

**UMATILLA PARKS AND RECREATION MEETING
AGENDA
700 6TH STREET UMATILLA, OR 97882
JULY 28, 2022
6:00 PM**

1. **MEETING CALLED TO ORDER**

2. **ROLL CALL**

3. **PLEDGE OF ALLEGIANCE**

4. **OLD BUSINESS**

5. **NEW BUSINESS**

5.1 **New Committee Member Introduction and Welcome** *Suggested Action: n/a*

5.2 **New Staff Introductions** *Suggested Action: n/a*

5.3 **Election of Secretary** *Suggested Action: The Committee should appoint a secretary as per City Ordinance:*

The Committee shall:

A.

Appoint one member to act as secretary, who shall keep accurate minutes of all discussions and decisions made.

5.4 **Recreation Program Update** *Suggested Action: See Attached Report*

5.5 **Other Projects** *Suggested Action: See Report*

6. **ADJOURN** This institution is an equal opportunity provider. Discrimination is prohibited by Federal law. Special accommodations to attend or participate in a city meeting or other function can be provided by contacting City Hall at (541) 922-3226 or use the TTY Relay Service at 1-800-735-2900 for appropriate assistance.

7. **PUBLIC COMMENT**

This institution is an equal opportunity provider. Discrimination is prohibited by Federal law. Special accommodations to attend or participate in a city meeting or other function can be provided by contacting City Hall at (541) 922-3226 or use the TTY Relay Service at 1-800-735-2900 for appropriate assistance.

CITY OF UMATILLA, OREGON

AGENDA BILL

Agenda Title:

New Committee Member Introduction and Welcome

Meeting Date:

2022-07-28

Department:

Parks & Recreation

Director:

Chris Waite

Contact Person:

Chris Waite

Phone Number:

Cost of Proposal:

n/a

Amount Budgeted:

n/a

Fund(s) Name and Number(s):

N/A

Reviewed by Finance Department:

No

Previously Presented:

n/a

Attachments to Agenda Packet Item:

Summary Statement:

n/a

Consistent with Council Goals:

Goal 4: Increase Public Involvement, Create a Culture of Transparency with the Public, and Enhance Cultural Diversity.

CITY OF UMATILLA, OREGON

AGENDA BILL

Agenda Title:

New Staff Introductions

Meeting Date:

2022-07-28

Department:

Parks & Recreation

Director:

Chris Waite

Contact Person:

Chris Waite

Phone Number:

Cost of Proposal:

n/a

Fund(s) Name and Number(s):

N/A

Amount Budgeted:

n/a

Reviewed by Finance Department:

No

Previously Presented:

n/a

Attachments to Agenda Packet Item:

[New Staff Introductions.pdf](#)

Summary Statement:

n/a

Consistent with Council Goals:

Goal 5 : Perform at the Highest Levels of Operational Excellence

New Staff Introductions



Noemy Vega-Recreation Coordinator

Noemy was born in California and lived there until she was in middle school. Then her family moved to Oregon, and she has been here since. She graduated from Linfield University with a B.A. in Studio Arts. Right after graduating, she worked in the Financial Aid office. She has been back in the area for a little over a year and is excited about the new career path she is starting on in Parks and Recreation.

Luke Romero-Recreation Coordinator

Luke has a Bachelor degree in Organizational Communication and a Master's degree in Business Administration. He has lived all over the northwest; Oregon, Washington, Idaho, and Nevada. He has a diverse work history, from mine engineering at the second largest gold mine in North America to Walmart Distribution Logistics Management. Now, his true passion is Parks and Recreation. Luke is married to a very supportive wife; together, they have two boys, Magnus age four, and Tiberius age two. As a family, they love community involvement and are committed to serving others. Luke is thankful to have become part of the team here in Umatilla.



Chris Waite-Parks and Recreation Director

Chris has been working in parks and recreation for 17 years. Most recently, he was a park and cemetery supervisor for the City of Billings, MT. He also worked as a community outreach/volunteer coordinator and a recreation director. Chris has a Bachelor's Degree in Fine Art and a Master's in Public Administration. He loves, supports, and enjoys this field of work. His wife and three adventurous kids complete his family. He is very enthusiastic about the opportunity to work for the City of Umatilla.



CITY OF UMATILLA, OREGON

AGENDA BILL

Agenda Title: Election of Secretary	Meeting Date: 2022-07-28
---	------------------------------------

Department: Parks & Recreation	Director: Chris Waite	Contact Person: Chris Waite	Phone Number:
--	---------------------------------	---------------------------------------	----------------------

Cost of Proposal: n/a	Fund(s) Name and Number(s): N/A
Amount Budgeted: n/a	

Reviewed by Finance Department: No	Previously Presented: n/a
--	-------------------------------------

Attachments to Agenda Packet Item:

<p>Summary Statement: The Committee should appoint a secretary as per City Ordinance:</p> <p><i>The Committee shall:</i></p> <p>A.</p> <p><i>Appoint one member to act as secretary, who shall keep accurate minutes of all discussions and decisions made.</i></p>
--

