#### UMATILLA CITY COUNCIL MEETING AGENDA

### COUNCIL CHAMBERS 700 6TH STREET, UMATILLA, OR 97882 FEBRUARY 16, 2021

#### 6:00 PM

#### 1. MEETING CALLED TO ORDER

#### 2. ROLL CALL

#### 3. PLEDGE OF ALLEGIANCE

#### 4. CITY MANAGER REPORT

- 4.a General Announcements Suggested Action: n/a
- 4.b Library Semi-Annual Report July-December 2020 Suggested Action: Click HERE to access the online version of the report.

No action needed.

4.c Finance Quarterly Report Suggested Action: Click HERE to access the online version of the report.

No action needed.

#### 5. CONSENT

#### 6. **NEW BUSINESS**

- 6.a Arbor Day Proclamation Suggested Action: Adopt observed day for Tree City USA
- 6.b Resolution No. 35-2021 A resolution authorizing the City of Umatilla to apply for a Boating Facility Grant from the State Marine Board for improvement and construction of the Umatilla Marina and delegating authority to the City Manager to sign the application *Suggested Action: Motion to approve Resolution No. 35-2021*.

#### 7. RECESS TO EXECUTIVE SESSION

#### 8. **EXECUTIVE SESSION**

8.a ORS 192.610 (2)(d) To conduct deliberations with persons designated by the governing body to carry on labor negotiations. *Suggested Action: None.* 

#### 9. **RECONVENE**

#### 10. **DISCUSSION ITEMS**

- 10.a Business Relief Discussion Suggested Action: Discussion only. As the economic impacts of the worldwide pandemic continue, we would like to continue to discuss what options the City may have to help our local businesses that are struggling.
- 10.b City Park Operations Discussion on use of contractors compared to use of City employees at the Umatilla Marina & RV Park, Big River Golf Course, and other operational services

#### 11. ADJOURN

This institution is an equal opportunity provider. Discrimination is prohibited by Federal law. Special accommodations to attend or participate in a city meeting or other function can be provided by contacting City Hall at (541) 922-3226 or use the TTY Relay Service at 1-800-735-2900 for appropriate assistance.

## **AGENDA BILL**

| Agenda Title:         | Meeting Date: |
|-----------------------|---------------|
| General Announcements | 2021-02-16    |

| Department:         | <u>Director:</u> | Contact Person: | Phone Number: |
|---------------------|------------------|-----------------|---------------|
| City Administration | David Stockdale  | Dave Stockdale  |               |

| Cost of Proposal: | Fund(s) Name and Number(s): |
|-------------------|-----------------------------|
| n/a               | N/A                         |
| Amount Budgeted:  |                             |
| n/a               |                             |

| Reviewed by Finance Department: | Previously Presented: |
|---------------------------------|-----------------------|
| Yes                             | n/a                   |

#### **Attachments to Agenda Packet Item:**

| Summary Statement: |  |
|--------------------|--|
| n/a                |  |

#### **Consistent with Council Goals:**

Goal 4: Increase Public Involvement, Create a Culture of Transparency with the Public, and Enhance Cultural Diversity.

## **AGENDA BILL**

| Agenda Title:                                 | Meeting Date: |
|---|---------------|
| Library Semi-Annual Report July-December 2020 | 2021-02-16    |

| <b>Department:</b>       | <u>Director:</u> | Contact Person: | Phone Number: |
|--------------------------|------------------|-----------------|---------------|
| Finance & Administrative | Melissa Ince     | Melissa Ince    |               |
| Services                 |                  |                 |               |

| Cost of Proposal: | Fund(s) Name and Number(s): |
|-------------------|-----------------------------|
| N/A               | N/A                         |
| Amount Budgeted:  |                             |
| N/A               |                             |

| Reviewed by Finance Department: | Previously Presented: |
|---------------------------------|-----------------------|
| Yes                             | N/A                   |

#### **Attachments to Agenda Packet Item:**

Semi-Annual Library Report - July-December 2020.pdf

#### **Summary Statement:**

Click HERE to access the online version of the report.

No action needed.

#### **Consistent with Council Goals:**

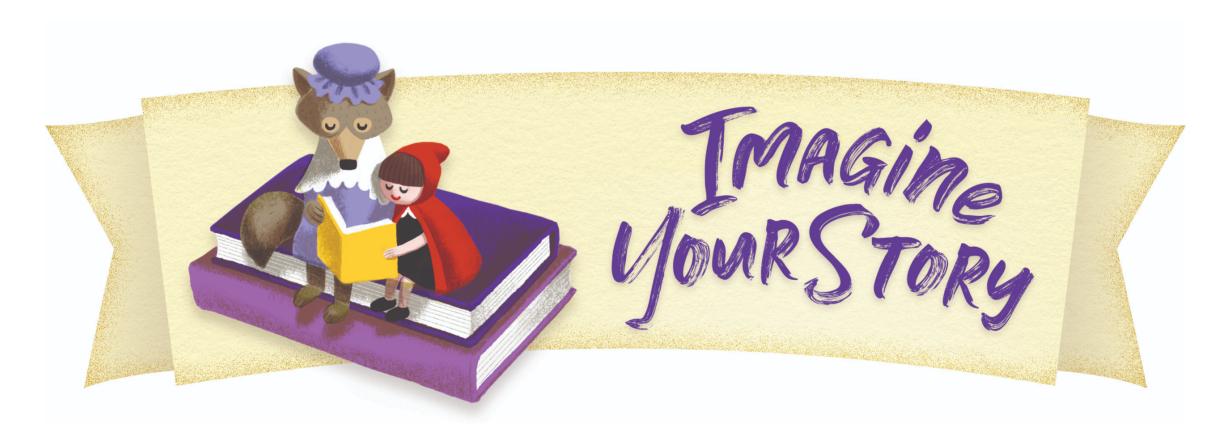
Goal 4: Increase Public Involvement, Create a Culture of Transparency with the Public, and Enhance Cultural Diversity.



