



City of Umatilla

Job Title:	Seasonal Maintenance Worker	Job Category:	Union; Non-Exempt
Department/Group:	Public Works	Pay Grade:	\$15.50 to \$17.50/Hr.DOE
Location:	Public Works Shops	Reports to:	Public Works Superintendent and or Department Leads
HR Contact:	Jonathan Egan	Position Type:	Seasonal Full Time
Supervision:	Received: Works under the direction of the Public Works Superintendent and or Department Leads		
Minimum Qualifications:			
<ul style="list-style-type: none"> • Minimum of 1 year work experience in horticulture, landscaping or building and grounds maintenance preferred, or any combination of experienced, education and training which would provide a level of knowledge, skills and abilities required. • Grounds maintenance practices, including knowledge of the proper operations and safety practices to landscaping power tools and hand tools. • Possession of a valid Oregon driver's license. • Must be 18 years of age. • High School diploma or GED equivalent required, unless still enrolled in high school. 			
Job Description			
GENERAL PURPOSE			
Position performs a variety of manual labor activities in the Parks, Cemetery, and other City facilities and locations.			
ESSENTIAL DUTIES AND RESPONSIBILITIES			
<ul style="list-style-type: none"> • Duties include but are not limited to, mowing, weed spraying and control, watering and maintaining turf and plants, public restroom cleaning, ball field preparation and maintenance, painting, minor plumbing repairs, and other maintenance activities as assigned. • Operate equipment safely and effectively. • Ability to lift up to 50 lbs. • Be self-motivated with the ability to listen and follow specific directions. • This position will work in highly visible areas involving frequent interaction with the general public, requiring positive, proactive communication and customer service skills. • Flexible schedule may be required to work a split shift. 			

Reviewed By:	Dave Stockdale, City Manager	Date:	February 7, 2022
Approved By:	Dave Stockdale, City Manager	Date:	February 7, 2022
Last Updated By:	Jonathan Egan, HR Manager	Date/ Time:	April 19, 2024



David Stockdale
City Manager