
01-71-3-60	Elections	.00	.00	1,000	.00	1,000	
01-71-3-77	Umatilla Promotion	3,263	2,872	3,000	3,460	5,000	
01-71-3-78	City Merchandise	.00	.00	.00	.00	15,000	
01-71-3-79	Dues and Fees	6,005	9,798	9,200	11,509	12,500	
01-71-3-80	COVID-19 Relief	.00	.00	.00	.00	75,000	
01-71-3-81	Building Maintenance	.00	.00	17,000	10,749	8,000	
01-71-3-83	Safety Committee	.00	.00	2,500	.00	2,500	
01-71-3-88	Lease/Easement Renewals	.00	.00	8,000	1,923	8,000	
01-71-3-89	Miscellaneous	7,237	58,097	25,000	28,748	25,000	
01-71-3-90	Mayor & Council Expenses	11,519	12,824	15,000	6,871	15,000	
01-71-3-91	City Manager Expenses	.00	.00	4,000	279	4,000	
01-71-3-92	Neighborhood Cleanups	1,754	.00	.00	.00	.00	
01-71-3-93	Downtown Revitalization G	4,899	.00	.00	.00	.00	
01-71-3-94	Employee Education Assist	.00	1,409	10,000	236	10,000	
01-71-3-95	Computer Licenses/Suppor	7,543	.00	105,500	85,437	165,000	
01-71-3-96	Staff Support/Meetings	.00	1,318	10,500	5,534	17,500	
01-71-3-97	Enterprise Zone CSF Fund	.00	.00	779,404	28,880	.00	
01-71-3-98	SIP CSF Funds	.00	.00	25,000	.00	.00	
01-71-3-99	SIP Annual Improvement P	.00	.00	2,000,000	.00	.00	
Total MATERIALS & SERVICES:		104,944	224,445	3,170,154	266,031	513,350	
Total ADMINISTRATION:		147,220	302,149	3,402,929	432,327	832,235	

Account Number	Account Title	2017-18 Pri Year 2 Actual	2018-19 Pri Year Actual	2019-20 Cur Year Budget	07/19-03/20 Cur YTD Actual	2020-21 Recommended Budget	Budget Committee Notes
COMMUNITY DEVELOPMENT							
01-72-2-10	Regular Earnings	106,790	100,310	117,476	84,568	94,380	
01-72-2-20	Overtime Earnings	495	62	1,000	20	1,000	
01-72-2-31	FICA	8,029	7,516	9,063	6,352	7,297	
01-72-2-32	Health Insurance	22,218	21,116	31,855	13,183	28,950	
01-72-2-33	Retirement	14,884	14,922	23,246	8,836	15,901	
01-72-2-34	Workers Compensation	2,604	914	1,534	1,566	971	
01-72-2-35	Life Insurance	38	30	37	18	35	
01-72-2-36	Unemployment Tax	105	97	118	79	95	
01-72-2-37	Disability Insurance	252	217	214	95	178	
Total PERSONNEL SERVICES:		155,414	145,183	184,543	114,717	148,807	
01-72-3-15	Code Enforcement/Abatem	209-	.00	.00	.00	.00	
01-72-3-20	City Attorney	50,489	50,310	70,000	46,846	50,000	
01-72-3-21	Land Use Planner	.00	.00	.00	.00	.00	
01-72-3-41	Engineering/Consultants	3,887	39,202	199,300	66,705	168,800	
01-72-3-50	Capital Improvement Plann	.00	.00	60,000	.00	66,000	
01-72-3-51	Supplies	2,816	2,664	3,000	1,537	12,600	
01-72-3-56	Printing/Advertising	6,534	4,133	5,000	4,429	5,500	
01-72-3-57	Training/Travel	10,845	11,604	17,400	4,795	8,800	
01-72-3-61	RARE Student	23,500	.00	.00	.00	.00	
01-72-3-79	Dues and Fees	1,416	2,368	2,000	2,117	2,200	
01-72-3-80	Downtown Facade Grants	.00	.00	65,000	15,469	80,000	
01-72-3-83	6X26 Mural Project	.00	.00	.00	.00	11,500	
01-72-3-89	Miscellaneous	1,601	881	4,000	440	4,000	
01-72-3-90	Planning Commission Exp	.00	.00	1,000	30	1,000	
01-72-3-95	Computer Support	3,395	.00	.00	.00	.00	
Total MATERIALS & SERVICES:		104,274	111,161	426,700	142,367	410,400	
Total COMMUNITY DEVELOPMENT:		259,688	256,345	611,243	257,085	559,207	

Account Number	Account Title	2017-18 Pri Year 2 Actual	2018-19 Pri Year Actual	2019-20 Cur Year Budget	07/19-03/20 Cur YTD Actual	2020-21 Recommended Budget	Budget Committee Notes
MUNICIPAL COURT							
01-73-2-10	Regular Earnings	37,024	38,282	80,791	52,340	67,855	
01-73-2-31	FICA	2,832	2,929	6,181	3,934	5,191	
01-73-2-32	Health Insurance	9,971	10,696	19,624	8,813	16,850	
01-73-2-33	Retirement	6,175	6,471	12,313	8,005	7,433	
01-73-2-34	Workers Compensation	122	61	81	94	57	
01-73-2-35	Life Insurance	73	37	24	10	22	
01-73-2-36	Unemployment Tax	37	38	81	51	68	
01-73-2-37	Disability Insurance	112	76	129	40	78	
Total PERSONNEL SERVICES:		56,347	58,589	119,224	73,288	97,554	
01-73-3-19	Officiation Services	550	550	1,000	450	1,000	
01-73-3-20	Attorney Fees	780	.00	2,500	.00	2,500	
01-73-3-33	NSF Checks	135	785	1,500	1,140	1,500	
01-73-3-51	Supplies	1,393	1,567	1,750	1,944	2,000	
01-73-3-52	Postage	25	19	50	19	50	
01-73-3-55	Telephone	558	469	600	77	600	
01-73-3-57	Training/Travel	.00	862	2,400	1,401	3,500	
01-73-3-58	Insurance	1,874	1,789	2,000	1,872	2,060	
01-73-3-62	Refunds	27,256	30,329	28,000	18,172	28,000	
01-73-3-79	Dues and Fees	100	125	275	827	16,000	
01-73-3-88	State and County Assessm	410,635	409,890	425,000	266,791	382,500	
01-73-3-89	Miscellaneous	68	.00	100	81	100	
01-73-3-95	Computer Support	60	.00	.00	.00	.00	
Total MATERIALS & SERVICES:		443,434	446,384	465,175	292,774	439,810	
Total MUNICIPAL COURT:		499,781	504,973	584,399	366,062	537,364	

Account Number	Account Title	2017-18 Pri Year 2 Actual	2018-19 Pri Year Actual	2019-20 Cur Year Budget	07/19-03/20 Cur YTD Actual	2020-21 Recommended Budget	Budget Committee Notes
PARKS & RECREATION DEPARTMENT							
01-74-2-10	Regular Earnings	80,395	104,213	215,389	160,009	224,934	
01-74-2-20	Overtime Earnings	275	700	2,500	193	2,500	
01-74-2-31	FICA	5,913	7,694	16,477	11,724	17,399	
01-74-2-32	Health Insurance	22,906	26,290	45,303	29,501	55,843	
01-74-2-33	Retirement	12,664	13,662	41,394	25,736	42,312	
01-74-2-34	Workers Compensation	8,243	4,878	8,894	8,951	6,665	
01-74-2-35	Life Insurance	37	37	62	43	78	
01-74-2-36	Unemployment Tax	77	100	215	151	227	
01-74-2-37	Disability Insurance	255	208	296	208	368	
Total PERSONNEL SERVICES:		130,764	157,782	330,530	236,516	350,326	
01-74-3-41	Engineering	3,713	6,335	64,000	6,160	70,160	
01-74-3-42	Contracted Services	.00	.00	12,500	.00	.00	
01-74-3-51	Supplies	220	296	500	290	500	
01-74-3-57	Training/Travel	208	874	10,400	9,126	15,700	
01-74-3-58	Insurance	887	890	1,000	931	1,025	
01-74-3-61	Uniform Allowance	450	652	1,000	583	1,000	
01-74-3-63	Gas/Oil	7,151	8,093	7,500	7,225	7,800	
01-74-3-73	Electricity	2,478	2,442	1,600	3,435	4,300	
01-74-3-79	Dues and Fees	.00	.00	1,500	120	1,500	
01-74-3-82	Equipment Operation	3,531	11,976	7,500	7,430	11,000	
01-74-3-84	Park Maintenance	10,642	34,035	66,000	13,744	66,000	
01-74-3-85	Recreation Programs	.00	3,093	15,000	11,706	20,000	
01-74-3-86	Tree Maintenance/Program	.00	5,212	10,000	.00	15,000	
01-74-3-89	Miscellaneous	1,566	720	1,000	1,383	1,500	
01-74-3-90	Park & Rec Committee Exp	.00	.00	500	67	500	
Total MATERIALS & SERVICES:		30,845	74,619	200,000	62,201	215,985	
01-74-4-95	Equipment	.00	.00	5,000	.00	26,300	
01-74-4-96	Recreation Equipment	.00	.00	.00	.00	51,600	
Total CAPITAL OUTLAY:		.00	.00	5,000	.00	77,900	
Total PARKS & RECREATION DEPARTMENT:		161,609	232,401	535,530	298,716	644,211	