## **JULY**

## **SUMMER READING 2020**

In July, we kick started the Summer Reading Program. The theme was "Imagine Your Story." This was the first year that we opened the program to adults. We got the input of our patrons on Facebook and used that to create their own incentive program for Summer Reading. With COVID restrictions, the program looked much different for everyone this year. We missed the in-person gatherings, but are proud we were able to adapt and find new ways to reach the community.



## **CHILDREN'S PROGRAM**



"Build a Dragon" was the last in person event we had in the library. For safety reasons we decided to host the event on 2 different dates. We had 8 children and 5 adults at our first event and 5 kids and 3 adults at our second. We also decided to introduce 10 day incentives where children could get prizes for reading for 10 days in a row. We also had the support of G&J's and they provided ice cream coupons. We usually have an end of summer reading party but we undortunately couldn't do that this year. We hope for a better Summer Reading Program in 2021!

**TOTAL SIGN-UPS: 40** 

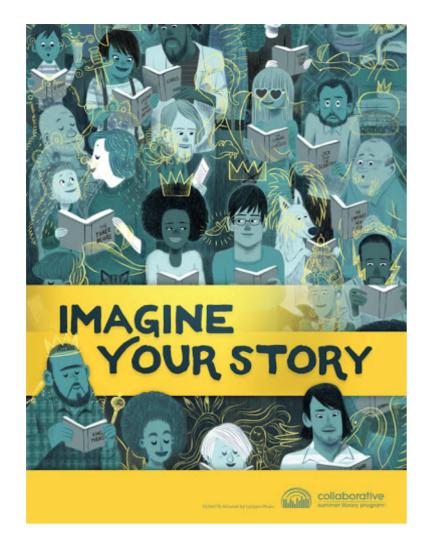
## **TEEN'S PROGRAM**



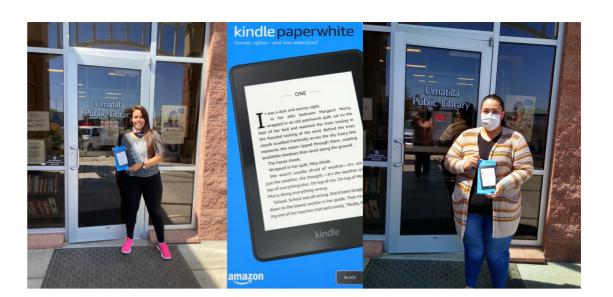
Teen outreach is always a challenge during Summer Reading, but we were able to increase teen engagement this year. We had crafts available for pick-up as well as 10-day incentives. One craft we had was a "Dream Catcher" craft. We had a total of 13 teens participate. We also had ice cream coupons from G&J's, as well as raffle tickets so that they could enter to win a Kindle Paperwhite.

**TOTAL SIGN-UPS: 15** 

## **ADULT'S PROGRAM**



## PRIZES/RAFFLES



We encouraged adult participation by having 10-day incentives. For every 100 pages read, they received a raffle ticket to be entered to win a Kindle Paperwhite. We also provided the option of getting an ice cream coupon from G&J's.

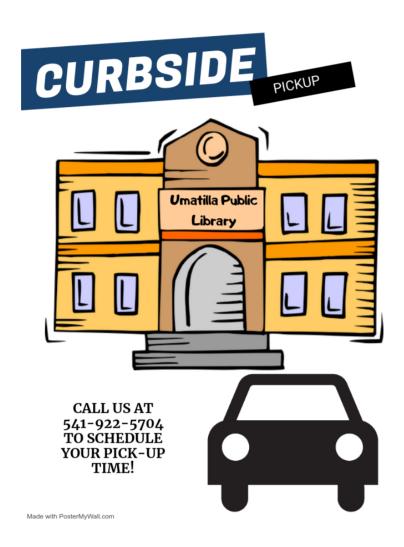
**TOTAL SIGN-UPS: 26** 

We had a variety of prizes this year. G&J's has been a constant supporter of our program and we are so thankful for them. This year, they expanded their donation to include ice cream coupons for the participating adults. We also had a variety of smaller incentives like color changing bags, bracelets and more. To encourage participation, we decided to get some grand prizes that teens and adults could win. We got 4 Kindle Paperwhites and they were a hit! We really think these helped motivate our patrons to continue reading and to participate in our events.

## **AUGUST**

## A MONTH OF LEARNING: NEW WAYS TO CONNECT

## **CURBSIDE**



## **MONTHLY NEWSLETTERS**





OPEN FOR CURBSIDE PICK UP ONLY!

Call us at 541-922-5704 anytime from 10:00 am - 6:00 pm to schedule a pick up time. You can access our online catalog <a href="here">here</a>. All you need is your library card number and your four digit pin to log in. You can request books from our library and even request books from other library locations at not cost to you. If you would like further assistance with our online catalog or don't know your login information you can contact us via phone or email at library@umatilla-city.org.

In August, we started our curbside service. It has been a great and safe way to stay connected with our patrons.

We had a total of <u>70 curbsides</u> for the month.

Also, in August, we started our monthly newsletters. We have an electronic version that gets posted to our Facebook and a printed version we give out with every curbside pick-up. We use the newsletters to keep our patrons up to date on the library's status and to keep them informed of new materials as they come in.

## **SEPTEMBER**

## **DELIVERY**



This month, we started Delivery service! This was very much appreciated, by our older patrons who could not leave the house. We are thankful that we can do this for our patrons and community.