<p>Consistent with Council Goals: Goal 4: Increase Public Involvement, Create a Culture of Transparency with the Public, and Enhance Cultural Diversity.</p>

CITY OF UMATILLA, OREGON

AGENDA BILL

Agenda Title: Recreation Program Update	Meeting Date: 2022-07-28
---	------------------------------------

Department: Parks & Recreation	Director: Chris Waite	Contact Person: Chris Waite	Phone Number:
--	---------------------------------	---------------------------------------	----------------------

Cost of Proposal: n/a	Fund(s) Name and Number(s): N/A
Amount Budgeted: n/a	

Reviewed by Finance Department: No	Previously Presented: n/a
--	-------------------------------------

Attachments to Agenda Packet Item:

[Program Update 7-28-2022.pdf](#)

Summary Statement: See Attached Report
--

Consistent with Council Goals: Goal 1: Promote a Vibrant and Growing Community by Investing in and Support of Quality of Life Improvements.



**Umatilla Parks and Recreation Program Update
Parks and Recreation Committee Meeting
July 29, 2022 @ 6PM
City Hall Council Chamber**

Summer Programs

Father's Day BBQ:

The Father's Day BBQ event included yard games, a bounce house and fun for the whole family. Pulled pork sandwiches were provided in addition to hot dogs, chips, drinks, and ice cream. There were multiple families that took part in the event.



Fishing Camp:

Fishing Camp was a three-day event where children 6-11 years old were taught the basics of fishing. The children were allowed to take the fishing poles and tackle boxes home at the end of the event. Eighteen youth registered and participated in the camp. Due to its popularity, it will be repeated next summer.

Saturday Market:

Umatilla Saturday Market is a craft and vendor event hosted by the City every Saturday between 8:30 a.m. and 12:30 p.m. from June 11th until September 10th. In order to garner more attention, a bounce house, free face painting, and rotating free food for the community have been integrated into the event. At the beginning of the season, there were days with as few as four vendors. Due to the increased marketing and entertainment efforts by Recreation Department staff, the participation has increased. During the first promotional event, there were 18 vendors that attended along with many community members.



Umatilla Landing Days:

After a hiatus due to COVID-19 restrictions, Umatilla Landing Days was another success in 2022. The two-day event featured a parade, 3x3 basketball tournament, craft vendors, kid's activities, a salsa competition, fireworks, community performances, and live music. The main act, Vixen, closed out the stage Saturday Night. Participation was strong throughout the event. The entire City of Umatilla staff was very involved in the planning and execution of the event. It was a herculean effort by all and an excellent example of teamwork. See landing day photos on the next page.





Movies in the Park:

The Parks and Recreation Department is hosting three movies in the park nights throughout the summer. The kickoff was held on July 8. The first night featured the movie Ghostbuster Afterlife. The events are held at the Marina starting at dusk. Participants bring their own blankets or chairs. Popcorn is served free.

Water Palooza:

This incredible event took place on July 23, 2022 at the Marina. The event featured inflatables, slip and slides, water games, water slides and free food. Despite the heat, there were approximately 450 people who came out to the event. It took place from 3p-6p. The local Key Club helped cook and serve the food. It was well attended and fun.



Future Programs:

The Recreation Department has been busy planning the rest of the summer schedule. Some of the exciting programs include Art Camp, Senior Kayaking/Paddle Boarding, Couples Kayaking/Paddle Boarding, Survival Camp and the National Night Out.

CITY OF UMATILLA, OREGON

AGENDA BILL

Agenda Title: Other Projects	Meeting Date: 2022-07-28
--	------------------------------------

Department: Parks & Recreation	Director: Chris Waite	Contact Person: Chris Waite	Phone Number:
--	---------------------------------	---------------------------------------	----------------------

Cost of Proposal: n/a	Fund(s) Name and Number(s): N/A
Amount Budgeted: n/a	

Reviewed by Finance Department: No	Previously Presented: n/a
--	-------------------------------------

Attachments to Agenda Packet Item:

[Other Projects.pdf](#)

Summary Statement: See Report

Consistent with Council Goals: Goal 4: Increase Public Involvement, Create a Culture of Transparency with the Public, and Enhance Cultural Diversity.



**Umatilla Parks and Recreation Program Update
Parks and Recreation Committee Meeting
July 29, 2022 @ 6PM
City Hall Council Chamber**

Community Gardens:

For the Fiscal Year 2022/2023, the City budgeted startup money to begin a community garden program. The Parks and Recreation Department staff visited the Hermiston Community Garden and started meeting with community resources like the County Extension Office to begin to build support for the project. The preliminary phase of development will include identifying and evaluating potential sites. After the site(s) are selected, staff will work on a garden design and structure. This process will involve a steering committee of stakeholders and staff. The final phase will be implementation and construction.

Grants & Projects:

The City has numerous grants and projects related to parks in progress. As staff become more involved in these grants and projects, more comprehensive updates will be provided at future committee meetings. Some of the current grants and projects are listed below:

- LWCF Nugent Park Grant
- Wayfinding and Signage Project
- Hash Park Design Concept
- Marina Design Concept
- Trail Grant & Project