Account Number	Account Title	2017-18 Pri Year 2 Actual	2018-19 Pri Year Actual	2019-20 Cur Year Budget	07/19-03/20 Cur YTD Actual	2020-21 Recommended Budget	Budget Committee Notes
MARINA AND RV PARK							
01-75-3-20	Attorney Fees	.00	.00	2,500	580	2,500	
01-75-3-41	Contracted Services	.00	.00	110,000	85,748	110,000	
01-75-3-51	Supplies	3,577	3,744	4,500	1,600	4,500	
01-75-3-52	Postage	254	373	300	234	300	
01-75-3-53	Fuel/Oil/Ice for Resale	20,572	14,598	20,000	18,365	22,000	
01-75-3-55	Telephone	2,005	2,326	4,000	2,580	4,000	
01-75-3-56	Printing/Advertising	5,636	6,053	7,500	8,895	10,000	
01-75-3-58	Insurance	10,908	11,336	12,475	12,718	14,000	
01-75-3-62	Refunds	5,996	2,981	5,500	2,290	4,500	
01-75-3-73	Electricity	35,563	29,914	36,000	24,723	36,000	
01-75-3-79	Dues and Fees	14,325	22,098	30,000	15,156	30,000	
01-75-3-84	Park Maintenance	201,688	215,329	64,000	40,620	68,000	
01-75-3-88	Transient Room Tax	9,423	13,022	13,550	10,677	13,550	
01-75-3-95	Computer Support	975	960	15,500	.00	2,500	
Total MATERIALS & SERVICES:		310,922	322,733	325,825	224,186	321,850	
01-75-4-95	Equipment	3,921	.00	6,500	.00	22,000	
01-75-4-96	Buildings/Fixtures	.00	.00	.00	.00	.00	
Total CAPITAL OUTLAY:		3,921	.00	6,500	.00	22,000	
Total MARINA AND RV PARK:		314,842	322,733	332,325	224,186	343,850	

Account Number	Account Title	2017-18 Pri Year 2 Actual	2018-19 Pri Year Actual	2019-20 Cur Year Budget	07/19-03/20 Cur YTD Actual	2020-21 Recommended Budget	Budget Committee Notes
POLICE DEPARTMENT							
01-76-2-10	Regular Earnings	810,622	782,983	994,086	691,060	1,116,376	
01-76-2-20	Overtime Earnings	16,595	20,186	30,000	9,832	30,000	
01-76-2-31	FICA	62,523	60,835	78,342	52,417	87,698	
01-76-2-32	Health Insurance	169,343	199,413	250,675	165,224	268,925	
01-76-2-33	Retirement	131,422	131,224	216,380	137,797	244,429	
01-76-2-34	Workers Compensation	37,255	22,367	21,841	22,062	22,523	
01-76-2-35	Life Insurance	461	427	456	338	506	
01-76-2-36	Unemployment Tax	818	793	1,024	685	1,146	
01-76-2-37	Disability Insurance	747	1,269	1,604	1,203	1,794	
Total PERSONNEL SERVICES:		1,229,787	1,219,498	1,594,408	1,080,619	1,773,397	
01-76-3-48	Minor Equipment	2,486	3,856	5,000	2,094	5,000	
01-76-3-51	Supplies	3,281	3,956	7,500	4,528	10,000	
01-76-3-52	Postage	202	168	200	218	200	
01-76-3-54	Heat/Light	7,902	7,931	8,100	5,780	8,200	
01-76-3-55	Telephone	15,484	13,687	16,500	13,061	17,200	
01-76-3-57	Training/Travel	8,025	9,851	15,000	10,301	15,000	
01-76-3-58	Insurance	7,688	7,786	8,600	8,048	8,850	
01-76-3-61	Uniform Allowance	3,499	7,129	10,000	5,873	12,000	
01-76-3-62	Physicals	2,080	2,637	1,800	1,066	3,600	
01-76-3-63	Gas/Oil	25,222	23,840	28,000	20,511	28,000	
01-76-3-65	Legal Services	359	.00	1,000	.00	1,000	
01-76-3-79	Dues and Fees	550	1,380	1,000	2,198	3,500	
01-76-3-80	Equipment Operation	1,375	938	5,000	7,548	8,500	
01-76-3-81	Building Maintenance	.00	.00	16,000	10,964	16,000	
01-76-3-82	Vehicle Maintenance	18,327	25,780	22,500	18,921	19,000	
01-76-3-86	Interpretors	.00	.00	500	.00	500	
01-76-3-88	Dispatch Fees/Coverage	44,990	63,880	82,770	62,910	103,880	
01-76-3-89	Miscellaneous	5,155	5,033	5,000	8,409	8,000	
01-76-3-90	Accred Police Dept/Lexipol	5,033	5,337	5,900	4,368	5,900	
01-76-3-95	Computer Support	703	.00	.00	.00	.00	
01-76-3-96	Reserve Officers	1,052	1,471	1,000	331	1,500	
01-76-3-97	Contractual Services	.00	1,158	3,200	1,674	3,200	
01-76-3-98	Code Enforcement	113	.00	.00	.00	.00	
01-76-3-99	Dog Holding Facility	1,550	1,730	2,000	2,580	2,600	
Total MATERIALS & SERVICES:		155,076	187,548	246,570	191,382	281,630	
01-76-4-90	Safety Equipment	3,380	2,047	3,500	2,014	3,500	
01-76-4-95	Equipment	.00	11,818	6,500	4,914	6,000	
Total CAPITAL OUTLAY:		3,380	13,865	10,000	6,929	9,500	
Total POLICE DEPARTMENT:		1,388,243	1,420,910	1,850,978	1,278,929	2,064,527	

Account Number	Account Title	2017-18 Pri Year 2 Actual	2018-19 Pri Year Actual	2019-20 Cur Year Budget	07/19-03/20 Cur YTD Actual	2020-21 Recommended Budget	Budget Committee Notes
CODE ENFORCEMENT							
01-77-2-10	Regular Earnings	.00	63,752	66,029	51,271	71,418	
01-77-2-20	Overtime Earnings	.00	.00	1,000	.00	1,000	
01-77-2-31	FICA	.00	4,877	5,128	3,861	5,540	
01-77-2-32	Health Insurance	.00	15,769	16,650	11,756	17,225	
01-77-2-33	Retirement	.00	10,504	14,466	10,927	15,632	
01-77-2-34	Workers Compensation	.00	957	877	895	737	
01-77-2-35	Life Insurance	.00	33	34	25	34	
01-77-2-36	Unemployment Tax	.00	64	67	50	72	
01-77-2-37	Disability Insurance	.00	74	123	100	133	
Total PERSONNEL SERVICES:		.00	96,029	104,374	78,886	111,791	
01-77-3-15	Code Enforcement/Abatem	.00	9,270	20,000	530	20,000	
01-77-3-16	Neighborhood Cleanups	.00	239	6,000	2,021	6,000	
01-77-3-20	City Attorney	.00	.00	2,500	.00	2,500	
01-77-3-51	Supplies	.00	110	1,000	68	1,000	
01-77-3-52	Postage	.00	.00	250	.00	250	
01-77-3-57	Training/Travel	.00	1,008	3,000	827	3,000	
01-77-3-61	Clothing Allowance	.00	.00	250	20	275	
01-77-3-63	Gas/Oil	.00	.00	2,500	.00	2,500	
01-77-3-79	Dues and Fees	.00	75	150	75	250	
01-77-3-82	Equipment Operation	.00	.00	1,000	139	2,000	
01-77-3-89	Miscellaneous	.00	76	500	.00	500	
Total MATERIALS & SERVICES:		.00	10,779	37,150	3,681	38,275	
Total CODE ENFORCEMENT:		.00	106,808	141,524	82,567	150,066	

Account Number	Account Title	2017-18 Pri Year 2 Actual	2018-19 Pri Year Actual	2019-20 Cur Year Budget	07/19-03/20 Cur YTD Actual	2020-21 Recommended Budget	Budget Committee Notes
TRANSPORTATION							
01-78-3-51	Supplies	.00	323	1,000	.00	1,000	
01-78-3-88	Taxi Program	.00	.00	6,000	476	2,760	
Total MATERIALS & SERVICES:		.00	323	7,000	476	3,760	
Total TRANSPORTATION:		.00	323	7,000	476	3,760	

Account Number	Account Title	2017-18 Pri Year 2 Actual	2018-19 Pri Year Actual	2019-20 Cur Year Budget	07/19-03/20 Cur YTD Actual	2020-21 Recommended Budget	Budget Committee Notes
911 EMERGENCY SERVICE CENTER							
01-91-3-59	T1 Line for CIS Software	1,121	1,121	1,250	843	1,250	
Total MATERIALS & SERVICES:		1,121	1,121	1,250	843	1,250	
Total 911 EMERGENCY SERVICE CENTER:		1,121	1,121	1,250	843	1,250	