## FREE VIRTUAL LIBRARY CARDS

## How to check out digital books and audiobooks using Overdrive!

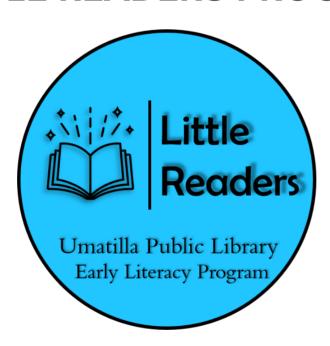
- 1. Download and Install the OverDrive App from your
- 2. Open the app and click on "Sign-Up"
- 3. Click on "Sign-up Using Library Card"
- 4. Enter and click on Umatilla Public Library
- 5. Select "Leo Listens Libraries of Eastern Oregon" from the list of libraries
- 6. Enter your library card number and password (hint: password is the last 4 digits of your phone #)
- 7. Search for titles and check out!



We decided to give Umatilla residents free virtual library cards that they can use to access our online library of e-books and audiobooks.

## **OCTOBER**

### LITTLE READERS PROGRAM



This month we also started a new program called "Little Readers." The Little Readers Early Literacy Program was designed to help encourage little ones to read, play, sing, and grow. Every month, they receive a free book and follow along to a Storytime. We share songs, crafts, and have fun giveaways.

## **FAILED VIRTUAL PROGRAMS**



In an effort to engage teens, we got together with several libraries in the area to bring the "Zombie Gaming Challenge." Although we had 6 teens sign up, there were problems with the site and many teens were not able to log on.

Sometimes technology does not go our way and this event was an example of that. We hope to bring a program like this soon...

(without the technical difficulties!)

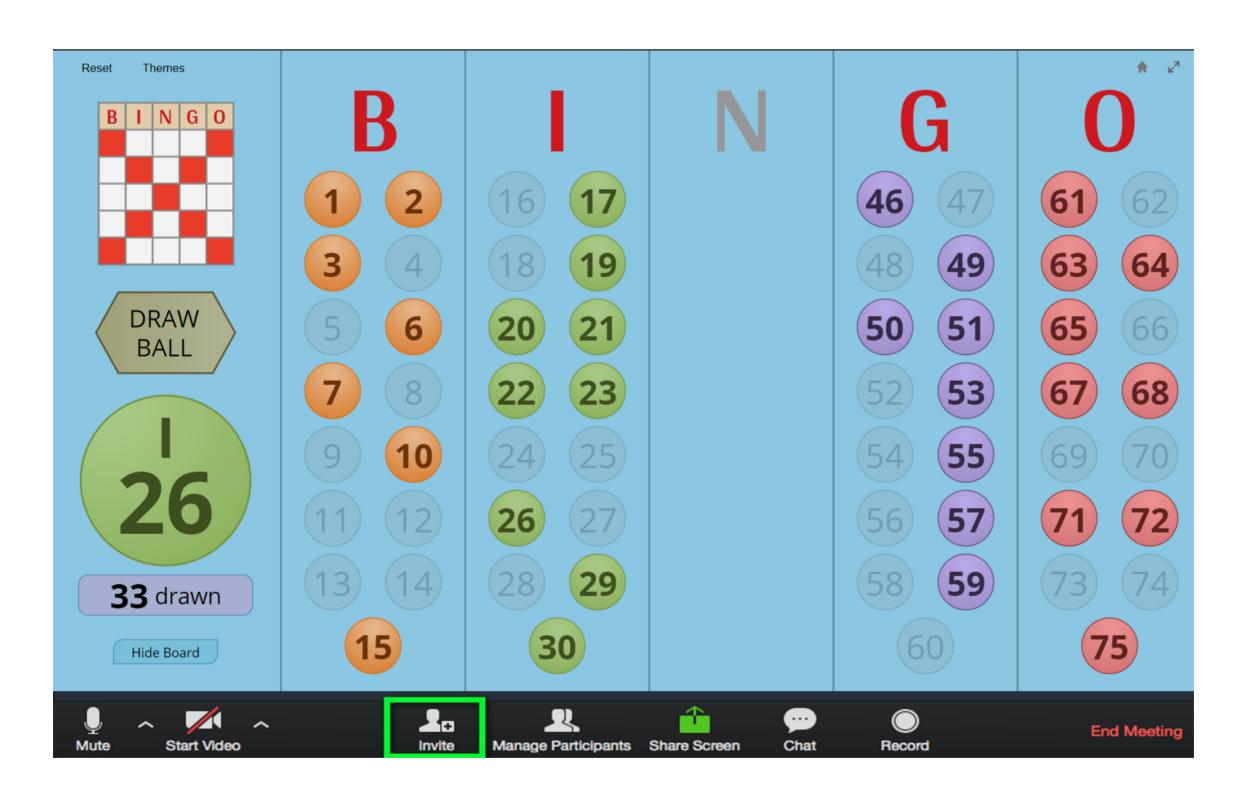
## **NOVEMBER**

OTHER THAN THE MONTHLY NEWSLETTER AND MONTHLY STORYTIME, NOVEMBER WAS PRETTY QUIET.

IT WAS A GREAT MONTH FOR REFLECTION!

## **DECEMBER**

## **Virtual BINGO!**



Friday, December 11th, was our first virtual BINGO event. We partnered with the Parks & Recreation Department for this event. We had a total of 10 participants. We gave away gift certificates to local restaurants, snap circuits, paint kits, and mystery bags. We also had a Samsung Galaxy Tab A as the grand prize (donated by Walmart). Overall, it was a great event, and the feedback was positive.

There were no technical difficulties (phew).

