**UMATILLA PLANNING COMMISSION MEETING**

**MINUTES**

**COUNCIL CHAMBERS**

**APRIL 26, 2022**

**6:30 PM**



1. **CALL TO ORDER & ROLL CALL**

 Meeting called to order at 6:30 p.m.

* 1. **Present**: Commissioners; Kelly Nobles, Keith Morgan, Bruce McLane, Jennifer Cooper.
	2. **Absent**: Hilda Martinez, Heidi Sipe
	3. **Late arrival:**
	4. **Staff present:** Community Development Director, Brandon Seitz, Senior Planner, Jacob Foutz
1. **PLEDGE OF ALLEGIANCE**
2. **APPROVAL OF MINUTES**

3.a [March 22, 2022 Minutes](https://d2kbkoa27fdvtw.cloudfront.net/umatilla-city/1db0cd180f08d892226dc885b8d3ee820.) *Suggested Action: Approval*

Motion to approve by Commissioner Nobles, seconded by Commissioner Cooper. Motion Carried by consensus vote 4-0.

1. **UNFINISHED BUSINESS**
2. **NEW BUSINESS**

5.a Lewis Street Vacation SV-1-22 Suggested Action: The applicant in this matter, City of Umatilla, seeks approval of a street vacation for an abandoned ROW in the Mcnary area.

Chair McLane opened the hearing and read into the record the Public Hearing Opening Statement and asked if there was any challenge to jurisdiction, conflict of interests, or ex-parte contacts.

Chair McLane opened the hearing and asked for the staff report

Planner Foutz reviewed the staff report provided to commission.

Chair McLane asked for applicants’ testimony. City is Applicant

Chair McLane asked for public testimony in favor, opposition, and neutral. None.

Chair McLane called for a motion to close the hearing of SV-1-22. Motion to close by Commissioner Morgan. Second by Commissioner Nobles. Motion carried 4-0

Chair McLane asked for any comments or deliberation.

Chair McLane asked if any comment had been received and if there are any utilities under the former roadway.

Planner Foutz stated that there have been no comments and that there are not know utilities in the old roadway.

Commissioner Nobles asked if street ROW and utility ROW needs to be vacated separately, referring to the old townsite.

Director Seitz explained that the old townsite ROW have never been vacated.

Chair McLane called for a motion to recommend approval of SV-1-22 with the associated conditions of approval. Motion to approve by Commissioner Cooper. Seconded by Commissioner Morgan. Motion carried 4-0

5.b Lewis Street Replat RP-1-22 Suggested Action: The applicant, City of Umatilla, requests approval to replat an existing lot to record the ROW of Lewis Street where the physical street is currently, and remove the ROW that is currently abandoned.

Chair McLane opened the hearing and read into the record the Public Hearing Opening Statement and asked if there was any challenge to jurisdiction, conflict of interests, or ex-parte contacts.

Chair McLane opened the hearing and asked for the staff report

Planner Foutz reviewed the staff report provided to commission.

Chair McLane asked for applicants’ testimony. City is Applicant

Chair McLane asked for public testimony in favor, opposition, and neutral. None.

Chair McLane called for a motion to close the hearing of RP-1-22. Motion to close by Commissioner Cooper. Second by Commissioner Morgan. Motion carried 4-0

Chair McLane asked for any comments or deliberation.

Commissioner Nobles asked how we were processing the replat application before the street vacation was approved by the City Council.

Planner Foutz explained that condition of approval number one states that this application is void and null unless SV-1-22 is approved by City Council.

Commissioner Cooper asked if there was a plan to sell this property.

Director Seitz explained that there is a plan in place for Java Junkies to purchases this land and open a drive through coffee shop.

Chair McLane called for a motion to recommend approval of RP-1-22 with the associated conditions of approval. Motion to approve by Commissioner Morgan. Seconded by Commissioner Cooper. Motion carried 4-0

1. **DISCUSSION ITEMS**

6.a [Community Development Director Check In](https://d2kbkoa27fdvtw.cloudfront.net/umatilla-city/6a35a71b639edb6b4cfdbef6582ecc760.pdf) *Suggested Action: An update on things happening within the City of Umatilla*

Director Seitz explained that next meeting will have a full community development report

1. **INFORMATIONAL ITEMS**
2. **ADJOURNMENT**

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