Account Number	Account Title	2017-18 Pri Year 2 Actual	2018-19 Pri Year Actual	2019-20 Cur Year Budget	07/19-03/20 Cur YTD Actual	2020-21 Recommended Budget	Budget Committee Notes
NON-DEPARTMENTAL							
01-99-5-21	Operating Contingency	.00	.00	314,493	.00	1,000,000	
	Total OPERATING CONTINGENCY:	.00	.00	314,493	.00	1,000,000	
01-99-6-22	Transfers	312,920	597,700	638,596	370,506	3,161,400	
	Total TRANSFERS:	312,920	597,700	638,596	370,506	3,161,400	
01-99-8-25	Unappropriated Fund Bala	.00	.00	390,000	.00	3,618,995	
	Total UNAPPROPRIATED FUND BALANCE:	.00	.00	390,000	.00	3,618,995	
	Total NON-DEPARTMENTAL:	312,920	597,700	1,343,089	370,506	7,780,395	
	GENERAL FUND Revenue Total:	4,680,231	5,647,104	8,810,267	7,996,945	12,916,865	
	GENERAL FUND Expenditure Total:	3,085,424	3,745,462	8,810,267	3,311,697	12,916,865	
	Net Total GENERAL FUND:	1,594,806	1,901,642	.00	4,685,248	.00	

Account Number	Account Title	2017-18 Pri Year 2 Actual	2018-19 Pri Year Actual	2019-20 Cur Year Budget	07/19-03/20 Cur YTD Actual	2020-21 Recommended Budget	Budget Committee Notes
WATER FUND							
REVENUES							
02-6100	Beginning Fund Balance	56,063	108,446	163,671	136,620	193,675	
02-6132	Water Deposits	17,400	23,710	21,000	12,625	20,000	
02-6144	Water User Fees	1,031,174	1,068,451	1,234,378	980,132	1,524,724	
02-6145	Line Installations	29,260	43,660	39,960	19,980	74,000	
02-6150	Turn On & Off Fee	213	211	500	600	500	
02-6162	Interest Earnings	1,983	4,576	4,800	3,509	4,800	
02-6164	Sale of City Property	.00	.00	500	.00	500	
02-6171	NSF Check Charge	235	375	500	325	500	
02-6175	Other Revenue	3,708	8,040	3,500	1,507	3,500	
02-6622	Transfers	.00	.00	26,813	3,885	165,500	
Total REVENUES:		1,140,036	1,257,469	1,495,622	1,159,182	1,987,699	

Account Number	Account Title	2017-18 Pri Year 2 Actual	2018-19 Pri Year Actual	2019-20 Cur Year Budget	07/19-03/20 Cur YTD Actual	2020-21 Recommended Budget	Budget Committee Notes
WATER DEPARTMENT							
02-70-2-10	Regular Earnings	337,968	346,514	341,851	253,996	329,093	
02-70-2-20	Overtime Earnings	2,206	5,793	5,000	4,324	5,000	
02-70-2-31	FICA	25,406	26,111	26,534	18,873	25,558	
02-70-2-32	Health Insurance	79,522	82,968	96,490	67,759	93,679	
02-70-2-33	Retirement	42,242	39,038	60,627	42,616	59,132	
02-70-2-34	Workers Compensation	13,773	7,983	6,992	7,068	5,200	
02-70-2-35	Life	145	122	123	91	116	
02-70-2-36	Unemployment Tax	332	341	347	246	334	
02-70-2-37	Disability Insurance	982	701	578	436	544	
Total PERSONNEL SERVICES:		502,575	509,571	538,542	395,411	518,656	
02-70-3-20	City Attorney	2,149	6,943	2,500	15,286	10,000	
02-70-3-33	NSF Check	1,304	1,452	1,750	3,168	3,500	
02-70-3-41	Engineering	5,490	7,537	78,300	61,989	210,800	
02-70-3-42	Contracted Services	.00	.00	12,500	380	.00	
02-70-3-44	Lab Tests	5,118	5,128	13,500	3,375	13,500	
02-70-3-50	Office Supplies	2,521	3,339	3,000	2,860	3,000	
02-70-3-52	Postage	5,060	5,152	6,000	5,478	6,200	
02-70-3-55	Telephone	4,756	4,741	5,000	4,952	5,500	
02-70-3-56	Printing/Advertising	.00	5,131	2,500	.00	2,500	
02-70-3-57	Training/Travel	4,211	10,841	10,050	10,324	12,000	
02-70-3-58	Insurance	29,654	29,755	32,730	30,632	33,700	
02-70-3-61	Uniform Allowance	994	1,186	2,000	1,163	2,000	
02-70-3-62	Refunds	15,167	17,773	19,000	10,366	15,000	
02-70-3-63	Gas/Oil	9,962	10,096	11,000	9,591	11,500	
02-70-3-73	Electricity	215,424	208,991	210,000	152,170	210,000	
02-70-3-79	Permits and Fees	3,180	4,166	4,000	4,267	15,000	
02-70-3-80	Certification Costs	794	1,145	1,500	547	1,500	
02-70-3-81	Building Maintenance	.00	.00	12,000	9,979	12,000	
02-70-3-82	Equipment Operation	15,302	8,262	14,400	12,829	14,750	
02-70-3-84	Plant Maintenance	67,546	133,235	110,000	87,516	160,000	
02-70-3-89	Miscellaneous	2,168	1,303	2,000	594	2,000	
02-70-3-95	Computer Support	285	.00	.00	.00	.00	
Total MATERIALS & SERVICES:		391,084	466,173	553,730	427,463	744,450	
02-70-4-03	Equipment	6,931	5,348	5,000	.00	5,000	
Total CAPITAL OUTLAY:		6,931	5,348	5,000	.00	5,000	
02-70-5-21	Operating Contingency	.00	.00	35,000	.00	100,000	
Total OPERATING CONTINGENCY:		.00	.00	35,000	.00	100,000	
02-70-6-22	Transfers	131,000	141,000	192,250	144,460	484,250	
Total TRANSFERS:		131,000	141,000	192,250	144,460	484,250	
02-70-7-11	Water Principal Payments	.00	.00	42,000	.00	25,000	
02-70-7-12	Water Interest Payments	.00	.00	30,000	5,240	25,000	

Account Number	Account Title	2017-18 Pri Year 2 Actual	2018-19 Pri Year Actual	2019-20 Cur Year Budget	07/19-03/20 Cur YTD Actual	2020-21 Recommended Budget	Budget Committee Notes
	Total DEBT SERVICE:	.00	.00	72,000	5,240	50,000	
02-70-8-25	Unappropriated Fund Bala	.00	.00	99,100	.00	85,343	
	Total RESERVES:	.00	.00	99,100	.00	85,343	
	Total WATER DEPARTMENT:	1,031,590	1,122,091	1,495,622	972,574	1,987,699	
	WATER FUND Revenue Total:	1,140,036	1,257,469	1,495,622	1,159,182	1,987,699	
	WATER FUND Expenditure Total:	1,031,590	1,122,091	1,495,622	972,574	1,987,699	
	Net Total WATER FUND:	108,446	135,378	.00	186,608	.00	

Account Number	Account Title	2017-18 Pri Year 2 Actual	2018-19 Pri Year Actual	2019-20 Cur Year Budget	07/19-03/20 Cur YTD Actual	2020-21 Recommended Budget	Budget Committee Notes
SEWER FUND							
REVENUES							
03-6100	Beginning Fund Balance	441,557	566,008	570,142	517,693	488,511	
03-6145	Line Installations	12,388	18,000	16,200	8,100	30,000	
03-6146	Sewer User Fees	1,515,869	1,471,101	1,605,285	1,219,337	1,671,323	
03-6147	Reuse User Fees	.00	.00	.00	.00	400,000	
03-6162	Interest Earnings	7,238	11,818	11,000	6,212	8,000	
03-6175	Other Revenue	988	4,478	500	1,706	254,500	
03-6622	Transfers	.00	.00	25,964	4,722	.00	
Total REVENUES:		1,978,039	2,071,404	2,229,091	1,757,770	2,852,334	