## **BY THE NUMBERS**

## **Library Circulation Report**

**July-December 2020** 

#### Data

Summary Details

| Category             | Jul 2020 | Aug 2020 | Sep 2020 | Oct 2020 | Nov 2020 | Dec 2020 | Total |
|----------------------|----------|----------|----------|----------|----------|----------|-------|
| Juvenile Fiction     | 264      | 96       | 195      | 187      | 117      | 179      | 1,038 |
| Adult Fiction        | 191      | 154      | 142      | 121      | 130      | 119      | 857   |
| E-Books              | 85       | 80       | 96       | 79       | 70       | 54       | 464   |
| Movies               | 88       | 24       | 90       | 70       | 40       | 40       | 352   |
| Adult Non-Fiction    | 36       | 42       | 46       | 37       | 39       | 28       | 228   |
| Large Print          | 42       | 23       | 29       | 20       | 19       | 25       | 158   |
| Audiobooks           | 69       | 47       | 11       | 3        | 3        | 9        | 142   |
| Young Adult          | 32       | 15       | 23       | 16       | 7        | 15       | 108   |
| Graphic Novel        | 24       | 9        | 9        | 49       | 4        | 5        | 100   |
| Magazines            | 12       | 2        | 12       | 5        | 4        | 2        | 37    |
| Juvenile Non-Fiction | 10       | 9        | 5        | 4        | 4        | 2        | 34    |
| Equipment            | 12       | 2        | 3        | 5        | 5        | 2        | 29    |
| Spanish              | 5        | 2        | 3        | 11       | 5        | 1        | 27    |
| Total                | 870      | 505      | 664      | 607      | 447      | 481      | 3,574 |

## **Library Foot Traffic Report**

**July-December 2020** 

## Data

Summary Details

| Foot Traffic Count | Jul 2020 | Aug 2020 | Sep 2020 | Oct 2020 | Nov 2020 | Dec 2020 | Total |
|--------------------|----------|----------|----------|----------|----------|----------|-------|
| Indoor             | 379      | 48       | 257      | 265      | 79       | 0        | 1,028 |
| Curbside           | 0        | 70       | 0        | 2        | 34       | 87       | 193   |
| Delivery           | 0        | 0        | 0        | 0        | 5        | 1        | 6     |
| Total              | 379      | 118      | 257      | 267      | 118      | 88       | 1,227 |

## **AGENDA BILL**

| Agenda Title:            | Meeting Date: |
|--------------------------|---------------|
| Finance Quarterly Report | 2021-02-16    |

| Department:              | <u>Director:</u> | Contact Person: | Phone Number: |
|--------------------------|------------------|-----------------|---------------|
| Finance & Administrative | Melissa Ince     | Melissa Ince    |               |
| Services                 |                  |                 |               |

| Cost of Proposal: | Fund(s) Name and Number(s): |  |
|-------------------|-----------------------------|--|
| NA                | N/A                         |  |
| Amount Budgeted:  |                             |  |
| NA                |                             |  |

| Reviewed by Finance Department: | Previously Presented: |
|---------------------------------|-----------------------|
| Yes                             | NA                    |

#### **Attachments to Agenda Packet Item:**

Finance Dept 2nd Quarter FY20-21.pdf

#### **Summary Statement:**

Click HERE to access the online version of the report.

No action needed.

#### **Consistent with Council Goals:**

Goal 3: Enhance and Cultivate Relationships and Partnerships.



I am pleased to offer this financial report of City operations for your review. The report covers financial operations though 2nd quarter of the fiscal year ending June 30, 2021.

This report is intended to provide city management, the city council, and the community a general update on the financial activities and condition of the City on a quarterly basis. In addition to providing financial information it provides a narrative or annotations on financial highlights meant to give context to the numbers, charts, and graphs found throughout.

Information contained in this report is preliminary and unaudited. Further adjusting entries may be made as part of the City's year-end close and audited processes. It is prepared and reported on a budgetary basis, meaning revenues and expenditures related to internal services funds are presented discretely and not consolidated. Please refer to the City's audited financial statements for a complete report on the City's financial activities and balances for the year. These reports are issued by December 31 following the end of the fiscal year.

Melissa Ince, CPA
Finance & Administrative Services Director



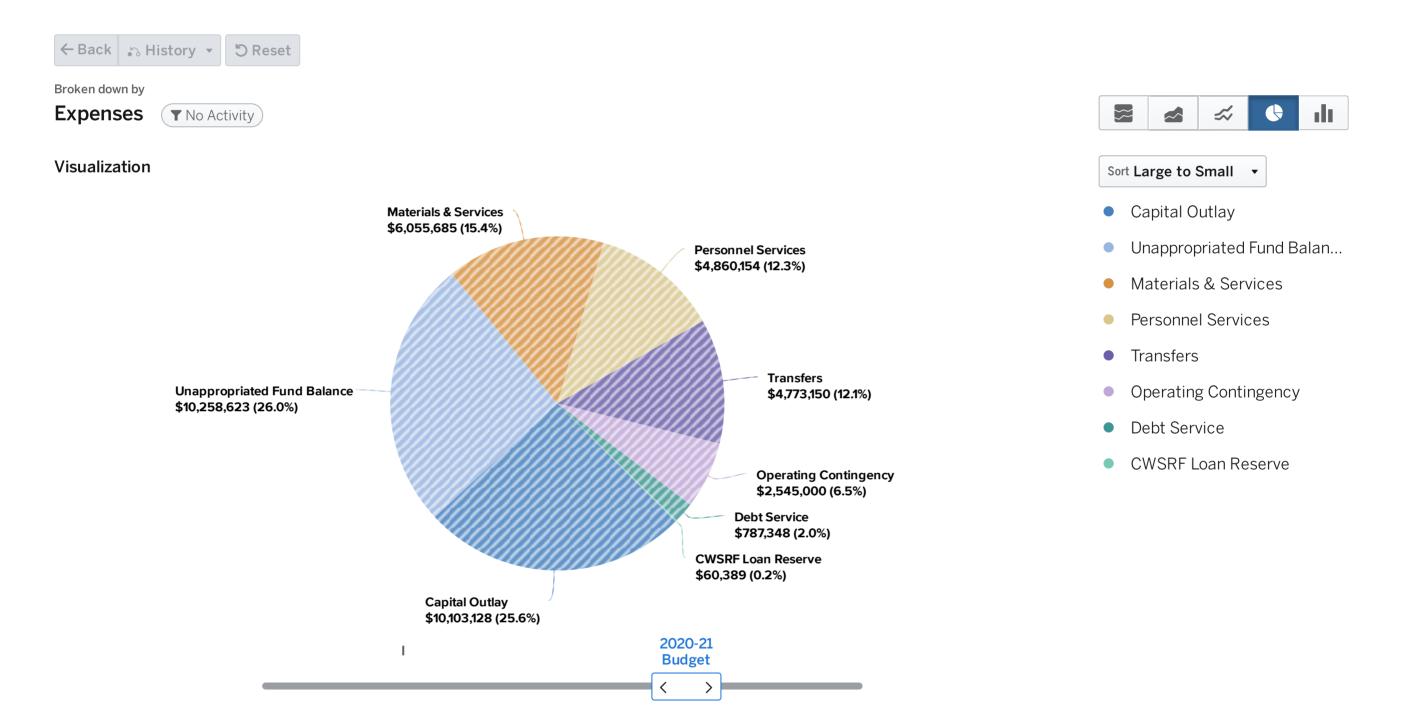
## **FINANCIAL SUMMARY**

In this section we report on the financial activities of the City as a whole (City-wide), which include all governmental and proprietary funds and all City departmental activities.

Highlight Reminders of the 2020-2021 Budget

In June 2020, the City Council adopted the 2020-2021 budget. Pertinent highlights of this budget included:

- It is a single year budget balanced at \$39.4 million across all funds.
- Personnel services represent 12.3 percent of the total expenditures at \$4.9 million
- Materials and services represent 15.4 percent of the total expenditures at \$6.1 million
- Capital Outlay represents 25.6 percent of total expenditures at \$10.1 million
- Debt Service and Loan Reserves represents 2.2 percent of total expenditures at \$848,000
- Transfers, Contingency, and Ending Fund Balance make up the remainder

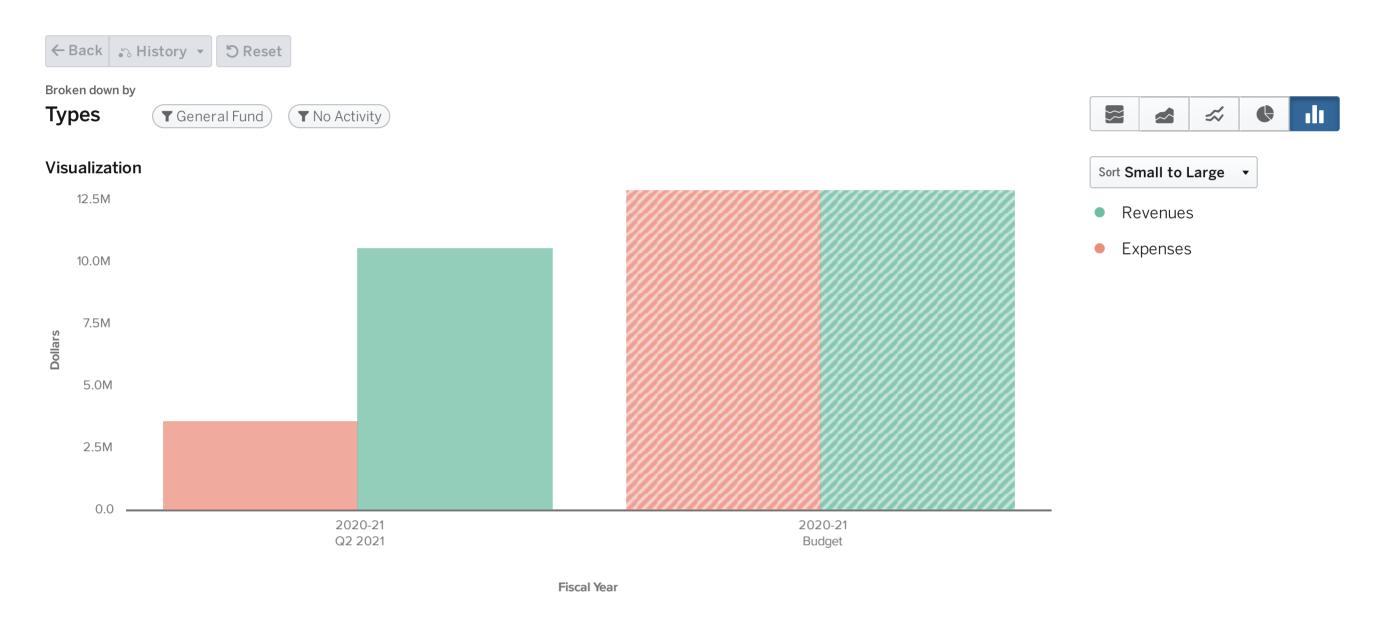


## SECOND QUARTER BUDGET TO ACTUAL HIGHLIGHTS

## **General Fund**

As of December 31st, the General Fund has received 82% of its projected revenues and has expended 28% of its appropriations. This is normal as the bulk of property tax and payments in lieu of tax are received during second quarter.

The graph and table below show the General Fund's budgeted vs actual revenue and expenditure figures.



| Collapse All                  | 2020-21 Q2 2021 | 2020-21 Budget |
|-------------------------------|-----------------|----------------|
| ▼ Revenues                    | \$ 10,603,042   | \$ 12,916,865  |
| ▶ Beginning Fund Balance      | 4,448,495       | 4,780,033      |
| ▶ Payment in Lieu of Tax      | 2,579,998       | 2,861,197      |
| ▶ Property Taxes              | 1,959,006       | 2,308,500      |
| ► Franchise Fees              | 751,313         | 1,283,750      |
| ▶ Intergovernmental           | 461,007         | 935,250        |
| ▶ Fees & Charges              | 241,840         | 471,835        |
| ▶ Miscellaneous               | 109,564         | 118,000        |
| ▶ Transfers from Other Funds  | 37,270          | 88,300         |
| ▶ Interest                    | 14,549          | 70,000         |
| ▼ Expenses                    | 3,649,776       | 12,916,865     |
| ▶ Transfers                   | 1,291,045       | 3,161,400      |
| ▶ Personnel Services          | 1,338,611       | 2,800,760      |
| ▶ Unappropriated Fund Balance | 0               | 3,618,995      |
| ▶ Materials & Services        | 1,012,419       | 2,226,310      |
| ▶ Operating Contingency       | 0               | 1,000,000      |
| ▶ Capital Outlay              | 7,701           | 109,400        |
| Revenues Less Expenses        | \$ 6,953,265    | \$ O           |

## City Wide Consolidated Revenues and Expenditures by Fund

As of December 31st, all City Funds have received 68% of their projected revenues and have expended 27% of their appropriations.