Account Number	Account Title	2017-18 Pri Year 2 Actual	2018-19 Pri Year Actual	2019-20 Cur Year Budget	07/19-03/20 Cur YTD Actual	2020-21 Recommended Budget	Budget Committee Notes
SEWER DEPARTMENT							
03-70-2-10	Regular Earnings	434,305	449,976	400,561	302,953	380,421	
03-70-2-20	Overtime Earnings	1,579	6,072	5,000	2,330	5,000	
03-70-2-31	FICA	33,055	34,743	31,026	22,706	29,485	
03-70-2-32	Health Insurance	91,233	100,461	93,870	63,042	90,936	
03-70-2-33	Retirement	60,036	66,593	77,482	55,529	74,371	
03-70-2-34	Workers Compensation	15,143	8,343	7,978	8,061	5,866	
03-70-2-35	Life Insurance	190	164	141	101	134	
03-70-2-36	Unemployment Tax	432	454	406	293	385	
03-70-2-37	Disability Insurance	1,279	960	676	486	644	
Total PERSONNEL SERVICES:		637,254	667,766	617,140	455,501	587,242	
03-70-3-20	City Attorney	1,367	7,144	2,500	53,090	30,000	
03-70-3-41	Engineering	6,317	72,421	105,000	73,039	285,750	
03-70-3-42	Contracted Services	.00	.00	12,500	.00	.00	
03-70-3-44	Lab Tests & Lab Supplies	10,625	5,717	6,000	5,150	6,000	
03-70-3-50	Office Supplies	2,184	3,289	3,612	2,630	3,600	
03-70-3-52	Postage	5,569	5,165	6,000	5,478	6,500	
03-70-3-55	Telephone	7,330	5,994	6,500	4,705	6,500	
03-70-3-57	Training/Travel	1,450	5,778	10,050	4,032	12,000	
03-70-3-58	Insurance	38,994	39,510	43,375	40,594	44,660	
03-70-3-61	Uniform Allowance	1,987	1,742	2,400	1,618	2,400	
03-70-3-63	Gas/Oil	5,784	5,841	6,500	626	6,000	
03-70-3-73	Electricity	107,230	106,668	115,000	80,476	125,000	
03-70-3-79	Permits and Fees	7,460	38,957	18,000	10,454	43,500	
03-70-3-80	Certification Costs	1,031	1,032	1,250	919	1,250	
03-70-3-81	Building Maintenance	.00	.00	15,000	7,738	15,000	
03-70-3-82	Equipment Operation	12,126	15,708	40,200	8,471	40,000	
03-70-3-84	Plant Maintenance	32,244	29,047	32,500	54,141	65,000	
03-70-3-85	IWW Operation	.00	.00	.00	.00	20,000	
03-70-3-89	Miscellaneous	.00	1,412	1,000	2,963	5,000	
03-70-3-95	Computer Support	120	.00	.00	.00	.00	
Total MATERIALS & SERVICES:		241,818	345,426	427,387	354,869	718,160	
03-70-4-03	Equipment	11,424	996	10,000	.00	10,000	
Total CAPITAL OUTLAY:		11,424	996	10,000	.00	10,000	
03-70-5-21	Operating Contingency	.00	.00	162,500	.00	150,000	
Total OPERATING CONTINGENCY:		.00	.00	162,500	.00	150,000	
03-70-6-22	Transfers	252,000	270,000	349,154	239,860	592,250	
Total TRANSFERS:		252,000	270,000	349,154	239,860	592,250	
03-70-7-11	Sewer Principal Payments	235,000	240,000	245,000	245,000	250,000	
03-70-7-12	Sewer Interest Payments	34,536	27,571	22,750	22,750	17,800	
03-70-7-13	Reuse Principal Payments	.00	.00	56,000	61,668	130,654	
03-70-7-14	Reuse Interest Payments	.00	4,406	6,000	5,537	53,672	

Account Number	Account Title	2017-18 Pri Year 2 Actual	2018-19 Pri Year Actual	2019-20 Cur Year Budget	07/19-03/20 Cur YTD Actual	2020-21 Recommended Budget	Budget Committee Notes
Total DEBT SERVICE:		269,536	271,977	329,750	334,955	452,126	
03-70-8-20	CWSRF Loan Reserve	.00	.00	49,064	.00	60,389	
03-70-8-24	Unappropriated Reuse Fun	.00	.00	.00	.00	135,285	
03-70-8-25	Unappropriated Fund Bala	.00	.00	284,096	.00	146,882	
Total RESERVES:		.00	.00	333,160	.00	342,556	
Total SEWER DEPARTMENT:		1,412,031	1,556,164	2,229,091	1,385,186	2,852,334	
SEWER FUND Revenue Total:		1,978,039	2,071,404	2,229,091	1,757,770	2,852,334	
SEWER FUND Expenditure Total:		1,412,031	1,556,164	2,229,091	1,385,186	2,852,334	
Net Total SEWER FUND:		566,008	515,240	.00	372,584	.00	

Account Number	Account Title	2017-18 Pri Year 2 Actual	2018-19 Pri Year Actual	2019-20 Cur Year Budget	07/19-03/20 Cur YTD Actual	2020-21 Recommended Budget	Budget Committee Notes
STATE TAX STREET FUND							
REVENUES							
04-6100	Beginning Fund Balance	513,499	403,405	294,692	394,627	478,295	
04-6137	State Highway Apportionm	459,079	530,269	525,000	406,461	544,927	
04-6140	STP Funds	.00	.00	774,350	.00	245,547	
04-6162	Interest Earnings	7,289	9,575	7,500	6,352	7,500	
04-6175	Other Revenue	3,432	3,684	2,131,575	116,991	1,683,450	
04-6622	Transfers	4,000	4,000	7,000	5,260	11,900	
Total REVENUES:		987,299	950,934	3,740,117	929,692	2,971,619	

Account Number	Account Title	2017-18 Pri Year 2 Actual	2018-19 Pri Year Actual	2019-20 Cur Year Budget	07/19-03/20 Cur YTD Actual	2020-21 Recommended Budget	Budget Committee Notes
STREET DEPARTMENT							
04-70-2-10	Regular Earnings	220,660	205,261	164,386	127,850	185,311	
04-70-2-20	Overtime Earnings	3,385	2,891	5,000	226	5,000	
04-70-2-31	FICA	16,302	15,022	12,499	9,164	14,559	
04-70-2-32	Health Insurance	65,564	58,661	47,113	33,642	55,584	
04-70-2-33	Retirement	39,738	31,633	34,242	25,491	39,752	
04-70-2-34	Workers Compensation	24,104	14,204	8,836	8,876	7,035	
04-70-2-35	Life Insurance	121	91	62	47	74	
04-70-2-36	Unemployment Tax	213	196	163	119	190	
04-70-2-37	Disability Insurance	720	482	282	222	351	
Total PERSONNEL SERVICES:		370,806	328,441	272,583	205,637	307,856	
04-70-3-20	Attorney Fees	.00	539	72,500	263	10,000	
04-70-3-41	Engineering	3,716	12,000	585,600	6,229	5,000	
04-70-3-42	Contracted Services	.00	.00	12,500	.00	.00	
04-70-3-56	Printing/Advertising	.00	.00	.00	800	1,000	
04-70-3-57	Training/Travel	.00	1,315	2,500	686	2,500	
04-70-3-58	Insurance	8,575	8,696	9,600	8,990	9,900	
04-70-3-61	Uniform Allowance	1,122	1,082	1,250	830	1,240	
04-70-3-63	Gas/Oil	10,576	12,981	11,000	8,302	11,000	
04-70-3-70	Lighting	32,737	34,758	37,000	30,380	38,400	
04-70-3-80	Certification Costs	291	300	500	63	500	
04-70-3-82	Equipment Operation	22,231	21,285	15,000	18,043	20,000	
04-70-3-85	Street Maintenance	79,561	35,592	35,000	26,613	50,000	
04-70-3-86	Bridge Maintenance	.00	.00	35,000	29,803	35,000	
Total MATERIALS & SERVICES:		158,809	128,549	817,450	130,477	184,540	
04-70-4-03	Equipment	5,278	7,670	5,000	3,104	32,500	
04-70-4-10	Street/Curb/Sidewalk Impr	.00	.00	1,339,000	155,869	1,753,191	
04-70-4-11	STIP Projects	.00	.00	774,350	.00	245,547	
04-70-4-12	Bridge Improvements	.00	.00	93,575	.00	93,575	
Total CAPITAL OUTLAY:		5,278	7,670	2,211,925	158,973	2,124,813	
04-70-5-21	Operating Contingency	.00	.00	235,000	.00	150,000	
Total OPERATING CONTINGENCY:		.00	.00	235,000	.00	150,000	
04-70-6-22	Transfers	49,000	92,000	48,950	36,830	46,950	
Total TRANSFERS:		49,000	92,000	48,950	36,830	46,950	
04-70-8-25	Unappropriated Fund Bala	.00	.00	154,209	.00	157,460	
Total RESERVES:		.00	.00	154,209	.00	157,460	
Total STREET DEPARTMENT:		583,893	556,660	3,740,117	531,917	2,971,619	
STATE TAX STREET FUND Revenue Total:		987,299	950,934	3,740,117	929,692	2,971,619	

Account Number	Account Title	2017-18 Pri Year 2 Actual	2018-19 Pri Year Actual	2019-20 Cur Year Budget	07/19-03/20 Cur YTD Actual	2020-21 Recommended Budget	Budget Committee Notes
STATE TAX STREET FUND Expenditure Total:		583,893	556,660	3,740,117	531,917	2,971,619	
Net Total STATE TAX STREET FUND:		403,405	394,274	.00	397,775	.00	

Account Number	Account Title	2017-18 Pri Year 2 Actual	2018-19 Pri Year Actual	2019-20 Cur Year Budget	07/19-03/20 Cur YTD Actual	2020-21 Recommended Budget	Budget Committee Notes
CAPITAL RESERVE FUND							
REVENUES							
05-6100	Beginning Fund Balance	983,701	1,201,357	1,480,040	1,628,263	1,413,398	
05-6130	Co-Gen Plant Calpine	46,576	51,064	55,664	54,390	58,870	
05-6140	McNary Park & Rec Fee	19,500	4,500	.00	.00	.00	
05-6141	CVE Street Improvement F	.00	.00	.00	.00	.00	
05-6150	Capital Donations	.00	6,800	6,500	6,500	.00	
05-6151	Capital Grants	18,000	20,000	127,500	.00	737,100	
05-6162	Interest Earnings	16,408	32,152	30,000	26,160	35,000	
05-6175	Other Revenue	.00	44,198	4,920,000	500	2,995,000	
05-6622	Transfers	392,500	779,500	934,000	603,731	3,329,650	
Total REVENUES:		1,476,686	2,139,571	7,553,704	2,319,544	8,569,018	

Account Number	Account Title	2017-18 Pri Year 2 Actual	2018-19 Pri Year Actual	2019-20 Cur Year Budget	07/19-03/20 Cur YTD Actual	2020-21 Recommended Budget	Budget Committee Notes
CAPITAL RESERVE DEPARTMENT							
05-70-3-50	Capital Improvement Plann	.00	.00	.00	.00	.00	
05-70-3-81	Building Maint City Hall	4,845	8,139	.00	.00	.00	
05-70-3-82	Building Maint Police Dept	14,809	17,244	.00	.00	.00	
05-70-3-83	Building Maint Library	4,780	5,435	.00	.00	.00	
05-70-3-84	Building Maint Water Dept	9,418	10,428	.00	.00	.00	
05-70-3-85	Building Maint Sewer Dept	8,972	13,742	.00	.00	.00	
05-70-3-95	Computer Support	33,633	78,843	.00	.00	.00	
Total MATERIALS & SERVICES:		76,457	133,831	.00	.00	.00	
05-70-4-69	Street Improvement Reser	.00	.00	.00	.00	16,150	
05-70-4-70	Mobile Stage	.00	.00	.00	.00	.00	
05-70-4-71	City Hall Vehicle	.00	.00	.00	.00	90,000	
05-70-4-72	Marina Equipment	.00	.00	.00	.00	15,000	
05-70-4-73	Marina Improvements	.00	.00	.00	.00	138,500	
05-70-4-74	Recreation Equipment	.00	.00	.00	.00	8,500	
05-70-4-75	Business Center	.00	.00	.00	.00	.00	
05-70-4-76	Kiwanis Falls Improvement	.00	.00	6,500	.00	275,000	
05-70-4-77	Office Remodel	.00	.00	670,000	.00	40,000	
05-70-4-78	McNary Park Improvement	.00	.00	24,000	.00	.00	
05-70-4-79	Minor Property Improveme	.00	4,150	10,000	.00	35,000	
05-70-4-80	Downtown Revitalization	.00	.00	460,000	24,409	345,000	
05-70-4-81	Park Equipment	6,469	55,339	33,000	33,000	5,000	
05-70-4-82	Shop Building Reserve	25,655	20,180	.00	.00	.00	
05-70-4-83	Sewer Dept Equip & Jet Tr	.00	858	36,000	10,443	3,000	
05-70-4-84	Water Department Equipm	5,331	1,938	36,000	35,600	78,000	
05-70-4-85	Police Computer Reserve	3,995	6,658	16,200	6,924	57,000	
05-70-4-86	Library Equipment Reserve	690	180	5,000	444	28,000	
05-70-4-87	City Hall Computer Reserv	11,100	23,710	65,000	20,552	10,000	
05-70-4-88	Marina Computer Reserve	.00	.00	3,200	.00	4,900	
05-70-4-89	Code Enforcement Equipm	.00	.00	.00	.00	58,000	
05-70-4-90	Police Equip Reserve	.00	47,520	.00	.00	5,000	
05-70-4-91	Land Acquisition	44,000	94,481	5,005,000	495,871	3,220,000	
05-70-4-92	Park Expansion & Improve	22,309	66,195	166,000	4,668	70,000	
05-70-4-93	Office Equipment Replace	14,157	18,397	15,000	9,970	10,000	
05-70-4-94	Streets Equipment	41,085	15,555	34,000	34,000	.00	
05-70-4-95	Police Cars	24,079	22,317	90,000	31,049	46,000	
05-70-4-96	Bike Paths/Pedestrian Impr	.00	.00	90,000	.00	1,133,000	
05-70-4-97	Cemetery Expansion	.00	.00	.00	.00	.00	
05-70-4-98	Street Sweeper	.00	.00	.00	.00	.00	
05-70-4-99	Building Dept Equipment	.00	.00	2,000	1,099	40,000	
Total CAPITAL OUTLAY:		198,871	377,477	6,766,900	708,028	5,731,050	
05-70-6-22	Transfers	.00	.00	84,876	85,045	.00	
Total TRANSFERS:		.00	.00	84,876	85,045	.00	
05-70-7-11	Principal Pmt - Land Purch	.00	.00	.00	.00	150,000	
05-70-7-12	Interest Pmt - Land Purcha	.00	.00	.00	.00	18,000	

Account Number	Account Title	2017-18 Pri Year 2 Actual	2018-19 Pri Year Actual	2019-20 Cur Year Budget	07/19-03/20 Cur YTD Actual	2020-21 Recommended Budget	Budget Committee Notes
	Total Object: 7:	.00	.00	.00	.00	168,000	
05-70-8-25	Unappropriated Fund Bala	.00	.00	701,928	.00	2,669,968	
	Total RESERVES:	.00	.00	701,928	.00	2,669,968	
	Total CAPITAL RESERVE DEPARTMENT:	275,328	511,308	7,553,704	793,073	8,569,018	
	CAPITAL RESERVE FUND Revenue Total:	1,476,686	2,139,571	7,553,704	2,319,544	8,569,018	
	CAPITAL RESERVE FUND Expenditure Total:	275,328	511,308	7,553,704	793,073	8,569,018	
	Net Total CAPITAL RESERVE FUND:	1,201,357	1,628,263	.00	1,526,471	.00	

Account Number	Account Title	2017-18 Pri Year 2 Actual	2018-19 Pri Year Actual	2019-20 Cur Year Budget	07/19-03/20 Cur YTD Actual	2020-21 Recommended Budget	Budget Committee Notes
LIBRARY FUND							
REVENUES							
06-6100	Beginning Fund Balance	116,283	132,492	130,659	144,818	137,606	
06-6153	Library Donations	.00	.00	500	.00	500	
06-6154	County Library	177,185	187,951	180,165	198,880	200,834	
06-6156	County Library Windmill Fu	1,575	1,565	7,324	.00	7,012	
06-6157	State Library Grants	1,288	4,270	1,200	1,306	22,515	
06-6158	Miscellaneous Grants	.00	.00	500	.00	500	
06-6162	Interest Earnings	2,203	3,588	3,600	2,386	3,600	
06-6175	Miscellaneous Revenue	575	758	750	829	750	
06-6622	Transfers	35,000	20,000	23,392	18,157	35,000	
Total REVENUES:		334,108	350,623	348,090	366,377	408,317	

Account Number	Account Title	2017-18 Pri Year 2 Actual	2018-19 Pri Year Actual	2019-20 Cur Year Budget	07/19-03/20 Cur YTD Actual	2020-21 Recommended Budget	Budget Committee Notes
LIBRARY FUND DEPARTMENT							
06-70-2-10	Regular Earnings	108,701	110,890	134,407	95,034	130,015	
06-70-2-20	Overtime Earnings	763	430	500	565	500	
06-70-2-31	FICA	8,190	8,481	10,320	7,189	9,984	
06-70-2-32	Health Insurance	28,507	27,510	30,310	20,995	39,195	
06-70-2-33	Retirement	17,701	17,776	27,765	13,620	24,325	
06-70-2-34	Workers Compensation	588	188	144	195	111	
06-70-2-35	Life Insurance	148	92	54	38	54	
06-70-2-36	Unemployment Tax	107	111	135	94	131	
06-70-2-37	Disability Insurance	319	247	209	144	201	
Total PERSONNEL SERVICES:		165,023	165,724	203,844	137,874	204,516	
06-70-3-40	Periodicals	537	570	700	408	700	
06-70-3-41	Consultants	.00	.00	.00	.00	3,000	
06-70-3-44	Teen Program	.00	.00	.00	.00	.00	
06-70-3-45	Programming	1,411	2,275	10,000	5,093	12,000	
06-70-3-49	Books	10,977	10,113	12,000	6,112	14,000	
06-70-3-50	Media	813	1,792	2,000	1,067	4,000	
06-70-3-51	Supplies	2,478	2,455	2,750	3,056	14,000	
06-70-3-52	Postage	251	265	300	18	200	
06-70-3-54	Electricity	3,888	3,693	4,500	2,855	4,500	
06-70-3-55	Telephone	2,930	2,244	3,000	1,826	5,200	
06-70-3-57	Training/Travel	3,868	2,048	5,150	1,162	6,850	
06-70-3-63	Fuel	.00	.00	.00	.00	575	
06-70-3-81	Building Maintenance	.00	.00	6,000	5,961	9,000	
06-70-3-82	Equipment Maintenance	.00	.00	.00	.00	1,000	
06-70-3-83	Minor Equipment/Compute	.00	.00	.00	.00	7,655	
06-70-3-85	Dues & Fees	674	1,162	1,000	755	1,000	
06-70-3-89	Miscellaneous	160	79	500	598	1,000	
06-70-3-95	Computer Support/Softwar	150	.00	.00	.00	.00	
Total MATERIALS & SERVICES:		28,136	26,695	47,900	28,912	84,680	
06-70-4-93	Equipment	1,157	996	1,500	.00	13,000	
Total CAPITAL OUTLAY:		1,157	996	1,500	.00	13,000	
06-70-5-21	Operating Contingency	.00	.00	2,500	.00	5,000	
Total OPERATING CONTINGENCY:		.00	.00	2,500	.00	5,000	
06-70-6-22	Transfers	7,300	12,300	10,000	7,525	30,500	
Total TRANSFERS:		7,300	12,300	10,000	7,525	30,500	
06-70-8-25	Unappropriated Fund Bala	.00	.00	82,346	.00	70,621	
Total RESERVES:		.00	.00	82,346	.00	70,621	
Total LIBRARY FUND DEPARTMENT:		201,617	205,715	348,090	174,311	408,317	
LIBRARY FUND Revenue Total:		334,108	350,623	348,090	366,377	408,317	