The table below shows budgeted vs actual consolidated revenues by fund.

| Collapse All             | 2020-21 Q2 2021 | 2020-21 Budget |
|--------------------------|-----------------|----------------|
| ▼ Governmental           | \$ 20,912,746   | \$ 29,109,390  |
| ▼ General                | 10,603,042      | 12,916,865     |
| General Fund             | 10,603,042      | 12,916,865     |
| ▼ Capital Projects       | 5,125,086       | 8,850,318      |
| Capital Reserve Fund     | 4,847,011       | 8,569,018      |
| Building Reserve         | 278,076         | 281,300        |
| ▼ Special Revenue Fund   | 5,180,903       | 7,338,400      |
| Building Department Fund | 2,879,233       | 2,618,090      |
| Street Fund              | 1,051,719       | 2,971,619      |
| Refuse Fund              | 628,006         | 952,742        |
| Library Fund             | 357,819         | 408,317        |
| Transient Room Tax Fund  | 264,125         | 387,632        |
| ▶ Debt Service           | 3,715           | 3,807          |
| ▼ Proprietary            | 5,858,657       | 10,334,087     |
| ▼ Enterprise             | 5,858,657       | 10,334,087     |
| Sewer Reserve Fund       | 2,261,936       | 2,645,113      |
| Sewer Fund               | 1,554,060       | 2,852,334      |
| Water Reserve Fund       | 946,834         | 2,848,941      |
| Water Fund               | 1,095,828       | 1,987,699      |
| Total                    | \$ 26,771,403   | \$ 39,443,477  |

## The table below shows budgeted vs actual consolidated expenditures by fund.

| Collapse All             | 2020-21 Q2 2021 | 2020-21 Budget |
|--------------------------|-----------------|----------------|
| ▼ Governmental           | \$8,737,460     | \$ 29,109,390  |
| ▼ General                | 3,649,776       | 12,916,865     |
| General Fund             | 3,649,776       | 12,916,865     |
| ▼ Capital Projects       | 2,869,601       | 8,850,318      |
| Capital Reserve Fund     | 2,869,601       | 8,569,018      |
| Building Reserve         | 0               | 281,300        |
| ▼ Special Revenue Fund   | 2,218,083       | 7,338,400      |
| Street Fund              | 1,061,468       | 2,971,619      |
| Building Department Fund | 470,554         | 2,618,090      |
| Refuse Fund              | 502,893         | 952,742        |
| Library Fund             | 131,501         | 408,317        |
| Transient Room Tax Fund  | 51,668          | 387,632        |
| ▶ Debt Service           | 0               | 3,807          |
| ▼ Proprietary            | 2,083,085       | 10,334,087     |
| ▼ Enterprise             | 2,083,085       | 10,334,087     |
| Sewer Fund               | 1,076,021       | 2,852,334      |
| Water Reserve Fund       | 27,286          | 2,848,941      |
| Sewer Reserve Fund       | 187,470         | 2,645,113      |
| Water Fund               | 792,309         | 1,987,699      |
| Total                    | \$ 10,820,546   | \$ 39,443,477  |

## **QUARTERLY HIGHLIGHTS**

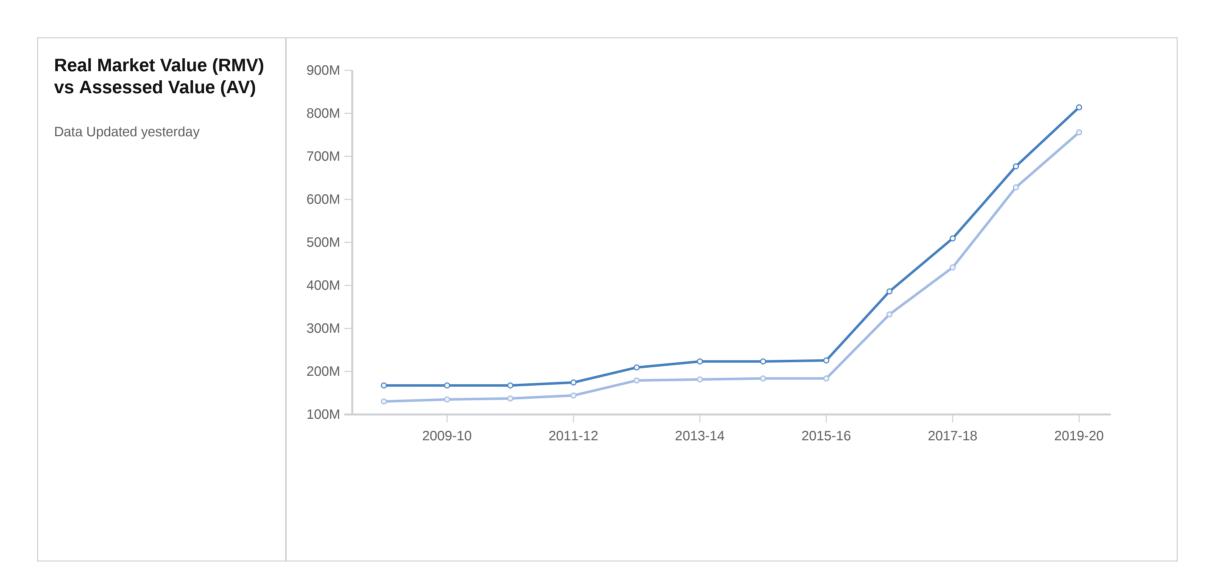
## **Property Taxes Arrived this Quarter**

The graph of Real Market Values (RMV) versus Assessed Values (AV) shows below, the City's overall RMV has increased by nearly 500% over the past ten years due to the significant industrial and residential growth that the City is experiencing.