Account Number	Account Title	2017-18 Pri Year 2 Actual	2018-19 Pri Year Actual	2019-20 Cur Year Budget	07/19-03/20 Cur YTD Actual	2020-21 Recommended Budget	Budget Committee Notes
	LIBRARY FUND Expenditure Total:	201,617	205,715	348,090	174,311	408,317	
	Net Total LIBRARY FUND:	132,492	144,908	.00	192,066	.00	

Account Number	Account Title	2017-18 Pri Year 2 Actual	2018-19 Pri Year Actual	2019-20 Cur Year Budget	07/19-03/20 Cur YTD Actual	2020-21 Recommended Budget	Budget Committee Notes
REFUSE FUND							
REVENUES							
08-6100	Beginning Fund Balance	59,661	86,023	84,106	97,769	97,742	
08-6143	Refuse Collection	741,976	791,860	790,000	610,459	855,000	
	Total REVENUES:	801,637	877,883	874,106	708,228	952,742	

Account Number	Account Title	2017-18 Pri Year 2 Actual	2018-19 Pri Year Actual	2019-20 Cur Year Budget	07/19-03/20 Cur YTD Actual	2020-21 Recommended Budget	Budget Committee Notes
REFUSE AGENCY							
08-70-3-62	Refunds	151	301	1,200	27	1,200	
08-70-3-71	Refuse Collections	591,336	652,227	663,600	439,919	718,200	
	Total MATERIALS & SERVICES:	591,487	652,529	664,800	439,946	719,400	
08-70-5-21	Operating Contingency	.00	.00	.00	.00	50,000	
	Total Object: 5:	.00	.00	.00	.00	50,000	
08-70-6-22	Transfers	124,127	127,586	126,400	100,055	136,800	
	Total TRANSFERS:	124,127	127,586	126,400	100,055	136,800	
08-70-8-25	Unappropriated Fund Bala	.00	.00	82,906	.00	46,542	
	Total Object: 8:	.00	.00	82,906	.00	46,542	
	Total REFUSE AGENCY:	715,614	780,114	874,106	540,001	952,742	
	REFUSE FUND Revenue Total:	801,637	877,883	874,106	708,228	952,742	
	REFUSE FUND Expenditure Total:	715,614	780,114	874,106	540,001	952,742	
	Net Total REFUSE FUND:	86,023	97,769	.00	168,227	.00	

Account Number	Account Title	2017-18 Pri Year 2 Actual	2018-19 Pri Year Actual	2019-20 Cur Year Budget	07/19-03/20 Cur YTD Actual	2020-21 Recommended Budget	Budget Committee Notes
BUILDING DEPARTMENT FUND							
REVENUES							
09-6100	Beginning Fund Balance	394,372	1,101,949	1,939,243	1,691,610	1,692,090	
09-6140	Bldg/Mech/M.H./Plumbing	383,035	387,106	320,000	413,521	380,000	
09-6145	Community Dev Plan Revi	231,657	263,243	235,000	345,334	230,000	
09-6150	Electrical Permits	217,023	206,960	255,050	172,935	150,000	
09-6155	Electrical Plan Reviews/MI	47,540	45,931	61,650	38,803	40,000	
09-6160	State Surcharges	74,834	46,892	69,220	71,624	65,000	
09-6162	Interest Earnings	11,843	36,423	40,000	31,074	40,000	
09-6175	Other Revenue	.00	42,431	6,000	23,107	21,000	
Total REVENUES:		1,360,304	2,130,933	2,926,163	2,788,007	2,618,090	

Account Number	Account Title	2017-18 Pri Year 2 Actual	2018-19 Pri Year Actual	2019-20 Cur Year Budget	07/19-03/20 Cur YTD Actual	2020-21 Recommended Budget	Budget Committee Notes
BUILDING DEPARTMENT							
09-70-2-10	Regular Earnings	71,206	102,842	172,686	132,081	251,169	
09-70-2-20	Overtime Earnings	191	70	2,500	194	2,500	
09-70-2-31	FICA	5,339	7,694	13,402	9,764	19,406	
09-70-2-32	Health Insurance	13,765	21,527	41,458	27,299	103,373	
09-70-2-33	Retirement	9,371	14,225	30,950	21,044	49,777	
09-70-2-34	Workers Compensation	1,463	842	2,118	2,158	2,498	
09-70-2-35	Life Insurance	25	30	51	36	77	
09-70-2-36	Unemployment Tax	70	101	175	121	254	
09-70-2-37	Disability Insurance	196	196	273	189	406	
Total PERSONNEL SERVICES:		101,626	147,528	263,613	192,887	429,460	
09-70-3-20	City Attorney	.00	685	5,000	1,805	5,000	
09-70-3-22	Building Inspector/Official	87,629	153,139	150,000	122,374	100,000	
09-70-3-25	Electrical Inspector	9,913	25,336	40,000	35,708	30,000	
09-70-3-40	OR Bldg Code Div/St Surc	55,234	88,353	80,000	47,505	65,000	
09-70-3-41	Engineering/Consultants	.00	.00	64,120	38,495	104,935	
09-70-3-51	Supplies	851	1,263	2,500	1,440	3,800	
09-70-3-57	Training/Travel	2,951	7,694	15,000	1,944	15,000	
09-70-3-61	Clothing Allowance	.00	.00	.00	.00	1,000	
09-70-3-63	Gas/Oil	.00	.00	.00	.00	2,000	
09-70-3-79	Permits and Fees	.00	1,804	5,000	1,037	5,000	
09-70-3-82	Equipment Operation	.00	.00	.00	.00	2,500	
09-70-3-89	Miscellaneous	153	730	2,500	79	2,500	
Total MATERIALS & SERVICES:		156,730	279,002	364,120	250,386	336,735	
09-70-5-21	Operating Contingency	.00	.00	396,880	.00	390,000	
Total OPERATING CONTINGENCY:		.00	.00	396,880	.00	390,000	
09-70-6-22	Transfers	.00	11,500	280,350	210,420	319,500	
Total TRANSFERS:		.00	11,500	280,350	210,420	319,500	
09-70-8-25	Unappropriated Fund Bala	.00	.00	1,621,200	.00	1,142,395	
Total Object: 8:		.00	.00	1,621,200	.00	1,142,395	
Total BUILDING DEPARTMENT:		258,356	438,030	2,926,163	653,693	2,618,090	
BUILDING DEPARTMENT FUND Revenue Total:		1,360,304	2,130,933	2,926,163	2,788,007	2,618,090	
BUILDING DEPARTMENT FUND Expenditure Total:		258,356	438,030	2,926,163	653,693	2,618,090	
Net Total BUILDING DEPARTMENT FUND:		1,101,949	1,692,903	.00	2,134,314	.00	

Account Number	Account Title	2017-18 Pri Year 2 Actual	2018-19 Pri Year Actual	2019-20 Cur Year Budget	07/19-03/20 Cur YTD Actual	2020-21 Recommended Budget	Budget Committee Notes
DEBT SERVICE FUND							
REVENUES							
10-6100	Beginning Fund Balance	33,281	19,754	.00	2,847	3,357	
10-6101	Property Tax - Current	26,075	.00	.00	.00	.00	
10-6102	Property Tax - Prior	1,748	1,239	.00	442	400	
10-6162	Interest Earnings	711	242	.00	46	50	
10-6622	Transfers	21,000	.00	.00	.00	.00	
Total REVENUES:		82,816	21,235	.00	3,335	3,807	

Account Number	Account Title	2017-18 Pri Year 2 Actual	2018-19 Pri Year Actual	2019-20 Cur Year Budget	07/19-03/20 Cur YTD Actual	2020-21 Recommended Budget	Budget Committee Notes
DEBT SERVICE FUND							
10-70-7-11	Principal Payment	59,904	17,911	.00	.00	.00	
10-70-7-12	Interest Payments Coupon	3,158	477	.00	.00	.00	
Total DEBT SERVICE PAYMENTS:		63,062	18,388	.00	.00	.00	
10-70-8-25	Unappropriated Fund Bala	.00	.00	.00	.00	3,807	
Total RESERVES:		.00	.00	.00	.00	3,807	
Total DEBT SERVICE FUND:		63,062	18,388	.00	.00	3,807	
DEBT SERVICE FUND Revenue Total:		82,816	21,235	.00	3,335	3,807	
DEBT SERVICE FUND Expenditure Total:		63,062	18,388	.00	.00	3,807	
Net Total DEBT SERVICE FUND:		19,754	2,847	.00	3,335	.00	

Account Number	Account Title	2017-18 Pri Year 2 Actual	2018-19 Pri Year Actual	2019-20 Cur Year Budget	07/19-03/20 Cur YTD Actual	2020-21 Recommended Budget	Budget Committee Notes
TRANSIENT ROOM TAX FUND							
REVENUES							
13-6100	Beginning Fund Balance	208,421	215,918	201,399	206,214	215,077	
13-6120	Motel Tax	74,962	86,419	40,000	37,833	21,920	
13-6121	Tourism Promotion Assess	.00	.00	43,000	35,743	21,135	
13-6130	Event Proceeds	.00	.00	.00	.00	20,000	
13-6162	Interest Earnings	3,594	5,510	5,500	3,524	3,500	
13-6175	Other Revenue	.00	10,000	.00	.00	.00	
13-6622	Transfers	24,720	21,000	21,000	15,750	106,000	
	Total REVENUES:	311,698	338,846	310,899	299,064	387,632	

Account Number	Account Title	2017-18 Pri Year 2 Actual	2018-19 Pri Year Actual	2019-20 Cur Year Budget	07/19-03/20 Cur YTD Actual	2020-21 Recommended Budget	Budget Committee Notes
TRANSIENT ROOM TAX FUND							
13-70-2-10	Regular Earnings	.00	1,316	7,718	5,717	7,948	
13-70-2-31	FICA	.00	100	590	421	608	
13-70-2-32	Health Insurance	.00	256	1,665	1,176	1,723	
13-70-2-33	Retirement	.00	153	1,237	946	1,285	
13-70-2-34	Workers Compensation	.00	.00	101	98	78	
13-70-2-35	Life Insurance	.00	.00	3	2	3	
13-70-2-36	Unemployment Tax	.00	1	8	6	8	
13-70-2-37	Disability Insurance	.00	2	11	8	11	
Total PERSONNEL SERVICES:		.00	1,828	11,333	8,372	11,664	
13-70-3-35	City Activities/projects	.00	6,726	40,865	5,000	42,440	
13-70-3-36	City Sponsored Festival	.00	.00	.00	.00	100,000	
13-70-3-37	Tourism Grants	26,910	21,191	103,889	18,917	102,835	
13-70-3-38	Tourism Promotion Assess	36,370	44,036	43,000	35,743	21,135	
13-70-3-40	Museum Support	.00	.00	.00	.00	5,000	
13-70-3-41	Chamber Support	21,000	21,000	21,000	15,750	21,000	
Total MATERIALS & SERVICES:		84,280	92,954	208,754	75,409	292,410	
13-70-4-36	River Frontage Developme	.00	36,350	60,715	.00	60,715	
Total CAPITAL OUTLAY:		.00	36,350	60,715	.00	60,715	
13-70-6-22	Transfers	11,500	1,500	1,500	1,125	1,500	
Total TRANSFERS:		11,500	1,500	1,500	1,125	1,500	
13-70-8-25	Unappropriated Fund Bala	.00	.00	28,597	.00	21,343	
Total RESERVES:		.00	.00	28,597	.00	21,343	
Total TRANSIENT ROOM TAX FUND:		95,780	132,632	310,899	84,906	387,632	
TRANSIENT ROOM TAX FUND Revenue Total:		311,698	338,846	310,899	299,064	387,632	
TRANSIENT ROOM TAX FUND Expenditure Total:		95,780	132,632	310,899	84,906	387,632	
Net Total TRANSIENT ROOM TAX FUND:		215,918	206,214	.00	214,157	.00	

Account Number	Account Title	2017-18 Pri Year 2 Actual	2018-19 Pri Year Actual	2019-20 Cur Year Budget	07/19-03/20 Cur YTD Actual	2020-21 Recommended Budget	Budget Committee Notes
BUILDING RESERVE FUND							
REVENUES							
16-6100	Beginning Fund Balance	87,383	105,520	125,020	125,079	144,578	
16-6162	Interest Earnings	2,436	3,858	3,800	2,986	3,800	
16-6185	Calpine Ent Zone Pmt	132,922	132,922	132,922	132,922	132,922	
Total REVENUES:		222,741	242,300	261,742	260,987	281,300	

Account Number	Account Title	2017-18 Pri Year 2 Actual	2018-19 Pri Year Actual	2019-20 Cur Year Budget	07/19-03/20 Cur YTD Actual	2020-21 Recommended Budget	Budget Committee Notes
BUILDING RESERVE FUND							
16-70-7-11	Principal Payments	83,691	84,159	89,581	.00	93,971	
16-70-7-12	Interest Payments	33,531	33,063	27,641	.00	23,251	
	Total DEBT SERVICE PAYMENTS:	117,221	117,221	117,222	.00	117,222	
16-70-8-25	Unappropriated Fund Bala	.00	.00	144,520	.00	164,078	
	Total RESERVES:	.00	.00	144,520	.00	164,078	
	Total BUILDING RESERVE FUND:	117,221	117,221	261,742	.00	281,300	
	BUILDING RESERVE FUND Revenue Total:	222,741	242,300	261,742	260,987	281,300	
	BUILDING RESERVE FUND Expenditure Total:	117,221	117,221	261,742	.00	281,300	
	Net Total BUILDING RESERVE FUND:	105,520	125,079	.00	260,987	.00	

Account Number	Account Title	2017-18 Pri Year 2 Actual	2018-19 Pri Year Actual	2019-20 Cur Year Budget	07/19-03/20 Cur YTD Actual	2020-21 Recommended Budget	Budget Committee Notes
WATER RESERVE FUND							
REVENUES							
18-6100	Beginning Fund Balance	427,942	417,556	555,785	536,203	752,781	
18-6155	SDC For Water System Im	66,795	79,411	70,168	35,263	184,860	
18-6162	Interest Earnings	7,476	5,473	4,500	9,695	12,000	
18-6175	Other Revenue	.00	646,226	.00	35,049	1,484,300	
18-6622	Transfers	75,000	100,000	155,500	116,800	415,000	
Total REVENUES:		577,212	1,248,666	785,953	733,010	2,848,941	

Account Number	Account Title	2017-18 Pri Year 2 Actual	2018-19 Pri Year Actual	2019-20 Cur Year Budget	07/19-03/20 Cur YTD Actual	2020-21 Recommended Budget	Budget Committee Notes
WATER RESERVE FUND							
18-70-3-20	Legal	.00	.00	.00	.00	47,500	
18-70-3-41	Engineering	48,232	49,175	.00	1,592	701,500	
Total MATERIALS & SERVICES:		48,232	49,175	.00	1,592	749,000	
18-70-4-14	Well & Pump Repairs/SDC	14,295	46,967	121,238	25,568	128,349	
18-70-4-15	Water Improvements/SDC	.00	.00	178,946	.00	338,921	
18-70-4-16	Water Systems Imp or Rep	97,129	616,321	259,250	39,944	.00	
18-70-4-17	Develop Water Right	.00	.00	101,519	.00	116,519	
18-70-4-19	Replace Electronic Meters	.00	.00	45,000	.00	60,000	
18-70-4-20	Replace Hydrants	.00	.00	10,000	3,414	11,586	
18-70-4-21	Hydraulic Test Well	.00	.00	.00	.00	765,000	
Total CAPITAL OUTLAY:		111,424	663,288	715,953	68,925	1,420,375	
18-70-5-21	Operating Contingency	.00	.00	.00	.00	300,000	
Total Object: 5:		.00	.00	.00	.00	300,000	
18-70-8-25	Unappropriated Fund Bala	.00	.00	70,000	.00	379,566	
Total RESERVE FOR FUTURE USE:		.00	.00	70,000	.00	379,566	
Total WATER RESERVE FUND:		159,656	712,463	785,953	70,517	2,848,941	
WATER RESERVE FUND Revenue Total:		577,212	1,248,666	785,953	733,010	2,848,941	
WATER RESERVE FUND Expenditure Total:		159,656	712,463	785,953	70,517	2,848,941	
Net Total WATER RESERVE FUND:		417,556	536,203	.00	662,493	.00	