In the current fiscal year, property tax receipts will increase by over \$500,000 from the prior year, totaling approximately \$2,260,000. The majority of property tax revenues were received during the second quarter.

The City received its fifth community service fee payment resulting from the Enterprise Zone Agreements with Vadata. This year's payment was \$488,800, bringing the total collected to approximately \$1,700,000.

The City also received it's second Strategic Investment Program (SIP) revenues which included a \$91,000 community service fee payment and a \$2,000,000 additional annual improvement payment. These payments will continue for the next 14 years, at which point the property will hit the tax role and be taxed at the City's normal tax rate.



## Deferred Compensation Plan Amendment

## Golf Course Full Faith and Credit Financing





In December 2020, City Council approved a resolution to amend the City's deferred compensation plan. The amendment was a result of SB1049, which states that starting July 1, 2020 all currently employed PERS employees would have a portion of their 6% Individual Account Program (IAP) redirected to an Employee Pension Stability Account (EPSA) to help with the increasing cost of funding PERS.

The amount redirected for each employee will vary depending on their classification. Tier One/Tier Two members will have 2.5% redirected, while OPSRP members will have 0.75% redirected.

The new deferred compensation plan is still voluntary, but allows for a 50% employer match of up to 3% of an employee's salary to encourage employees to save for their retirement and make up for the amount redirected from their IAP.

Staff is actively working on the transition with an anticipated effective date of April 1, 2021.

In anticipation of the Big River Golf Course purchase, the Finance Department issued a request for proposals for Bond Counsel Services in October 2020. After review of all proposals received, the City signed an engagement letter with Orrick, Herrington & Sutcliffe LLP. Their partner, Doug Goe, and his team was excellent to work with. They assisted with the tax exemption determination and preparation of all closing documents.

At the same time, the City worked with several local banks on funding packages and found that Banner Bank, who is the City's main depository institution, could provide the best terms at 2.79% interest with a 20 year repayment.

City staff, along with representatives from Orrick and Banner Bank, were able to work through the entire financing process in about six weeks with a closing on December 18, 2020.

## **Looking Ahead:**

## **FY2021-22 Budget Meeting Information**

The first budget work session will be held on Tuesday, March 16th at 6pm.

We will be discussing a general overview of the City's funds and providingyou with a list of major projects or changes in revenues or expenditures that we predict.

You will receive your budget document approximately one week prior to ourformal budget meeting. During this week, we ask that you review the document and come meet with City Staff to discuss your questions or concerns.

The formal budget meeting will be held on Tuesday, April 20th at 6pm. City Manager Stockdale will provide his budget message and we will be reviewing and discussing, and adjusting the proposed budget as directed.

Thank you in advance for all of the hard work that you will put into the budgeting process! I cannot wait to hear your ideas and feedback.



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## **AGENDA BILL**

| Agenda Title:          | Meeting Date: |
|------------------------|---------------|
| Arbor Day Proclamation | 2021-02-16    |

| <u>Department:</u>    | <u>Director:</u> | <b>Contact Person:</b> | Phone Number: |
|-----------------------|------------------|------------------------|---------------|
| Community Development | Brandon Seitz    | Esmeralda Horn         |               |

| Cost of Proposal: | Fund(s) Name and Number(s): |  |
|-------------------|-----------------------------|--|
| 0                 | N/A                         |  |
| Amount Budgeted:  |                             |  |
| 0                 |                             |  |

| Reviewed by Finance Department: | Previously Presented: |
|---------------------------------|-----------------------|
| Yes                             | 2019                  |

#### **Attachments to Agenda Packet Item:**

Proclamation Arbor Day.pdf

#### **Summary Statement:**

Adopt observed day for Tree City USA

#### **Consistent with Council Goals:**

Goal 1: Promote a Vibrant and Growing Community by Investing in and Support of Quality of Life Improvements.

#### PROCLAMATION FOR ARBOR DAY

WHEREAS, National Arbor Day has been an occasion for recognizing the value of trees and their positive benefits to human welfare since 1872; and,

**WHEREAS**, the Arbor Day holiday, was first observed with the planting of more than a million trees in Nebraska; and,

WHEREAS, Arbor Day is now observed throughout the nation and the world; and,

WHEREAS, trees are significant resources providing benefits in terms of storm water reduction, moderating temperatures, improved air quality, increased real estate values, energy savings, enhanced economic vitality of business areas, wildlife habitat, and the attractiveness of our community; and,

WHEREAS, trees wherever they are planted, are a source of joy and spiritual renewal; and,

WHEREAS, the City of Umatilla, Oregon, is known as a "Tree City USA"; and,

WHEREAS, programs like Tree City USA and the Arbor Day holiday are opportunities for us to plant and maintain trees for the future, and we urge all of our citizens to plant and protect our community's trees.