Account Number	Account Title	2017-18 Pri Year 2 Actual	2018-19 Pri Year Actual	2019-20 Cur Year Budget	07/19-03/20 Cur YTD Actual	2020-21 Recommended Budget	Budget Committee Notes
SEWER RESERVE FUND							
REVENUES							
19-6100	Beginning Fund Balance	1,040,152	1,237,868	1,521,678	1,509,734	1,882,813	
19-6155	SDC For Sewer System Im	46,294	58,055	50,641	25,451	222,300	
19-6162	Interest Earnings	16,906	32,762	30,000	23,796	30,000	
19-6175	Other Revenue	257,772	90,844	2,316,380	2,362,901	.00	
19-6622	Transfers	200,000	200,000	250,000	187,600	510,000	
Total REVENUES:		1,561,123	1,619,530	4,168,699	4,109,482	2,645,113	

Account Number	Account Title	2017-18 Pri Year 2 Actual	2018-19 Pri Year Actual	2019-20 Cur Year Budget	07/19-03/20 Cur YTD Actual	2020-21 Recommended Budget	Budget Committee Notes
SEWER RESERVE FUND							
19-70-3-20	Legal	.00	1,230	.00	.00	.00	
19-70-3-41	Engineering & UIC Permitti	303,227	77,874	405,560	182,136	.00	
Total MATERIALS & SERVICES:		303,227	79,104	405,560	182,136	.00	
19-70-4-14	Sewer Improvements/SDC	.00	.00	152,070	.00	279,155	
19-70-4-15	Sewer Repairs/SDC Funde	.00	.00	85,471	9,859	199,620	
19-70-4-16	Sewer Imp/Repairs	20,029	30,693	3,060,598	2,328,395	150,000	
19-70-4-20	Security Cameras	.00	.00	.00	.00	.00	
Total CAPITAL OUTLAY:		20,029	30,693	3,298,139	2,338,254	628,775	
19-70-5-21	Operating Contingency	.00	.00	.00	.00	400,000	
Total Object: 5:		.00	.00	.00	.00	400,000	
19-70-8-25	Unappropriated Fund Bala	.00	.00	465,000	.00	1,616,338	
Total RESERVES:		.00	.00	465,000	.00	1,616,338	
Total SEWER RESERVE FUND:		323,255	109,796	4,168,699	2,520,390	2,645,113	
SEWER RESERVE FUND Revenue Total:		1,561,123	1,619,530	4,168,699	4,109,482	2,645,113	
SEWER RESERVE FUND Expenditure Total:		323,255	109,796	4,168,699	2,520,390	2,645,113	
Net Total SEWER RESERVE FUND:		1,237,868	1,509,734	.00	1,589,092	.00	
Net Grand Totals:		7,191,103	8,890,454	.00	12,393,358	.00	

CITY OF UMATILLA
INTERFUND TRANSFER DETAIL
FISCAL YEAR 2020 - 2021

PURPOSE	BUDGET	FROM	TO
Land Acquisition	\$350,000	General Fund	Capital Reserve Fund
Downtown Revitalization - 6th St Project Addition	\$140,000	General Fund	Capital Reserve Fund
Kiwanis Falls	\$268,500	General Fund	Capital Reserve Fund
Bike/Pedestrian Paths	\$310,000	General Fund	Capital Reserve Fund
City Sponsored Festival	\$80,000	General Fund	Transient Room Tax Fund
Mobile Stage Reserve	\$75,000	General Fund	Capital Reserve Fund
Business Center Land Purchase Payoff	\$110,000	General Fund	Capital Reserve Fund
Umatilla Business Center Reserve	\$1,000,000	General Fund	Capital Reserve Fund
Capital Expansion Reserve	\$250,000	General Fund	Capital Reserve Fund
Water Master Plan Update	\$165,500	General Fund	Water Fund
Police Vehicle	\$63,000	General Fund	Capital Reserve Fund
Code Enforcement Vehicle	\$43,000	General Fund	Capital Reserve Fund
Police Computers	\$10,000	General Fund	Capital Reserve Fund
Office Equipment Replacement	\$5,000	General Fund	Capital Reserve Fund
Shop Bldg Reserve	\$10,000	General Fund	Capital Reserve Fund
Minor Property Improvements	\$10,000	General Fund	Capital Reserve Fund
Park Equipment	\$1,500	General Fund	Capital Reserve Fund
Recreation Equipment - Utility Trailer	\$8,500	General Fund	Capital Reserve Fund
Marina/RV Park Improvements	\$138,500	General Fund	Capital Reserve Fund
Marina/RV Park Equipment	\$15,000	General Fund	Capital Reserve Fund
City Hall Vehicle	\$35,000	General Fund	Capital Reserve Fund
Library Operating Expense	\$35,000	General Fund	Library Fund
Street Light Maintenance	\$11,900	General Fund	Street Fund
Chamber & Museum Support	\$26,000	General Fund	Transient Room Tax Fund
Shop Bldg Reserve	\$10,000	Water Fund	Capital Reserve Fund
Water Dept Equipment	\$30,000	Water Fund	Capital Reserve Fund
City Hall Vehicle	\$5,000	Water Fund	Capital Reserve Fund

Office Equipment Replacement	\$2,750	Water Fund	Capital Reserve Fund
Building Maintenance City Hall	\$500	Water Fund	General Fund
Computer Support	\$10,000	Water Fund	General Fund
Capital Improvement Plan	\$2,000	Water Fund	General Fund
City Hall Staff Rent	\$9,000	Water Fund	General Fund
Water Project Reserve	\$380,000	Water Fund	Water Reserve Fund
Develop Water Right	\$15,000	Water Fund	Water Reserve Fund
Electronic Meter Replacement	\$15,000	Water Fund	Water Reserve Fund
Hydrant Replacement	\$5,000	Water Fund	Water Reserve Fund
Reserve for Sewer Jet Truck Repl	\$15,000	Sewer Fund	Capital Reserve Fund
Reserve for Sewer Boom Truck	\$25,000	Sewer Fund	Capital Reserve Fund
Office Equipment Replacement	\$2,750	Sewer Fund	Capital Reserve Fund
Sewer Dept Equipment	\$3,000	Sewer Fund	Capital Reserve Fund
Shop Bldg Reserve	\$10,000	Sewer Fund	Capital Reserve Fund
City Hall Vehicle	\$5,000	Sewer Fund	Capital Reserve Fund
Capital Improvement Plan	\$2,000	Sewer Fund	General Fund
Building Maintenance City Hall	\$500	Sewer Fund	General Fund
Computer Support	\$10,000	Sewer Fund	General Fund
City Hall Staff Rent	\$9,000	Sewer Fund	General Fund
Sewer Project Reserve	\$510,000	Sewer Fund	Sewer Reserve Fund
Office Equipment Replacement	\$2,750	Street Fund	Capital Reserve Fund
Street Sweeper	\$15,000	Street Fund	Capital Reserve Fund
Shop Bldg Reserve	\$10,000	Street Fund	Capital Reserve Fund
Bike Paths	\$6,000	Street Fund	Capital Reserve Fund
Computer Support	\$10,000	Street Fund	General Fund
Capital Improvement Plan	\$2,000	Street Fund	General Fund
City Hall Staff Rent	\$1,200	Street Fund	General Fund
Computer Support	\$10,000	Library	General Fund
Library Equipment - Vehicle Purchase	\$20,500	Library	Capital Reserve Fund
Annex Remodel Contribution	\$250,000	Building Dept Fund	Capital Reserve Fund
Building Maintenance City Hall	\$1,000	Building Dept Fund	General Fund

Building Equipment	\$30,000	Building Dept Fund	Capital Reserve Fund
Office Equipment Replacement	\$2,750	Building Dept Fund	Capital Reserve Fund
Street Improvement Reserve - Columbia View Estates	\$16,150	Building Dept Fund	Capital Reserve Fund
Computer Support	\$10,000	Building Dept Fund	General Fund
City Hall Staff Rent	\$9,600	Building Dept Fund	General Fund
Administrative Expenses	\$1,500	Room Tax Fund	General Fund

TOTAL TRANSFERS \$4,636,350

City of Umatilla - Budget Totals

Fund	2019-20 Modified Budget	2020-21 Proposed Budget
General	8,810,267	12,916,865
Water	1,495,622	1,987,699
Water Reserve	785,953	2,848,941
Sewer	2,229,091	2,852,334
Sewer Reserve	4,168,699	2,645,113
Street	3,740,117	2,971,619
Capital Reserve	7,553,704	8,569,018
Library	348,090	408,317
Refuse	874,106	952,742
Building	2,926,163	2,618,090
Debt Service	-	3,807
TRT	310,899	387,632
Bldg Reserve	261,742	281,300
	<u>33,504,453</u>	<u>39,443,477</u>

Reserve Balances	2019-20 Modified Budget	2020-21 Proposed Budget
General	704,493	1,288,022
EZ/SIP Balances	2,804,404	3,330,973
Water	134,100	185,343
Water Reserve	270,000	679,566
Sewer	495,660	492,556
Sewer Reserve	965,000	2,016,338
Street	389,209	307,460
Capital Reserve	701,928	2,669,968
Library	84,846	75,621
Refuse	82,906	96,542
Building	2,018,080	1,532,395
Debt Service	-	3,807
TRT	28,597	21,343
Bldg Reserve	261,742	164,078
	<u>8,940,965</u>	<u>12,864,012</u>

Reserve Percentage	27%	33%
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