NOW, THEREFORE, I, Mary Dedrick, by virtue of the authority vested in me as the Mayor of the City of Umatilla, Oregon, do hereby proclaim Saturday, March 13, 2021, as ARBOR DAY in the City of Umatilla, Oregon, and urge all citizens to support efforts to care for and maintain trees in our community.

| Adopted by the City Cor | uncil this 16 <sup>th</sup> day of February, 2021. |
|-------------------------|--|
|                         |  |
| -                       | Mary Dedrick, Mayor                                |

## **AGENDA BILL**

#### **Agenda Title:**

Resolution No. 35-2021 - A resolution authorizing the City of Umatilla to apply for a Boating Facility Grant from the State Marine Board for improvement and construction of the Umatilla Marina and delegating authority to the City Manager to sign the application

#### **Meeting Date:**

2021-02-16

| Department:           | <u>Director:</u> | Contact Person: | Phone Number: |
|-----------------------|------------------|-----------------|---------------|
| Community Development | Brandon Seitz    | Esmeralda Horn  |               |

| Cost of Proposal:                            | Fund(s) Name and Number(s): |
|--|-----------------------------|
| \$2,500,000                                  | General Fund - 01           |
| Amount Budgeted:                             |                             |
| \$625,000 match; to be budgeted/completed in |                             |
| biennium                                     |                             |

| Reviewed by Finance Department: | Previously Presented: |
|---------------------------------|-----------------------|
| Yes                             | n/a                   |

#### **Attachments to Agenda Packet Item:**

Resolution 35-2021.docx

#### **Summary Statement:**

Motion to approve Resolution No. 35-2021.

#### **Consistent with Council Goals:**

Goal 1: Promote a Vibrant and Growing Community by Investing in and Support of Quality of Life Improvements.

#### RESOLUTION NO. 35-2021

## A RESOLUTION AUTHORIZING THE CITY OF UMATILLA TO APPLY FOR A BOATING FACILTIY GRANT FROM THE STATE MARINE BOARD FOR IMPROVEMENT AND CONSTRUCTION OF THE UMATILLA MARINA AND DELEGATING AUTHORITY TO CITY MANAGER TO SIGN THE APPLICATION

**WHEREAS**, the Oregon State Marine Board is accepting application for Boating Facility and Waterway Access Grant Programs; and

**WHEREAS,** the City of Umatilla desires to participate in this grant program to the greatest extent possible as a mean of providing needed boating acquisitions, improvements, enhancements, education; and

**WHEREAS**, the City Staff has identified improvements at Umatilla Marina as a high priority needed in Umatilla; and

WHEREAS, the identified improvements include replacing boarding docks, adding potable water restrooms, adding more lighting, adding pavement to graveled area, chip sealing and striping parking lot; and

**WHEREAS**, the City of Umatilla has available local matching funds to fulfill its share of the obligation related to this grant application should the grant funds be awarded; and

WHEREAS, the City of Umatilla will provide adequate funding for on-going operations and maintenance of the boating project should the grant funds be awarded; and

## NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF UMATILLA:

- 1. The *City Council and Staff* demonstrates its support for the submittal of a grant application to the Oregon State Marine Board for the facility improvement at Umatilla Marina.
- 2. The City Council delegates their authority to the City Manager to sign the application.

**PASSED** by the Council and **SIGNED** by the Mayor this 16<sup>th</sup> day of February, 2021.

| ATTEST:                       | Mary Dedrick, Mayor |
|-------------------------------|---------------------|
| Nanci Sandoval, City Recorder |                     |

## **AGENDA BILL**

#### **Agenda Title:**

ORS 192.610 (2)(d) To conduct deliberations with 2021-02-16 persons designated by the governing body to carry on labor negotiations.

#### **Meeting Date:**

| Department:         | Director:       | Contact Person: | Phone Number: |
|---------------------|-----------------|-----------------|---------------|
| City Administration | David Stockdale | David Stockdale |               |

| Cost of Proposal: | Fund(s) Name and Number(s): |
|-------------------|-----------------------------|
| n/a               | General Fund - 01           |
| Amount Budgeted:  |                             |

| Reviewed by Finance Department: | Previously Presented: |
|---------------------------------|-----------------------|
| Yes                             | n/a                   |

#### **Attachments to Agenda Packet Item:**

#### **Summary Statement:**

None.

#### **Consistent with Council Goals:**

Goal 5: Perform at the Highest Levels of Operational Excellence

## **AGENDA BILL**

| Agenda Title:              | Meeting Date: |
|----------------------------|---------------|
| Business Relief Discussion | 2021-02-16    |

| Department:         | <u>Director:</u> | <b>Contact Person:</b> | Phone Number: |
|---------------------|------------------|------------------------|---------------|
| City Administration | David Stockdale  | Dave Stockdale         |               |

| Cost of Proposal:            | Fund(s) Name and Number(s): |
|------------------------------|-----------------------------|
| n/a                          | General Fund - 01           |
| Amount Budgeted:<br>\$75,000 |                             |

| Reviewed by Finance Department: | Previously Presented: |
|---------------------------------|-----------------------|
| Yes                             | 12/15/21              |

#### **Attachments to Agenda Packet Item:**

#### **Summary Statement:**

Discussion only. As the economic impacts of the worldwide pandemic continue, we would like to continue to discuss what options the City may have to help our local businesses that are struggling.

#### **Consistent with Council Goals:**

Goal 2: Promote Economic Development and Job Growth.

## **AGENDA BILL**

# Agenda Title: City Park Operations - Discussion on use of contractors compared to use of City employees at the Umatilla Marina & RV Park, Big River Golf Course, and other operational services or programs. Meeting Date: 2021-02-16

| Department:              | <u>Director:</u> | <b>Contact Person:</b> | Phone Number: |
|--------------------------|------------------|------------------------|---------------|
| Finance & Administrative | David Stockdale  | David Stockdale        |               |
| Services                 |                  |                        |               |

| Cost of Proposal: | Fund(s) Name and Number(s): |
|-------------------|-----------------------------|
| N/A               | N/A                         |
| Amount Budgeted:  |                             |
| N/A               |                             |

| Reviewed by Finance Department: | Previously Presented: |
|---------------------------------|-----------------------|
| Yes                             | N/A                   |

#### **Attachments to Agenda Packet Item:**

| Summary Statement: |  |
|--------------------|--|
| Discussion only    |  |

#### **Consistent with Council Goals:**

Goal 5: Perform at the Highest Levels of Operational Excellence